

**FINKELSTEIN MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING/FEBRUARY 28,2024  
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, February 28, 2024. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:38pm with the following members present:

Mr. Denet Alexandre, Presiding (zoom)  
Ms. Vivian Street, Vice President  
Ms. Joan Soskin, Secretary  
Mr. James Johnson  
Ms. Darnett E. Davis

**Administrative Personnel Present:**

Ms. Laura Wolven, Library Director  
Ms. Beth Zambito, Assistant Library Director  
Mr. Andrew Koblick, Business Manager  
Ms. Leah Levine, Library Clerk

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**Others Present:**

Susanne Daley, Union President (zoom)  
Elizabeth Marcus, Staff (zoom)  
Elizabeth Portillo, Staff (zoom)  
Paul Gubernick, Staff (zoom)  
Kathleen Preston, Staff (zoom)  
Judy Joseph, Staff (zoom)  
Parveen Rahmet, Staff (zoom)  
(5) ALL ZOOM, Patrons  
Michelle Gutierrez, Staff (zoom)  
Robert Rowe, Staff (zoom)  
Abigail Toral, Staff (zoom)  
Chris Coleman, Staff (zoom)  
Jeffrey Liz, Staff (zoom)  
Dipa Thakkar, Staff (zoom)

**President's Report-** Mr. Alexandre stated there was nothing to report.

A **motion** was made by Ms. Soskin, seconded by Mr. Johnson and carried to **approve the minutes of the Regular Meeting of January 24, 2024, with any corrections.**

A **motion** was made by Ms. Soskin, seconded by Mr. Johnson and carried to **approve the minutes of the Special Meeting of February 8, 2024.**

A **motion** was made by Mr. Johnson, seconded by Ms. Soskin and carried to **approve the bill list for February 2024.**

A **motion** was made by Mr. Johnson, seconded by Ms. Soskin and carried to **approve the Financial Reports for January 2024.**

**RESOLUTION**

A **motion** was made by Ms. Soskin, seconded by Mr. Johnson and carried **to transfer funds from the NYLAF Account to the M&T General Fund Account- See Resolution**

**Library Statistical Report-** None

**Library Director's Report-** Report was presented. Ms. Wolven reported on the Library Inventory.

**Union Representative Report-** Ms. Susanne Daley, Union President addressed the Union MOA's, discussed Security Camera Policy and discussed meeting minutes posting.

**Public Comment:** None

**Correspondence Received:** Correspondence regarding the, Second Chance Program, a second chance for a High School Diploma, facilitated by Richard Morbeth, was shared.

Unfinished Business:

A **motion** was made by Ms. Davis, seconded by Mr. Johnson and carried **to move the Union MOA's into executive session.**

**New Business:**

A **motion** was made by Ms. Davis, seconded by Ms. Soskin and carried **to approve the appointment of Ana Cabrera, Clerk-Typist (Spanish Speaking), Circulation Department, effective January 29, 2024.**

A **motion** was made by Ms. Davis, seconded by Ms. Soskin and carried **to approve the appointment of Anthony Schmarge, Clerk-Typist, Circulation Department, effective January 29, 2024.**

A **motion** was made by Ms. Davis, seconded by Ms. Soskin and carried **to approve the appointment of Abigail Toral, Information Services Assistant I, Information Technology Department, effective February 5, 2024.**

A **motion** was made by Mr. Johnson, seconded by Ms. Soskin and carried **to approve the request to reschedule the March 27, 2024 Board Meeting date to March 20, 2024.**

A **motion** was made by Ms. Davis, seconded by Mr. Johnson and carried **to approve the 2023 RCLS Annual Report.** The report was requested to be presented for the March 20, 2024 Board Meeting.

A **motion** was made by Mr. Johnson, second by Ms. Davis and carried **to table The Security Camera Policy to the March 20, 2024 Board Meeting.**

A **motion** was made by Ms. Soskin, seconded by Ms. Davis and carried **to move into executive session.**

**The board moved into executive session for personnel, legal and Union matters at 7:50 p.m.**

Personnel, legal and Union matters were discussed.

A **motion** was made by Mr. Johnson, seconded by Ms. Davis and carried to **move out of executive session**.

**The board moved out of executive session at 8:26 p.m.**

A **motion** was made by Ms. Davis, seconded by Mr. Johnson and carried to **approve the Sick Accrual MOA**.

A **motion** was made by Ms. Soskin, seconded by Mr. Johnson and **carried to adjourn**.

**The meeting of the board of trustees was adjourned at 8:30 p.m.**

**THE REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30 PM ON WEDNESDAY, March 20, 2024.**

Respectfully submitted.

Joan Soskin  
Secretary  
(Notes taken by Leiah Levine)

Denet Alexandre  
President, Board of Trustees