

The Finkelstein Memorial Library

invites applicants for the position of

Substitute Librarian I

The Adult Services Department is seeking qualified, reliable and flexible individuals to join with us in providing excellent customer service to our patrons.

QUALIFICATIONS

- An MLS degree is required as well as two years of reference service experience and computer skills.
- A New York State Professional Librarian's Certificate is necessary.
- Capacity to provide outstanding professional reference and reader's advisory service to the public, both in person and by phone.
- Maintain a working knowledge of library resources and awareness of new resources and technologies in print and electronic formats.
- Capability to explain library services and policies to patrons in a clear and courteous manner.
- The ability and willingness to work well with a diverse clientele.

We are seeking librarians with flexible availability. Opportunities to work nights, weekends as well as daytime hours will be offered. Successful applicants will be trained in Sierra.

Interested applicants please send letters of interest and resumes to fmlhr@finkelsteinlibrary.org