

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/NOVEMBER 19, 2025
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in-person and by video conference on Wednesday, November 19, 2024. The meeting was recorded in accordance with law and a quorum was present.

Ms. Darnett Davis, President, called the meeting to order at 6:30 p.m. with the following members present: Ms. Goldie Golding, Ms. Yehudis Gottesfeld, Secretary, Mr. James Johnson, Ms. Joan Soskin, Mr. Yossi Rubinstein (via Zoom), and Ms. Esther Waldman, Vice President (via Zoom).

Administrative Personnel:

Ms. Laura Wolven, Library Director , Ms. Leiah Levine, Library Clerk, Mr. Andrew Koblick, Business Manager

Present:

Mr. Mendy Glick, Library Treasurer

Others Present via Zoom:

Ms. Beth Zambito, Assistant Library Director, Mr. Rae Mirabal, Ms. Judy Joseph, Ms. Kathleen Preston, Ms. Suzanne Daley, Union President, Ms. Laurie Needell, and Ms. Sahn Siongco

The Pledge of Allegiance was recited.

A **motion** was made by Ms. Davis, seconded by Mr. Johnson, and carried to **approve the agenda**.

Presidents Report - A Report was presented by Ms. Davis.

A **motion** was made by Ms. Davis, seconded by Ms. Soskin, and carried to **approve the regular meeting minutes of October 22, 2025 with the following changes**: Mr. Rubinstein was in attendance (virtually), payroll journal reviewed was 10/10, not 10/7, there was a set salary for a new position and not an approved salary increase, and “a letter has been placed in Ms. Coatti’s personnel file” is removed.

A **motion** was made by Ms. Davis, seconded by Mr. Johnson, and carried to **approve the November 19, 2025 bill list**.

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Johnson, and carried to **approve the October 2025 Payroll Journals with the following changes/ motions:**

1. A **motion** was made by Ms. Davis, seconded by Ms. Golding, and carried to **approve the check run 729 payment of \$5,085.10.**
2. A **motion** was made by Ms. Davis, seconded by Ms. Golding, and carried to **approve the check run 728 payment of \$22,879.59.**
3. A **motion** was made by Ms. Golding, seconded by Ms. Soskin, and carried to **approve the transfer of \$1.75 million from M&T to NYCLASS.**
4. A **motion** was made by Ms. Gottesfeld, seconded by Ms. Golding, and carried to **approve the payment of \$639,405 to be paid on December 15, 2025 instead of Feb 15, 2025.**
5. A **motion** was made by Ms. Davis, seconded by Mr. Johnson, and carried to **approve an additional bank account through M&T** to separate the credit card payments from Passport program - with the treasurer given access to the account

A **motion** was made by Ms. Davis, seconded by Mr. Johnson, and carried to **approve the Financial Statements for September and October 2025** with further discussion on the budget changes.

Treasurer Report- A report was presented by Mr. Glick.

Library Statistical Report for October 2025- No report presented.

Library's Director's Report - A report was presented by Ms. Wolven.

Union Representative Report- Ms. Daley confirmed and reiterated parts of the meeting's President's Report.

Public Comment- None.

Correspondence Received- None.

Committee Reports - Committee Chairs provided updates on/from their meetings. No motions were made.

Unfinished Business:

1. Approval of the New York State and Local Retirement System exact amount of payment due by December 15, 2025- Motion made to resolve this, above.
2. Approve paperless monthly board packets- Tabled to approve once have tablets and policy.
3. A **motion** was made by Ms. Davis, seconded by Ms. Golding, and carried to **approve the payment to the treasurer for the overtime he worked.**

New Business:

1. A **motion** was made by the Personnel Committee, seconded by Ms. Gottesfeld, and carried to **approve two Permanent Part Time Librarians in the Youth Services Department.**
2. A **motion** was made by the Personnel Committee, seconded by Ms. Gottesfeld, and carried to **approve a Library Assistant position in the Technical Services Department.**
3. A **motion** was made by the Personnel Committee, seconded by Ms. Gottesfeld, and carried to **approve a salary increase for the title, Security Aide (substitute) effective November 23, 2025.**

A **motion** was made by Ms. Davis, seconded by Ms. Gottesfeld, and carried to **move the Board into Executive Session at 8:08 p.m.**

A **motion** was made by Ms. Soskin, seconded by Ms. Davis, and carried to **end the Board's Executive Session at 8:35 p.m.**

A **motion** was made by the Personnel Committee, seconded by Mr. Johnson, and carried to **approve Ms. Wolven to seek legal guidance into a matter pertaining to an employee.**

A **motion** was made by the Personnel Committee, seconded by Ms. Gottesfeld, and carried to **approve a 2% salary increase for an exempt employee (including retroactive pay) effective from September 1, 2025.**

A **motion** was made by Mr. Johnson, seconded by Ms. Soskin, and carried to **adjourn the meeting of the Board of Trustees at 8:40 p.m.**

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY DECEMBER 10, 2025.

Respectfully submitted.

Yehudis Gottesfeld
Secretary

Darnett Davis
Board President