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FINKELSTEIN MEMORIAL LIBRARY
24 Chestnut Street
Spring Valley, NY 10977

Proposed Agenda

Regular Meeting September 23, 2026

Location: Board Room, Finkelstein Memorial Library

Teleconference Link:

<https://us06web.zoom.us/j/84051078180?pwd=SyXyDvp1mKZ1gWcmrg4ecYp8iFedhf.1>

- I. Confirmation of quorum, attendance, noting excused and unexcused absences
- II. Meeting called to order
- III. Pledge of Allegiance
- IV. Welcome and recognition of guests
- V. Approval and/or modification of the Agenda
- VI. Minutes of the Regular Meeting of August 26, 2026
- VII. Minutes of the Special Meeting of September 2, 2026
- VIII. Bill List for September 23, 2026
- IX. August 2026 Payroll Journals
- X. Financial Statement for June 2026
- XI. Financial Summary for September 2026
- XII. Treasurer Report
 1. Cash Collection Procedures draft
- XIII. Library Statistical Report for August 2026
- XIV. President's Report
- XV. Assistant Library Director's Report
- XVI. Union Representative Report
- XVII. Public Comment

XVIII. Correspondence Received

XIX. Committee Report:

Budget and Finance:

Personnel:

Advocacy and Fundraising:

By-Laws and Policy:

Strategic Planning:

Buildings and Grounds:

XX. New Business:

1. Interim Director
2. Director search firm
3. Library Credit Card
4. 2027 RCLS Budget
5. Accept the Termination of John Ninivaggi, effective August 28, 2026.
6. Approve resignation of Angel Siquinajay, Page (Substitute), effective end of business September 23, 2026.
7. Approve resignation of Tammy Avila, Clerk-Typist (Substitute), effective end of business October 2, 2026.
8. Approve appointment of Khryssie Cinea, Page (Substitute), Youth Services Department, effective Monday, September 15, 2026.
9. Approve to fill (1) Clerk-Typist (Substitute) in the Youth Services Department.
10. Approve to fill (2) Security Aide (Substitutes).
11. Approve to fill (1) Clerk-Typist (Substitute) in the Circulation Department.

XXI. Unfinished Business

1. Approval of 2026/2027 budget
2. Library Director Transition
3. Media Mail
4. July 2026 Payroll Journals
5. Minutes of the Special Meeting of April 20, 2026
6. Minutes of the Special Meeting of April 21, 2026
7. Minutes of the Regular Meeting of May 27, 2026
8. Minutes of the Special Meeting of June 5, 2026
9. Minutes of the Regular Meeting of June 24, 2026
10. Minutes of the Regular Meeting of July 29, 2026

XXII. Executive Session

1. Personnel and Legal matters

XXIII. Adjournment

**THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON
WEDNESDAY, OCTOBER 28, 2026**

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**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/AUGUST 26, 2026**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, August 26, 2026. The meeting was recorded in accordance with law.

Board Members Present:

Ms. Esther Waldman, President called the meeting to order at 6:40 p.m. with the following members present: Mr. James Johnson, Mr. Yossi Rubinstein, Vice President, Ms. Oluwaseyi Banjo, Ms. Darnett Davis (zoom), Mr. Ariel Dahan (zoom).

Board Members Excused: Ms. Yehudis Gottesfeld

Board Members not excused: None

Administrative Personnel:

Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Director, Mr. Andrew Koblick, Business Manager, Ms. Leah Levine, Library Clerk.

Others Present in person:

Mendy Glick, Library Treasurer, Chris Coleman, Staff.

Others Present via zoom:

Stephanie Cole Adams (Library Attorney) joined at 8:27 p.m., Robert Rowe (staff), Aviva Rosenberg (staff), Elizabeth Portillo (staff), Jeffrey Liz (staff), Kathleen Preston (staff), Parveen Rahmet (staff), Nathalie Jean Paul (staff), Elizabeth Marcus (staff), Julianna Falco (staff), Maria Torres (staff), Tanya (patron, last name not provided), Hanna (patron, last name not provided), Rober (patron, last name not provided), IK (patron, full name not provided), Joan's iPhone (suggested by the board to be Joan Soskin).

The Pledge of Allegiance was recited.

A motion was made by Mr. Rubinstein, seconded by Mr. Johnson and carried unanimously to **approve the agenda.**

Public Comment: None.

The Minutes of the Regular Meeting of July 29, 2026 were tabled.

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to **approve the July 13, 2026 minutes, pending review by the Clerk to the Board to confirm the vote on the motion to amend the agenda to include the annual organizational meeting as required by the bylaws.**

A motion was made by Ms. Waldman, seconded by Ms. Banjo and carried unanimously to **have the Library look into media mail and bring a report to before the next board meeting, and should be provided in the board packet.**

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the bill list for August 26, 2026.**

Minutes/Regular Meeting of August 26, 2026

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to **approve the miscellaneous bill list for August 26, 2026.**

July 2026 payroll journals were tabled.

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the financial statement for May 2026.**

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to **approve the release of the Corporate Business check to Sky Packets.**

The Whiteman Osterman & Hanna bill was discussed.

Treasurer's Report: The Treasurer making deposits were discussed.

Library Statistical Report: The July 2026 report was presented.

President's Report: Nothing significant to report. Any significant reports the President has will be presented in the Finance Committee Report. Only report was regarding Sky Packets.

Library Director's Report: Report was presented. Passport services, Makerspace, Konbit Neg Lakay (a Haitian service), a \$1,300 savings on summer reading prizes, and a day in the life of a short staff day were discussed.

Union Report: None

Correspondence Received: None. Ms. Waldman discussed receiving Payroll Certification, and a notice regarding a hearing for changes to Civil Service.

Email for the Board of Trustees was discussed.

Committee Report:

Budget and Finance: Esther Waldman, Vice President, Chair:

The committee noted that the board attorney suggested not stopping the steps and longevity that have already been given, but to make edits to the policy manual so the board has more control over that moving forward. The Library has saved about \$100,000 of the \$197,000 delta, and suggestions about taking out extra books and digital downloads that had been added.

Ms. Waldman noted the motion regarding the board email being moot due to Library Director's further investigation to bring to the next meeting.

Ms. Waldman recited the resolution to close on Saturdays and Holiday Sundays.

Resolution:

WHEREAS, balancing the Library's budget is of utmost importance; and

Minutes/Regular Meeting of August 26, 2026

WHEREAS, patron usage of the Library on Saturdays is relatively low compared to other days of operation; and

WHEREAS, closing the Library on Saturdays is expected to result in estimated savings of approximately \$14,000 for fiscal year 2026-2027; and

WHEREAS, closing the Library on each of the identified holiday Sundays is expected to result in estimated savings of approximately \$4,300 per Sunday for fiscal year 2026-2027;

BE IT RESOLVED, that the Library shall be closed to the public on Saturdays, effective September 5, 2026; and

BE IT FURTHER RESOLVED, that the Library shall also be closed to the public on the following Sundays:

- September 6, 2026 - Labor Day Weekend
- September 13, 2026 - Rosh Hashanah
- September 20, 2026 - Eve Yom Kippur
- September 27, 2026 - Sukkot
- October 4, 2026 - Simchat Torah
- December 27, 2026 - Sunday following Christmas
- May 30, 2027 - Memorial Day Weekend

A motion was made by the Finance Committee, seconded by Mr. Johnson and carried unanimously to approve the resolution to close on Saturdays and Holiday Sundays, as read.

Ms. Davis recused herself from the meeting at 7:55 p.m.

Personnel: Darnett Davis, President, Chair: None

Advocacy and Fundraising: Yehudis Gottesfeld, Chair: Noted possible meeting took place in July, 2026 was tabled due to Ms. Gottesfeld's absence.

By-Laws and Policy: Esther Waldman, Vice President, Chair: None

Strategic Planning: The long-range plan possibly due in December 2026 was discussed.

Buildings and Grounds: Yossi Rubinstein, Chair: None

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to approve appointment of Emilia Fierro Janeta, Page (Substitute), Youth Services Department, effective Monday, August 24, 2026.

Construction Bids were discussed. Ms. Wolven noted there were a total of 9 bids. There were 2 for electric, 2 for general construction, 2 for mechanical and 3 for plumbing.

A motion was made by Mr. Rubinstein, seconded by Mr. Rubinstein and carried unanimously to approve the Electric Bid from Fanshawe, Inc. dba Rockland Electric for \$714,000.00.

A motion was made by Mr. Rubinstein, seconded by Ms. Banjo and carried unanimously to approve the General Construction Bid from Rudna Construction Inc. for \$9,054,600.00.

Minutes/Regular Meeting of August 26, 2026

A motion was made by Mr. Rubinstein, seconded by and carried unanimously to **approve the Plumbing Bid from Joe Lombardo Plumbing & Heating of Rockland Inc. for \$633,093.00.**

A motion was made by Mr. Rubinstein, seconded by Ms. Banjo and carried unanimously to **reject the Valentine Electric bid, Pierotti general construction bid, and Hauser and Lombardo mechanical bid, and Hauser and VSR plumbing bids.**

The 2026/2027 Library Budget was tabled.

A motion was made by Mr. Rubinstein, seconded by Ms. Waldman and carried unanimously to **approve the Finkelstein Memorial Library 2026 Retirement Incentive.**

AI Platforms were discussed.

Duties of Secretary were discussed.

The Minutes of the Regular Meeting of June 24, 2026, Special Meeting of June 5, 2026, Regular Meeting of May 27, 2026, Special Meeting of April 21, 2026, and Special Meeting of April 20, 2026 were discussed and tabled.

RCLS Plan of Service was discussed.

RCLS Direct Access Plan was discussed.

Changes to the Bylaws was discussed.

Procurement Policy edits were discussed. The change to make the thresholds \$5,000.00 for both contracts and procurements.

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried to **approve the revisions for the Procurement Policy with the threshold changes of \$5,000.00 for both contracts and procurements. Editing contracts from \$6,000.00 to \$5,000.00.** Motion passed with 4 in favor. Mr. Rubinstein abstained.

A motion was made by Mr. Rubinstein, seconded by Ms. Banjo and carried unanimously to **enter executive session to discuss the employment history of a specific individual and or specific individuals, and to receive legal advice from the Library attorney.**

The Board moved into executive session at 8:31 p.m.

The Assistant Director, and Clerk to the Board were removed from this session.

A motion was made by Mr. Rubinstein, seconded by Ms. Banjo and carried unanimously to **move out of executive session.** (confirmed by the board).

The Board moved out of executive session at 8:58 p.m. (as confirmed by the board).

Minutes/Regular Meeting of August 26, 2026

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A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **adjourn the meeting**, (confirmed by the board).

The meeting of the board of trustees was adjourned at 8:59 p.m. (confirmed by the board).

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, SEPTEMBER 23, 2026.

Respectfully submitted.

Minutes taken by Leah Levine, Clerk to The Board of Trustees

Esther Waldman
Board President

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING/SEPTEMBER 2, 2026
MINUTES**

The special meeting of the Board of Trustees was held both in person and by video conference on Wednesday, September 2, 2026. The meeting was recorded in accordance with law.

Board Members Present:

Ms. Esther Waldman, President, called the meeting to order at 6:34 p.m. with the following members present: Mr. Yossi Rubinstein, Vice President, Ms. Oluwaseyi Banjo, Ms. Yehudis Gottesfeld, Mr. Ariel Dahan (zoom).

Board Members Excused:

Ms. Darnett Davis and Mr. James Johnson.

Administrative Personnel:

Ms. Beth Zambito, Assistant Library Director

Others Present in-person:

?- I see there was a patron present, but no name was recorded?

Others Present via zoom:

Stephanie Cole Adams (Library Attorney), Grace Riario (Executive Director of the Ramapo Catskill Library System), Isabelle Molle (staff), Kathleen Preston (staff), Elizabeth Portillo (staff), Robert Rowe (staff), Parveen Rahmet (staff), Charles W. (patron), Laurie Needell (staff), Jeff Liz (staff), Marc (last name not provided), zoom user (name not provided).

The Pledge of Allegiance was recited.

A motion was made by Ms. Gottesfeld, seconded by Mr. Rubinstein, and carried unanimously to approve the agenda.

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein, and carried unanimously to move into executive session to discuss the employment history of a specific employee.

The board moved into executive session at 6:36 p.m.

A motion was made by ?, seconded by ? to come out of executive session. at 7:21 pm

The board moved out of executive session at 7:21 p.m.

Ms. Waldman recited the resolution regarding Director Transition process.

Minutes/Special Meeting of September 2, 2026

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Resolution:

WHEREAS the Library Director has tendered her resignation effective September 7, 2026; and

WHEREAS the Library and the community will benefit from the Board organizing a strong finish to the Director's service; and

WHEREAS the Library and the community will benefit from the Board organizing a productive and mission-focused period of interim leadership; and

WHEREAS the Library and community will benefit from the Board organizing a thoughtful and thorough search for the next permanent Director; and

BE IT RESOLVED that the Board acknowledges the resignation and authorizes the President and Vice President to work with the Library's legal counsel, the Library system, Rockland County Civil Service, and other appropriate resources to take steps to effect a strong finish, with the understanding that expenditures for such steps, beyond current budget limits, must be authorized by the Board; and

BE IT FURTHER RESOLVED that the Board appoints President, Vice President, and [TRUSTEE] as the "Ad Hoc Director Transition Committee", to oversee details of the strong finish, interim leadership period, and search process; and

BE IT FURTHER RESOLVED that "Library Director Transition" shall be a standing item on the agenda until those initiatives are concluded, with the understanding the some of the matters under consideration will be reviewed in executive session.

A **motion** was made by Ms. Gottesfeld, seconded by Ms. Banjo and carried unanimously to **accept the resolution regarding Director Transition process.**

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Rubinstein and carried unanimously to **adjourn.**

The meeting of the board of trustees was adjourned at 7:23 p.m.

The next regular board meeting at the library will be held on Wednesday September 23, 2026 at 6:30pm

Respectfully submitted.

Minutes taken by Leah Levine, Clerk to the Board of Trustees (via video recording and notes taken by Beth Zambito, Assistant Library Director)

Esther Waldman
Board President

FINKELSTEIN MEMORIAL LIBRARY
BILL LIST
BOARD OF TRUSTEES MEETING
September 23, 2026

SCHEDULE NUMBER	DESCRIPTION	DATE	AMOUNT
CHECK RUN #793	PAYROLL FRINGE BENEFITS OPERATING EXPENSES	AUGUST 2026 AUGUST 2026 AUGUST 2026	\$409,465.53 \$156,091.08 \$500.00 \$566,056.61
CHECK RUN #794	OPERATING EXPENSES	SEPTEMBER 10, 2026	\$12,961.33
CHECK RUN #796	OPERATING EXPENSES	SEPTEMBER 23, 2026	\$64,105.34
CHECK RUN #797	QUARTERLY MEDICARE	SEPTEMBER 23, 2026	\$25,836.59
CHECK RUN #795	CAPITAL PROJECTS	SEPTEMBER 23, 2026	\$4,125.00
	TOTAL EXPENDITURES		<u>\$673,084.87</u>
	Approval		Approval
	Approval		Approval
	Approval		Approval
	Approval		Approval
	Approval		Approval

ACCOUNTS PAYABLE CHECK REGISTER

Finkelstein Memorial Library
FY 2026-2027

Check Register for 8/1/2026 to 8/31/2026 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
Check Run: 793					
49610	08/26/2026	1340 NEW YORK LIBRARY ASSOCIATION	Check	No	500.00
	Purchase Order #: 27201	Voucher #: 33562	Invoice #: 10477		405.00
	Invoice Description: 2026 NYLA Mark Hershberger		Invoice #: 10110		95.00
	Purchase Order #: 27201	Voucher #: 33563			
	Invoice Description: 2026 NYLA Discounted				
Check Run 793 Check Total					\$500.00
Check Run 793 Update Only					\$0.00
Check Run 793 Total					\$500.00

Description	Count	Amount (\$)
ACH	0	\$0.00
Bank of America	0	\$0.00
Check	1	\$500.00
Strategic Payment Services	0	\$0.00
Wells Fargo	0	\$0.00
Paymode X	0	\$0.00
Update Only	0	\$0.00
GRAND TOTAL	1	\$500.00

* Denotes Check Numbers that are out of sequence.

The above listed checks are hereby approved for check signing

Authorized Signatures:

Andrew Koblick 9/17/26
(Date)

Bernie J. J. J. 9/17/26
(Date)

(Date)

(Date)

ACCOUNTS PAYABLE CHECK REGISTER

Check Register for 9/1/2026 to 9/23/2026 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
Check Run: 794					
49611	09/10/2026	2057 INTERSTATE WASTE SERVICES Purchase Order #: 27186 Invoice Description: 09/01/2026-09/30/2026 Voucher #: 33602	Check Invoice #: 0013041443	No	1,762.72
49612	09/10/2026	1650 OPTIMUM Purchase Order #: 27085 Invoice Description: 09/01/2026-09/30/2026 Voucher #: 33603	Check Invoice #: 07873-182523-01-5	No	391.10
49613	09/10/2026	1364 ORANGE & ROCKLAND UTILITIES Purchase Order #: 27079 Invoice Description: 24 Chestnut St Meter: 701072531 Voucher #: 33604	Check Invoice #: 76279-10000-2	No	9,221.92
		Purchase Order #: 27079 Invoice Description: 19 S Madison Ave Elec C&I Priv Overhd LGT - Dusk/Dawn Delivert Voucher #: 33605	Invoice #: 26872-35000-9		8,872.88
		Purchase Order #: 27079 Invoice Description: 19 S Madison Ave Meter: 500001015 Voucher #: 33606	Invoice #: 43050-94000-6		214.44
		Purchase Order #: 27080 Invoice Description: 16 Chestnut St Meter: 701099342, 104095922 Voucher #: 33607	Invoice #: 35017-24000-9		45.46
49614	09/10/2026	1382 PITNEY BOWES Purchase Order #: 27229 Invoice Description: ink Catridge Voucher #: 33611	Check Invoice #: 1029941896	No	89.14
49615	09/10/2026	1502 VEOLIA WATER NEW YORK INC Purchase Order #: 27193 Invoice Description: 24 Chestnut St Meters: 55250581A, 55250581B, 55150677 Voucher #: 33608	Check Invoice #: 20008099610000	No	458.01
		Purchase Order #: 27193 Invoice Description: 16 Chestnut St Meter: 55177491 Voucher #: 33609	Invoice #: 20002140672181		458.01
49616	09/10/2026	1513 VERIZON WIRELESS Purchase Order #: 27192 Invoice Description: Jul 24-Aug 23 Voucher #: 33610	Check Invoice #: 6151778322	No	871.08
Check Run 794 Check Total					\$12,961.33
Check Run 794 Update Only					\$0.00
Check Run 794 Total					\$12,961.33

Description	Count	Amount (\$)
ACH	0	\$0.00
Bank of America	0	\$0.00
Check	6	\$12,961.33
Strategic Payment Services	0	\$0.00
Wells Fargo	0	\$0.00
Paymode X	0	\$0.00
Update Only	0	\$0.00
GRAND TOTAL	6	\$12,961.33

* Denotes Check Numbers that are out of sequence.

ACCOUNTS PAYABLE CHECK REGISTER

Check Register for 9/1/2026 to 9/23/2026 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Payment Type EPay Amount (\$)

Check Check
Number Date Vendor Number / Name

The above listed checks are hereby approved for check signing

Authorized Signatures:

Andrew Koblick 9/17/26
(Date)

(Date)

Beth Gaudin 9/17/26
(Date)

(Date)

ACCOUNTS PAYABLE CHECK REGISTER

Finkelstein Memorial Library
FY 2026-2027

Check Register for 9/1/2026 to 9/30/2026 & Check Numbers 0 to 2147483647

Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
Check Run: 796					
49617	09/23/2026	3121 AIMONE, DIANNE	Check	No	383.40
	Purchase Order #: 0	Voucher #: 33692	Invoice #: Reimbursement		383.40
	Invoice Description:	Eyecare			
49618	09/23/2026	3396 AMAZON CAPITAL SERVICES, INC	Check	No	2,127.17
	Purchase Order #: 27136	Voucher #: 33641	Invoice #: 1KND-LPHD-RKH6		-20.32
	Invoice Description:	Credit Memo			
	Purchase Order #: 27182	Voucher #: 33642	Invoice #: 1NCP-RDRF-3943		99.29
	Invoice Description:	Bins, display easel			
	Purchase Order #: 27217	Voucher #: 33643	Invoice #: 13H4-13QM-1DHF		333.52
	Invoice Description:	Fridge lock, monitor riser, markers, book tape			
	Purchase Order #: 27173	Voucher #: 33645	Invoice #: 14K9-6KKM-46VD		44.24
	Invoice Description:	TV Show fillers from June			
	Purchase Order #: 27176	Voucher #: 33646	Invoice #: 14K9-6KKM-3XFN		22.78
	Invoice Description:	Notary Journal Log			
	Purchase Order #: 27220	Voucher #: 33647	Invoice #: 1L4X-YCMF-3QG4		630.39
	Invoice Description:	Power supply, HP Laptop			
	Purchase Order #: 27212	Voucher #: 33648	Invoice #: 1YTT-6P14-3LCK		672.86
	Invoice Description:	Makerspace supplies			
	Purchase Order #: 27217	Voucher #: 33649	Invoice #: 1C3Y-H3TC-3KXK		26.63
	Invoice Description:	DVD case			
	Purchase Order #: 27212	Voucher #: 33650	Invoice #: 1WMC-C7PP-4T11		317.78
	Invoice Description:	Makerspace			
49619	09/23/2026	2623 A TO Z DATABASES	Check	No	8,738.00
	Purchase Order #: 27200	Voucher #: 33616	Invoice #: 141596		8,738.00
	Invoice Description:	3 of 3 renewal 5/31/26- 5/30/27			
49620	09/23/2026	2086 BAIS HASFORIM	Check	No	6,298.65
	Purchase Order #: 27075	Voucher #: 33617	Invoice #: 1-9791		5,000.13
	Invoice Description:	books			
	Purchase Order #: 27076	Voucher #: 33618	Invoice #: 1-9789		1,298.52
	Invoice Description:	Books			
49621	09/23/2026	1055 BECKERLE LUMBER SUPPLY CO., INC.	Check	No	33.51
	Purchase Order #: 0	Voucher #: 33691	Invoice #: 2609-052720		20.77
	Invoice Description:	AA Batteries			
	Purchase Order #: 0	Voucher #: 33719	Invoice #: 2609-054964		12.74
	Invoice Description:	Gorilla Glue			
49622	09/23/2026	1078 BRODART CO. (ADULT BOOKS)	Check	No	2,218.35
	Purchase Order #: 26894	Voucher #: 33658	Invoice #: B7300118		499.47
	Invoice Description:	29 BOOKS			
	Purchase Order #: 26923	Voucher #: 33659	Invoice #: B7300118		108.34
	Invoice Description:	5 BOOKS			
	Purchase Order #: 26924	Voucher #: 33660	Invoice #: B7300118		31.62
	Invoice Description:	1 BOOK			
	Purchase Order #: 26935	Voucher #: 33661	Invoice #: B7300118		30.78
	Invoice Description:	2 BOOKS			
	Purchase Order #: 26988	Voucher #: 33662	Invoice #: B7300118		270.46
	Invoice Description:	16 BOOKS			
	Purchase Order #: 26989	Voucher #: 33663	Invoice #: B7300118		71.24
	Invoice Description:	4 BOOKS			

ACCOUNTS PAYABLE CHECK REGISTER

Finkelstein Memorial Library

FY 2026-2027

Check Register for 9/1/2026 to 9/30/2026 & Check Numbers 0 to 2147483647

Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
Purchase Order #:	26876	Voucher #:	33664	Invoice #:	B7304258
Invoice Description:	1 BOOK				26.91
Purchase Order #:	26580	Voucher #:	33665	Invoice #:	B7309178
Invoice Description:	3 BOOKS				53.73
Purchase Order #:	26778	Voucher #:	33666	Invoice #:	B7309178
Invoice Description:	1 BOOK				36.50
Purchase Order #:	26942	Voucher #:	33667	Invoice #:	B7309178
Invoice Description:	20 BOOKS				278.08
Purchase Order #:	27087	Voucher #:	33668	Invoice #:	B7309178
Invoice Description:	1 BOOK				10.79
Purchase Order #:	26569	Voucher #:	33677	Invoice #:	B7309180
Invoice Description:	1 BOOK				24.42
Purchase Order #:	26645	Voucher #:	33678	Invoice #:	B7309180
Invoice Description:	1 BOOK				14.87
Purchase Order #:	26793	Voucher #:	33679	Invoice #:	B7309180
Invoice Description:	4 BOOKS				74.05
Purchase Order #:	26844	Voucher #:	33680	Invoice #:	B7309180
Invoice Description:	1 BOOK				25.32
Purchase Order #:	26894	Voucher #:	33681	Invoice #:	B7309180
Invoice Description:	26 BOOKS				411.04
Purchase Order #:	26919	Voucher #:	33682	Invoice #:	B7309180
Invoice Description:	3 BOOKS				87.97
Purchase Order #:	26988	Voucher #:	33683	Invoice #:	B7309180
Invoice Description:	2 BOOKS				35.63
Purchase Order #:	26989	Voucher #:	33684	Invoice #:	B7309180
Invoice Description:	1 BOOK				15.12
Purchase Order #:	26993	Voucher #:	33685	Invoice #:	B7309180
Invoice Description:	1 BOOK				6.99
Purchase Order #:	27044	Voucher #:	33686	Invoice #:	B7309180
Invoice Description:	1 BOOK				12.00
Purchase Order #:	27088	Voucher #:	33687	Invoice #:	B7309180
Invoice Description:	1 BOOK				17.28
Purchase Order #:	27152	Voucher #:	33688	Invoice #:	B7309180
Invoice Description:	2 BOOKS				32.40
Purchase Order #:	26923	Voucher #:	33689	Invoice #:	B7313307
Invoice Description:	1 BOOK				19.25
Purchase Order #:	27044	Voucher #:	33690	Invoice #:	B7313307
Invoice Description:	1 BOOK				24.09
49623	09/23/2026	1079 BRODART CO. (JUVENILE BOOKS)	Check	No	2,646.39
Purchase Order #:	26788	Voucher #:	33653	Invoice #:	B7294890
Invoice Description:	1 BOOK/ Brodart Juv New March 2026				8.74
Purchase Order #:	26877	Voucher #:	33654	Invoice #:	B7294890
Invoice Description:	1 BOOK/ JUV NEW APRIL 2026 440 ITEMS				12.39
Purchase Order #:	26941	Voucher #:	33655	Invoice #:	B7294890
Invoice Description:	2 BOOKS/ JUV NEW MAY 2026				50.37
Purchase Order #:	27109	Voucher #:	33656	Invoice #:	B7294890
Invoice Description:	35 BOOKS/ Brodart New JUV July 2026				422.06
Purchase Order #:	27109	Voucher #:	33657	Invoice #:	B7304394
Invoice Description:	50 BOOKS/ Brodart New JUV July 2026				554.72
Purchase Order #:	26595	Voucher #:	33669	Invoice #:	B7309184
Invoice Description:	1 BOOK/ JUV NEW DEC 2025 BRODART				6.99
Purchase Order #:	26788	Voucher #:	33670	Invoice #:	B7309184
					10.79

ACCOUNTS PAYABLE CHECK REGISTER

Check Register for 9/1/2026 to 9/30/2026 & Check Numbers 0 to 2147483647
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Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
		Invoice Description: 1 BOOK/ Brodart Juv New March 2026 Purchase Order #: 26877 Invoice Description: 1 BOOK/ JUV NEW APRIL 2026 440 ITEMS Purchase Order #: 27109 Invoice Description: 13 BOOKS/ Brodart New JUV July 2026 Purchase Order #: 27203 Invoice Description: 95 BOOKS/ JUV NEW BRODART AUG Purchase Order #: 26676 Invoice Description: 1 BOOK/ BRODART JUV NEW JAN 2026 Purchase Order #: 27109 Invoice Description: 1 BOOK/ Brodart New JUV July 2026 Purchase Order #: 27203 Invoice Description: 26 BOOKS/ JUV NEW BRODART AUG	Invoice #: B7309184 Voucher #: 33671 Invoice #: B7309184 Voucher #: 33672 Invoice #: B7309184 Voucher #: 33673 Invoice #: B7313161 Voucher #: 33674 Invoice #: B7313161 Voucher #: 33675 Invoice #: B7313161 Voucher #: 33676		36.12 157.95 1,069.11 7.79 28.25 281.11
49624	09/23/2026	1087 BUG RUNNER EXTERMINATING CO. Purchase Order #: 27230 Invoice Description: Monthly Service	Check Invoice #: 75983	No	79.31 79.31
49625	09/23/2026	2000 BURGESS, GLORIA Purchase Order #: 0 Invoice Description: Eyecare	Check Invoice #: Reimbursement	No	400.00 400.00
49626	09/23/2026	2300 CANON FINANCIAL SERVICES, INC. Purchase Order #: 27112 Invoice Description: October 2026	Check Invoice #: 43844562	No	2,997.00 2,997.00
49627	09/23/2026	1764 CENTER POINT LARGE PRINT Purchase Order #: 27021 Invoice Description: 3 BOOKS	Check Invoice #: 2271804	No	81.16 81.16
49628	09/23/2026	2714 CHILDREN'S MUSEUM OF MANHATTAN Purchase Order #: 27226 Invoice Description: Library	Check Invoice #: Membership	No	400.00 400.00
49629	09/23/2026	3092 CONSOLIDATED COMPUTING INC. Purchase Order #: 27145 Invoice Description: September 2026 DATTO Purchase Order #: 27125 Invoice Description: September 2026 MY GLUE	Check Invoice #: 7685 Invoice #: 7684	No	1,400.00 1,200.00 200.00
49630	09/23/2026	2281 CROWN JANITORIAL PRODUCTS, LLC. Purchase Order #: 27196 Invoice Description: Towel, soap dispenser	Check Invoice #: 884481-1	No	531.33 531.33
49631	09/23/2026	2221 DISCOVERY MUSEUM Purchase Order #: 27211 Invoice Description: Membership Renewal 2026	Check Invoice #: 0001178	No	150.00 150.00
49632	09/23/2026	3352 Dwyer, Gregory Purchase Order #: 27223 Invoice Description: Halloween with Houdini/This is Halloween	Check Invoice #: 10202026	No	250.00 250.00
49633	09/23/2026	1188 GALE / CENGAGE LEARNING (HARLEQUIN) Purchase Order #: 27051 Invoice Description: 2 books Purchase Order #: 27051 Invoice Description: 2 books Purchase Order #: 27051	Check Invoice #: 999103151980 Invoice #: 999103129005 Invoice #: 999103067621	No	244.79 59.20 52.80 28.00

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Check Register for 9/1/2026 to 9/30/2026 & Check Numbers 0 to 2147483647
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Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
		Invoice Description: 1 book			19.19
		Purchase Order #: 26264	Voucher #: 33622		
		Invoice Description: 1 book			52.80
		Purchase Order #: 27051	Voucher #: 33623		
		Invoice Description: 2 books			32.80
		Purchase Order #: 27051	Voucher #: 33625		
		Invoice Description: 1 BOOK			2,500.00
49634	09/23/2026	2815 GALWAY BAY RESTORATION, INC.	Check	No	2,500.00
		Purchase Order #: 27218	Voucher #: 33717		
		Invoice Description: Van bookcases			145.04
49635	09/23/2026	3384 GUTIERREZ, MICHELLE	Check	No	145.04
		Purchase Order #: 0	Voucher #: 33694		
		Invoice Description: Eyecare			180.00
49636	09/23/2026	2033 HAMODIA	Check	No	180.00
		Purchase Order #: 27208	Voucher #: 33627		
		Invoice Description: Hamodia renewal 2026-2027, waiting for new invoice.			28.48
49637	09/23/2026	1265 HAVERSTRAW KINGS DAUGHTERS PUBLIC L	Check	No	12.49
		Purchase Order #: 0	Voucher #: 33600		
		Invoice Description: 1 book			15.99
		Purchase Order #: 0	Voucher #: 33612		
		Invoice Description: 1 BOOK			210.00
49638	09/23/2026	2662 HEALTHEQUITY - WAGeworks	Check	No	210.00
		Purchase Order #: 27084	Voucher #: 33714		
		Invoice Description: Healthcare - Benefit Period: Aug 2026			455.16
49639	09/23/2026	1208 JOHNSON CONTROLS FIRE PROTECTION LP	Check	No	455.16
		Purchase Order #: 27210	Voucher #: 33699		
		Invoice Description: Emrg.Rpr.Sprinkler Air Valve			509.00
49640	09/23/2026	3210 KANOPY, INC	Check	No	509.00
		Purchase Order #: 27233	Voucher #: 33630		
		Invoice Description: Kanopy Usage August 2026			2.50
49641	09/23/2026	2547 LIBRARY IDEAS LLC	Check	No	2.50
		Purchase Order #: 27209	Voucher #: 33624		
		Invoice Description: Freading July Usage			107.99
49642	09/23/2026	3198 Library Journals, LLC	Check	No	107.99
		Purchase Order #: 27244	Voucher #: 33721		
		Invoice Description: Library Journal renewal			1,685.85
49643	09/23/2026	3715 Lightpath Fiber Infrastructure LLC	Check	No	1,685.85
		Purchase Order #: 27146	Voucher #: 33708		
		Invoice Description: 09/01/2026-09/30/2026			2,055.04
49644	09/23/2026	1907 M&T BANK CREDIT CARD PAYMENT PROCES	Check	No	-0.79
		Purchase Order #: 0	Voucher #: 33722		
		Invoice Description: Interest Charge Adjustment			22.04
		Purchase Order #: 0	Voucher #: 33723		
		Invoice Description: Stop & Shop			47.98
		Purchase Order #: 27188	Voucher #: 33724		
		Invoice Description: Exxon			37.92
		Purchase Order #: 0	Voucher #: 33725		

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Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
		Invoice Description: Adobe	Invoice #: 224152244773928		186.00
		Purchase Order #: 27187 Voucher #: 33726			
		Invoice Description: New York Library Association	Invoice #: 224100135914234		159.90
		Purchase Order #: 27251 Voucher #: 33727			
		Invoice Description: Zoom	Invoice #: 229027013523243		691.29
		Purchase Order #: 27194 Voucher #: 33728			
		Invoice Description: Merkaz Seferim	Invoice #: 231100134100505		194.69
		Purchase Order #: 27169 Voucher #: 33729			
		Invoice Description: NYComiccon	Invoice #: 231100150317553		35.00
		Purchase Order #: 27168 Voucher #: 33731			
		Invoice Description: Urbandlibrariansunite	Invoice #: 232489623436278		49.44
		Purchase Order #: 27188 Voucher #: 33732			
		Invoice Description: Costco Gas	Invoice #: 232489595030018		125.31
		Purchase Order #: 27064 Voucher #: 33733			
		Invoice Description: Costco	Invoice #: 232900014800058		175.02
		Purchase Order #: 27063 Voucher #: 33734			
		Invoice Description: Franco's Pizza	Invoice #: 232030032518590		39.01
		Purchase Order #: 27063 Voucher #: 33735			
		Invoice Description: Shiraz Pizza	Invoice #: 233100159065094		179.90
		Purchase Order #: 27252 Voucher #: 33736			
		Invoice Description: Zoom	Invoice #: 245497554418939		48.64
		Purchase Order #: 27188 Voucher #: 33737			
		Invoice Description: Costco Gas	Invoice #: 09/03		63.69
		Purchase Order #: 0 Voucher #: 33738			
		Invoice Description: Interest Charges			
49645	09/23/2026	3195 Menucha Publishers Inc.	Check	No	1,016.60
		Purchase Order #: 26746 Voucher #: 33615	Invoice #: 211513		1,016.60
		Invoice Description: Books			
49646	09/23/2026	1312 MIDWEST TAPE LLC	Check	No	820.45
		Purchase Order #: 27050 Voucher #: 33634	Invoice #: 509281538		164.19
		Invoice Description: Includes coming soon titles and fillers for missing TV shows			
		Purchase Order #: 27040 Voucher #: 33635	Invoice #: 509281536		29.98
		Invoice Description: 2 ACD			
		Purchase Order #: 26978 Voucher #: 33636	Invoice #: 509309204		111.98
		Invoice Description: 2 ADB			
		Purchase Order #: 27050 Voucher #: 33637	Invoice #: 509309206		22.49
		Invoice Description: 1 DVD Includes coming soon titles and fillers for missing TV shows			
		Purchase Order #: 27050 Voucher #: 33638	Invoice #: 509345695		25.49
		Invoice Description: 1 DVD Includes coming soon titles and fillers for missing TV shows			
		Purchase Order #: 27050 Voucher #: 33639	Invoice #: 509374092		107.21
		Invoice Description: 4 BLU DVD Includes coming soon titles and fillers for missing TV shows			
		Purchase Order #: 27040 Voucher #: 33640	Invoice #: 509374093		17.24
		Invoice Description: 1 ACD			
		Purchase Order #: 27050 Voucher #: 33651	Invoice #: 509408099		131.20
		Invoice Description: 5 DVDs, Includes coming soon titles and fillers for missing TV shows			
		Purchase Order #: 27219 Voucher #: 33652	Invoice #: 509408100		210.67
		Invoice Description: 8 dvd			
49647	09/23/2026	2871 MILLER'S TOUCH CLEANING SVCS. INC	Check	No	4,075.00
		Purchase Order #: 27245 Voucher #: 33718	Invoice #: FML 297		4,075.00
		Invoice Description: Routine Cleaning			
49648	09/23/2026	2243 MIRABAL, RAFAEL	Check	No	400.00

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Finkelstein Memorial Library
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Check Register for 9/1/2026 to 9/30/2026 & Check Numbers 0 to 2147483647
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Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
			Invoice #: Reimbursement		400.00
	Purchase Order #: 0	Voucher #: 33598			
	Invoice Description: Eye care		Check	No	10.00
49649	09/23/2026	1336 NEW CITY LIBRARY	Invoice #: 32825006631818		10.00
	Purchase Order #: 0	Voucher #: 33601			
	Invoice Description: 1 book		Check	No	1,028.70
49650	09/23/2026	2140 PLAYAWAY PRODUCTS LLC	Invoice #: 547618		1,028.70
	Purchase Order #: 27170	Voucher #: 33626			
	Invoice Description: 15 Wonderbooks		Check	No	125.00
49651	09/23/2026	3209 PORTILLO, ELIZABETH	Invoice #: Reimbursement		125.00
	Purchase Order #: 0	Voucher #: 33720			
	Invoice Description: Eyecare		Check	No	10,345.18
49652	09/23/2026	1057 PROQUEST LLC	Invoice #: 70957906		10,345.18
	Purchase Order #: 27204	Voucher #: 33629			
	Invoice Description: renewal 11/26-10/27		Check	No	4,329.00
49653	09/23/2026	1405 RAMAPO CATSKILL LIBRARY SYSTEM	Invoice #: 35732		4,329.00
	Purchase Order #: 27234	Voucher #: 33700			
	Invoice Description: 12.25 3Q26 RCLS IT Support fees		Check	No	397.59
49654	09/23/2026	2674 READY RERESH BY NESTLE	Invoice #: 1610441206174		397.59
	Purchase Order #: 27250	Voucher #: 33716			
	Invoice Description: 08/09/26-09/08/26		Check	No	400.00
49655	09/23/2026	3716 RKSVP Corp.	Invoice #: 10072026		400.00
	Purchase Order #: 27222	Voucher #: 33715			
	Invoice Description: Jewelry Making Class		Check	No	100.78
49656	09/23/2026	2286 ROWE, ROBERT	Invoice #: Reimbursement		100.78
	Purchase Order #: 0	Voucher #: 33599			
	Invoice Description: 6/17/26 Consolidated Computing Event		Check	No	750.00
49657	09/23/2026	3570 Unspoken Words, LLC	Invoice #: 0726-0823-0927		750.00
	Purchase Order #: 27123	Voucher #: 33705			
	Invoice Description: SITREP		Check	No	8.00
49658	09/23/2026	1704 SUFFERN FREE LIBRARY	Invoice #: 32837005264897		8.00
	Purchase Order #: 0	Voucher #: 33613			
	Invoice Description: 1 book		Check	No	250.00
49659	09/23/2026	3415 SCLS-Sustainable Libraries Initiative	Invoice #: 1293		250.00
	Purchase Order #: 27191	Voucher #: 33701			
	Invoice Description: Sustainable Libraries Initiative Membership		Check	No	350.00
49660	09/23/2026	3667 The Law Office of Stephanie Adams, PLLC	Invoice #: 11431		350.00
	Purchase Order #: 27231	Voucher #: 33703			
	Invoice Description: Service Thru 08/31/26 NYSED 2026 Appeal		Check	No	675.00
49661	09/23/2026	3254 Thirsty Radish LLC	Invoice #: 0721-0825-0929		675.00
	Purchase Order #: 27108	Voucher #: 33702			
	Invoice Description: Summer Culinary Series		Check	No	1,200.00
49662	09/23/2026	3078 TRANE U.S. INC./RENTAL SERVICES	Invoice #: 990676499		1,200.00
	Purchase Order #: 27228	Voucher #: 33704			
	Invoice Description: Repair on BMS		Check	No	323.92
49663	09/23/2026	1499 UNITED PARCEL SERVICE			

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Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
			Invoice #: 0000827576326		124.21
			Invoice #: 0000827576336		64.71
			Invoice #: 0000827576346		75.20
			Invoice #: 0000827576356		28.39
			Invoice #: 0000827576366		31.41
			Check	No	17.00
			Invoice #: 32841010506326		17.00
			Check	No	625.00
			Invoice #: 883040		625.00
Check Run 796 Check Total					\$64,105.34
Check Run 796 Update Only					\$0.00
Check Run 796 Total					\$64,105.34

Description	Count	Amount (\$)
ACH	0	\$0.00
Bank of America	0	\$0.00
Check	49	\$64,105.34
Strategic Payment Services	0	\$0.00
Wells Fargo	0	\$0.00
Paymode X	0	\$0.00
Update Only	0	\$0.00
GRAND TOTAL	49	\$64,105.34

* Denotes Check Numbers that are out of sequence.

The above listed checks are hereby approved for check signing

Authorized Signatures:

Andrew Kahler 9/17/26
(Date)
Berndt Zawatz 9/17/26
(Date)

(Date)

(Date)

ACCOUNTS PAYABLE CHECK REGISTER

Finkelstein Memorial Library
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Check Register for 9/1/2026 to 9/30/2026 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
Check Run: 797					
49666	09/23/2026	1059 BERLAND, GOLDIE Voucher #: 33564	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			518.01
	Invoice Description:				
49667	09/23/2026	1084 BRUM, CATHERINE Voucher #: 33565	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			518.01
	Invoice Description:				
49668	09/23/2026	1137 DAKS, EVELYN Voucher #: 33566	Check Invoice #: 3Q26 MEDICARE REIMB	No	852.30
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			852.30
	Invoice Description:				
49669	09/23/2026	1147 DEMPSEY, JOHN P. Voucher #: 33567	Check Invoice #: 3Q26 MEDICARE REIMB	No	608.70
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			608.70
	Invoice Description:				
49670	09/23/2026	1843 DONOHUE, SUSAN Voucher #: 33568	Check Invoice #: 3Q26 MEDICARE REIMB	No	608.70
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			608.70
	Invoice Description:				
49671	09/23/2026	1153 DRENNEN, NANCY Voucher #: 33569	Check Invoice #: 3Q26 MEDICARE REIMB	No	608.70
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			608.70
	Invoice Description:				
49672	09/23/2026	1708 FRATELLO, PHYLLIS Voucher #: 33570	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			518.01
	Invoice Description:				
49673	09/23/2026	1195 GENESLAW, RUTH Voucher #: 33571	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			518.01
	Invoice Description:				
49674	09/23/2026	3285 GRIFFIN, DONNA Voucher #: 33572	Check Invoice #: 3Q26 MEDICARE REIMB	No	852.30
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			852.30
	Invoice Description:				
49675	09/23/2026	1209 GRODIN, ERICA Voucher #: 33573	Check Invoice #: 3Q26 MEDICARE REIMB	No	761.61
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			761.61
	Invoice Description:				
49676	09/23/2026	1225 HEFFLER, HOWARD Voucher #: 33574	Check Invoice #: 3Q26 MEDICARE REIMB	No	1,491.81
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			1,491.81
	Invoice Description:				
49677	09/23/2026	2112 JAYE, ARDEN Voucher #: 33575	Check Invoice #: 3Q26 MEDICARE REIMB	No	2,249.09
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			2,249.09
	Invoice Description:				
49678	09/23/2026	1264 KILBRIDE, ROBERT Voucher #: 33576	Check Invoice #: 3Q26 MEDICARE REIMB	No	1,856.91
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			1,856.91
	Invoice Description:				
49679	09/23/2026	1974 KONDURU, SOMNATH Voucher #: 33577	Check Invoice #: 3Q26 MEDICARE REIMB	No	608.70
	Purchase Order #: 0	3Q26 MEDICARE REIMBURSEMENT			608.70
	Invoice Description:				
49680	09/23/2026	1269 KUHNS, ELEANOR H. Voucher #: 33578	Check Invoice #: 3Q26 MEDICARE REIMB	No	149.18
	Purchase Order #: 0				149.18

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Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
49681	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1277 LETZTER, ANNIE Voucher #: 33579	Check Invoice #: 3Q26 MEDICARE REIMB	No	608.70
49682	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1300 McCUE, AUDREY H. Voucher #: 33580	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
49683	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1317 MOREA, BEVERLY Voucher #: 33581	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
49684	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1376 PEPPERMAN, ROGER Voucher #: 33582	Check Invoice #: 3Q26 MEDICARE REIMB	No	852.30
49685	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1761 PERSICHETTI, MARYANNE Voucher #: 33583	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
49686	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 2202 PIZZOLI, DORA Voucher #: 33584	Check Invoice #: 3Q26 MEDICARE REIMB	No	1,609.58
49687	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1420 RIVERS, MILDRED Voucher #: 33586	Check Invoice #: 3Q26 MEDICARE REIMB	No	608.70
49688	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1430 ROSSI, NICHOLAS Voucher #: 33587	Check Invoice #: 3Q26 MEDICARE REIMB	No	608.70
49689	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1436 SANDNER, FRED Voucher #: 33588	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
49690	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1447 SERS, ANGELA Voucher #: 33589	Check Invoice #: 3Q26 MEDICARE REIMB	No	761.61
49691	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1449 SHEA, JANET Voucher #: 33590	Check Invoice #: 3Q26 MEDICARE REIMB	No	608.70
49692	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1454 SMITH, YVONNE Voucher #: 33591	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
49693	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1457 SOKOLICH, JUNE Voucher #: 33592	Check Invoice #: 3Q26 MEDICARE REIMB	No	1,609.58
49694	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1469 STAMPONE, GAETANA Voucher #: 33593	Check Invoice #: 3Q26 MEDICARE REIMB	No	518.01
49695	09/23/2026	3Q26 MEDICARE REIMBURSEMENT 1476 STEINHART, PEARL H. Voucher #: 33595	Check Invoice #: 3Q26 MEDICARE REIMB	No	761.61

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Finkelstein Memorial Library

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Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
<i>Invoice Description:</i> 3Q26 MEDICARE REIMBURSEMENT					
49696	09/23/2026	1475 STEIN, RONNIE	Check	No	608.70
<i>Purchase Order #:</i> 0		<i>Voucher #:</i> 33594	<i>Invoice #:</i> 3Q26 MEDICARE REIMB		
<i>Invoice Description:</i> 3Q26 MEDICARE REIMBURSEMENT					608.70
49697	09/23/2026	1490 TORAL, CRISTINA	Check	No	608.70
<i>Purchase Order #:</i> 0		<i>Voucher #:</i> 33596	<i>Invoice #:</i> 3Q26 MEDICARE REIMB		
<i>Invoice Description:</i> 3Q26 MEDICARE REIMBURSEMENT					608.70
49698	09/23/2026	1174 WILSON, MARY MEG	Check	No	761.61
<i>Purchase Order #:</i> 0		<i>Voucher #:</i> 33597	<i>Invoice #:</i> 3Q26 MEDICARE REIMB		
<i>Invoice Description:</i> 3Q26 MEDICARE REIMBURSEMENT					761.61
Check Run 797 Check Total					\$25,836.59
Check Run 797 Update Only					\$0.00
Check Run 797 Total					\$25,836.59

Description	Count	Amount (\$)
ACH	0	\$0.00
Bank of America	0	\$0.00
Check	33	\$25,836.59
Strategic Payment Services	0	\$0.00
Wells Fargo	0	\$0.00
Paymode X	0	\$0.00
Update Only	0	\$0.00
GRAND TOTAL	33	\$25,836.59

* Denotes Check Numbers that are out of sequence.

The above listed checks are hereby approved for check signing

Authorized Signatures:

Amber Kahler 9/16/26
(Date)

(Date)

Berdeguez 9/16/26
(Date)

(Date)

ACCOUNTS PAYABLE CHECK REGISTER

Finkelstein Memorial Library
FY 2026-2027

Check Register for 9/1/2026 to 9/30/2026 & Check Numbers 0 to 2147483647
Cash Account 30-H2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (\$)
Check Run: 795					
288	09/23/2026	1952 MICHAEL ESMAY / ARCHITECT	Check	No	4,125.00
Purchase Order #: 27213		Voucher #: 33739	Invoice #: 6		4,125.00
Invoice Description:		Community Center Addition			
Check Run 795 Check Total					\$4,125.00
Check Run 795 Update Only					\$0.00
Check Run 795 Total					\$4,125.00

Description	Count	Amount (\$)
ACH	0	\$0.00
Bank of America	0	\$0.00
Check	1	\$4,125.00
Strategic Payment Services	0	\$0.00
Wells Fargo	0	\$0.00
Paymode X	0	\$0.00
Update Only	0	\$0.00
GRAND TOTAL	1	\$4,125.00

* Denotes Check Numbers that are out of sequence.

The above listed checks are hereby approved for check signing

Authorized Signatures:

Andrew Kabeil 9/17/26
(Date)

Bere Degado 9/17/26
(Date)

(Date)

(Date)

Finkelstein Memorial Library
Financial Summary
September 2026

Overall

-2026-2027 -

- August 2026 YTD expenses of \$1,692K

New/Old Business

-Outstanding invoices-WOH-No revised invoice received

-Need \$1M from NYLAF

-ERSCSD receipts should begin in October 2026

-Need for improvement in cash procedures-Circulation

-Media mail

-less expensive, more restrictive, requires personnel cost

Other Items of Interest

-2024/2025 Audit in Process-Field work completed

PO PURCHASE REQUISITION STATUS REPORT

OVER \$5K to approve

Finkelstein Memorial Library

Status: Unapproved

FY 2026-2027

Requisitions: 0 to 2147483647

PO Dates: 07/01/2026 to 06/30/2027

Purchase Orders: 0 to 2147483647

PO Number	Pur Req Number	PO Date	Vendor	Status	Amount(\$)	Disc(\$)	Tax(\$)	Total(\$)	Invoice(\$)	Remaining Amount(\$)	Invoice Status
0	27837	08/31/2026	1405	UNAPPROVED	5,417.00	0.00	0.00	5,417.00	0.00	5,417.00	
Vendor:				Reviewed By 1:	Reviewed By 3:						
Entered By:				Reviewed By 2:	Reviewed By 4:						
Approved By:											
Requested By:											
0	27840	09/02/2026	1312	UNAPPROVED	5,679.29	0.00	0.00	5,679.29	0.00	5,679.29	
Vendor:				Reviewed By 1:	Reviewed By 3:						
Entered By:				Reviewed By 2:	Reviewed By 4:						
Approved By:											
Requested By:											
0	27845	09/08/2026	3667	UNAPPROVED	10,010.80	0.00	0.00	10,010.80	0.00	10,010.80	
Vendor:				Reviewed By 1:	Reviewed By 3:						
Entered By:				Reviewed By 2:	Reviewed By 4:						
Approved By:											
Requested By:											

TOTALS -	ITEM AMOUNT:	\$21,107.09
	DISCOUNT:	\$0.00
	TAX:	\$0.00
	PO TOTAL:	\$21,107.09
	INVOICED:	\$0.00
	REMAINING AMOUNT:	\$21,107.09

Receipt Collection and Bank Deposit Procedure

1. Purpose

The purpose of this procedure is to establish a consistent process for the collection, verification, safekeeping, and deposit of receipts generated through Circulation, IT printer services, and Administration copier services.

2. Scope

This procedure applies to receipts collected from the following areas:

- **Circulation:** Receipts from circulation-related transactions.
- **IT:** Receipts generated from the 3rd-floor printers.
- **Administration:** Receipts generated from copier services.

3. Receipt Collection Schedule

Department	Source of Receipts	Frequency
Circulation	Circulation transactions	Weekly
IT	3rd-floor printers	Monthly
Administration	Copiers	Monthly

4. Responsibilities

Treasurer

Treasurer is responsible for:

- Collecting receipts according to the established schedule.
- Verifying receipts and supporting documentation.
- Maintaining records of receipts received from each department.
- Safeguarding collected funds until the next scheduled bank deposit.
- Preparing and making bank deposits every two weeks.
- Reconciling the bank deposit to the receipts collected.
- Maintaining deposit documentation and supporting records.

Circulation

Circulation is responsible for:

- Maintaining receipts and supporting transaction records.
- Preparing receipts for Treasurer collection each week.
- Reconciling the receipts to the applicable circulation report.
- Reporting any discrepancies to Treasurer and the appropriate supervisor.

IT

IT is responsible for:

- Maintaining records of revenue generated by the 3rd-floor printers.
- Preparing the monthly receipts and supporting reports for Treasurer.
- Reconciling the receipts to the applicable printer revenue report.
- Reporting any discrepancies to Treasurer and the appropriate supervisor.

Administration

Administration is responsible for:

- Maintaining records of revenue generated by the copiers.
- Preparing the monthly receipts and supporting reports for Treasurer.
- Reconciling the receipts to the applicable copier revenue report.
- Reporting any discrepancies to Treasurer and the appropriate supervisor.

5. Receipt Collection Procedure

A. Circulation – Weekly

1. At the end of each weekly collection period, Circulation shall gather all receipts collected during the week.
2. Circulation shall reconcile the receipts to the applicable circulation transaction report.
3. Any discrepancies should be investigated and documented.
4. Circulation shall provide the receipts and supporting documentation to Treasurer on the designated weekly collection day.
5. Treasurer shall verify the amount received against the supporting documentation.

6. Treasurer shall record the date received, department, amount, and collection period.
7. Treasurer shall secure the funds until the next scheduled bank deposit.

B. IT – Monthly

1. At the end of each month, IT shall compile the receipts generated from the 3rd-floor printers.
2. IT shall reconcile the receipts to the applicable printer revenue report.
3. IT shall provide the receipts and supporting documentation to Treasurer on the designated monthly collection date.
4. Treasurer shall verify the amount received against the supporting documentation.
5. Treasurer shall record the collection and secure the funds until the next scheduled bank deposit.

C. Administration – Monthly

1. At the end of each month, Administration shall compile the receipts generated from copier services.
2. Administration shall reconcile the receipts to the applicable copier revenue report.
3. Administration shall provide the receipts and supporting documentation to Treasurer on the designated monthly collection date.
4. Treasurer shall verify the amount received against the supporting documentation.
5. Treasurer shall record the collection and secure the funds until the next scheduled bank deposit.

6. Bank Deposit Procedure

Bank deposits shall be made **every two weeks**.

1. Treasurer shall review all receipts collected since the previous bank deposit.
2. Treasurer shall reconcile the total funds to the receipt records and supporting departmental reports.
3. Any discrepancies shall be investigated and documented before the deposit is made.
4. Treasurer shall prepare the bank deposit using the organization's approved deposit documentation.
5. The total deposit shall agree with the amount recorded in Treasurer's receipt records.

6. The deposit shall be made at the bank every two weeks, unless an emergency or other circumstance requires an earlier deposit.
7. Treasurer shall obtain and retain the bank deposit receipt or confirmation.
8. The deposit confirmation shall be matched to the corresponding receipt records.
9. Deposit documentation shall be filed by deposit date and maintained in accordance with the organization's record-retention requirements.

7. Safeguarding of Funds

Between collection and the next scheduled bank deposit, all funds shall be secured in an approved and restricted-access location. Access to the funds shall be limited to authorized personnel.

Funds should not be held longer than necessary, and an earlier deposit should be made when the amount accumulated warrants immediate deposit or when required by organizational policy.

8. Discrepancies

Any discrepancy between the departmental report, receipts, and funds received by Treasurer shall be documented and investigated promptly.

The department responsible for the receipts shall work with Treasurer to identify and resolve the discrepancy. Material or unresolved discrepancies shall be reported to the appropriate supervisor or management.

9. Collection and Deposit Schedule

The standard schedule shall be:

- **Circulation:** Receipts submitted to Treasurer weekly.
- **IT – 3rd-floor printers:** Receipts submitted to Treasurer monthly.
- **Administration – copiers:** Receipts submitted to Treasurer monthly.
- **Bank deposits:** Treasurer deposits all accumulated receipts at the bank every two weeks.

The biweekly bank deposit schedule does not change the required weekly or monthly submission schedules. Each department remains responsible for submitting its receipts to Treasurer according to its established collection frequency.

10. Required Records

Treasurer shall maintain records showing:

- Department/source of receipts
- Collection period
- Date receipts were received
- Amount received
- Supporting departmental report
- Date of bank deposit
- Total amount deposited
- Bank deposit receipt or confirmation
- Documentation of discrepancies and their resolution

These records should provide a complete audit trail from the **departmental collection, to Treasurer receipt, to the biweekly bank deposit.**

STATISTICAL REPORT

AUGUST 2026	2026	2025	DIFFERENCE	CUMULATIVE 2026	CUMULATIVE 2025	DIFFERENCE
ADULT BOOKS	18,487	18,765	-278	150,776	147,903	2,873
YOUNG ADULT BOOKS	2,574	2,557	17	2,574	2,557	17
JUVENILE BOOKS	22,471	20,964	1,507	176,248	173,440	2,808
ILL-SEAL/OCLC (requested)	16	18	-2	51	156	-105
ILL-SEAL/OCLC (loaned)	4	5	-1	70	56	14
ILL ANSWER-borrowed	3,415	3,407	8	29,838	28,352	1,486
ILL ANSWER-loaned	2,948	4,251	-1,303	27,423	40,952	-13,529
CHECK IN- DISCHARGE	54,092	58,541	-4,449	434,989	457,043	-22,054
SERIALS	262	272	-10	2253	2,406	-153
AUDIOBOOKS	94	116	-22	776	821	-45
MUSIC CDS	68	123	-55	875	852	23
CD-ROMS	2	1	1	12	12	0
DVD-VIDEO	1,858	2,470	-612	13,705	15,514	-1,809
BLU RAY DISCS	59	74	-15	313	2,514	-2,201
VIDEOGAMES	44	50	-6	291	446	-155
EQUIPMENT	111	157	-46	689	791	-102
TOTAL CIRCULATION	106,505	111,771	-5,266	840,883	873,815	-32,932
REFERENCE QUESTIONS						
ADULT	1,132	1,289	-157	9,848	10,901	-1,053
JUVENILE	711	751	-40	5976	6,699	-723
AUDIO VISUAL	39	35	4	275	318	-43
IT SERVICES	216	237	-21	2347	2,679	-332
TELEPHONE ASSISTED						
ADULT	2,122	1,947	175	16,322	17,526	-1,204
JUVENILE	27	50	-23	287	421	-134
AUDIO VISUAL	2	3	-1	16	16	0
IT SERVICES	94	93	1	872	1,174	-302
# OF JUV. PROGRAMS	24	32	-8	295	474	-179
ATTENDANCE	428	791	-363	11355	15,937	-4,582
# OF ADULT PROGRAMS	35	43	-8	312	337	-25
ATTENDANCE	404	1,474	-1,070	5,945	10,124	-4,179
MAKERSPACE (AS & YS) PROGRAMS	8	7	1	57	49	8
ATTENDANCE	28	33	-5	352	174	178
ESL PROGRAMS	0	0	0	111	34	77
ATTENDANCE	0	0	0	2115	3,744	-1,629
FML GENERAL PROGRAMS	0	0	0	0	0	0
ATTENDANCE	0	0	0	0	0	0
UNPLANNED CLOSURES	1	0	1	0	0	0
HOURS USED	8	0	8	0	0	0
INSIDERS CLUB-deliveries homes	45	22	23	359	378	-19
INSIDERS CLUB-deliveries items	218	107	111	1788	1,441	347
Pick Up-Wesley Hills patrons	50	176	-126	1334	2,134	-800
WEB SITE VISITS	12,719	12,789	-70	101,140	153,770	-52,630
MUSEUM PASSES	67	77	-10	281	417	-136
EV Station Total Transactions	80	N/A	N/A	517	N/A	N/A
EV Station KW Hours	2,461.10	N/A	N/A	16,617.38	N/A	N/A
EV Station Profit	\$299.23	N/A	N/A	\$2,138.15	N/A	N/A
FML ATTENDANCE	16,007	17,565	-1,558	120,339	127,374	-7,035

REGISTRATION REPORT FOR AUGUST 2026

	PREVIOUS REGISTRATION	NEW REGISTRATION	TOTAL REG.
ADULT	19,779	112	19,888
JUVENILE	5,704	49	5,750
NON RESIDENT	8	0	8
TOTAL			26,032

Assistant Director's Report – August 2026 – Beth Zambito

Since my position deals mainly with confidential personnel issues, I have nothing to report. Director Laura Wolven resigned effective 9/7/26. Her last day in the building was 8/28.

Youth Services Monthly Report – Elizabeth Portillo

Program Highlights

- Baby Lap Time: Baby Lap Time continues to welcome new faces each week. It is wonderful to see how quickly the group welcomes new moms and caregivers as well as how friendships naturally develop. Our group ranges in age from 4 weeks old - 18 months.
- Toddler Time: Our group has grown so much that we had to shift our setup to the long side of the room to accommodate all our little friends.
- Backyard Science: One of our most popular summer programs has another great turnout. Volunteers and staff that helped did an awesome job.
- Summer Reading wound down and we held Prize Week in the meeting room as usual. This year, our final tier prize was a "store" of \$5 items, rather than a \$5 gift card. It was received extremely well with many compliments from parents and much delight from kids and teens.

Outreach Highlights

- We attend some great community events where we handed out donated books, program calendars, and promotional flyers, and connected with local community leaders and elected officials:
 - Walton Gould Memorial Park Grand Opening
 - SVPD National Night Out
 - Meet Next Gen Back To School Festival
 - Rockland SV Unity Day
 - William P. Faist Volunteer Ambulance Corps Community Day
 - Pomona Middle School Orientation

Miscellaneous

- We've recently connected with Green Meadow Waldorf School, NICE, and Spring Valley Placemakers to meet in September about Teen Services we offer.
- Sabine and Dianne began the TD Bank grant to help cover the costs of summer reading for 2027.
- Sabine and Mark put together a variety of nstagram posts this month, including: Various book posts - National Friendship Day, National Wellness Month; SRC related posts - thematic posts and recaps, posts promoting prize week, volunteer thank you posts; as well as the usual program updates.
- We updated our monthly Aspen book lists, and swapped out our decor in both rooms for September/Fall.

Monthly Statistics:

Reference Stats:

Telephone Calls: 27

Reference Questions: 711

Directional: 67

Technical Assistance: 52

Volunteer Statistics:

Number of Volunteers: # 26 - Total Hours: # 178.75

Room Count:

Total Number of Patrons in Children's Room: 5,323
Total Number of Patrons in Teen Room: 550

Device Statistics:

Children's Computers: # 1841
YA Computers: # 555
AWE Computers: 585
Switch: 1
Chromebook: 2

Total Program Statistics:

1. Number of Children's Programs: 15 - Total Attendance: 383
2. Number of Teen Programs: 9 - Total Attendance: 45
3. Number of Makerspace Programs: 3 - Total Attendance: 8

In-Library Programs:

1. Baby Lap Time (session 1 - 9 attendees), (session 2 - 19 attendees) - Total Attendance: 28
2. Battle of the Books Team Meeting (session 1 - 0 attendees), (session 2 - 2 attendees), (session 3 - 2 attendees), (session 4 - 2 attendees), (session 5 - 2 attendees), (session 6 - 2 attendees) - Total Attendance: 10
3. Reading Buddies (session 1 - 0 attendees), (session 2 - 3 attendees) - Total Attendance: 3
4. Toddler Time (session 1 - 27 attendees), (session 2 - 16 attendees) - Total Attendance: 43
5. Backyard Science - Total Attendance: 25
6. Battle of the Books - Total Attendance: 5
7. Mini Makers: Hypno Wheel - Total Attendance: 4
8. Prize Week - Total Attendance: 225
9. Sew Simple: Book Bag - Total Attendance: 4
10. End of Summer Party - Total Attendance: 27
11. Teen Makers: Gemstone Necklaces - Total Attendance: 0
12. Zumbini with Tina - Total Attendance: 21

Passive Programs:

1. 1000 Books Before Kindergarten - Total Attendance: 5
2. America 250 - Total Attendance: 16
3. Children's Summer Reading Challenge - Total Attendance: 9
4. Teen Summer Reading Challenge - Total Attendance: 3

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IT Services Monthly Report – Robert Rowe

- **Workshops**
 - 0 Computer workshops for the month
- **Wireless Stats**
 - 1.45K total clients
 - 2.49 TB User Traffic
 - 2.13 TB of user traffic Transmitted
 - 367.28 GB Received
- **Unique Web Site Visits**
 - 12,719
- **Tech Center Usage Stats**
 - 2,164 sessions on Public Computers in the building
 - Wednesdays were busiest with average of 107 users each week

Patron Usage



- **Self-Check Out Stats**
 - 722 items checked out
 - 19 items renewed
- **Wireless Device Checkouts**
 - 37 Hotspots
 - Chromebooks (In-house) 3
- **Printing Stats**
 - \$642.00 collected in cash for printing and faxing
 - \$797.15 credit card usage
 - \$759.35 printing
 - \$17.50 fines paid
 - \$60.35 (385 pages) free printing
 - \$56.45 373 pages) paid AAM deposits
- **Scanning Stats**
 - 2,301 scans completed
 - 93 items faxed
 - 182 items saved to USB drives
 - 2,006 items sent to email
 - 9 items printed
 - 11 items sent to a mobile device

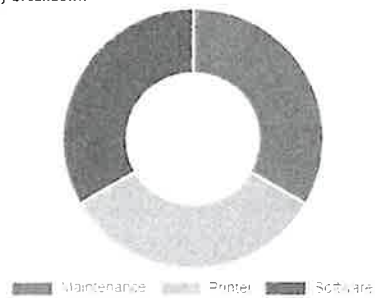
BREAKDOWN OF SCAN DESTINATIONS



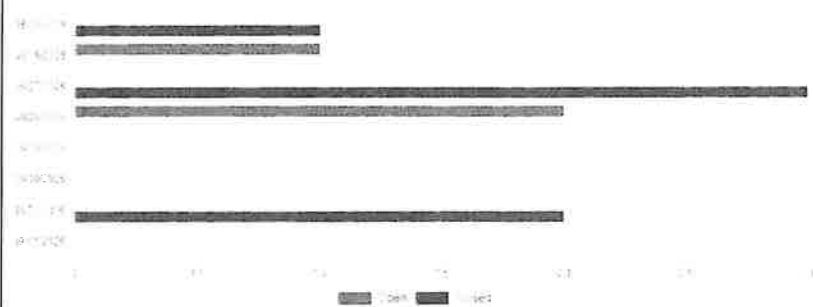
Spiceworks Stats

- 12 tickets opened
 - 9 opened IT Services
 - 3 opened B & G

Category Breakdown



Ticket Churn



Circulation/AV Department Monthly Report – Elyse Stoller

AV AND KOHA WORK

AV Statistics / submitted by Maura Curran

Discs Repaired

Adult

DVD & Blu-ray: 67

BCD: 1

CD: 3

Games: 0

Children's

DVD; 14

BCD: 12

CD: 3

Adult: 71

Children's: 29

Total: 100

Deleted items

DVD: 6

CD: 6

Library of Things report – submitted by Juliana Anderson

I am very pleased to report that on Thursday, August 27, we officially launched the Library of Things, with fishing rods as the first items available for circulation. I am particularly proud to have secured these items through the New York State Department of Environmental Conservation.

With Elyse's guidance, I developed the circulation procedures for the fishing rods and created the required consent form. I also prepared an informational handout for patrons explaining how to obtain a fishing license and suggesting places to fish. I focused primarily on county parks and New York State parks, allowing us to promote the new collection while also encouraging patrons to explore outdoor recreational opportunities in the area.

I also used the launch to promote the Empire Pass Museum Pass offered through Adult Services. I reminded patrons that the Empire Pass provides free vehicle access to participating New York State parks. I am happy to report that at least one patron checked out the Empire Pass after I mentioned it.

As of the writing of this report, three patrons have checked out fishing rods. It has been very rewarding to see the collection being used so soon after its launch. Two of the fishing rods have already been returned, and based on those initial transactions, we are making small adjustments to the procedures to help make future checkouts and returns as smooth and efficient as possible. I can confirm that one 13-year-old patron caught a fish at Foxwood Pond Park in Suffern.

The next Library of Things collection planned for circulation will be bird-watching equipment. I am currently developing the loan agreement and circulation procedures while also researching activities and locations where patrons can observe birds. Similar to the fishing rods, I will recommend New York State parks and other outdoor spaces where patrons can make the most of the equipment. I will also continue promoting the Empire Pass as a way for patrons to access participating state parks.

I also plan to recommend destinations where patrons can use the bird-watching equipment while highlighting other library resources. For example, I can recommend locations such as the Brooklyn

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Botanic Garden and Storm King Art Center, where patrons can enjoy bird-watching while also being reminded that admission is available through our museum pass collection. Cross-promotion of these resources will allow the Library of Things to introduce patrons not only to new circulating equipment, but also to other services available throughout the library.

Buildings & Grounds Monthly Report – Rae Mirabal

- Held kick-off meeting on August 27th for the Air Handler & Multi-Zone replacement project with Contractor, Plumber, and Engineer; discussed tie-in concerns from new unit to existing HVAC System; will have a subsequent meeting for further clarification on this and any other issues/concerns with Trane and Hauser reps in attendance; in the process of setting that up now; new units tentatively scheduled to arrive in early October; demolition and removal of old air handler and multi-zone units to start by end of September followed immediately by prep work, tie-in, and installation of new units.
- The Board approved and accepted submitted contractor bids for the New Addition (currently assessing feasibility of still moving forward with this project in light of recent events).
- Also related to the New Addition, the mechanical prime contract (1 of 4 for this project) has to be re-bid but that is also currently on hold pending resolution of whether the project will move forward or not.
- Received and email from VSR Mechanical that the air handler units are scheduled to be delivered to the library on September 23rd. Earlier than we first expected.

Security Department Monthly Report – Jeffrey Liz

- Request made to Simon Security that two cameras in the IT staff area be disabled.
- A badge reader will be priced out for possible addition to main door to the 3rd floor break room.

Adult Services Department Monthly Report – Judy Joseph

ACQUISITIONS, WEEDING, SHIFTING, MENDING, ETC

Weeding continues. Shifting is on hold. Mending is forever.

Most of our weeding efforts this month and for the immediate future will be focused on weeding directly from mending carts. *Update:* Now that mending is under control, we are looking forward to searching our shelves proactively to find books that require mending. This will be a long term (translate to forever) project and will involve mostly the Jewish Traditional collection. Hopefully this will result in less money spent on bindery and in repurchasing older popular titles.

Kyle has printed a dusty of non-fiction books that have not circulated in 3 years and has asked AS staff to search, evaluate, withdraw (or not) as their time allows.

Aviva has cataloged a number of donated Jewish Traditional books as well as our most recent Tuvia book order.

Richard completed re-organizing Life Skills books to make it easier for patrons to find what they are looking for.

REFERENCE

During August, Adult Services staff answered 1,132 in house reference questions, responded to 2122 telephone calls and to 149 in house 'direction' inquiries. We had 374 sign-ins for study rooms..

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Efforts Toward Establishing FML as a Passport Acceptance Facility – George Varghese

It has been almost a year since our 4 passport acceptance agents have been certified. September is renewal month. George has already successfully completed his renewal applications, both as an agent and as a program manager. In August, we were able to accept 17 applications. Accepted applications were sent for processing in time. We collected a total of \$735 as acceptance fees, which is a revenue for the library.

2nd Chance H.S. Diploma:- Richard Morbeth

- Richard contacted the Walter family (two students) for:
 - Updates on progress on the H.S. diploma studies;
 - Information on whether the Chromebook loan period was updated from every two weeks to every four weeks;
 - Requesting a letter to promote the program from the two members of the family. The letters were provided within one week.
 - The loan period for the Chromebook loans were not updated from every two weeks to every four weeks; Richard requested assistance from Laura to treat the request for the loan update as high priority;
 - Richard followed up with U.S. Career Institute and scheduled a meeting that included Laura and Maria Vanessa, to discuss and planned steps to complete commitment to partnering with USCI.
 - Maria Vanessa and Richard participated in a Zoom meeting with U.S. Career Institute on Thursday, August 20, from 1:30 to 2:15 PM. Main topics were:
 - Benefits of joining USCI (less expensive and discounted tuition).
 - Comparison of USCI High School and Penn Foster High School
 - Richard requested (from USCI) documentation on statistics of USCI alumnae career and academic success. USCI met the request with a few days.
- Richard completed reviewing the USCI contract and Laura signed the contract on Wednesday, August 26.

Yearbook collection:

Richard received 2025 overdue yearbook form Ramapo High School. Richard sent the newly purchased Spring Valley & Ramapo High Schools yearbooks to TS for cataloging.

Art Exhibit:

Our art exhibit for the months of September and October has been hung in the Meeting Room. It is called – ‘ Piece of Peace :Origami Art and Jewelry’.

Program Report August 2026: Maria Vanessa Cipolla

Fully Managed Programs:

- Knit & Crochet Group: Tuesdays @ 1pm
- Human Rights Satellite Office: Thursdays @ 10am
- Soul Line Dancing: Fridays @ 2pm

- The Magic Between the Pages: 8/4 @ 8pm
- America 250 Concert: 8/6 @ 3pm
- Adam Clayton Powell Jr.: Preacher & Politician: 8/11 @ 7pm
- Diamond Dot Your Favorite Book or Photograph: 8/12 @ 3pm
- More Than a Meal Film Screening: 8/13 @ 2pm
- American Revolution in the Hudson Valley: 8/18 @ 7pm
- Immigration Forum: 8/20 @ 7pm
- Unbroken: A Soldier's Journey from Trauma to Strength: 8/23 @ 3pm
- Poets Who Teach, Teachers Who Write: 8/25 @ 7pm
- Refreshing Homemade Desserts: 8/25 @ 7pm
- Disability Rights in Housing: 8/26 @ 7pm



- **On-Going:**

- Programming
- Friends of FML Staff Liaison
- Museum Pass Program (Tracker, brochure, updates)
- Public Relations (Promotions, publicity, public image)
- Public Information Specialist
- Back-Up administrator for the website
- Administrator for the eNewsletter
- Administrator for the digital signage
- Grant Sourcing and Writing
- Sustainability Initiative
- Community Outreach, meeting space management and table programs

- **General:**

- Summer Art Exhibit
- Statistical Reporting:
 - AS Reference Desk
 - AS Programs for Head of AS
 - AS Programs for Head of Circulation
- We continue to invite local community service organizations to host tables in our lobby that provide information on vital community resources. Ex; nutrition, medical insurance and other social services.

MakerSpace - Maribeth Durivage

August library work encompassed teaching Makerspace classes, helping patrons at the Adult Services desk, reinforcing magazines, placing Amazon book orders (SmartFusion), checking in new Non-Fiction/ Traditional books, making a sample painting for the acrylic painting class, preparing my paper for learning book binding, designing a graphic for Summer Reading program prize bags, needle felting a leaf coaster, and planning September Makerspace classes using Communico.

Makerspace classes focus on learning a skill. Each time a student returns, they build on what they previously learned. In August we offered 5 classes; 4 public and 1 staff craft class. Total attendees = 20.

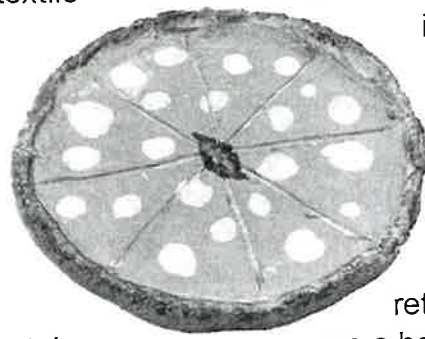
August Classes: clay magnets, felting, painting, quilting, sketching, and painting. The following are the classes with descriptions.

Clay Magnets – Air dry clay was provided for this small clay sculpture class. 6 patrons attended.

English Paper Piecing – This hand sewing class is an introduction to quilting. Beginners learn how to attach patches of fabric around a piece of cardstock. These pieces are then sewn together to create a coaster for their first project. Students who continue with this craft can add on to their existing piece or start a new project. 7 students were registered but class was cancelled due to the air conditioner breaking down.

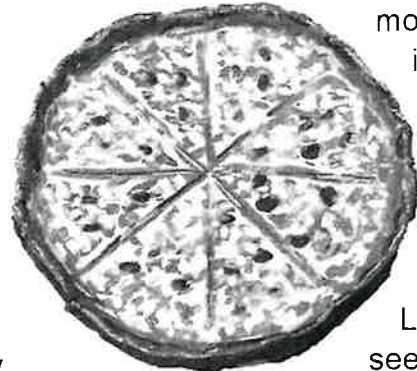


Felting – A textile wool fibers creations special entangle fibers, learn the crafting hearts and students can take project. 3 staff attended.



art that transforms into 2-D or 3-D using a needle to and shape beginners basics by simple felt returning on a hanging plant

Painting – This painting was FNK Designs, whimsical mountainside buildings. attended.



month's acrylic inspired by a of 6 patrons

Sketching – draw what they different sketching stations are provided, guided through, students were encouraged to explore. patrons attended

and 5



LITERACY SOLUTIONS ACTIVITIES -Paul Gubernick

Case Management

Celia Coronel is permanently filling the role of Case Manager for Literacy Solutions. She will be helping the public in a role similar to a social worker. Celia has recently changed her availability and is now here every Monday from 10-7 pm in Study Room 7 on the 2nd floor. Celia is available on Wednesday mornings as well.

Celia can answer questions about citizenship, ESL classes and most anything having to do with Literacy Solutions. (She is fluent in Spanish) She helps clients fill out forms for social services, benefits and job applications. Paul meets regularly with Celia

Literacy Solutions:

Registration for ESL classes started this month. No classes were held in August. This year students can register by phone, text and QR code. I posted the flyer that Literacy Solutions sent and Maria Vanessa said she would put the flyer on our web site and social media.

Notarized Documents – Kyle Craig

Approximately 120 documents for 89 patrons were notarized in August
Kyle helped 5 patrons with Tech help and setup for eReader services in August.

Miscellaneous

Adult Summer Reading - Final Stats

64 participants
504 activities
15 summer reading themed programs attended
18 non-Finkelstein libraries visited
14 scavenger hunts
And 457 books, audio books, graphic novels, etc. read!

Approx 8 people have completed the scavenger hunt

Conferences / Meetings / Outreach Events:

- Health Fair at Bolders's Stadium (Aug 6) – served total of 86.
- HANA Health Fair at St Joseph's Church (Aug 8) –
 - HANA did not hold the event and apologized to Maria Vanessa the following week.
 - Richard met with the pastor and some members of the church.
 - Richard distributed some of the flyers to community businesses.

Seed Program – Laurie Needell

- FML's seed library: 46 seed packets checked out in August.



*Celosia 'Mega Punk,' seeds courtesy of the Finkelstein Memorial Seed Library.
Donation: Select Seeds.*

Insider's Club (aka Homebound Services) – John Ballard

218 items were delivered to 45 households in August

I keep hearing good things from different quarters about the value of this service to our community so it seems to me it's a win-win situation for everybody involved.

Book Display – Aviva Rosenberg

I have temporarily taken over John's responsibilities for the monthly book display after his having put up more than 30 in just under three years. Set up 3 displays in August—Elul, What's in a Name, Humor, and a tribute to Dolly Parton.

I am working on a more systematic schedule for what displays I plan to put up when, and planning a "Dewey Decimal Number of the Month" shelf starting in September. John showed me how to enter displays in Koha, so going forward staff will be able to tell when a book is temporarily located away from its usual shelf.

Book Display 2- Paul Gubernick

Paul also maintains an ongoing book display on the 2nd floor Well-reviewed books, mainly older titles, that have not recently been checked out are added to the "Reviewer's Choice" shelf located on display carts to the right of the reference

Special Projects

Digitization of the Village of Spring Valley 1940's Time Capsule:

Richard Morbeth did extensive research to identify resources needed for the project including:

- Identified community resource organizations for support:
 - Project outlines via Southeastern NY Library Resources Council
 - Community toolkits from OurDigitalWorld
 - Rockland Historical Society.
- Digital camera - already available at FML – purchased by Charlie (of YS).
- Canon EOS R7 User Manual (for the digital camera) - ordered from Amazon and cataloged by TS.
- ALA book on digitization - Richard requested ILL and Paul has processed the request; waiting for ILL.
- Selected ALA, PLA, and New York State websites (to combine with contents from ALA book on digitization) as resources to apply to this project.

Upcoming Museum Passes Highlights and Updates – Paul Gubernick

The Frick Collection

Siena: The Art of Bronze, 1450–1500 is the first exhibition to focus on Siena as a center of artistic excellence and technical innovation in bronze sculpture during the Italian Renaissance. The show brings together nearly forty works in bronze, including statues, reliefs, candelabra, medals, and more—most of which have never been exhibited outside of Tuscany—by some of the most influential sculptors in this period.

The Discovery Museum and Planetarium was renewed (\$150).

The NY Hall of Science will be closed from August 31 to September 15 because of the US Open. This happens every year. The museum I chose to be the Featured Museum for eNews was the *9/11 Memorial and Museum* because this September marks 25 years since the attack of the World Trade Center.

67 Museum Passes were checked out by patrons during August

- 9/11 Museum -3
- Boscobel House & Gardens -3
- Edward Hopper House -1
- Empire Pass -7
- Frick Collection -1
- Hudson Highlands -1

- Intrepid -19
- Mid-Hudson Discovery -4
- Mohonk Preserve -3
- MoMA -3
- Museum Village -8
- NY Hall of Science -4
- Stamford Museum & Nature Ctr -3
- Storm King -2
- Westchester Children's Museum -5

FRIENDS of FINKELSTEIN MEMORIAL LIBRARY.

Below is the list of the recently elected executive board of the Finkelstein Friends of the Library and board members.

Elena Lavalas: President
 Phyllis Eig: Vice President
 Carol Salmon: Secretary
 Alexis Montalban: Treasurer
 Jacqueline Anderson: Board Member
 Celia Coronel-Dizzine: Board Member
 David Eig: Board Member
 Rena Finkelstein: Board Member
 Marvin Pierre: Board Member
 Ann Thomas: Board Member
 Christine Webb: Board Member
 Margie White: Board Member

Adult Services Programs August 2026:

Knit & Crochet Group – August 4

= 4

Free

Knit & Crochet Group – August 11

= 4

Free

Knit & Crochet Group – August 18

= 1

Free

Knit & Crochet Group – August 25

= 2

Free

Soul Line Dancing – August 7

= 14

\$150

Soul Line Dancing – August 21

= 16

\$150

Soul Line Dancing – August 28

= 15

\$150

The Magic Between the Pages – August 4

= 2

Free

America 250 Concert – August 6

= 16

Free

Adam Clayton Powell Jr.: Preacher & Politician – August 11

= 3

Free

Diamond Dot Your Favorite Book or Photograph – August 12

= 17

\$350

More Than a Meal Film Screening – August 13

= 23

Free

Blood Drive – August 14

= 14

Free

Caregiver Support Circle & Book Club – August 18

n/a: Library was closed due to A/C issues

American Revolution in the Hudson Valley – August 18

n/a: Library was closed due to A/C issues

Immigration Forum – August 20

#14

Free

Unbroken: A Soldier's Journey from Trauma to Strength – August 23

#8

\$250

Refreshing Homemade Desserts – August 25

= 8

\$225

Poets Who Teach, Teachers Who Write – August 25

= 18

Free

Disability Rights in Housing – August 26

= 6

Free

Learn and Earn – August 27

= 16

Free

Tables = 16

= 203

Sessions = 35**Total Count = 404**

September 1, 2026

Dear Member Library Board Presidents and Directors:

I'm pleased to share that the RCLS Board of Trustees approved the 2027 Operating Budget on August 18, 2026.

After five years of holding the RCLS Service Fee flat, the RCLS Board of Trustees is proposing a \$12,800, or 10%, increase for the coming year. This adjustment brings the total Service Fee to \$140,600, allocated among the 46 member libraries, helps ensure the continued delivery of essential system services to you, our community.

The 2027 increase in ILS Services Support of 24%, or \$152,400. This increase is primarily due to two reasons: the addition of one full-time Technical Services Specialist, including associated salary and benefits at a cost of \$58,300, and a transfer reduction of \$87,400 from the ILS Capital Fund, as per the Directors' Association.

The 2027 RCLS Budget continues to reflect a 10% reduction in State Aid to RCLS that was incorporated into the 2026 budget. Maintaining this conservative assumption helps ensure RCLS remains financially stable and well-positioned to navigate economic challenges that are expected due to cuts in the Federal Budget. This is reflected in the 0% increase RCLS received for 2026 State Aid.

To maintain financial stability, contributions to the following RCLS capital funds continue to be suspended for 2027:

- RCLS Delivery Vehicle Capital Fund: \$15,000
- RCLS Building Improvement Capital Fund: \$35,000
- ILS Capital Fund: \$33,200

The 2025 RCLS Road Trip demonstrated its value by drawing visitors to member libraries, reminding communities of the wide range of services and programs available. There is a 2027 RCLS Road Trip budget.

The RCLS Chief Financial Officer, Stephen Hoefer, and I would like to invite all member library Trustees and Directors to participate in one of the scheduled budget discussions. We hope these discussions will be mutually beneficial and informative to everyone. Please note that registration for attendance at the Budget Discussions is required to ensure that a link to the virtual conversation is provided to you via email at least one day prior to the scheduled date.

The scheduled dates are:

Budget Discussion - Wednesday, September 16, 2026 (6:30PM – 7:30PM)

Budget Discussion - Wednesday, September 30, 2026 (10:00AM – 11:00AM)

Finally, please find the following essential documents included with this letter for your review.

1. 2027 General & ILS Budgets, plus 2027 RCLS Service Fee
2. 2027 Budget Highlights Reference Guide
3. 2027 ILS Services Support Cost (displaying each member's ILS Service Support contribution)
4. 2027 Budget Voting Ballot **(due by Friday, November 20, 2026)**

If you have any questions, please don't hesitate to contact me.

Sincerely,

Grace Riario

Grace Riario
Executive Director



RAMAPO
CATSKILL
LIBRARY
SYSTEM

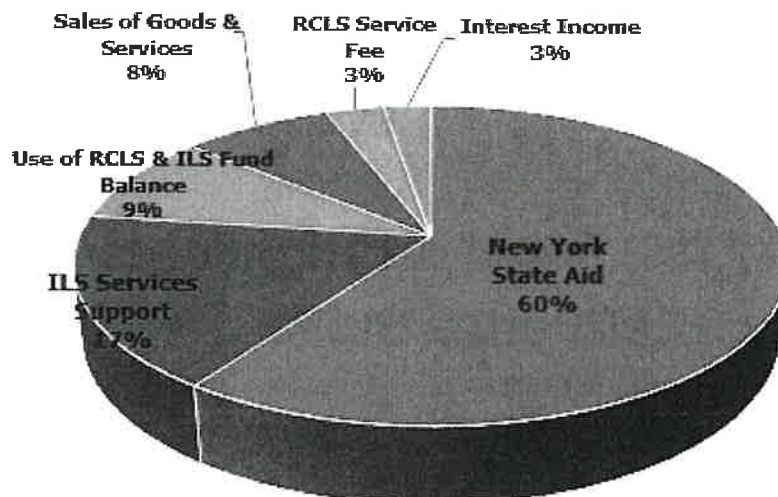
2027 RCLS Budget Highlights Reference Guide

07/09/26 To RCLS Personnel & Finance Committee
08/18/26 To RCLS Board of Trustees

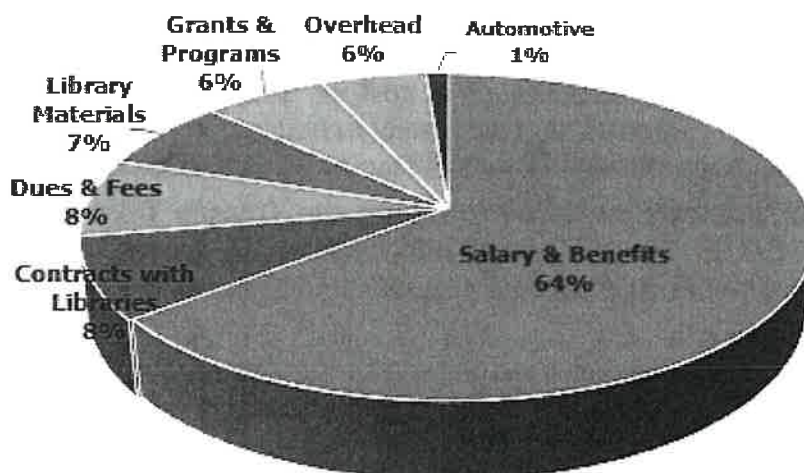
The 5 most interesting things about the 2027 RCLS Budget

1. After five years of holding the RCLS Service Fee flat, the RCLS Board of Trustees is proposing a \$12,800 or 10% increase for the coming year. This adjustment brings the total Service Fee to \$140,600 and helps ensure the continued delivery of essential system services to member libraries.
2. The 2027 increase in ILS Services Support of 24% or \$152,400 is primarily due to two reasons:
 - ✓ The addition of one full-time Technical Services Specialist, including associated salary and benefits at a cost of \$58,300. This investment strengthens the ILS Department's capacity to address the member libraries' needs and concerns shared during the Plan of Service focus groups.
 - ✓ The Directors' Association voted to reduce the Transfer from ILS Capital Fund by \$87,400. This action will offset future ILS operating costs and mitigate what would otherwise be a significant fee increase in 2028.
3. The Travel line has decreased substantially. With the continued 0% increase in State Aid, RCLS will not be attending Library Conferences this year. All ILS Travel has been eliminated for 2027.
4. Contributions to the RCLS Delivery Vehicle Capital Fund, to the RCLS Building Improvement Capital Fund, and the ILS Capital Fund continue to be suspended for 2027, due to a 0% increase budgeted for State Aid.
5. The 2026 Budget anticipated a 10% reduction in State Aid, representing a decrease of \$212,200 in revenue supporting RCLS operations. The 2026 State Budget did not include this reduction and so prudent 2026 budgeting has positioned RCLS to absorb the ongoing inflationary pressures in 2027.

REFERENCE GUIDE: 2027 BUDGET HIGHLIGHTS



State Aid	\$ 2,665,700
ILS Services Support	777,800
Use of RCLS & ILS Fund Balance	409,300
Sales of Goods & Services	362,400
RCLS Service Fee	140,600
Interest Income	113,100
Other Revenue	2,500
TOTAL REVENUE	\$ 4,471,400



Salary & Benefits	\$ 2,868,700
Contracts with Libraries	359,300
Dues & Fees	344,400
Library Materials	311,700
Grants & Programs	289,000
Overhead	246,400
Automotive	51,900
TOTAL EXPENSES	\$ 4,471,400

REFERENCE GUIDE: 2027 BUDGET HIGHLIGHTS

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INCOME

NYS STATE AID

The 2027 RCLS Budget continues to reflect a 10% reduction in State Aid to RCLS that was incorporated into the 2026 budget. Maintaining this conservative assumption, because RCLS had a 0% increase in 2026 State Aid, helps ensure RCLS remains financially stable and well-positioned to navigate economic challenges that are expected due to cuts in the Federal Budget.

The 2026 Budget anticipated a 10% reduction in State Aid, representing a decrease of \$212,200 in revenue supporting RCLS operations. Prudent 2026 budgeting has positioned RCLS to absorb the ongoing inflationary pressures on the General budget.

This is reflected in the Transfer from General Fund Balance, which has increased from \$125,000 to \$320,300. By strategically leveraging a portion of these restored funds, RCLS can support ongoing operations while maintaining a prudent and fiscally responsible budgeting approach.

ILS SERVICES SUPPORT

The 2027 ILS Services Support is again offset by a Transfer from ILS Capital Fund of \$89,000, which is 50% of the amount available. The Directors' Association voted to reduce the Transfer from ILS Capital Fund from the proposed \$178,000 to \$87,400. This action will offset future ILS operating costs and mitigate what would otherwise be a significant fee increase in 2027.

This offset happens when both the ILS Operating Fund and ILS Capital Fund meets their "fully funded" status then, additional overages will either offset ILS Support annual costs in the second year following the surplus or be invested in new ILS services as recommended by the Director's Association. No new service recommendations were provided and \$178,000 is available to offset the FY 2027 ILS Operating Budget via transfer from the ILS Capital Fund. A total of 50% will be used in 2027 and 50% in 2028.

The addition of a full-time Technical Services Specialist position to meet the cataloging needs of member libraries is the major factor responsible for the increase in ILS Service Support costs.

ILS Services Support Costs - Schedule B provides detailed information, per library, based on the ILS Support formula. This formula considers a 3-year average of circulation and holdings, and a minimum support amount.

REFERENCE GUIDE: 2027 BUDGET HIGHLIGHTS

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INCOME

GOODS & SERVICES

This line consists of estimated revenue for services and pass-through purchases with member libraries. This is where the purchasing power of the consortium provides outstanding savings on public dollars for member libraries. The \$61,200 increase is mostly due to two newly coordinated purchases of NYTimes Online All Access and HelpNow.

Goods & Service	Cost
System Wide E-Content Pool	\$215,100
Consumer Report	39,500
NYTimes Online All Access - <i>new</i>	29,600
HelpNow – <i>new</i>	20,000
MS365 Email Services	20,000
Movie Licensing	16,500
Other Coordinated Purchases	25,100
Total Goods & Services	\$365,800

RCLS SERVICE FEE

After five years of holding the RCLS Service Fee flat, the RCLS Board of Trustees is proposing a \$12,800 increase for the coming year. This adjustment would bring the total Service Fee to \$140,600 and help ensure the continued delivery of essential system services and support to member libraries.

INTEREST INCOME

RCLS continues to benefit from one of the most competitive investment options available for public funds through NYCLASS. While investment earnings have remained strong, we anticipate interest rates will gradually decline over the next 18 months. In addition, lower projected cash balances are expected to reduce investment income. As a result, interest revenue is budgeted to decrease by approximately \$16,700.

TRANSFER FROM FUND BALANCE

RCLS is able to utilize all of the \$212,200 in restored 2026 funding to support and balance the 2027 budget. This is reflected in the Transfer from General Fund Balance, which has increased from \$125,000 in the current year to \$320,300 in 2027.

REFERENCE GUIDE: 2027 BUDGET HIGHLIGHTS

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EXPENSES

PAYROLL EXPENSES

The table below details the Payroll allocation for General and ILS Services. RCLS has a total of 26 Full-Time Equivalents (FTE): 16.6 FTE are General, and 5.6 FTE are ILS Services.

This method of allocation allows ILS Services to utilize highly qualified and trained RCLS employees on a pro-rated basis. For example, it takes a combination of nine specialized employees to equal the 5.6 ILS FTEs.

For 2027, a full-time Technical Services Specialist position has been added to the ILS payroll. This position processes in-house authority records and brings four years of experience working with member libraries records, strengthening the department's capacity to meet library needs.

In addition, staffing allocations have been adjusted to better reflect current operational responsibilities and workload distribution. The allocations for the IT Manager and Network Administrator has been reduced by 10%, while the allocation for the Software Support Specialist has been increased by 10%. These changes ensure that payroll expenses are more accurately aligned with the level of support provided to ILS Services.

Job Title	General	ILS Services
Executive Director	95%	0%
Chief Financial Officer	80%	10%
Asst. Fiscal Officer	30%	25%
Software Analyst and Admin.	5%	95%
Software Support Specialist	0%	80%
IT Manager and Network Admin.	28%	15%
Assistant Network Administrator	3%	30%
Cataloger Consultant	0%	100%
Technical Services Specialist	0%	100%
Technical Services Specialist – new for ILS	0%	100%
% of Total Payroll	64%	19%

EMPLOYEE BENEFITS

Benefits are budgeted to increase 8% or \$76,700 overall. Benefits are allocated to General and ILS Services based on the percentage of total Payroll for each.

HOSPITALIZATION - The New York State Health Insurance Plan (NYSHIP) is budgeted to increase by 7% or \$37,400; however, retiree health insurance is reduced by (\$4,900) for a net increase of 5% at \$32,500.

RETIREMENT - The RCLS employer contribution to the NYS Retirement System is budgeted to increase 4% or \$16,300.

REFERENCE GUIDE: 2027 BUDGET HIGHLIGHTS

EXPENSES

EQUIPMENT, FURNITURE & FIXTURES

There are no equipment, furniture or fixture purchases planned for this year.

VEHICLE PURCHASE/LEASE

This line includes two lease payments on the electric Chevy Bolt and 25%, or \$8,200, of the cost of a replacement vehicle. The remaining 75% of the replacement vehicle cost will be funded through the Outreach budget.

LIBRARY MATERIALS

Central Library Service Aid (CLSA) from NYS is budgeted at \$310,100 and supports system-wide library services and the purchase of eligible

OFFICE SUPPLIES

Included in this line are typical office supplies, plus PCs, laptops, and equipment. There is a (\$200) reduction in the ILS Budget.

TELECOMMUNICATIONS

The General budget line has decreased by (\$1,300) as a result of discontinuing the dedicated hotspot and cell phone previously assigned to the Government Relations Specialist. The ILS budget has also decreased by (\$100) due to cost savings achieved through the negotiation of a more favorable VoIP contract.

TRAVEL

The Travel line has decreased by a total of (\$13,400). With the reduction of State Aid, RCLS will not be attending Library Conferences this year.

All ILS Travel has been eliminated for a (\$1,000) reduction.

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REFERENCE GUIDE: 2027 BUDGET HIGHLIGHTS

EXPENSES

CONTRACTS WITH LIBRARIES

This line offsets estimated 'Goods & Services' revenue line for coordinated RCLS purchases for member libraries. The \$61,200 increase is due to the two new coordinated purchases of NYTimes Online All Access and HelpNow.

Contracts With Libraries	Cost
System Wide E-Content Pool	\$215,100
Consumer Report	39,500
NYTime Online All Access - <i>new</i>	29,600
HelpNow - <i>new</i>	20,000
MS365 Email Services	20,000
Movie Licensing	16,500
Other Coordinated Purchases	18,600
Total Goods & Services	\$359,300

PROFESSIONAL FEES

Included in this line are payroll processing fees, general purpose attorney, PayPal Fees and CPA audit costs. The \$52,300 increase on the General side supports a Government Relations consultant and an IT consultant. The \$2,600 increase is mostly due to budgeted attorney fees relating to the upcoming ILS Agreement.

CONTINUING ED – RCLS Staff

The \$5,000 increase is for executive coaching for RCLS consultants and an online AI training course.

RCLS PROGRAMS

A \$9,000 increase is due to the 2027 RCLS Road Trip program.

SOFTWARE/HARDWARE MAINT. & SUBS

This includes maintenance agreements for hardware and software subscriptions. The General budget has increased by \$6,100 because RCLS implemented a cloud-based backup service and a cloud-based disaster recovery service.

REFERENCE GUIDE: 2027 BUDGET HIGHLIGHTS

EXPENSES

The \$190,100 ILS Budget for Software/Hardware Maint. & Subs. represent a (\$19,800) decrease from 2026. EBSCO Discover Services, at a cost of \$20,900, has been moved to the Central Library Service Aid (CLSA) Budget. The following chart summarizes the 2027 ILS subscriptions.

Vendor & Service	ILS
Koha & Aspen	\$146,000
Message Bee	18,000
Koha Development	10,000
RCLS IT Services Support	5,000
Twilio	3,500
Misc. Software	2,600
Unknown & Buffer	5,000
Total ILS Software/Hardware Maint. & Subs.	\$190,100

CATALOGING TOOLS

Cataloging Tools in the ILS budget has increased by \$500 and includes the following tools:

Vendor & Service	Amount
OCLC – Cat Express	\$17,900
OCLS - WorldShare	6,200
Total Cataloging Tools	\$23,000

BUILDING REPAIRS & MAINT

FUELS AND UTILITIES

RCLS is budgeting for an 8% increase in electricity and gas for a \$2,300 increase.

OTHER OPERATION & MAINTENANCE

Includes the following: insurance, trash removal, cleaning the building, groundskeeping, snow plowing and sanding, fire extinguisher maintenance, septic cleaning, fire and burglar alarm protection and other miscellaneous items. There is a \$3,500 increase on the General budget.

Insurance costs on the General side show an increase of \$4,200, and \$200 for ILS.

REFERENCE GUIDE: 2027 BUDGET HIGHLIGHTS

EXPENSES

REPAIRS TO BUILDING

The Repairs to Building budget remains unchanged at \$8,000.

NYS Aid

The (\$11,000) decrease represents less Coordinated Outreach Funds and State Correctional Facilities funds due to increased salaries and benefits.

TRANSFER TO OTHER FUNDS

Transfers to the RCLS Vehicle Delivery Fund and the RCLS Building Improvement Fund remain budgeted at \$0 as RCLS continues to manage the impact of reduced State Aid funding. This approach allows available resources to be directed toward sustaining core services and operational needs.

The transfer to ILS Capital Fund was reduced from \$33,200 to \$0 in 2026. No funds are scheduled to be transferred in 2027.

RCLS

**RAMAPO
CATSKILL
LIBRARY
SYSTEM**

60

2027 Budget Ballot

The Board of Trustees of the _____
Library on this day _____ of _____ 2026 approved a
resolution to

☐ accept

☐ not to accept

the Ramapo Catskill Library System 2027 RCLS Budget.

Board President *(signature)*

Board President *(Print)*

Please return by 4 p.m.
Friday, November 20, 2026

to

Stephen Hoefer, Chief Financial Officer
Ramapo Catskill Library System

Shipping via **USPS Media Mail** can save you anywhere from \$3 to over \$20 per package compared to standard UPS Ground. [1, 2]

Because Media Mail is priced strictly by weight (ignoring distance) and does not carry hidden surcharges, your savings grow substantially the heavier your package is and the further it has to travel. [1, 2, 3]

Cost Comparison: Media Mail vs. UPS Ground (2026)

Package Weight	USPS Media Mail (Flat Rate Nationwide)	UPS Ground Commercial (Closest Zone)	UPS Ground Retail (Furthest Zone + Fees)	Your Potential Savings
1 lb	\$4.39	~\$7.25	~\$15.75+	\$3.00 to \$11.00+
5 lbs	\$7.47	~\$11.00	~\$22.00+	\$3.50 to \$14.50+
10 lbs	\$11.22	~\$14.00	~\$32.00+	\$3.00 to \$20.00+

USPS Media Mail is a low-cost, economy shipping service provided by the United States Postal Service for educational materials, books, and sound or video recordings. [1, 2, 3]

What Qualifies for Media Mail

- **Books:** Must be at least 8 pages long and cannot contain commercial advertising.
- **Recordings:** CDs, DVDs, vinyl records, and tapes.
- **Printed Music:** Sheet music and play scripts or manuscripts.
- **Educational Charts:** Printed test materials and reference charts. [1, 2, 3, 4]

What Does Not Qualify

- Comic books and magazines with ads.
- Video games and computer drives.
- Personal notes, letters, or greeting cards. [1, 2, 3, 4]

Key Rules and Pricing

- **Pricing:** Rates start at \$4.39 for a 1-pound package and scale by weight up to 70 pounds. Distance does not affect the price.

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING/APRIL 20, 2026
MINUTES**

The special meeting of the Board of Trustees was held both in person and by video conference on Monday, April 20, 2026. The meeting was recorded in accordance with law.

Board Members Present:

Ms. Darnett Davis, President called the meeting to order at 11:36 a.m. with the following members present:

Ms. Esther Waldman, Vice President, Mr. Yossi Rubinstein, Mr. James Johnson, Ms. Oluwaseyi Banjo, Ms. Joan Soskin (zoom)

Board Members Excused:

Ms. Yehudis Gottesfeld

Administrative Personnel:

Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Library Director, Ms. Leiah Levine, Clerk to the Board.

Present:

Terrence Dyer, Security Staff

Others Present via zoom:

Ms. Stephanie A. Cole Adams, Library Attorney, Mr. Nathan Feist, Paralegal.

A **motion** was made by Ms. Waldman, seconded by Mr. Rubinstein and carried to **approve the agenda**.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **move into executive session for legal advice**.

The board moved into executive session at 11:40 a.m.

Legal advice regarding the Trustee Election was discussed.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **move out of executive session**.

The board moved out of executive session at 12:54 p.m.

RESOLUTIONS:

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **approve the Library Clerk to prepare a spreadsheet and follow the procedure for the generation of ballots**. – See Resolution.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **hold a Special Meeting on Tuesday, April 21, 2026 at 6:30 p.m. to confirm names on the ballot for the Annual Budget Vote and Trustee Election.**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **adjourn.**

The meeting of the board of trustees was adjourned at 1:00 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, APRIL 29, 2026, FOLLOWING THE PUBLIC HEARING.

Respectfully submitted.

Leiah Levine
Clerk to the Board of Trustees

Darnett Davis
Board President

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING/APRIL 21, 2026
MINUTES**

The special meeting of the Board of Trustees was held both in person and by video conference on Tuesday, April 21, 2026.

Board Members Present:

Ms. Darnett Davis, President called the meeting to order at 9:10 a.m. with the following members present:
Ms. Esther Waldman, Vice President, Mr. James Johnson, Ms. Oluwaseyi Banjo, Ms. Joan Soskin, Ms. Yehudis Gottesfeld (arrived at 9:20 a.m.)

Board Members Excused:

Mr. Yossi Rubinstein

Administrative Personnel:

Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Library Director.

Others Present via zoom:

Ms. Stephanie A. Cole Adams, Library Attorney, Mr. Nathan Feist, Paralegal.

A **motion** was made by Ms. Soskin, seconded by Ms. Waldman and carried to **approve the agenda**.

Resolution one, passed at the Special Board Meeting on April 20, 2026, was discussed. The Clerk to the Board is complying with the directive.

1. **BE IT RESOLVED** that the board directs the Library Clerk to prepare a spreadsheet of the following information: the candidates name, address, age, date and time of submission, manner of receipt, number of qualifying signatures, and if the person is a duly nominated candidate, after which the Library Clerk shall follow the procedure for the generation of ballots.

Resolution 2 and 3 were presented- See Resolution

2. **BE IT RESOLVED** that the Library Board having learned that the Library's Charter provides that replacement trustees are appointed for the remainder of the unexpired term, the Board shall follow the Charter, and Trustee Oluwaseyi Banjo will complete the unexpired term previously occupied by Goldie Golding until the expiration of that term which shall be June 30, 2030.

3. **BE IT RESOLVED** that the board gratefully acknowledges trustee Oluwaseyi Banjo's acceptance of her term ending June 30, 2026, as intended at the time of her appointment.

Ms. Banjo has accepted the term ending June 30, 2030, as represented by the second resolution.

A **motion** was made by Ms. Davis to **approve the second resolution, confirming that Ms. Oluwaseyi Banjo will serve until June 30, 2030 and was duly put to a vote on roll call, results of which are as follows:**

Darnett Davis, President	VOTING Yes
Yehudis Gottefeld	VOTING No
Esther Waldman	VOTING No
James Johnson	VOTING Yes
Joan Soskin	VOTING Yes
Oluwaseyi Banjo	VOTING Yes

Motion carries with 4 votes Yes, 2 votes No.

The questions about procedures were addressed. The Library will draw lots to determine location of the remaining candidates on the ballot.

A **motion** was made by Ms. Davis, seconded by Ms. Soskin and carried to **adjourn**.

The meeting of the board of trustees was adjourned at 9:43 a.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, APRIL 29, 2026, FOLLOWING THE PUBLIC HEARING.

Respectfully submitted.

Laura Wolven

Director

(Notes edited by Leiah Levine Clerk to the Board of Trustees)

Darnett Davis

Board President

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/MAY 27, 2026**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, May 27, 2026. The meeting was recorded in accordance with law.

Board Members Present:

Ms. Darnett Davis, President called the meeting to order at 6:33 p.m. with the following members present by roll call: Mr. James Johnson, Ms. Esther Waldman, Vice President, Ms. Oluwasey Banjo, Ms. Joan Soskin, Ms. Yehudis Gottesfeld (arrived at 6:33 p.m. after Ms. Davis called the meeting to order), and Mr. Yossi Rubinstein (zoom) .

Board Members Excused: None

Board Members not excused: None

Administrative Personnel:

Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Director, Mr. Andrew Koblick, Business Manager, Ms. Leah Levine, Library Clerk.

Others Present in person:

Grace Riario (Executive Director of the Ramapo Catskill Library System), John Ninivaggi, staff.

Others Present via zoom:

Stephanie Cole Adams (Library Attorney), Kathleen Preston (staff), Rafael Mirabal (staff), Arelene, Juliana Anderson (staff), Laurie Needell (staff), Parveen Rahmet (staff), Judy Joseph (staff), Susanne Daley (Union President), Jeff Liz (staff), Dipa Thakkar (staff), Robert Rowe (staff), Nathalie Jean Paul (staff), Michelle Gutierrez (staff), Dan Amerouso (staff), Orion Morgain (staff), Paul Gubernick (staff), Cliverltz Alexis (patron).

The Pledge of Allegiance was recited.

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the modifications of the agenda to add executive session towards the end of the meeting, noting the Director's Report and President's Report be added to the agenda, and to address actions from committee reports from April and May.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the Minutes of the Public Hearing of April 29, 2026.**

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **request Leah Levine, Clerk to the Board of Trustees to take the minutes of the May 27, 2026 meeting.**

A **motion** was made by Ms. Davis, seconded by Ms. Soskin and carried unanimously to **have the Library Attorney, Stephanie Cole Adams and Grace Riario, Director of RCLS speak freely during the meeting if there are any items that are not clear, and can be corrected.**

A **motion** was made by Ms. Waldman , seconded by Ms. Gottesfeld and carried unanimously to **approve the Minutes of the Regular Meeting of April 29, 2026 with the recommended changes.**

Minutes/Regular Meeting of May 27, 2026

2

Clarification on the motion regarding the Library Clerk taking minutes was discussed.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to **approve the Minutes of the Special Meeting of May 12, 2026, with the amendment of Ms. Waldman's recusal recorded.**

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the Minutes of the Second Special Meeting of May 12, 2026 with the correction of the spelling of Mr. Rubinstein's name.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the Minutes of the Special Meeting of May 13, 2026.**

Questions regarding the Library Budget Vote procedures were discussed

Questions regarding Legal Fees subtotaling to \$20,075.00 from Library Attorney, Whitman Osterman & Hannah LLP were discussed. Ms. Waldman recused herself during this discussion.

Conflict of interest was discussed.

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Johnson and carried with 6 votes yes to **have Ms. Gottesfeld, Mr. Rubinstein and Ms. Banjo look into the Whiteman, Osterman and Hannah legal bill and report back to the board before the next meeting.** Ms. Waldman recused herself from this vote.

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Johnson and carried unanimously to **approve the bill list for May 27, 2026 without the legal bill from Whitman Osterman & Hannah LLP.**

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the miscellaneous bill list of May 27, 2026.**

A **motion** was made by Ms. Gottesfeld, seconded by Ms. Davis and carried unanimously to **approve the transfer of \$1 Million from NYCLASS (New York Cooperative Liquid Assets Securities System) to the M&T General Fund, contingent upon needs before the next board meeting.**

The Library budget was mentioned, and will be discussed further during the Finance Committee Meeting held at 9:15 a.m. on Friday, May 29, 2026.

Internal controls and fiscal policies were discussed.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously **for the director and or one of her employees to look into the January 2, 2026 payroll journal and come back to the board with answer on overtime before the next board meeting.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the payroll journals for January 16, 2026, January 30, 2026, February 13, 2026, February 27, 2026, March 13, 2026, May 8, 2026, and May 22, 2026.**

Budget transfers were discussed.

Minutes/Regular Meeting of May 27, 2026

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to retract Ms. Waldman's original motion, and to make a motion for the attorney to send the finance committee the template that was referenced, (policy from the comptroller), so that the finance committee can review it, and then bring recommendations to the board at the next meeting.

A motion was made by Ms. Gottesfeld, seconded by Mr. Johnson and carried unanimously to approve the Financial Statement for March 2026.

Treasurer's Report: Mr. Glick submitted his report to Ms. Davis. There were concerns on the report regarding reconciliation and access were addressed.

A motion was made by Ms. Gottesfeld, seconded by Ms. Waldman and carried unanimously to give the Treasurer access to the credit card accounts.

Library Statistical Report: The April 2026 report was presented.

Union Report:
Ms. Daley asked if there was a special meeting date scheduled for after the Finance Committee meeting for Friday, May 29, 2026 to approve whatever is discussed in regards to changes with staff, hours, or any changes made. Ms. Waidman responded commenting on seeing how the finance committee meeting goes before a decision is made.

A motion was made by Ms. Waidman, seconded by Ms. Gottesfeld and carried unanimously to for Mr. Koblick to destroy the approved check for M&T bank, and pay the bill online for 5/28/2026 to avoid incurring late fees and interest, and to make payments online moving forward.

Public Comment: None.

Correspondence Received: None.

Library Director's Report: Report was presented.

A revote on the Library Budget was discussed.

Limitations in the procurement policy was discussed.

A motion was made by Ms. Gottesfeld, seconded by Ms. Waldman and carried unanimously to allow the Library Director to give 24-hour notice to inform the board via email, if something unexpected were to happen.
Example: things like repair, or printing that is over the limit, but needs to be sent out.

Ms. Cole Adams commented on urgent procurements in order for the Director to make quick decisions.

Committee Report:

Budget and Finance: Esther Waldman, Vice President, Chair:

Minutes/Regular Meeting of May 27, 2026

A motion was made by the Finance Committee, seconded by Ms. Gottesfeld and carried unanimously **to have the President, Director, and Clerk to the Board look into a program called diligent to find out what it does and to look into other programs that may be cheaper.**

A motion was made by the Finance Committee, seconded by Ms. Gottesfeld and carried unanimously **to approve the treasurer to reconcile all accounts separately.**

The fiscal controls template was discussed.

A motion was made by the Finance Committee **to approve** a letter to be sent to the Library Treasurer Mr. Glick regarding past approved overtime payment to him in the amount of \$18.75 to be applied to the next invoice submitted for the Library. Clarification is needed regarding payment.

A request was made for the Treasurer and Mr. Koblick to meet.

A request was made for the Director to gather all documents related to Sky packets.

Personnel: Darnett Davis, President, Chair: personnel items will be discussed during executive session.

Advocacy and Fundraising: Yehudis Gottesfeld, Chair: None.

By-Laws and Policy: Esther Waldman, Vice President, Chair:

A motion was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve the Attorney Communication Resolution, with the addition of the Assistant Director, Head of Human Resources, to access the attorney for personnel matters within a budget limit of \$5,000.** – See Resolution 1

A motion was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve eliminating remote work effective June 30, 2026.** – See Resolution 2

A motion was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve the Gifts and Donation Policy.**

A motion was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve the Security Camera Policy.**

A motion was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve the ACH Policy draft.**

Procurement Policy was referred back to committee.

Personnel Policy Manual was referred back to committee.

Social Media Policy draft was referred back to committee. Recommended by Ms. Cole Adams. Ms. Cole Adams commented there are a couple of changes that are very critical.

Minutes/Regular Meeting of May 27, 2026

New Business:

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the appointment of Efrain Pinzon, Custodian I (PT), Buildings & Grounds Department, effective Monday, April 27, 2026.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the 2025 Annual Report.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the to discontinue 15 computers from RCLS support.

Budget Vote Procedures document was tabled.

A motion was made by Ms. Davis, seconded by Ms. Gottesfeld and carried 5 yes, 1 no to appoint Ms. Banjo as Secretary to the Board of Trustees. Ms. Waldman voted no, Mr. Rubinstein was not present via zoom during this vote.

Unfinished Business:

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the appointment of Randy Peralta, Clerk-Typist (Substitute), IT Department, effective, Wednesday, March 25, 2026.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the appointment of Zionna Hosty, Page (Substitute), Youth Services Department, effective Wednesday, April 15, 2026.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the appointment of Juliana Munoz, Librarian I, Youth Services Department, effective Wednesday, April 15, 2026.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the minutes of the Special Meeting of January 7, 2026.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the minutes of the Regular Meeting of February 25, 2026.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the minutes of the Special Meeting of March 17, 2026.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to approve the minutes of the Regular Meeting of March 25, 2026 with noted changes.

The Minutes of the Special Meeting of April 20, 2026 were tabled.

The Minutes of the Special Meeting of April 21, 2026 were tabled.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried to enter executive session to discuss personnel matter related to a specific employee.

Minutes/Regular Meeting of May 27, 2026**6**

The Board moved into executive session at 8:54 p.m.

Clerk to the Board was removed from this session, minutes not recorded for motion to come out of executive session and action motion on adjournment.

**THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON
WEDNESDAY, JUNE 24, 2026.**

Respectfully submitted.

Minutes taken by Leiah Levine: Minutes reviewed and prepared by Oluwaseyi Banjo, Secretary of the Board

Darnett Davis
Board President

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING/JUNE 5, 2026**

The special meeting of the Board of Trustees was held both in person and by video conference on Wednesday, June 5, 2026. The meeting was recorded in accordance with law.

Board Members Present:

Ms. Darnett Davis, President called the meeting to order at 11:03 a.m. with the following members present by roll call: Ms. Esther Waldman, Vice President, Ms. Yehudis Gottesfeld, Mr. James Johnson, Mr. Yossi Rubinstein (zoom), Ms. Oluwaseyi Banjo (arrived on zoom after the meeting was called to order).

Board Members Excused: Ms. Joan Soskin

Board Members not excused: None

Administrative Personnel:

Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Director, Mr. Andrew Koblick, Business Manager, Ms. Leiah Levine, Library Clerk.

Others Present in person:

Staff Memebers: Orion Morgan, Rosario Melendez, Ashley Leiva, Robert Rowe, Michelle Gutierrez, Abigail Toral, Anthony Schmarge, Maria Torres, Terrence Dyer, Stephen Coopersmith, Maura Curran, Devorah Sterzer, Elizabeth Portillo, Maddelyn Curbelo, Susanne Daley, Roseline Willis, Parveen Rahmet, Sahn Siongco, Dipa Thakkar, Denis Sutton, Laurie Needell, Elizabeth Marcus, Lubna Faisal, Mudassir Ahmed, Andrea Jones, Juliana Anderson, Elyse Stoller, John Ninivaggi, Aviva Rosenberg, Alexandra Burckardt, Nicole Schmarge, Ana Cabrera, Maribeth Durivage, Kyle Craig, Juanita Greene, Judy Joseph, Marc Bromberg, Ameliese Lafuente.

Others Present via zoom:

Stephanie Cole Adams (Library Attorney), Nathan Feist, Paralegal, Kathleen Ipad.

The Pledge of Allegiance was recited.

Approval and/ or modification of the agenda was made:

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **move executive towards the end of the agenda due to the amount of in person attendance.**

Ms. Wolven suggested adding the VDI licenses to unfinished business.

Minutes/Special Meeting of June 5, 2026

2

Reports for updates on items requested in prior meetings was discussed :

- a. The March 2026 bill list signatures confirmed.
- b. Sunday statistics were discussed and Ms. Wolven produced documents for the meeting.
- c. Personnel Committee met with Union representatives on 4/29/26 by request, and there was a discussion.
- d. Director, President, Clerk- Diligent workshop will be Tuesday, June 9, 2026, and Ms. Wolven will update the board at the next meeting.
- e. Ad hoc Committee regarding the Whitman, Osterman & Hannah LLP legal bill from the 5/27/26 meeting is still in progress.
- f. Finance Committee discussed an updated version of the January 2, 2026 payroll journal, and updates on different errors found and corrected.
- g. Finance Committee discussed the fiscal controls template sent by Ms. Cole Adam that, will be reviewed once the budget is settled.

Unfinished Business:

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **not approve the 3rd floor wall as of now.** *The Library is working with tight budgets, and does not need to take on new projects.*

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **not approve the Maker Space windows at this time until the budget is settled.**

A Resolution for the Retirement Incentive was suggested by Ms. Cole Adams.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to; **Be it Resolved that the board will move forward with the steps to consider implementing the Retirement Incentive.**

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the Procurement Policy draft sent by Ms. Cole Adams with the knowledge that it will likely change in a couple of months.**

The Tablets for the board was discussed and distributed to board members present.

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Johnson and carried unanimously to **approve the second payment for VDI, and if the Library can look into finding a service that combines the two (desktop and server licenses), so ideally the bill can be cheaper.**

Minutes/Special Meeting of June 5, 2026**3**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **enter executive session to discuss personnel matters.**

The Board moved into executive session at 11:20 a.m. for "the medical, financial, credit, or employment history of a particular person leading to their removal, suspension, dismissal, demotion, promotion, or appointment."

The Clerk to the board was removed during this session. Motions and time confirmed by Ms. Waldman.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **move out of executive session.**

The board moved out of executive session at 11:33 a.m.

A **motion** was made by Ms. Davis, seconded by Ms. Gottfeld and carried unanimously to **adjourn.**

The meeting of the board of trustees was adjourned at 11:34 a.m. Confirmed by Ms. Waldman.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, JUNE 24, 2026.

Respectfully submitted.

Minutes taken by Leah Levine: Minutes reviewed and prepared by Oluwasey Banjo, Secretary of the Board

Darnett Davis
Board President

**FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/JUNE 24, 2026**

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, June 24, 2026. The meeting was recorded in accordance with law.

Board Members Present:

Ms. Darnett Davis, President called the meeting to order at 6:33 p.m. with the following members present by roll call: Mr. James Johnson, Ms. Esther Waldman, Vice President, Ms. Oluwasey Banjo, Ms. Joan Soskin, Ms. Yehudis Gottesfeld (arrived at 6:39 p.m.), and Mr. Yossi Rubinstein (arrived at 6:37 p.m.) .

Board Members Excused: None

Board Members not excused: None

Administrative Personnel:

Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Director, Mr. Andrew Koblick, Business Manager, Ms. Leah Levine, Library Clerk.

Others Present in person:

Jeffrey Liz, staff.

Mendy Glick, Library Treasurer (zoom, and then arrived in person at 6:51 p.m.)

Others Present via zoom:

Stephanie Cole Adams (Library Attorney), Abigail Toral (staff), Cesar Vasquez (staff), Judy Joseph (staff), Kathleen Preston (staff), Susan Daley (Union President), Robert Rowe (staff), Parveen Rahmet (staff), Michelle Gutierrez (staff), Dipa Thakkar (staff), Juliana Anderson (staff), Elizabeth Marcus (staff), Shirley Mills (staff), Nathalie Jean Paul (staff), Orion Morgan (staff), Arlene (last name not provided), Dan Ameruoso (staff), Laurie Needell (staff), D (name not provided), P (name not provided), moms iphone (name not provided).

The Pledge of Allegiance was recited.

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to approve the modifications of the agenda to add a presentation by Ms. Davis recognizing Ms. Soskin's last board meeting and her hard work and contribution to the Library.

Ms. Soskin was presented a clock for her outstanding contributions to the Library on behalf of the board of trustees.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to have a version of the May 27, 2026 minutes be created to have resolutions and necessary information, including topics that were discussed by the next board meeting.

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to approve the minutes of the Special Meeting of June 5, 2026.

A motion was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to approve the bill list for June 24, 2026 that was received in the board packet.

Minutes/Regular Meeting of June 24, 2026

2

A **motion** was made by Ms. Waldman , seconded by Ms. Gottesfeld and carried unanimously to **hold the Corporate Business bill for Sky Packets until the Finance Committee can discuss it and review it.**

A motion was made by Ms. Gottesfeld, seconded by Mr. Rubinstein and carried unanimously to **approve the June 2026 miscellaneous bill run without the approval the Corporate Business bill.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the Payroll Journals for January 2, 2026, June 5, 2026 and June 18, 2026 (recorded as process date of June 16, 2026).**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to **approve the Financial Statement for April 2026 with clarification on budget transfers.**

A **motion** was made by Ms. Davis, seconded by Mr. Rubinstein and carried unanimously to **move the next regular board meeting scheduled for July 15, 2026 to July 29, 2026.**

Treasurer's Report: Mr. Glick thanked Mr. Koblick for helping with the bank reconciliation, and that things are moving along.

Library Statistical Report: The May 2026 report was presented.

President's Report: The report was sent out to the board.

Library Director's Report: Report was presented. AI policy was discussed.

Union Report:

Ms. Daley clarified Ms. Waldman's question about staff present during the Special Meeting of June 5, 2026. Staff attending the meeting were on their 15-minute break. Ms. Daley commented she was glad to see the approval of the budget on the agenda, commented on schedule changes, and the Administrative Assistant for Administration was discussed.

Public Comment: None.

Correspondence Received: Ms. Davis confirmed during the graduation at the Kidsnet Child Care program, recognition was presented to the Finkelstein Memorial Library and will be presented at a later date. Ms. Waldman forwarded correspondence to the Director and Board President from a company that has access to publishers and would like to work for the Library. Ms. Waldman proceeded to read the correspondence. Ms. Waldman also informed the board she was visited by a patron seeking to speak with Ms. Soskin, who raised concerns regarding elderly people in the community.

Committee Report:

Budget and Finance: Esther Waldman, Vice President, Chair:

A **motion** was made by the Finance Committee, seconded by Ms. Gottesfeld and carried unanimously to **have the President, Director, and Clerk to the Board look into a program called diligent to find out what it does and to look into other programs that may be cheaper.**

Minutes/Regular Meeting of June 24, 2026**3**

A **motion** was made by the Finance Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve the treasurer to reconcile all accounts separately.**

Personnel: Darnett Davis, President, Chair: None

Advocacy and Fundraising: Yehudis Gottesfeld, Chair: None.

By-Laws and Policy: Esther Waldman, Vice President, Chair: Tabled

Buildings and Grounds: Yossi Rubinstein, Chair: None

Ad Hoc Committee: Yehudis Gottesfeld, Yosi Rubinstein, Oluwaseyi Banjo: Regarding the Whiteman, Osterman and Hannah bill.

Budget cuts were discussed.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **revoke the resolution to put forth June of 2025 to automatically give exempt staff raises in accordance with the union contract.**

A **motion** was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to change the agenda and move into **executive session for the purposes of getting legal advice and discussing personnel matters.**

The Board moved into executive session at 8:42 p.m.

Clerk to the Board was removed from this session, minutes not recorded for motion to come out of executive session and action motion.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **adjourn the meeting. (confirmed by video recording)**

The meeting of the board of trustees was adjourned at 8:59 p.m. (confirmed by video recording)

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, JULY 29, 2026.

Respectfully submitted.

Minutes taken by Leiah Levine: Minutes reviewed and prepared by Oluwaseyi Banjo, Secretary of the Board

Darnett Davis
Board President