

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/NOVEMBER 19, 2025
MINUTES**

The regular monthly meeting of the Board of Trustees was held both in-person and by video conference on Wednesday, November 19, 2025. The meeting was recorded in accordance with law and a quorum was present.

Ms. Darnett Davis, President, called the meeting to order at 6:30 p.m. with the following members present: Ms. Goldie Golding, Ms. Yehudis Gottesfeld, Secretary, Mr. James Johnson, Ms. Joan Soskin, Mr. Yossi Rubinstein (via Zoom), and Ms. Esther Waldman, Vice President (via Zoom).

Administrative Personnel:

Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Library Director (via Zoom) Ms. Leah Levine, Library Clerk, Mr. Andrew Koblick, Business Manager

Present:

Mr. Mendy Glick, Library Treasurer

Others Present via Zoom:

Mr. Rae Mirabal, Staff, Ms. Judy Joseph, Staff, Ms. Kathleen Preston Staff, Ms. Susanne Daley, Union President, Ms. Laurie Needell, Union Vice President, Ms. Sahn Siongco, Staff, Mr. Jeffrey Liz, Staff

The Pledge of Allegiance was recited.

A **motion** was made by Ms. Davis, seconded by Mr. Johnson, and carried to **approve the agenda**.

Presidents Report - A Report was presented by Ms. Davis.

A **motion** was made by Ms. Davis, seconded by Ms. Soskin, and carried to **approve the regular meeting minutes of October 22, 2025 with the changes**. *Payroll journal reviewed was 10/10, not 10/7, and there was a set salary for a new position and not an approved salary increase.*

A **motion** was made by Ms. Davis, seconded by Mr. Johnson, and carried to **approve the November 19, 2025 bill list**.

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Johnson, and carried to **approve the October 2025 Payroll Journals**.

A **motion** was made by Ms. Davis, seconded by Ms. Golding, and carried to **approve the check run 729 payment of \$5,085.10**.

A motion was made by Ms. Davis, seconded by Ms. Golding, and carried to **approve the check run 728 payment of \$22,879.59.**

A motion was made by Ms. Golding, seconded by Ms. Soskin, and carried to **approve the transfer of \$1.75 million from the M&T account to NYCLASS (New York cooperative Liquid Assets Securities System).**

A motion was made by Ms. Gottesfeld, seconded by Ms. Golding, and carried to **approve the New York State and Local Retirement System in the exact payment of \$639,405 to be paid by December 15, 2025.**

A motion was made by Ms. Davis, seconded by Mr. Johnson, and carried to **approve an additional bank account through M&T** to separate the credit card payments from Passport program - with the treasurer given access to the account

A motion was made by Ms. Davis, seconded by Mr. Johnson, and carried to **approve the Financial Statements for September and October 2025** with further discussion on the budget changes.

Treasurer Report- A report was presented by Mr. Glick.

Library Statistical Report for October 2025- No report presented.

Library's Director's Report - A report was presented by Ms. Wolven.

Union Representative Report- Ms. Daley confirmed that she heard what was said in the President's Report and wanted the board to follow what was said in it by Ms. Davis.

Public Comment- None.

Correspondence Received- None.

Committee Reports - Committee Chairs provided updates on/from their meetings. No motions were made.

Unfinished Business:

1. Approval of the New York State and Local Retirement System exact amount of payment due by December 15, 2025- Motion made to resolve this, above.
2. Approve paperless monthly board packets- Tabled to approve once have tablets and policy.
3. A motion was made by Ms. Davis, seconded by Ms. Golding, and carried to **approve the overtime payment to the treasurer for compensation of time.**

New Business:

1. A motion was made by the Personnel Committee, seconded by Ms. Gottesfeld, and carried to **fill two (2) Permanent Part Time Librarians in the Youth Services Department.**

2. A motion was made by the Personnel Committee, seconded by Ms. Gottesfeld, and carried to **establish and fill a Library Assistant position in the Technical Services Department.**
3. A motion was made by the Personnel Committee, seconded by Ms. Gottesfeld, and carried to **approve a salary increase for the title, Security Aide (Substitute) effective November 23, 2025.**

A motion was made by Ms. Davis, seconded by Ms. Gottesfeld, and carried to **move into executive Session.**

The board moved into executive session at 8:08 p.m.

Personnel and legal matters were discussed.

A motion was made by Ms. Soskin, seconded by Ms. Davis, and carried to **move out of executive Session.**

The board moved out of executive session at 8:35 p.m.

A motion was made by the Personnel Committee, seconded by Mr. Johnson, and carried to **approve Ms. Wolven to seek legal guidance into a matter pertaining to an employee.**

A motion was made by the Personnel Committee, seconded by Ms. Gottesfeld, and carried to **approve a 2% salary increase for an exempt employee, retroactive to September 1, 2025.**

A motion was made by Mr. Johnson, seconded by Ms. Soskin, and carried to **adjourn.**

The meeting the Board of Trustees was adjourned at 8:40 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY DECEMBER 10, 2025.

Respectfully submitted.

Yehudis Gottesfeld
Secretary



Darnett Davis
Board President

