

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/JANUARY 25,2023
MINUTES

The regular monthly meeting of the Board of Trustees was held by video conference on Wednesday, January 25, 2023. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:32pm with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary
Mr. James Johnson

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director
Ms. Beth Zambito, Assistant Library Director
Mr. Andrew Koblick, Business Manager
Ms. Leiah Levine, Library Clerk

Others Present:

Elizabeth Portillo, Staff
Judy Joseph, Staff
Robert Rowe, Staff
Laurie Needell, Staff
Lisa Allen, Staff
Maura Curran, Staff
Gabriella Zino-Villanueva, Staff
Kathleen Preston, Staff
Maria (last name not provided)
Robert Schofield, Attorney

The Pledge of Allegiance was recited.

President's Report

Mr. Alexandre reported he attended a great RCLS meeting. RCLS has obtained some new board members and they have hired someone to be in contact with elected officials.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the minutes of the regular meeting of December 21, 2022.**

A motion was made by Ms. Soskin, seconded by Ms. Street and carried to **approve the bill list for January, 2023.**

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the Financial Reports for December 2022.**

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve engaging Baldessari & Coster LLP as the auditors for the June 30, 2022 fiscal year-end audit.** See Resolution.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to **approve the Finkelstein Memorial Library commitment to investing in 3 CD's.** See Resolution.

Library Statistical Report- The statistical report for December will be filed with the minutes of the meeting.

Library Director's Report- See written report.

Union Representative Report- None. Mr. Alexandre wished the staff a Happy New Year.

Public Comment: None

Correspondence Received: The Director received a voicemail complimenting Kyle Craig, who was recently promoted to Librarian II in the Adult Services Department. Stating that he is doing a wonderful job, and that he is the shining light of the library.

Unfinished Business:

1. The Personnel Policy Manual was discussed. A new draft will be presented at an upcoming board meeting.

New Business:

1. A motion was made by Ms. Street, seconded by Ms. Soskin and carried to **approve the date of June 6, 2023 for the Finkelstein Memorial Library Annual Budget Vote and Trustee Election.**
2. Ad Lib publication and best way to distribute it was discussed.
3. The replacement of a Clerk-Typist position in Adult Services with a Library Assistant position was discussed and will be reviewed with the Business Manager.
4. The Organizational Chart was discussed and will be revised.
5. A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the resignation of Johnny Rosario, Custodian I, Buildings and Grounds Department effective at close of business January 17, 2023, after over 4 years of service.**
6. A motion was made by Ms. Soskin, seconded by Mr. Johnson to **fill a Custodial Worker position in the Buildings and Grounds Department.**

A motion was made by Ms. Street, seconded by Ms. Soskin to **move into executive session.**

The board moved into executive session at 7:34 p.m.

Robert Schofield, Attorney, brought the board up to date on legal matters.

A motion was made by Ms. Street, seconded by Mr. Johnson to **move out of executive session.**

The board moved out of executive session at 8:03 p.m.

A motion was made by Ms. Street, seconded by Mr. Johnson to **approve the resolution to adopt the settlement agreement.** See Resolution

A motion was made by Ms. Soskin, seconded by Ms. Street and carried to **adjourn.**

The meeting of the board of trustees was adjourned at 8:06 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30PM ON WEDNESDAY, FEBRUARY 22, 2023.

Respectfully submitted.



Joan Soskin

Secretary

(Notes taken by Leah Levine)



Denet Alexandre

President, Board of Trustees