

**FINKELSTEIN MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
ORGANIZATIONAL MEETING/AUGUST 7, 2024  
AGENDA**

- I. Meeting called to order
- II. Pledge of Allegiance
- III. Oath of Office- Vivian Street, Esther Waldman and Sandra Duncan
- IV. Organizational Procedure
  - a. President of the Board
  - b. Vice President
  - c. Secretary
  - d. Library Auditor- Baldessari & Coster
  - e. Attorney- Whiteman, Osterman & Hanna, LLP (Robert Schofield), ProBono Partnership
  - f. Attorney- Brian Nugent
  - g. Treasurer- Rodrigue Lustin
  - h. Review of Trustee bylaws
  - i. Inter-account transfer of funds
  - j. Signatures for vouchers- all trustees
  - k. Depository for funds- M&T Bank, Key Bank
  - l. Meeting time and day- 4<sup>th</sup> Wednesday of the month, 6:30pm
  - m. Committees of the Board:
    - Personnel Committee- All trustees
    - Building & Grounds Committee- All trustees
    - Budget & Finance Committee- All trustees
    - Out of Title Committee- Vivian Street
    - Sick Bank Committee
    - Leave Without Pay Committee
    - Union Committee
  - n. Official Newspaper- Rockland Journal News