

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/FEBRUARY 22, 2023
MINUTES**

The regular monthly meeting of the Board of Trustees was held by video conference on Wednesday, February 22, 2023. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:30pm with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary (zoom)
Mr. James Johnson

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director
Ms. Beth Zambito, Assistant Library Director
Mr. Andrew Koblick, Business Manager
Ms. Leah Levine, Library Clerk

Others Present via zoom:

Chris Coleman, Staff
Elizabeth Portillo, Staff
Kathleen Preston, Staff
Robert Rowe, Staff
Parveen Rahment, Staff
Judy Joseph, Staff
IPhone, (name not provided)
Sheroze Asalm, Patron

The Pledge of Allegiance was recited.

President's Report

Mr. Alexandre reported he attended another informative RCLS meeting. Minisink Library was discussed.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the minutes of the regular meeting of January 25, 2023.**

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the bill list for February, 2023.** Enviromaster was discussed, where the bathroom cleaning contract ends in March 2023. Aramark was discussed, regarding the quantity of uniforms ordered and the return of a FML uniform after resignation or retirement.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the Financial Reports for January, 2023.**

RESOLUTION

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve engaging Baldessari & Coster LLP as the auditors for the June 30, 2022 fiscal year-end audit.** See Resolution.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to **approve the Finkelstein Memorial Library commitment to investing in 3 CD's.** See Resolution.

Library Statistical Report- The statistical report for January will be filed with the minutes of the meeting.

Library Director's Report- See written report.

Union Representative Report: None

Public Comment: None

Correspondence Received: None

Unfinished Business:

1. The Organizational Chart was presented as a draft and was discussed.
2. The FML Meeting Room Regulations revision was discussed.

New Business:

1. A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the 2022 Annual Report.**
2. The 2023/2024 Annual Budget was discussed.
3. A motion was made by Ms. Soskin, seconded by Ms. Street and carried to **approve the Minimum Fund Balance Policy.** – See Resolution.
4. A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **fill a Clerk-Typist (PT) position, Technical Services Department replacement of Nicole Coatti.**
5. A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the title change previously approved from, Library Clerk I to Library Clerk-Typist I in Circulation Department and Technical Services Department.**
6. A motion was made by Mr. Johnson, seconded by Ms. Street and carried to **approve the appointment of Stephen Coopersmith, Page (PT), Circulation Department, effective January 30, 2023.**
7. A motion was made by Mr. Johnson, seconded by Ms. Street and carried to **approve the appointment of Thomas Donohue, Courier (PT), Circulation Department, effective January 30, 2023.**

8. A motion was made by Ms. Soskin, seconded by Mr. Johnson and carried to **approve the appointment of Isabelle Molle, Library Assistant (PT), Youth Services Department, effective February 7, 2023.**

A motion was made by Ms. Street, seconded by Mr. Johnson to **move into executive session.**

The board moved into executive session at 7:45 p.m.

Personnel matters were discussed.

A motion was made by Ms. Street, seconded by Mr. Johnson to **move out of executive session.**

The board moved out of executive session at 7:51 p.m.

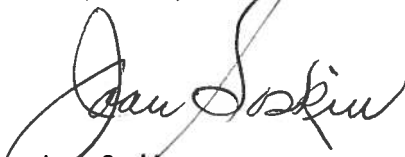
A motion was made by Ms. Street, seconded by Mr. Johnson to **approve the proposed annual gross salary to recent candidate, Brian Avery, Librarian I, Adult Services.**

A motion was made by Ms. Soskin, seconded by Ms. Street and carried to **adjourn.**

The meeting of the board of trustees was adjourned at 8:06 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30PM ON WEDNESDAY, MARCH 22, 2023.

Respectfully submitted.



Joan Soskin

Secretary

(Notes taken by Leah Levine)



Denet Alexandre

President, Board of Trustees