

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/APRIL 23,2025
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, April 23, 2025. The meeting was recorded in accordance with law.

Ms. Darnett Davis, Acting President called the meeting to order at 7:03 p.m. with the following members present:
Ms. Sandra Duncan, Mr. James Johnson, Ms. Joan Soskin, Ms. Esther Waldman

Administrative Personnel Present:

Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Library Director (zoom),
Mr. Andrew Koblick, Business Manager, Ms. Leah Levine, Library Clerk

Others Present:

Susanne Daley, Union President, Kathleen Preston (staff), Chris Coleman (staff), Parveen Rahmet (staff), Judy Joseph (staff), Laurie Needell (staff), Ana Cabrera (staff), Juanita Greene (staff), Elizabeth Portillo (staff) Sahn Siongco (staff), moms iphone (name not provided), TW (name not provided), Mendy Glick (Patron).

President's Report- Ms. Davis presented as interim President. She spoke about Grants and other funding that have helped improve the Library for both Patrons and Staff. Ms. Davis mentioned the new roof that was recently installed, and EV stations received by the Library as examples of grants and other funding. Ms. Davis ended her report by encouraging the community to come out and vote.

A **motion** was made by Ms. Waldman, seconded by Ms. Duncan and carried to **approve the minutes of the regular meeting of March 26, 2025.**

A **motion** was made by Ms. Waldman, seconded by Ms. Soskin and carried to **approve the bill list for April 2025.**

A **motion** was made by Ms. Waldman, seconded by Ms. Duncan and carried to **approve the Financial Statement for March 2025.**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **approve the transfer of \$1 million from the Library NYLAF account to the M&T General Fund as close to the payroll date as possible.**

A **motion** was made by Ms. Waldman, seconded by Ms. Soskin and carried to **approve an additional \$7K for the Enrichment Center to cover the base policy and umbrella policy from United Assurance.**

Library Statistical Report- The statistical report for April 2025 will be filed with the minutes of the meeting.

Library Director's Report- The report was presented. – *Ms. Waldman commented on the discussion of a Library branch to accommodate Patrons who do not live close to the Library.*

Union Representative Report- Ms. Susanne Daley commented on the expansion of the Library, and to take into account the staff needed for the expansion and branch.

Public Comment: None

Correspondence Received: None

Unfinished Business:

1. A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to approve the May 2024 meeting minutes and the June 26, 2024 bill list.
2. Audit recommendations were discussed and tabled until further review.

New Business:

1. A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **appoint Mr. Mendy Glick the Library Treasurer.** – *Mr. Glick gave the Board an introduction about his work experience and availability to the Library.*

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **move into executive session for Legal Matters.**

The board moved into executive session at 7:59 p.m.

A **motion** was made by Ms. Waldman, seconded by Ms. Duncan and carried to **move out of executive session.**

The board moved out of executive session at 8:46p.m.

Legal and Personnel Matters were discussed.

New Business (continued):

2. A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **approve the Internet Safety Policy with any potential changes.**
3. A **motion** was made by Ms. Waldman, seconded by Ms. Soskin and carried to **approve the updated construction plans to include Bridges Café and remove the basketball court.**
4. A **motion** was made by Ms. Waldman, seconded by Ms. Duncan and carried to **approve a new Board Meeting location to the 2nd Floor Founders Room starting in June 2025.**

A **motion** was made by Ms. Waldman, seconded by Ms. Soskin and carried to **adjourn.**

The meeting of the board of trustees was adjourned at 8:58 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, MAY 28, 2025.

Respectfully submitted.


Darnett Davis, Acting President
(Notes taken by Leah Levine)