

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/APRIL 17,2024
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, April 17, 2024. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 7:33 p.m. with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary (absent)
Mr. James Johnson
Ms. Darnett Davis

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director
Ms. Beth Zambito, Assistant Library Director
Mr. Andrew Koblick, Business Manager
Ms. Leah Levine, Library Clerk

Others Present:

Susanne Daley, Union President (zoom)
Laurie Needell, Staff (zoom)
Judy Lipstein, Staff (zoom)
Kathleen Preston, Staff (zoom)
Elizabeth Portillo, Staff (zoom)
Dipa Thakkar, Staff (zoom)
Jeffrey Liz, Staff (zoom)
Parveen Rahmet, Staff (zoom)
Chris Coleman, Staff (zoom)
Judy Joseph, Staff (zoom)
Robert Rowe, Staff

President's Report- Mr. Alexandre reported his attendance at the RCLS Board Meeting on April 16, 2024.

A **motion** was made by Ms. Street, seconded by Ms. Davis and carried to **approve the minutes of the regular meeting of March 20, 2024.**

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the bill list for April 2024.**

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the Financial Reports for March 2024.**

Library Statistical Report- The statistical report for March 2024 will be filed with the minutes of the meeting.

Library Director's Report was presented.

Union Representative Report- Ms. Daley inquired about candidates running for trustee, and why not all biographies are posted on the Finkelstein Memorial Library website. Ms. Daley was informed they will be posted as soon as Administration receives them.

Public Comment:

Correspondence Received: The Library received an email from a Patron who has been partaking in Guitar Lessons the Library is offering. The class is popular and the patron has requested lessons be extended.

New Business:

Robert Rowe, Department Head of the Information Technology Department, gave a power point presentation on what the Department does on a daily basis and how the evolution of the Technology in the Library has changed over the years.

The Sustainability Coordinator position was discussed.

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the resignation of Mark Jones, Custodial Worker, Buildings and Grounds Department, effective at close of business April 1, 2024.**

A **motion** was made by Ms. Davis, seconded by Ms. Street and carried to **fill a Full-Time Custodial Worker, replacement of recent resignation from Mark Jones.**

The July 24, 2024 Organization and Regular meeting date revision was discussed.

A **motion** was made by Ms. Street, seconded by Ms. Davis and carried to **move into executive session for personnel matters.**

The board moved into executive session at 8:22 p.m.

A **motion** was made by Ms. Street, seconded by Ms. Davis and carried to **move out of executive session.**

The board moved out of executive session at 9:04 p.m.

Personnel matters were discussed.

A **motion** was made by Mr. Johnson, seconded by Ms. Davis and carried to **adjourn.**

The meeting of the board of trustees was adjourned at 9:05 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, MAY 22, 2024.

Respectfully submitted.

Joan Soskin
Secretary
(Notes taken by Leah Levine)

Denet Alexandre
President, Board of Trustees