

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/DECEMBER 21, 2022
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, December 21, 2022. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:30 p.m. with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary (zoom)
Mr. James Johnson

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director
Ms. Beth Zambito, Library Assistant Director
Mr. Andrew Koblick, Business Manager
Ms. Leiah Levine, Library Clerk

Others Present:

Susanne Daley, Union President (zoom)
Elizabeth Portillo, Staff (zoom)
Al Coster, Auditor (zoom)
Hiram Rivera, Patron

The Pledge of Allegiance was recited.

President's Report- Mr. Alexandre spoke with former trustee Mr. Frank Daley, who wishes the Finkelstein Library Happy Holidays. Mr. Alexandre attended an RCLS meeting Monday, December 19, 2022. He reported that it was a great meeting. RCLS voted on an advocacy to speak to elected officials.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the minutes of the Regular Meeting of November 16, 2022.**

A motion was made by Mr. Johnson, seconded by Ms. Street and carried to **approve the bill list for December 21, 2022.**

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the Financial Statement for November 2022.**

Library Statistical Report- The statistical report for November 2022 will be filed with the minutes of the meeting.

Library Director's Report- See written report.

Union Representative Report- Ms. Daley reported on the anticipation of signatures on the current MOA. Mr. Alexandre wished Ms. Daley and the FML staff Happy Holidays.

Public Comment: Mr. Rivera wanted to make the Director and the Board aware that Rockland County received \$63 million. \$10 million will be used towards walkways and bike trails. The Director has been in contact regarding these funds and hope we are a part of future plans.

Correspondence Received: None

Unfinished Business:

Solar Project was discussed

Parking Deck was discussed. This will be the library's next project. The request for bids are in January 2023, and there is a deadline for a decision on the EV charging stations.

Time off Accruals MOA was signed.

Personnel Policy Manual was discussed. The board will need further review to any changes.

New Business:

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the retirement of Ella Lightner, PPT Page, Circulation Department, effective at the close of business December 9, 2022, after 13 years of service.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the resignation of Justine Veras, PPT Library Assistant, Youth Services Department, effective close of business November 10, 2022.

A motion was made by Mr. Johnson, seconded by Ms. Street and carried to fill a Part Time Page position, replacement of recently retired Page in the Circulation Department.

A motion was made by Mr. Johnson, seconded by Ms. Street and carried to fill a Library Clerk Typist II position, replacement of retired Library Clerk Typist II in the Circulation Department.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the appointment of Laurie Needell, Librarian II, Adult Services Department, effective December 19, 2022.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the appointment of Kyle Craig, Librarian II, Adult Services Department, effective December 19, 2022.

Resolution for CD investments. – See resolution

Resolution to engage with Baldesari & Coster for fiscal year ended, June 30, 2022 Audit. – See resolution

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the appointment of Nathalie Jean Paul, Clerk-Typist, Circulation Department, effective December 8, 2022.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the appointment of Deloris Soto, Clerk-Typist, Circulation Department, effective December 8, 2022.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to fill a Librarian I position, recent promotion to Librarian II, Adult Services Department.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to fill a Part Time Library Assistant, recent resignation, Youth Services Department.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **move into executive session.**

The board moved into executive session at 7:34 p.m.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to **move out of executive session.**

The board moved out of executive session at 8:47p.m.

The library audit was discussed.

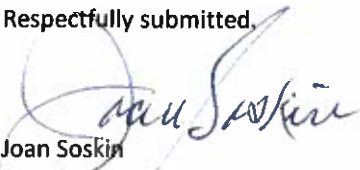
A motion was made by Ms. Soskin, seconded by Ms. Street and carried to **approve a salary increase for the Assistant Director effective at the end of probation. A letter has been placed in Ms. Zambito's personnel file.**

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **adjourn.**

The meeting of the board of trustees was adjourned at 9:05 p.m.

THE REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30 PM ON WEDNESDAY, JANUARY 25, 2023.

Respectfully submitted,



Joan Soskin
Secretary

(Notes taken by Leah Levine)



Denet Alexandre
President, Board of Trustees