

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/MAY 24,2023
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, May 24, 2023. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 7:10 p.m. with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary
Mr. Hiram Rivera

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director
Ms. Beth Zambito, Assistant Library Director
Mr. Andrew Koblick, Business Manager (via zoom)
Ms. Leah Levine, Library Clerk

Others Present via zoom:

Susanne Daley, Union President
Kathleen Preston, Staff
Elizabeth Portillo, Staff
Robert Rowe, Staff
Laurie Needell, Staff
Parveen Rahmet, Staff
Chris Coleman, Staff
Judy Joseph, Staff

The Pledge of Allegiance was recited.

President's Report- Mr. Alexandre noted there was nothing to report.

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the minutes of the regular meeting of April 26, 2023.**

A **motion** was made by Ms. Soskin, seconded by Mr. Johnson and carried to **approve the bill list for May 2023 in the amount of \$819,936.78.**

A motion was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the Financial Reports for April 2023.**

Library Statistical Report- The statistical report for April 2023 will be filed with the minutes of the meeting.

Library Director's Report- See written report.

Union Representative Report- Ms. Susanne Daley reported a productive Labor Management meeting with the Director and Assistant Director.

Public Comment: None

Correspondence Received: None

Unfinished Business:

1. **A motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the revised FML Meeting Room regulations.**
2. **A motion** was made by Ms. Street, seconded by Ms. Soskin and carried to **approve the revised FML Personnel Manual for 2023.**

New Business:

1. **A motion** was made by Mr. Johnson, seconded by Mr. Rivera and carried to **nominate Ms. Street and Ms. Soskin for the Sick Bank Committee.**
2. Early closure on July 3, 2023 was discussed.

Resolution:

A motion was made by Ms. Street, seconded by Mr. Johnson and carried **authorizing investment in NYLAF (New York Liquid Asset Fund).** – see resolution

Mr. Rivera presented himself to the board, staff and patrons to run as trustee for one 5-year term beginning July 1, 2023.

A motion was made by Ms. Street, seconded by Ms. Soskin and carried to **move into executive session**

The board moved into executive session at 7:41 p.m.

A **motion** was made by Mr. Rivera, seconded by Mr. Johnson and carried to **move out of executive session.**

The board moved out of executive session at 8:15p.m.

Personnel matters were discussed.

Legal matters were discussed.

A **motion** was made by Mr. Rivera, seconded by Ms. Soskin and carried to **approve the memorandum of agreement for a staff transfer.**

A **motion** was made by Mr. Rivera, seconded by Mr. Johnson and carried to **approve the posting of a Library Clerk Typist I in the Technical Services Department, pending a Civil Service inquiry.**

The meeting of the board of trustees was adjourned at 8:17 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON TUESDAY, JUNE 20, 2023.

Respectfully submitted.



Joan Soskin

Secretary

(Notes taken by Leah Levine)



Denet Alexandre

President, Board of Trustees