

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
ORGANIZATIONAL MEETING/JULY 23, 2025
AGENDA**

- I. Meeting called to order
- II. Pledge of Allegiance
- III. Oath of Office- Esther Waldman, Goldie Golding, Yossi Rubinstein, Yehudis Gottesfeld
- IV. Administration Oath of Office- Laura Wolven, Director, Leah Levine, Clerk to The Board
- V. Organizational Procedure
 - a. President of the Board
 - b. Vice President
 - c. Secretary
 - d. Treasurer
 - e. Library Auditor- Baldessari & Coster
 - f. Attorney- Whiteman, Osterman & Hanna, LLP (Robert Schofield), ProBono Partnership
 - g. Inter-account transfer of funds
 - h. Signatures for vouchers
 - i. Depository for funds- M&T Bank, Key Bank
 - j. Meeting time and day- 4th Wednesday of the month, 6:30pm
 - k. Committees of the Board:
 - Budget and Finance Committee
 - Personnel Committee
 - Advocacy and Fundraising Committee
 - By-Laws and Policy Committee
 - Strategic Planning Committee
 - Buildings and Grounds Committee
 - l. Library Policies- Personnel Policy, Confidentiality Policy, Conflict of Interest Policy
 - m. Legal Advertising