

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/MARCH 22, 2023
MINUTES**

The regular monthly meeting of the Board of Trustees was held in person and by video conference on Wednesday, March 22, 2023. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:35pm with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary
Mr. James Johnson

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director
Ms. Beth Zambito, Assistant Library Director
Mr. Andrew Koblick, Business Manager
Ms. Leah Levine, Library Clerk

Others Present:

Hiram Rivera, Patron
Susanne Daley, Union President (zoom)
Kathleen Preston, Staff (zoom)
Judy Joseph, Staff (zoom)
Chris Coleman, Staff (zoom)
Dipa Thakkar, Staff (zoom)
Shirley Mills, Staff (zoom)

The Pledge of Allegiance was recited.

President's Report

Mr. Alexandre stated there was nothing to report.

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the minutes of the regular meeting of February 22, 2023.**

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the bill list for March 2023.** Ms. Soskin inquired about the Library Membership to the Intrepid, Sea, Air & Space Museum Complex. Ms. Wolven confirmed that this was the Library's most popular museum pass offered to patrons.

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the Financial Reports for February 2023**. Mr. Koblick explained the Budget Change Report.

Library Statistical Report- The statistical report for February will be filed with the minutes of the meeting.

Library Director's Report- See written report. The Board suggested the library advertise how well the Library is growing with more patrons.

Union Representative Report: Ms. Daley stated there was not much to report. Ms. Daley appreciates the good communication between the Union and Library Personnel.

Public Comment: Chris Coleman, staff, commented that museum information can be found on the library website.

Correspondence Received: None

Unfinished Business:

1. The Organizational Chart was presented as a draft and was discussed.
2. The FML Meeting Room Regulations in draft was tabled.
3. The Personnel Manual was discussed and is in review from the Board.

New Business:

1. The Awarding of Bid for the Parking Deck was discussed and tabled.
RESOLUTION
2. A motion was made by Mr. Johnson, seconded by Ms. Street and carried to **approve the 2023/2024 Annual Budget to stay at the tax cap of \$8,605,116**. See Resolution.
3. A motion was made by Ms. Soskin, seconded by Ms. Street and carried to **approve the change of a Clerk-Typist (FT) to a Library Assistant (PT) in the Adult Services Department**.
4. A motion was made by Ms. Soskin, seconded by Ms. Street and carried to **approve the appointment of Brian Avery, Librarian I, Adult Services Department, effective March 13, 2023**.

A motion was made by Ms. Street, seconded by Mr. Johnson to **move into executive session**.

The board moved into executive session at 7:59 p.m.

Personnel matters were discussed.

A motion was made by Ms. Street, seconded by Mr. Johnson to **move out of executive session**.

The board moved out of executive session at 9:05 p.m.

A motion was made by Ms. Soskin, seconded by Ms. Street and carried to approve the provisional appointment of Hiram Rivera to the vacant trustee seat until the end of the term, June 30, 2023.

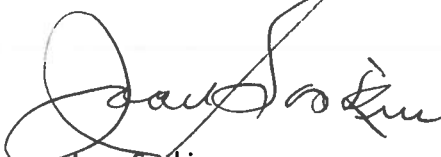
A motion was made by Ms. Street, seconded by Mr. Johnson to approve the posting of a Librarian I in the Adult Services Department, pending a Civil Service Inquiry.

A motion was made by Ms. Soskin, seconded by Ms. Street and carried to adjourn.

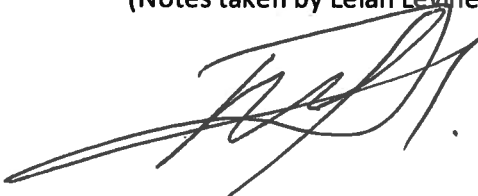
The meeting of the board of trustees was adjourned at 9:07 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30PM ON WEDNESDAY, APRIL 26, 2023.

Respectfully submitted.



Joan Soskin
Secretary
(Notes taken by Leah Levine)



Denet Alexandre
President, Board of Trustees

