



**Finkelstein Memorial Library  
Teen Volunteer Application  
Summer 2017-Spring 2018**

|                      |                             |
|----------------------|-----------------------------|
| For Library Use Only |                             |
| Orientation Summer   | _____                       |
| Orientation Fall     | _____                       |
| Reference Letter     | _____                       |
| Transcript           | _____                       |
| Admin Copy           | _____ Admin Interview _____ |

Teen Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_  
(first) (last)

Library Barcode Number: \_\_\_\_\_  
*Every applicant must have a valid Library card, from their home library with his/her own name on it.*

Home Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

Emergency Contact (**Name & Number**): \_\_\_\_\_

**Indicate which program you would like to volunteer for:** *(Please check all that apply.)*

Homework Help (school year): \_\_\_\_\_ Computer Help (school year): \_\_\_\_\_ Summer Reading: \_\_\_\_\_

School Year Volunteering (*Not Homework or Computer Help*): \_\_\_\_\_

**Number of Hours Needed:** \_\_\_\_\_ **Need to Complete Hours by:** \_\_\_\_\_  
*Month/Year*

**Languages You Can Read:** \_\_\_\_\_ **Languages Spoken:** \_\_\_\_\_

Why do you want to volunteer at the library? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why would you be a good teen volunteer? *(Have you participated in library activities in the past? Do you like working with kids? Are you familiar with computers and technology? Do you like to do crafts or read to children?)* \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please turn over & complete reverse side →**

## Finkelstein Memorial Library Volunteer Contract

1. Arrive on time for your volunteer shift. Patrons will be here and relying on you as their Homework Helper and Children's Program Volunteer.
2. If you can't come for one of your volunteer shifts, please call the Youth Services Reference Desk (845-352-5700 x. 237) as soon as possible so a replacement volunteer can be found.
3. Dress appropriately, clean and neat. Please do not wear transparent clothing or really short shorts or skirts, and no offensive slogans on clothing. Follow school rules for clothing and you will be fine.
4. Volunteers cannot leave library property during designated break time. Patrons will be counting on you and library staff must know where you are.
5. Remember, what you say out loud can be heard by others. Complaints about other teens, patrons and inappropriate language are unacceptable.
6. Talking on your cell phone and just plain loud conversations are unacceptable as well.
7. **Remember, you are here to work. If you are not willing to complete your volunteer time and other tasks assigned, you will be sent home.**

Teen signature: \_\_\_\_\_

Parent/Guardian's signature: \_\_\_\_\_

### Photography Release/General Photography Release

*I hereby assign all rights to the photographs made of me (and/or my minor child/children) by the Finkelstein Memorial Library, without any compensation. I hereby authorize and consent to the editing, reproduction, copyright, exhibition and use of said photographs by FML on their website or in other official library publication or displays. I acknowledge the library's right to crop or treat the photography at its discretion. Last names or the child/children under the age of 18 will not be used on internet projects. Adult last names will not be used on internet projects if requested by the person authorizing the photograph.*

*I attest I am over 18 years of age, and that I have read, understand, and agree to be bound by the terms of the release herein. (Parent may sign for minor child.)*

### Please Print

Name of person to be photographed \_\_\_\_\_

Name of parent/guardian (if child is under 18) \_\_\_\_\_

Parent/Guardian's signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Email address: \_\_\_\_\_