

**FINKELSTEIN MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
REGULAR MEETING/JUNE 18, 2025  
AGENDA**

- I. Meeting called to order
- II. Pledge of Allegiance
- III. Approve Agenda
- IV. President's Report
- V. Minutes of the Regular Meeting of May 28, 2025
- VI. Bill List for May 2025
- VII. Financial Report for April and May 2025
- VIII. Library Statistical Report for May 2025
- IX. Library Director's Report
- X. Union Representative Report
- XI. Public Comment
- XII. Correspondence Received
- XIII. Committee Report:
  - Budget and Finance: Darnett Davis, Acting Board President, chair
  - Personnel: Darnett Davis, Acting Board President, chair
  - Advocacy and Fundraising: Sandra Duncan, chair
  - By-Laws and Policy: Esther Waldman, chair
  - Strategic Planning: Joan Soskin, chair
  - Buildings and Grounds: James Johnson, chair
- XIV. Unfinished Business:
  1. Audit Report
- XV. New Business:
  1. Resolution to approve yearly salary increase for exempt employees (with exceptions from the Library Director) in accordance with the Library's Union collective bargaining agreement.
  2. Establishment of IT Specialist in the Information Technology Department.
  3. Approval to fill the Public Information Specialist position

4. American Federation of State, County and Municipal Employees (AFSCME) Union Contract.
5. Approval to post for a Full-Time Library Clerk I position, Circulation Department, due to upcoming retirement of July 5, 2025.
6. Approval of Library Treasurer as signature on the Library bank Accounts.
7. Approval of Sky Packets, a wireless consulting/services company to review the Library's technology.
8. Approve Policies for: Pandemic Plan
  - Addendum to the Patron Code of Conduct
  - Covid-19 guidelines
  - Remote Work Policy
  - Employee Confidentiality Policy
  - Videoconferencing Policy

XVI. Adjournment

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON  
WEDNESDAY, JULY 23, 2025**