

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/JULY 23,2025
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, July 23, 2025. The meeting was recorded in accordance with law.

Ms. Darnett Davis, President called the meeting to order at 7:51 p.m. with the following members present:

Ms. Esther Waldman, Vice President, Ms. Yehudis Gottesfeld, Secretary, Mr. James Johnson, Ms. Joan Soskin, Ms. Goldie Golding, Mr. Yossi Rubinstein.

Administrative Personnel Present:

Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Library Director, Mr. Andrew Koblick, Business Manager, Ms. Leiah Levine, Library Clerk (absent).

Others Present via zoom:

Mr. Mendy Glick, Library Treasurer (In person), Susanne Daley, Union President, Elizabeth Portillo (staff), Kathleen Preston (staff), Elizabeth Marcus (staff), Chris Coleman (staff), Parveen Rahmet (staff), Judy Joseph (staff), Cesar Vasquez (Staff), moms iphone (Full name not provided), Mr. Al Coster (Library Auditor joined via zoom at 8 p.m.).

A motion was made by Ms. Waldman, seconded by Ms. Golding and carried to approve the agenda.

President's Report- A report was presented by Ms. Davis.

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried to **approve the minutes of the Regular Meeting of June 18, 2025 with corrections.**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **approve the minutes of the Special Meeting of June 27, 2025.**

The Board has requested to add the Library Payroll Journal on the Board Meeting Agendas moving forward.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried to **request Ms. Wolven, Library Director to make possible changes to the due dates on bills paid on the 10th of the month that are not payroll or utilities, and present the Board a report in writing on**

which bills were able to be changed, and an explanation on other bills that cannot be changed.

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried to **approve the bill list for July 2025.**

The Financial Report for April, May and June of 2025 have been tabled until the August 27, 2025 Regular Board Meeting.

Library Statistical Report- The statistical report for June 2025 was not reviewed.

Library Director's Report- The report was not reviewed.

Union Representative Report- Ms. Susanne Daley gave her congratulations to the new Board Members and Ms. Wolven, Library Director for doing the best for the Library.

Public Comment: None

Correspondence Received: Will be shared and discussed at the next Board Meeting.

Committee Report: All Committee reports have been tabled.

Budget and Finance:

Personnel:

Advocacy and Fundraising:

By-Laws and Policy

Strategic Planning:

Buildings and Grounds:

Unfinished Business:

1. Audit Report: The Management letter for 2024-2025 and June 30, 2024 Financial Report was reviewed.
2. Staff Appreciation was tabled.

New Business:

1. Approve to fill a Full-Time Custodian I position, promotion from Custodial Worker was tabled.

2. Appointment of George Varghese, Library Assistant (PT), Adult Services Department, effective August 3, 2025 was tabled.
3. New York State and Local Retirement Standard Work Day Resolution was tabled.
4. Amendment to the Personnel Policy was tabled.
5. Grant Resolution was tabled.
6. Security camera contract was tabled.
7. Youth Services Traditional Collection was tabled.

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A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried to **adjourn**.

The meeting of the board of trustees was adjourned at 9:00 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, AUGUST 27, 2025.

Respectfully submitted.

Leiah Levine
Clerk to the Board of Trustees

Darnett Davis
Board President