

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/OCTOBER 26,2022
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, October 26, 2022. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:36 p.m. with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary (zoom)
Mr. James Johnson

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director
Ms. Beth Zambito, Assistant Library Director
Mr. Andrew Koblick, Business Manager
Ms. Leiah Levine, Library Clerk

Others Present:

Lisa Allen, Union President
Elizabeth Portillo, Staff (zoom)
Parveen Rahmet, Staff (zoom)
Kathleen Preston, Staff (zoom)
Judy Joseph, Staff (zoom)
Judy (last name not provided, zoom)

The Pledge of Allegiance was recited.

President's Report- Mr. Alexandre reported that he attended the RCLS Board Meeting last week. Ten (10) out of Forty Seven (47) libraries are leaving the catalog. Those Ten (10) Libraries becoming IT independent was discussed.

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the minutes of the Regular Meeting of September 21, 2022.**

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the bill list for October 26, 2022 in the amount of \$1,164,001.72.**

A **motion** was made by Mr. Johnson, seconded by Ms. Street and carried to **approve the Financial Statement for September 2022.**

Library Statistical Report- The statistical report for September 2022 will be filed with the minutes of the meeting.

Library Director's Report- See written report.

Union Representative Report- Ms. Allen reported that new positions are up for nomination and election.

Public Comment: None

Correspondence Received: None

Unfinished Business:

The Board Minutes provided on microfiche were looked over by the Library Director. Microfiche discoveries were discussed.

The request from the African American Historical Society usage of the Enrichment Center was discussed. The board feels now is not a good time to enter any agreement allowing the usage of the space to any outside organization.

A motion was made by Ms. Soskin, seconded by Mr. Johnson and carried to approve the ratification of the new bathroom bid to Galway Bay for \$198,576. This was the second bid following T&A, a company based out of New Jersey.

New Business:

A motion was made by Mr. Johnson, seconded by Ms. Street and carried to fill a Full Time Custodian I position in Buildings and Grounds.

A motion was made by Mr. Johnson, seconded by Ms. Street and carried to fill a Full Time Librarian I position in the Youth Services Department.

A motion was made by Mr. Johnson, seconded by Ms. Street and carried to fill two (2) Full Time Librarian II positions. Promotion from Librarian I, replacement of recently retired Librarian II in the Adult Services Department.

A motion was made by Mr. Johnson, seconded by Ms. Street and carried to fill a Full Time Library Clerk I position, replacement of recently retired Library Clerk I in the Circulation Department.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to approve the Staff Holiday Party. The party will take place during Staff Development hours on December 2, 2022 from 9 a.m to 12 p.m.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the Breastfeeding Friendly Workplace policy.

Vacation and sick accruals were discussed. The Board was in agreement with discussing any changes with the Union.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to move into executive session.

The board moved into executive session at 8:41 p.m.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to move out of executive session.

**The board moved out of executive session at 8:54p.m.
Minutes/Regular Meeting of October 26, 2022**

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Personnel matters were discussed.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to adjourn.

The meeting of the board of trustees was adjourned at 8:55 p.m.

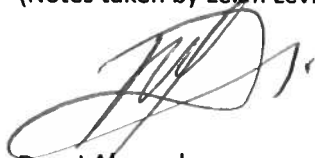
**THE REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30 PM ON
WEDNESDAY, NOVEMBER 16, 2022.**

Respectfully submitted,



Joan Soskin
Secretary

(Notes taken by Leiah Levine)



Denet Alexandre
President, Board of Trustees