

**FINKELSTEIN MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
SPECIAL MEETING/DECEMBER 19, 2025  
MINUTES**

**I. Meeting Called to Order**

Ms. Darnett Davis, President, called the meeting to order at 9:37 AM with the following members present: Ms. Esther Waldman (Vice President) , Mr. Yossi Rubinstein, Ms. Goldie Golding, Ms. Yehudis Gottesfeld (Secretary) (arrived at 9:42 am).

**Administrative Personnel Present:**

Mr. Andy Koblick, Ms. Beth Zambito.

**II. Approve Agenda**

Motion by Ms. Waldman to approve agenda with corrections (change "November 2025 Payroll Journals" to "December 18, 2025 Bill List", as corrected and written below) and table all other items to the January 7, 2025 Special Board Meeting. Motion seconded by Mr. Rubinstein. Motion carried.

**III. December 18, 2025 Bill List**

Motion by Ms. Waldman to approve December 18, 2025 Bill List. Motion seconded by Ms. Davis. Motion carried.

**IV. Items Tabled to the January 7, 2025 Special Board Meeting**

1. Minutes of the Regular Meeting of September 17, 2025.
2. Minutes of the Regular Meeting of November 19, 2025.
3. Appointment of Maribeth Durivage, Library Assistant, Adult Services Department, effective Monday, November 24, 2025.
4. Appointment of Isabelle Molle, new title and position to Librarian I, Youth Services Department, effective Monday, November 24, 2025.
5. Approval of Makerspace window.

Ms. Davis explained on the Director's behalf that Ms. Wolven seeks approval to install 2 windows in the Makerspace for ventilation purposes. Ms. Waldman requested to see quotes and all information regarding Makerspace windows before 1/7 special meeting in order to make an informed decision. She also asked to see quotes for vent on small laser cutter and vent in ceiling, as well as any contractor reports. Ms. Gottesfeld asked that the Library Director look into a ceiling vent, see what they do in labs [for ventilation], and see what sensors are in the Makerspace for legal and safety purposes.
6. Approval of the FML Personnel Policy manual.
7. Approve to fill a Library Assistant (French/Creole Speaking) position in the Youth Services Department.

Note: add to 1/7 special board meeting agenda:

- Miller's Touch and CityWide contracts. (The Board would like to see the contracts before 1/7 special Board meeting in order to approve one or the other company going forward.)
- Mr. Koblick recommended adding 3<sup>rd</sup> signator to 1/7 meeting agenda as well.

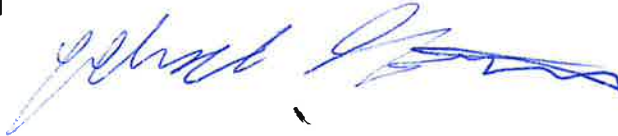
**V. Adjournment**

Motion by Ms. Davis to adjourn the meeting. Motion seconded by Ms. Gottesfeld. Motion carried.  
Meeting adjourned at 10:19 AM.

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON  
WEDNESDAY, JANUARY 21, 2026. A SPECIAL MEETING WILL BE HELD ON WEDNESDAY, JANUARY 7,  
2026.**

Respectfully submitted.

Yehudis Gottesfeld  
Secretary



Darnett Davis  
Board President

