

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/SEPTEMBER 21 ,2022
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, September 21, 2022. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:35 p.m. with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President (zoom)
Ms. Joan Soskin, Secretary (zoom)
Mr. James Johnson

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director (zoom)
Ms. Beth Zambito, Assistant Library Director
Mr. Andrew Koblick, Business Manager
Ms. Leah Levine, Library Clerk

Others Present:

Elizabeth Portillo, Staff (zoom)
Parveen Rahmet, Staff (zoom)
Kathleen Preston, Staff (zoom)

The Pledge of Allegiance was recited.

President's Report- Mr. Alexandre did not have anything to report. He thanked the staff for their hard work as always.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the minutes of the Organizational Meeting of July 27, 2022.

A motion was made by Ms. Soskin, seconded by Ms. Street and carried to approve the minutes of the Regular Meeting of July 27, 2022.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to approve the minutes of the Special Meeting of September 7, 2022.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the bill list for August 24, 2022 in the amount of \$701,514.13, and the bill list for September 21, 2022 in the amount of \$761,710.68.

A motion was made by Mr. Johnson, seconded by Ms. Street and carried to approve the Financial Reports for June, July, and August 2022.

Library Statistical Report- The statistical report for July and August 2022 will be filed with the minutes of the meeting.

Library Director's Report- See written report.

Union Representative Report- None

Public Comment: None

Correspondence Received: None

New Business:

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to approve the retirement of Chris Ball, Library Clerk I, Circulation Department, effective at the close of business October 29, 2022, after over 50 years of service.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to approve the retirement of John Dempsey, Librarian II, Adult Services, effective at the close of business October 28, 2022, after almost 38 years of service.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to approve the resignation of Christine Milchak, Clerk-Typist, Technical Services effective at the close of business September 26, 2022, after almost 15 years of service.

A motion was made by Mr. Johnson, seconded by Ms. Soskin and carried to approve the appointment of Orion Morgan, Custodian II, B&G Department, effective August 15, 2022.

A motion was made by Mr. Johnson, seconded by Ms. Soskin and carried to approve the appointment of Dianne Aimone, Librarian II, Youth Services, effective provisionally August 16, 2022.

A motion was made by Mr. Johnson, seconded by Ms. Soskin and carried to approve the appointment of Nicole Coatti, Clerk-Typist, Technical Services Department, effective August 22, 2022.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the 2023 Library Calendar.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the conflict of interest policy/policy acknowledgements.

Library Safety Deposit Box- Contents were discussed, and the safety deposit box account will be closed. The Board asked to research the minutes of the microfiche.

Full Time Librarian I position, Youth Services- was discussed.

A motion was made by Ms. Soskin, seconded by Mr. Johnson and carried to approve the collection management policy.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to approve the VDI project.

Bathroom Bids were discussed. There were (3) three bids in total. TNA Carpentry, Galway Bay, and VSR Plumbing and Mechanical.

A **motion** was made by Ms. Street, seconded by Ms. Soskin and carried to **move into executive session**.

The board moved into executive session at 8:04 p.m.

A **motion** was made by Ms. Street, seconded by Ms. Soskin and carried to **move out of executive session**.

The board moved out of executive session at 9p.m.

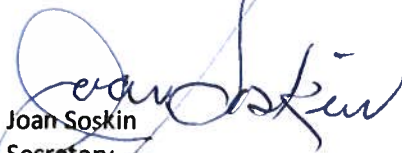
Personnel matters were discussed.

A **motion** was made by Ms. Street, seconded by Ms. Soskin and carried to **adjourn**.

The meeting of the board of trustees was adjourned at 9:08 p.m.

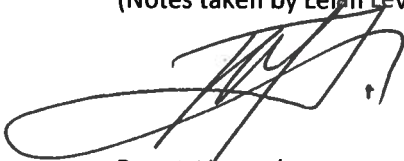
THE REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30 PM ON WEDNESDAY, OCTOBER 26, 2022.

Respectfully submitted.



Joan Soskin
Secretary

(Notes taken by Lejah Levine)



Denet Alexandre
President, Board of Trustees