

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/JULY 27 ,2022
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, July 27, 2022. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 7:12 p.m. with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary (zoom)
Mr. James Johnson

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director (zoom)
Ms. Beth Zambito, Assistant Library Director
Mr. Andrew Koblick, Business Manager
Ms. Leiah Levine

Others Present:

Elizabeth Portillo, Staff (zoom)
Parveen Rahmet, Staff (zoom)
Lisa Allen, Union President
Judy Joseph, Staff (zoom)
Robert Rowe, Staff (zoom)

The Pledge of Allegiance was recited.

A motion was made by Ms. Street, seconded by Mr. Johnson to **accept the amended agenda for the regular meeting of Wednesday, July 27, 2022.**

President's Report- Mr. Alexandre reported that he attended an RCLS Board Meeting, and recommends that the Board attend webinars regarding new RCLS programs. He reported that the Library Director has consulted with RCLS and Mr. Robert Rowe, Head of IT on which programs are best for the library.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to **approve the minutes of the regular meeting of June 29, 2022.**

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the bill list for July 27, 2022 as amended.**

A motion was made by Ms. Soskin, seconded by Ms. Street and carried to **approve the Financial Reports for June 2022 as presented. Final approval of financial report was tabled until September 2022 meeting when final report should be available.**

Library Statistical Report- The statistical report for June 2022 will be filed with the minutes of the meeting.

Library Director's Report- See written report.

Union Representative Report- Ms. Allen reported that summer reading in Youth Services was moving along, and that they were waiting on Attorneys to send the new Collective Bargaining Agreement.

Public Comment: None

Correspondence Received: None

New Business:

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to approve the retirement of Phyllis Fratello, Clerk-Typist, Adult Services Department, effective at the close of business July 31, 2022, after 20 years of service.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to approve the retirement of Jennifer Li, Clerk-Typist, Circulation Department, effective at the close of business August 20, 2022, after almost 22 years of service.

A motion was made by Ms. Soskin, seconded by Mr. Johnson and carried to approve the posting of a Clerk-Typist position in the Circulation Department.

A motion was made by Ms. Soskin, seconded by Mr. Johnson and carried to approve the posting of a Clerk-Typist position in Adult Services Department.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the posting of a Library Clerk I position in the Technical Services Department.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the continuation of a hiatus for the August 2022 Board Meeting and resume in September 2022.

Resolution to fund the construction of the restroom on the second floor of the library. See resolution.

Resolution to approve 2022-2023 Construction Grant Application. See resolution.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to move into executive session.

The board moved into executive session at 8 p.m.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to move out of executive session.

The board moved out of executive session at 8:22p.m.

Personnel matters were discussed.

A motion was made by Ms. Soskin, seconded by Mr. Johnson and carried to adjourn.

The meeting of the board of trustees was adjourned at 8:22 p.m.

THE REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30 PM ON WEDNESDAY, SEPTEMBER 21, 2022.

Respectfully submitted.



Joan Soskin
Secretary
(Notes taken by Leah Levine)



Denet Alexandre
President, Board of Trustees