

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/JUNE 26,2024
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, June 26, 2024. The meeting was recorded in accordance with law.

Mr. Alexandre called the meeting to order at 6:37 p.m. with the following members present:

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary
Mr. James Johnson (absent)
Ms. Darnett Davis

Board and Administrative Personnel Present:

Ms. Laura Wolven, Library Director
Ms. Beth Zambito, Assistant Library Director
Ms. Leah Levine, Library Clerk

Others Present:

Susanne Daley, Union President (zoom)
Kathleen Preston, Staff (zoom)
Laurie Needell, Staff (zoom)
Chris Coleman, Staff (zoom)
Judy Joseph, Staff (zoom)
Parveen Rahmet, Staff (zoom)
Abigail Toral, Staff (zoom)
Michelle (last name not provided) (zoom)
Elizabeth Portillo, Staff
Esther Waldman, Patron
Sandra Duncan, Patron

President's Report- Mr. Alexandre thanked Buildings and Grounds Department for outdoor landscaping on the trees. He had nothing official to report.

A **motion** was made by Ms. Street, seconded by Ms. Soskin and carried to **approve the minutes of the regular meeting of May 22, 2024.**

A **motion** was made by Ms. Street, seconded by Ms. Soskin and carried to **approve the bill list for June 2024.**

Financial Reports for May 2024 will be presented at the July 2024 organizational meeting.

Library Statistical Report- The statistical report for May 2024 will be filed with the minutes of the meeting.

Library Director's Report was presented.

Union Representative Report- Ms. Daley noted there was nothing much to report, but security issues and concerns were discussed with the Director.

Public Comment: Mr. Alexandre welcomed Sandra Duncan to the meeting and as future Library Trustee.

Correspondence Received: The Library received an email praising Youth Services for the summer reading program, and recognizing the Insiders Club, run by Judy Lipstein, Circulation Department.

Unfinished Business:

The Sustainability Coordinator was discussed.

New Business:

Elizabeth Portillo, Department Head of Youth Services, gave a video presentation on an introduction to youth staff, services, outreach, and programs. She explained the evolution of Children's Services to Youth Services, now with the addition of the Library Teen room.

A **motion** was made by Ms. Davis, seconded by Ms. Street and carried to **approve the appointment of Cesar Vasquez, Custodial Worker, Buildings and Grounds Department, effective June 3, 2024.**

RESOLUTION

A **motion** was made by Ms. Street, seconded by Ms. Davis and carried to **approve the application of the Geothermal grant.**

EV Stations were discussed. Construction has been done, and a policy will be put in place.

A **motion** was made by Ms. Street, seconded by Ms. Davis and carried to **extend the contractual percent increase to exempt personnel based on performance evaluations.**

A **motion** was made by Ms. Street, seconded by Ms. Davis and carried to **move into executive session.**

The board moved into executive session at 7:52 p.m.

Personnel matters were discussed.

A **motion** was made by Ms. Street, seconded by Ms. Soskin and carried to **move out of executive session.**

The board moved out of executive session at 9:00 p. m.

A **motion** was made by Ms. Street, seconded by Ms. Davis and carried to **adjourn.**

The meeting of the board of trustees was adjourned at 9:00 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, JULY 17, 2024.

Respectfully submitted.

Joan Soskin
Secretary
(Notes taken by Leah Levine)

Denet Alexandre
President, Board of Trustees