

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/FEBRUARY 16,2022
MINUTES

The regular monthly meeting of the Board of Trustees was held by video conference on Wednesday, February 16, 2022. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:31pm with the following members present:

Mr. Denet Alexandre, Presiding

Ms. Vivian Street, Vice President

Ms. Joan Soskin, Secretary

Mr. Frank Dailey

Mr. Howard Cytryn

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director

Mr. Andrew Koblick, Business Manager

Ms. Leah Levine

Others Present:

Elizabeth Portillo, Staff

Judy Joseph, Staff

Robert Rowe, Staff

Elyse Stoller, Staff

Lisa Allen, Union President

James Johnson, Patron

Melissa, Patron (last name unavailable)

Michelle, Patron (last name unavailable)

The Pledge of Allegiance was recited. Mr. Dailey provided a brief greeting.

President's Report

Mr. Alexandre reported on the most recent RCLS meeting.

A motion was made by Ms. Soskin, seconded by Mr. Dailey and carried to **approve the minutes of the regular meeting of January 26, 2022.**

A motion was made by Ms. Street, seconded by Mr. Dailey and carried to **approve the bill list for February 2022 in the amount of \$625,983.56.**

A motion was made by Ms. Street, seconded by Mr. Dailey and carried to **approve the Financial Reports for January 2022.**

Library Statistical Report- The statistical report for January will be filed with the minutes of the meeting.

Library Director's Report- See written report.

Union Representative Report- Ms. Allen reported that the scheduled meeting was canceled and she is looking forward to the next Union negotiation meeting.

Public Comment: None

Correspondence Received: None

New Business:

1. Parking lot report- Mr. Alexandre reported that he received the report and will review.
2. Resolution to fund the Security Cameras/Bathrooms projects and amend the 2021-2022 budget to account for these funds. See resolution.

3. **A motion was made by Mr. Dailey, seconded by Mr. Cytryn to approve the alterations of the 2nd floor bathroom construction documents, as provided by Michael Esmay/Architect, to be in compliance with SEQR (State Environment Quality Review Act).**
4. Political office hours at the library were discussed.
5. **A motion was made by Ms. Street, seconded by Mr. Dailey and carried to approve the 2021 Annual Report, with the caveat that information be given to the Board of Trustees in the future prior to approval.**
6. The Mask Policy was discussed and will remain the same.

A motion was made by Ms. Street, seconded by Mr. Dailey to move into executive session.

The board moved into executive session at 7:48 p.m.

A motion was made by Mr. Dailey, seconded by Mr. Cytryn to move out of executive session.

The board moved out of executive session at 9:41 p.m.

Personnel matters were discussed.

Union negotiations were discussed.

A motion was made by Ms. Street, seconded by Mr. Cytryn to confirm that Finkelstein Memorial Library must have an annual audit, and asked that the Director secure three accounting firms for future audits.

A motion was made by Ms. Street, seconded by Ms. Soskin to approve a salary increase for the Head of Security retroactive to July 1, 2021. A letter has been placed in Mr. Ninivaggi's personnel file.

A motion was made by Ms. Soskin, seconded by Ms. Street to adjourn.

The meeting of the board of trustees was adjourned at 9:55 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30PM ON WEDNESDAY, MARCH 23, 2022.

Respectfully submitted.

A handwritten signature in cursive script that reads "Joan Soskin".

Joan Soskin

Secretary

(Notes taken by Leiah Levine)

A handwritten signature in cursive script that reads "Denet Alexandre".

Denet Alexandre

President, Board of Trustees