

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/JUNE 29,2022
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, June 29, 2022. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:37 p.m. with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President (zoom)
Ms. Joan Soskin, Secretary (zoom)
Mr. Frank Dailey

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Board and Administrative Personnel Present:

Ms. Beth Zambito, Assistant Library Director (zoom)
Mr. Andrew Koblick, Business Manager
Ms. Leah Levine

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Others Present:

Elizabeth Portillo, Staff (zoom)
Parveen Rahmet, Staff (zoom)
Lisa Allen, Union President
Judy Joseph, Staff (zoom)
James Johnson, Elected Trustee (zoom)
Jenn (last name was not provided, via zoom)

The Pledge of Allegiance was recited. Mr. Dailey provided a brief greeting.

President's Report- Mr. Alexandre reported that he attended an RCLS meeting. He reported from the meeting that RCLS has become the Information Technology for the library and changes regarding services will be provided.

A **motion** was made by Ms. Street, seconded by Mr. Dailey and carried to **approve the minutes of the Public Hearing of May 25, 2022.**

A **motion** was made by Mr. Dailey, seconded by Ms. Street and carried to **approve the minutes of the Regular Meeting of May 25, 2022.**

A **motion** was made by Mr. Dailey, seconded by Ms. Soskin and carried to **approve the bill list for June 22, 2022.**

A **motion** was made by Mr. Dailey, seconded by Ms. Street and carried to **approve the Financial Reports for May 2022.**

Library Statistical Report- The statistical report for May 2022 will be filed with the minutes of the meeting.

Library Director's Report- See written report.

Union Representative Report- Ms. Allen reported that she was happy that the MOA was signed and that the Library Budget Vote passed.

Public Comment: None

Correspondence Received: None

New Business:

A motion was made by Mr. Dailey, seconded by Ms. Street and carried to **approve the establishment of an Accountant III position, pending approval from Rockland County.**

A motion was made by Mr. Dailey, seconded by Ms. Soskin and carried to **fill a Full Time Custodian II position, promotion from Custodian I.**

A motion was made by Mr. Dailey, seconded by Ms. Soskin and carried to **amend the mask policy.**

A motion was made by Mr. Dailey, seconded by Ms. Street and carried to **approve the results of the June 7, 2022 Budget Vote and Trustee Election, and to accept the tax levy of \$8,356,169.00 as approved by voters.** Mr. James Johnson was congratulated.

A motion was made by Mr. Dailey, seconded by Ms. Soskin and carried to **approve the video conference policy and procedures.**

A motion was made by Mr. Dailey, seconded by Ms. Soskin and carried to **approve the updated meeting room policy.**

A motion was made by Mr. Dailey, seconded by Ms. Soskin and carried to **approve the confidentiality policy.**

A motion was made by Mr. Dailey, seconded by Ms. Soskin and carried to **approve new Saturday hours of operation for the library.** New hours to be determined.

A motion was made by Mr. Dailey, seconded by Ms. Soskin and carried to **approve a proposal for 5 card readers of \$29,554.91.** This amount is contained within the security budget line.

A motion was made by Mr. Dailey, seconded by Ms. Soskin and carried to **move into executive session.**

The board moved into executive session at 7:47 p.m.

A motion was made by Ms. Street, seconded by Mr. Dailey and carried to **move out of executive session.**

The board moved out of executive session at 8:02p.m.

A motion was made by Ms. Street, seconded by Mr. Dailey and carried to **accept the resignation of Howard Cytryn, Trustee effective June 21, 2022.**

A **motion** was made by Ms. Street, seconded by Mr. Dailey and carried to **extend the 2.5% cost of living increase to exempt personnel**. This is the same percentage increase given to union members per the current CBA.

A **motion** was made by Mr. Dailey, seconded by Ms. Soskin and carried to **approve the library credit card**.

A **motion** was made by Mr. Dailey, seconded by Ms. Street and carried to **approve the Finkelstein Memorial Library Retirement Incentive**.- See written Incentive

The meeting of the board of trustees was adjourned at 8:09 p.m.

THE ORGAZATIONAL MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30 PM ON WEDNESDAY, JULY 27, 2022, FOLLOWED BY THE REGULAR MEETING OF THE BOARD OF TRUSTEES.

Respectfully submitted.



Joan Soskin
Secretary
(Notes taken by Leiah Levine)



Denet Alexandre
President, Board of Trustees