

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/AUGUST 7,2024
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, August 7, 2024. The meeting was recorded in accordance with law.

Mr. Denet Alexandre, Presiding
Ms. Vivian Street, Vice President
Ms. Joan Soskin, Secretary (zoom)
Mr. James Johnson
Ms. Darnett E. Davis
Ms. Esther Waldman
Ms. Sandra Duncan (zoom)

Administrative Personnel Present:

Ms. Laura Wolven, Library Director
Ms. Beth Zambito, Assistant Library Director (zoom)
Mr. Andrew Koblick, Business Manager
Ms. Leiah Levine, Library Clerk

Others Present:

Elizabeth Portillo, Staff (zoom)
Kathleen Preston, Staff (zoom)
Chris Coleman, Staff (zoom)
Parveen Rahmet, Staff (zoom)
Judy Joseph, Staff (zoom)
Abigail Toral, Staff (zoom)

President's Report- Mr. Alexandre had nothing to report.

A **motion** was made by Ms. Davis, seconded by Mr. Johnson and carried to **approve the minutes of the regular meeting of June 26, 2024 with any corrections.**

A **motion** was made by Mr. Johnson, seconded by Ms. Davis and carried to **approve the bill list for July 17, 2024.** The board has requested details of the check run numbers.

A **motion** was made by Ms. Street, seconded by Ms. Davis and carried to **approve the Financial Reports for June 2024 as presented.** Final approval of financial report was tabled until September 2024 meeting when final report should be available.

Library Statistical Report- The statistical report for June 2024 will be filed with the minutes of the meeting.

Library Director's Report- was presented.

Union Representative Report- None

Public Comment: None

Correspondence Received: The Library received an e-mail thanking the Library and Judy Lipstein for Insiders Club services.

A letter was received by a 10 yr. old patron, expressing how much she enjoyed the Library country fair, and if the Library will reopen the fair in the future.

Unfinished Business:

A **motion** was made by Ms. Street, seconded by Ms. Davis and carried to **approve the posting of the Sustainability Coordinator.**

New Business:

Presentation from Department Head Elyse Stoller, Circulation Department has been postponed until the September 2024 meeting.

A **motion** was made by Ms. Davis, seconded by Mr. Johnson and carried to **approve the appointment of Charles Harden, Public Information Specialist, Youth Services Department, effective July 1, 2024.** Charles later attended the meeting to introduce himself to the board.

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **accept the Bid for boiler replacement.** The board has approved the lowest and most responsible bid out of four (4) with the review of the Library architect.

A **motion** was made by Ms. Davis, seconded by Ms. Street and carried to **confirm the next board meeting for September 25, 2024.**

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **approve the FML Charter Amendment draft.**

A **motion** was made by Ms. Street, seconded by Mr. Johnson and carried to **adjust the October 23, 2024 board meeting date to October 30, 2024.**

A **motion** was made by Ms. Street, seconded by Ms. Davis and **carried to adjourn.**

The meeting of the board of trustees was adjourned at 8:38 p.m.

THE REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD AT 6:30 PM ON WEDNESDAY, SEPTEMBER 25, 2024.

Respectfully submitted.

Joan Soskin
Secretary
(Notes taken by Leiah Levine)

Denet Alexandre
President, Board of Trustees