FINKELSTEIN MEMORIAL LIBRARY
24 Chestnut Street
Spring Valley, NY 10977

Proposed Agenda

Regular Meeting October 28, 2026
Location: Board Room, Finkelstein Memorial Library
Teleconference Link:
https://us06web.zoom.us/j/84051078180?pwd=SyXyDvp1mKZ1gWcmrg4ecYp8iFedhf.1

I. Confirmation of quorum, attendance, noting excused and unexcused absences

II. Meeting called to order

III. Pledge of Allegiance

IV. Welcome and recognition of guests

V. Approval and/or modification of the Agenda

VI. Executive Session
1. Personnel and legal matters

VII. Minutes of the Regular Meeting of August 26, 2026

VIII. Minutes of the Special Meeting of September 2, 2026

IX. Minutes of the Emergency Meeting of October 6, 2026

X. Bill List for October 28, 2026
Approval of requisitions over $5,000.00.

XI. August and September 2026 Payroll Journals

XII. Financial Statement for June 2026

XIII. Treasurer Report

XIV. Library Statistical Report for August and September 2026

XV. President's Report

XVI. Library Director Report for August and September 2026

XVII. Union Representative Report

XVIII. Public Comment

XIX. Correspondence Received

XX. Committee Report:

Budget and Finance: 10/23/2026
Personnel:
Advocacy and Fundraising:
By-Laws and Policy:
Strategic Planning:
Buildings and Grounds:

XXI. New Business:

1. Approval of revised operating 2026/2027 budget
2. Settlement Agreement and Release
3. Mandatory Trustee continuous education
4. Director search firm
5. Library Credit Card
6. Charter amendment
7. New Library Policy minimum standard
8. Library Holiday Party
9. Approve to post and fill Accountant III, Administration Department.
10. Approve to post and fill Senior Security Aide, Security Department.
11. Approve to post and fill Superintendent of Buildings and Grounds I, Buildings and Grounds Department.
12. Approve to fill (2) Page (Substitute) positions in the Youth Services Department.
13. Approve to fill (1) Clerk-Typist (Substitute) in the Youth Services Department.
14. Approve to fill (2) Security Aide (Substitutes).
15. Approve to fill (2) Clerk-Typist (Substitute) in the Circulation Department.
16. Accept the Resignation of John Ninivaggi, effective August 28, 2026.
17. Accept resignation of Angel Siquinajay, Page (Substitute), effective end of business September 23, 2026.
18. Accept resignation of Tammy Avila, Clerk-Typist (Substitute), effective end of business October 2, 2026.
19. Accept resignation for purposes of retirement of Shirley Mills, Clerk-Typist (PT), Circulation Department after 18 years of service. Effective end of business October 2, 2026.
20. Accept resignation for purposes of retirement of Rafael Mirabal, Superintendent of Buildings and Grounds I, Buildings and Grounds Department after 18 years of service. Effect end of business October 16, 2026.
21. Accept resignation for purposes of retirement of Andrew Koblick, Accountant III, Administration Department after 12 years of service. Effective end of business October 16, 2026.

22. Approve appointment of Khryssie Cinea, Page (Substitute), Youth Services Department, effective Monday, September 15, 2026.
23. Approve appointment of Edward Falcone, Interim Library Director IV, Administration Department, effective Thursday, October 8, 2026.

XXII. Unfinished Business

1. Construction
2. Library Director transition
3. July 2026 Payroll Journals
4. 2027 Library Calendar
5. Minutes of the Special Meeting of April 20, 2026
6. Minutes of the Special Meeting of April 21, 2026
7. Minutes of the Regular Meeting of May 27, 2026
8. Minutes of the Special Meeting of June 5, 2026
9. Minutes of the Regular Meeting of June 24, 2026
10. Minutes of the Regular Meeting of July 29, 2026

XXIII. Adjournment

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, NOVEMBER 18, 2026

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/AUGUST 26, 2026

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, August 26, 2026. The meeting was recorded in accordance with law.

Board Members Present:
Ms. Esther Waldman, President called the meeting to order at 6:40 p.m. with the following members present: Mr. James Johnson, Mr. Yossi Rubinstein, Vice President, Ms. Oluwaseyi Banjo, Ms. Darnett Davis (zoom), Mr. Ariel Dahan (zoom).

Board Members Excused: Ms. Yehudis Gottesfeld
Board Members not excused: None

Administrative Personnel:
Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Director, Mr. Andrew Koblick, Business Manager, Ms. Leiah Levine, Library Clerk.

Others Present in person:
Mendy Glick, Library Treasurer, Chris Coleman, Staff.

Others Present via zoom:
Stephanie Cole Adams (Library Attorney) joined at 8:27 p.m., Robert Rowe (staff), Aviva Rosenberg (staff), Elizabeth Portillo (staff), Jeffrey Liz (staff), Kathleen Preston (staff), Parveen Rahmet (staff), Nathalie Jean Paul (staff), Elizabeth Marcus (staff), Julianna Falco (staff), Maria Torres (staff), Tanya (patron, last name not provided), Hanna (patron, last name not provided), Rober (patron, last name not provided), IK (patron, full name not provided), Joan's iphone (suggested by the board to be Joan Soskin).

The Pledge of Allegiance was recited.

A **motion** was made by Mr. Rubinstein, seconded by Mr. Johnson and carried unanimously to **approve the agenda.**

Public Comment: None.

The Minutes of the Regular Meeting of July 29, 2026 were tabled.

A **motion** was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to **approve the July 13, 2026 minutes, pending review by the Clerk to the Board to confirm the vote on the motion to amend the agenda to include the annual organizational meeting as required by the bylaws.**

A motion was made by Ms. Waldman, seconded by Ms. Banjo and carried unanimously to **have the Library look into media mail and bring a report to before the next board meeting, and should be provided in the board packet.**

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the bill list for August 26, 2026.**

A **motion** was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to **approve the miscellaneous bill list for August 26, 2026.**

July 2026 payroll journals were tabled.

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the financial statement for May 2026.**

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to **approve the release of the Corporate Business check to Sky Packets.**

The Whiteman Osterman & Hanna bill was discussed.

Treasurer's Report: The Treasurer making deposits were discussed.

Library Statistical Report: The July 2026 report was presented.

President's Report: Nothing significant to report. Any significant reports the President has will be presented in the Finance Committee Report. Only report was regarding Sky Packets.

Library Director's Report: Report was presented. Passport services, Makerspace, Konbit Neg Lakay (a Haitian service), a $1,300 savings on summer reading prizes, and a day in the life of a short staff day were discussed.

Union Report: None

Correspondence Received: None. Ms. Waldman discussed receiving Payroll Certification, and a notice regarding a hearing for changes to Civil Service.

Email for the Board of Trustees was discussed.

Committee Report:

Budget and Finance: Esther Waldman, Vice President, Chair:

The committee noted that the board attorney suggested not stopping the steps and longevity that have already been given, but to make edits to the policy manual so the board has more control over that moving forward. The Library has saved about $100,000 of the $197,000 delta, and suggestions about taking out extra books and digital downloads that had been added.

Ms. Waldman noted the motion regarding the board email being moot due to Library Director's further investigation to bring to the next meeting.

Ms. Waldman recited the resolution to close on Saturdays and Holiday Sundays.

Resolution:

WHEREAS, balancing the Library's budget is of utmost importance; and

WHEREAS, patron usage of the Library on Saturdays is relatively low compared to other days of operation; and

WHEREAS, closing the Library on Saturdays is expected to result in estimated savings of approximately $14,000 for fiscal year 2026-2027; and

WHEREAS, closing the Library on each of the identified holiday Sundays is expected to result in estimated savings of approximately $4,300 per Sunday for fiscal year 2026-2027;

BE IT RESOLVED, that the Library shall be closed to the public on Saturdays, effective September 5, 2026; and

BE IT FURTHER RESOLVED, that the Library shall also be closed to the public on the following Sundays:

- September 6, 2026 - Labor Day Weekend
- September 13, 2026 – Rosh Hashanah
- September 20, 2026 – Eve Yom Kippur
- September 27, 2026 – Sukkot
- October 4, 2026 – Simchat Torah
- December 27, 2026 – Sunday following Christmas
- May 30, 2027 – Memorial Day Weekend

A motion was made by the Finance Committee, seconded by Mr. Johnson and carried unanimously to approve the resolution to close on Saturdays and Holiday Sundays, as read.

Ms. Davis recused herself from the meeting at 7:55 p.m.

Personnel: Darnett Davis, President, Chair: None

Advocacy and Fundraising: Yehudis Gottesfeld, Chair: Noted possible meeting took place in July, 2026 was tabled due to Ms. Gottesfeld's absence.

By-Laws and Policy: Esther Waldman, Vice President, Chair: None

Strategic Planning: The long-range plan possibly due in December 2026 was discussed.

Buildings and Grounds: Yossi Rubinstein, Chair: None

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to approve appointment of Emilia Fierro Janeta, Page (Substitute), Youth Services Department, effective Monday, August 24, 2026.

Construction Bids were discussed. Ms. Wolven noted there were a total of 9 bids. There were 2 for electric, 2 for general construction, 2 for mechanical and 3 for plumbing.

A motion was made by Mr. Rubinstein, seconded by Mr. Rubinstein and carried unanimously to approve the Electric Bid from Fanshawe, Inc. dba Rockland Electric for $714,000.00.

A motion was made by Mr. Rubinstein, seconded by Ms. Banjo and carried unanimously to approve the General Construction Bid from Rudna Construction Inc. for $9,054,600.00.

A motion was made by Mr. Rubinstein, seconded by and carried unanimously to approve the Plumbing Bid from Joe Lombardo Plumbing & Heating of Rockland Inc. for $633,093.00.

A motion was made by Mr. Rubinstein, seconded by Ms. Banjo and carried unanimously to reject the Valentine Electric bid, Pierotti general construction bid, and Hauser and Lombardo mechanical bid, and Hauser and VSR plumbing bids.

The 2026/2027 Library Budget was tabled.

A motion was made by Mr. Rubinstein, seconded by Ms. Waldman and carried unanimously to approve the Finkelstein Memorial Library 2026 Retirement Incentive.

AI Platforms were discussed.

Duties of Secretary were discussed.

The Minutes of the Regular Meeting of June 24, 2026, Special Meeting of June 5, 2026, Regular Meeting of May 27, 2026, Special Meeting of April 21, 2026, and Special Meeting of April 20, 2026 were discussed and tabled.

RCLS Plan of Service was discussed.

RCLS Direct Access Plan was discussed.

Changes to the Bylaws was discussed.

Procurement Policy edits were discussed. The change to make the thresholds $5,000.00 for both contracts and procurements.

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried to approve the revisions for the Procurement Policy with the threshold changes of $5,000.00 for both contracts and procurements. Editing contracts from $6,000.00 to $5,000.00. Motion passed with 4 in favor. Mr. Rubinstein abstained.

A motion was made by Mr. Rubinstein, seconded by Ms. Banjo and carried unanimously to enter executive session to discuss the employment history of a specific individual and or specific individuals, and to receive legal advice from the Library attorney.

The Board moved into executive session at 8:31 p.m.

The Assistant Director, and Clerk to the Board were removed from this session.

A motion was made by Mr. Rubinstein, seconded by Ms. Banjo and carried unanimously to move out of executive session. (confirmed by the board).

The Board moved out of executive session at 8:58 p.m. (as confirmed by the board).

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to adjourn the meeting. (confirmed by the board).

The meeting of the board of trustees was adjourned at 8:59 p.m. (confirmed by the board).

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, SEPTEMBER 23, 2026.

Respectfully submitted.

Minutes taken by Leiah Levine, Clerk to The Board of Trustees

Esther Waldman
Board President

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING/SEPTEMBER 2, 2026
MINUTES

The special meeting of the Board of Trustees was held both in person and by video conference on Wednesday, September 2, 2026. The meeting was recorded in accordance with law.

Board Members Present:
Ms. Esther Waldman, President, called the meeting to order at 6:34 p.m. with the following members present: Mr. Yossi Rubinstein, Vice President, Ms. Oluwaseyi Banjo, Ms. Yehudis Gottesfeld, Mr. Ariel Dahan (zoom).

Board Members Excused:
Ms. Darnett Davis and Mr. James Johnson.

Administrative Personnel:
Ms. Beth Zambito, Assistant Library Director

Others Present in-person:
Patron (name not recorded)

Others Present via zoom:
Stephanie Cole Adams (Library Attorney), Grace Riario (Executive Director of the Ramapo Catskill Library System), Isabelle Molle (staff), Kathleen Preston (staff), Elizabeth Portillo (staff), Robert Rowe (staff), Parveen Rahmet (staff), Charles W. (patron), Laurie Needell (staff), Jeff Liz (staff), Marc (last name not provided), zoom user (name not provided).

The Pledge of Allegiance was recited.

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Rubinstein, and carried unanimously to **approve the agenda.**

A **motion** was made by Ms. Waldman, seconded by Mr. Rubinstein, and carried unanimously to **move into executive session to discuss the employment history of a specific employee.**

The board moved into executive session at 6:36 p.m.

Acton motion to move into executive session not recorded.

The board moved out of executive session at 7:21 p.m.

Action motion to move out of executive session not recorded.

Ms. Waldman recited the resolution regarding Director Transition process.

Resolution:

WHEREAS the Library Director has tendered her resignation effective September 7, 2026; and
WHEREAS the Library and the community will benefit from the Board organizing a strong finish to the Director's service; and
WHEREAS the Library and the community will benefit from the Board organizing a productive and mission-focused period of interim leadership; and
WHEREAS the Library and community will benefit from the Board organizing a thoughful and thorough search for the next permanent Director; and
BE IT RESOLVED that the Board acknowledges the resignation and authorizes the President and Vice President to work with the Library's legal counsel, the Library system, Rockland County Civil Service, and other appropriate resources to take steps to effect a strong finish, with the understanding that expenditures for such steps, beyond current budget limits, must be authorized by the Board; and
BE IT FURTHER RESOLVED that the Board appoints President, Vice President, and [TRUSTEE] as the "Ad Hoc Director Transition Committee", to oversee details of the strong finish, interim leadership period, and search process; and
BE IT FURTHER RESOLVED that "Library Director Transition" shall be a standing item on the agenda until those initiatives are concluded, with the understanding the some of the matters under consideration will be reviewed in executive session.

A **motion** was made by Ms. Gottesfeld, seconded by Ms. Banjo and carried unanimously to **accept the resolution regarding Director Transition process.**

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Rubinstein and carried unanimously to **adjourn**.

The meeting of the board of trustees was adjourned at 7:23 p.m.

The next regular board meeting at the library will be held on Wednesday September 23, 2026 at 6:30pm

Respectfully submitted.

Minutes taken by Leiah Levine, Clerk to the Board of Trustees (via video recording and notes taken by Beth Zambito, Assistant Library Director)

Esther Waldman
Board President

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
EMERGENCY MEETING/OCTOBER 6, 2026

The emergency meeting of the Board of Trustees was held both in person and by video conference on Tuesday, October 6, 2026. The meeting was recorded in accordance with law.

Board Members Present:
Ms. Esther Waldman, President called the meeting to order at 4:04 p.m. with the following members present by roll call: Mr. Yossi Rubinstein, vice president, Ms. Darnett Davis, Mr. James Johnson, Mr. Ariel Dahan (zoom), Ms. Oluwaseyi Banjo (arrived at 4:16 p.m.).

Board Members Excused: Ms. Gottesfeld
Board Members not excused: None

Administrative Personnel:
Ms. Beth Zambito, Assistant Director, Mr. Andrew Koblick, Business Manager, Ms. Leiah Levine, Library Clerk.

Others Present in person:
Grace Riario (Executive Director of the Ramapo Catskill Library System), Mendy Glick (Library Treasurer, arrived late)

Others Present via zoom:
Robert Rowe (staff), Anne Wick, patron, Dan Ameruoso (staff), Liza (patron, last name not provided), Bill (patron, last name not provided), Kathleen Preston (staff), Elizabeth Portillo (staff), Cesar Vasquez (staff), Isaiah Thompson (patron), Linda (patron, last name not provided).

The Pledge of Allegiance was recited.

A **motion** was made by Mr. Rubinstein, seconded by Ms. Davis and carried unanimously to **approve the agenda with modification.** *The approval for the attorney to work on the charter amendment was changed to say the approval for RCLS to work on the charter amendment. The release of the Whiteman Osterman & Hannah bill was added, and the date and time was changed to October 6, 2026 at 4p.m. The interim budget resolution was also changed.*

A **motion** was made by Mr. Rubinstein, seconded by Mr. Johnson and carried unanimously to **approve the resolution to move into executive session.**

Resolution:

BE IT RESOLVED that the Board move into Executive Session at 4:10 p.m. to discuss the employment history of specific employees, as well as an ongoing legal matter.

A **motion** was made by Ms. Davis, seconded by Mr. Rubinstein and carried unanimously to **move out of executive session.**

The board moved out of executive session at 4:35 p.m.

A **motion** was made by Mr. Rubinstein, seconded by Mr. Johnson and carried unanimously to **appoint Ed Falcone as interim director, effective as soon as he is approved by Civil Service.**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to **approve the construction resolutions as written in the agenda.**

CONSTRUCTION RESOLUTION 1

WHEREAS, the Board of Trustees approved the Electric Bid from Fanshawe, Inc. dba Rockland Electric on August 26, 2026;

WHEREAS, the parties have not entered into a contract; and

WHEREAS, the Board of Trustees has determined to further review the Project prior to proceeding with the Project;

NOW THEREFORE BE IT RESOLVED, that District hereby rescinds the approval of the Electric Bid from Fanshawe, Inc. dba Rockland Electric;

BE IT FURTHER RESOLVED, the Board of Trustees hereby rejects the Electric Bid from Fanshawe, Inc. dba Rockland Electric; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

CONSTRUCTION RESOLUTION 2

WHEREAS, the Board of Trustees approved the General Construction Bid from Rudna Construction Inc. on August 26, 2026;

WHEREAS, the parties have not entered in a contract; and

WHEREAS, the Board of Trustees has determined to further review the Project prior to proceeding with the Project;

NOW THEREFORE BE IT RESOLVED, the Board of Trustees hereby rescinds the approval of the General Construction Bid from Rudna Construction Inc.;

BE IT FURTHER RESOLVED, the Board of Trustees hereby rejects the General Construction Bid submitted by Rudna Construction Inc.; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

CONSTRUCTION RESOLUTION 3

WHEREAS, the Board of Trustees approved the Plumbing Bid from Joe Lombardo Plumbing & Heating of Rockland Inc. on August 26, 2026;

WHEREAS, the parties have not entered into a contract; and

WHEREAS, the Board of Trustees has determined to further review the Project prior to proceeding with the Project;

NOW THEREFORE BE IT RESOLVED, that District hereby rescinds the approval of the Plumbing Bid from Joe Lombardo Plumbing & Heating of Rockland Inc.;

BE IT FURTHER RESOLVED, the Board of Trustees hereby rejects the Plumbing Bid from Joe Lombardo Plumbing & Heating of Rockland Inc.; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

A **motion** was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to **move $82,000 from the remaining fund balance from 2025-2026 in the budget for 2026-2027 to cover that $82,000 delta. In addition, approve that version of the interim budget as the final budget for the fiscal year 2026-2027.**

Mr. Dahan recused himself from the discussion regarding the amendment to the Library Charter.

A **motion** was made by Ms. Banjo seconded by Mr. Rubinstein and carried unanimously to **authorize RCLS (Ramapo Catskill Library System) to work on the charter amendment with the Department of Library Development regarding the amendment as required by the Commissioner.**
Mr. Dahan recused himself from the vote.

A **motion** was made by Ms. Davis, seconded by Ms. Banjo and carried unanimously to **approve the transfer of $1 million from NYCLASS (New York Cooperative Liquid Assets Securities System) to M&T for payroll and billing.**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to **approve the August bills.**

A **motion** was made by Ms. Waldman, seconded by Ms. Banjo and carried unanimously to **approve the New York State Insurance Fund check for $11,975.93.**

A **motion** was made by Ms. Davis, seconded by Mr. Rubinstein and carried unanimously to **approve requisitions over $5,000.00. A $5,417 requisition to RCLS, a $5,679.29 requisition to Midwest Tape, a $10,010.80 requisition to the law office of Stephanie Cole Adams, a $6,633.28 requisition to Metropolitan Security Services, and a requisition for $10,897.80 for E-rate.**

A **motion** was made by Ms. Davis, seconded by Ms. Banjo and carried unanimously to **approve the outstanding Whiteman Osterman & Hannah bill for around $20,000.**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to **direct Whiteman Osterman & Hannah to release all files in its possession related to the Library to Guercio & Guercio LLP, and the year-end legal representation letter for June 30, 2025 to the Library auditors, Baldessari & Coster LLP.**

The Library Calendar was tabled.

A **motion** was made by Mr. Rubinstein, seconded by Ms. Banjo and carried unanimously to **adjourn the meeting.**

The meeting of the board of trustees was adjourned at 4:54 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, OCTOBER 28, 2026.

Respectfully submitted.

Minutes taken by Leiah Levine, Clerk to the Board of Trustees

Esther Waldman
Board President

ACCOUNTS PAYABLE CHECK REGISTER

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (3)
Check Run: 807					
49700	10/16/2026	2300 CANON FINANCIAL SERVICES, INC.	Check	No	2,997.00
Purchase Order #: 27112		*Voucher #:* 33760	*Invoice #:* 44018379		2,997.00
Invoice Description: 11/1/2026-11/30/2026					
49701	10/16/2026	2281 CROWN JANITORIAL PRODUCTS, LLC.	Check	No	2,002.50
Purchase Order #: 27091		*Voucher #:* 33296	*Invoice #:* 882018-1 REISSUE		609.06
Invoice Description: Multifold towel					
Purchase Order #: 27078		*Voucher #:* 33297	*Invoice #:* 882295-1 REISSUE		1,393.44
Invoice Description: Toilet tissue, trash bag, windex					
49702	10/16/2026	2057 INTERSTATE WASTE SERVICES	Check	No	1,762.72
Purchase Order #: 27287		*Voucher #:* 33777	*Invoice #:* 0013293887		1,762.72
Invoice Description: 10/1-10/31					
49703	10/16/2026	3715 Lightpath Fiber Infrastructure LLC	Check	No	1,685.85
Purchase Order #: 27146		*Voucher #:* 33761	*Invoice #:* 105147-261001		1,685.85
Invoice Description: 10/1/2026-10/31/2026					
49704	10/16/2026	1907 M&T BANK CREDIT CARD PAYMENT PROCES	Check	No	439.45
Purchase Order #: 0		*Voucher #:* 33770	*Invoice #:* 246200434158415		16.06
Invoice Description: Food Fair					
Purchase Order #: 0		*Voucher #:* 33771	*Invoice #:* 247498798604175		18.91
Invoice Description: Costco					
Purchase Order #: 27264		*Voucher #:* 33772	*Invoice #:* 253718858967394		37.92
Invoice Description: Adobe					
Purchase Order #: 27188		*Voucher #:* 33773	*Invoice #:* 260506617399512		56.44
Invoice Description: Costco Gas					
Purchase Order #: 0		*Voucher #:* 33774	*Invoice #:* 264100145332725		10.00
Invoice Description: Zoom					
Purchase Order #: 27269		*Voucher #:* 33775	*Invoice #:* 272100049598725		265.94
Invoice Description: Buffalo Guesthouse					
Purchase Order #: 0		*Voucher #:* 33776	*Invoice #:* 1002		34.18
Invoice Description: Interest Charge					
49705	10/16/2026	1650 OPTIMUM	Check	No	192.26
Purchase Order #: 27085		*Voucher #:* 33762	*Invoice #:* 07873-182523-01-5		192.26
Invoice Description: 10/1/26-10/31/26					
49706	10/16/2026	1364 ORANGE & ROCKLAND UTILITIES	Check	No	9,731.55
Purchase Order #: 27079		*Voucher #:* 33763	*Invoice #:* 76279-10000-2		9,202.79
Invoice Description: 24 Chestnut St | Meter:701072531					
Purchase Order #: 27079		*Voucher #:* 33764	*Invoice #:* 43050-94000-6		178.89
Invoice Description: 19 S Madison Ave | Meter: 500001015					
Purchase Order #: 27079		*Voucher #:* 33765	*Invoice #:* 26872-35000-9		222.22
Invoice Description: 19 S Madison Ave | Elec C&I Priv Overhd LGT					
Purchase Order #: 27080		*Voucher #:* 33766	*Invoice #:* 35017-24000-9		127.65
Invoice Description: 16 Chestnut St | Meter: 701099342; 104095922					
49707	10/16/2026	3131 THE HARTFORD INSURANCE GROUP	Check	No	9,285.94
Purchase Order #: 27314		*Voucher #:* 33778	*Invoice #:* 780667360632		9,285.94
Invoice Description: 7/1/26-9/30/26					
49708	10/16/2026	3444 UNITED ASSURANCE	Check	No	3,180.96
Purchase Order #: 27318		*Voucher #:* 33779	*Invoice #:* 00023680		3,180.96
Invoice Description: 16 Chestnut St					

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
49709	10/16/2026	1502 VEOLIA WATER NEW YORK INC	Check	No	796.76
Purchase Order #: 27193		*Voucher #:* 33767	*Invoice #:* 20008099610000		779.69
Invoice Description:		24 Chestnut St; Meter: 55250581A, 55250581B, 55150677			
Purchase Order #: 27193		*Voucher #:* 33768	*Invoice #:* 20002140672181		17.07
Invoice Description:		16 Chestnut St; Meter: 55177491			
49710	10/16/2026	1513 VERIZON WIRELESS	Check	No	182.45
Purchase Order #: 27192		*Voucher #:* 33769	*Invoice #:* 6154152077		182.45
Invoice Description:		08/24-09/23			

Check Run 807 Check Total	**$32,257.44**
Check Run 807 Update Only	**$0.00**
Check Run 807 Total	**$32,257.44**

Description	Count	Amount ($)
ACH	**0**	**$0.00**
Bank of America	**0**	**$0.00**
Check	**11**	**$32,257.44**
Strategic Payment Services	**0**	**$0.00**
Wells Fargo	**0**	**$0.00**
Paymode X	**0**	**$0.00**
Update Only	**0**	**$0.00**
GRAND TOTAL	**11**	**$32,257.44**

** Denotes Check Numbers that are out of sequence.*

The above listed checks are hereby approved for check signing

Authorized Signatures:

10/22/26 (Date)

10/22/26 (Date)

(Date)

(Date)

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (3)
Check Run: 809					
49711	10/28/2026	3121 AIMONE, DIANNE	Check	No	215.55
Purchase Order #: 27292		*Voucher #:* 33860	*Invoice #:* Reimbursement		126.71
Invoice Description: 9/30-10/3 ALSC meals					
Purchase Order #: 27293		*Voucher #:* 33861	*Invoice #:* Reumbursement		46.97
Invoice Description: 9/30 RCLS HQ					
Purchase Order #: 27256		*Voucher #:* 33873	*Invoice #:* Reimbursement		41.87
Invoice Description: 08/23/26 Battle of the Books					
49712	10/28/2026	3271 ALBERT WISNER PUBLIC LIBRARY	Check	No	14.99
Purchase Order #: 0		*Voucher #:* 33783	*Invoice #:* 32844002924341		14.99
Invoice Description: 1 book					
49713	10/28/2026	1018 ALL BRIGHT ELECTRIC	Check	No	3,699.60
Purchase Order #: 27284		*Voucher #:* 33874	*Invoice #:* SD3911		3,589.60
Invoice Description: Emerg. Rprs. A/S Electric Panel					
Purchase Order #: 27285		*Voucher #:* 33875	*Invoice #:* SD3912		110.00
Invoice Description: Troubleshoot 2nd fl.B/R Light issue					
49714	10/28/2026	3396 AMAZON CAPITAL SERVICES, INC	Check	No	2,466.62
Purchase Order #: 27261		*Voucher #:* 33803	*Invoice #:* 16P7-CJWR-4CRW		26.99
Invoice Description: Keyboard, mouse					
Purchase Order #: 27239		*Voucher #:* 33804	*Invoice #:* 1TXM-Q91Y-6CMH		60.32
Invoice Description: Envelopes, green paper					
Purchase Order #: 27243		*Voucher #:* 33805	*Invoice #:* 1PQ9-YMCF-43WD		195.68
Invoice Description: Gloves, tape,					
Purchase Order #: 27225		*Voucher #:* 33806	*Invoice #:* 17HN-FN1D-4CCW		229.99
Invoice Description: Air purifier					
Purchase Order #: 27278		*Voucher #:* 33807	*Invoice #:* 11LD-M7K6-411W		556.08
Invoice Description: Calendar, tape					
Purchase Order #: 27259		*Voucher #:* 33808	*Invoice #:* 1XYT-64YQ-1FKY		159.37
Invoice Description: Tape, stickers, paper					
Purchase Order #: 27257		*Voucher #:* 33809	*Invoice #:* 1QQR-9VJG-3K3W		133.90
Invoice Description: Planner, calendar					
Purchase Order #: 27263		*Voucher #:* 33810	*Invoice #:* 1C6W-3C1X-6MVV		60.79
Invoice Description: Megaphone					
Purchase Order #: 27261		*Voucher #:* 33811	*Invoice #:* 1LKY-JQ6L-16KW		842.17
Invoice Description: Batteries, pegboard, mat, charger					
Purchase Order #: 27258		*Voucher #:* 33812	*Invoice #:* 1QJP-HPRN-4FXP		201.33
Invoice Description: Bilingual books					
49715	10/28/2026	2641 AMI MAGAZINE	Check	No	359.00
Purchase Order #: 27215		*Voucher #:* 33754	*Invoice #:* 0007/2026		359.00
Invoice Description: Ami 2nd copy renewal. This is last year invoice, waiting for new invoice. DT					
49716	10/28/2026	1156 ARAMSCO - E. A. MORSE & CO., INC.	Check	No	2,045.30
Purchase Order #: 27265		*Voucher #:* 33784	*Invoice #:* S7946431.001		1,763.80
Invoice Description: Cleaner, can liners					
Purchase Order #: 27280		*Voucher #:* 33785	*Invoice #:* S7960622.001		281.50
Invoice Description: Rags					
49717	10/28/2026	1055 BECKERLE LUMBER SUPPLY CO., INC.	Check	No	18.85
Purchase Order #: 0		*Voucher #:* 33786	*Invoice #:* 2610-075110		18.85
Invoice Description: Tape					

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
49718	10/28/2026	1078 BRODART CO. (ADULT BOOKS)	Check	No	6,437.29
Purchase Order #: 27247		*Voucher #:* 33813	*Invoice #:* B7313151		30.94
Invoice Description: 1 BOOK					
Purchase Order #: 26684		*Voucher #:* 33819	*Invoice #:* B7323137		30.83
Invoice Description: 1 BOOK					
Purchase Order #: 26923		*Voucher #:* 33820	*Invoice #:* B7323137		35.60
Invoice Description: 2 BOOKS					
Purchase Order #: 26935		*Voucher #:* 33821	*Invoice #:* B7323137		26.25
Invoice Description: 1 BOOK					
Purchase Order #: 27088		*Voucher #:* 33822	*Invoice #:* B7323137		69.65
Invoice Description: 3 BOOKS					
Purchase Order #: 27152		*Voucher #:* 33823	*Invoice #:* B7323137		67.00
Invoice Description: 2 BOOKS					
Purchase Order #: 26876		*Voucher #:* 33824	*Invoice #:* B7333518		78.19
Invoice Description: 3 BOOKS					
Purchase Order #: 26894		*Voucher #:* 33825	*Invoice #:* B7333518		184.69
Invoice Description: 10 Books					
Purchase Order #: 26923		*Voucher #:* 33826	*Invoice #:* B7333518		93.48
Invoice Description: 4 BOOKS					
Purchase Order #: 26935		*Voucher #:* 33827	*Invoice #:* B7333518		2,011.14
Invoice Description: 108 BOOKS					
Purchase Order #: 26988		*Voucher #:* 33828	*Invoice #:* B7333518		848.54
Invoice Description: 39 BOOKS					
Purchase Order #: 27044		*Voucher #:* 33829	*Invoice #:* B7333518		228.38
Invoice Description: 13 BOOKS					
Purchase Order #: 27048		*Voucher #:* 33830	*Invoice #:* B7333518		70.71
Invoice Description: 5 BOOKS					
Purchase Order #: 27088		*Voucher #:* 33831	*Invoice #:* B7333518		90.18
Invoice Description: 5 BOOKS					
Purchase Order #: 27133		*Voucher #:* 33832	*Invoice #:* B7333518		69.12
Invoice Description: 4 BOOKS					
Purchase Order #: 27152		*Voucher #:* 33833	*Invoice #:* B7333518		139.58
Invoice Description: 8 BOOKS					
Purchase Order #: 27232		*Voucher #:* 33834	*Invoice #:* B7333518		37.80
Invoice Description: 2 BOOKS					
Purchase Order #: 26894		*Voucher #:* 33835	*Invoice #:* B7318202		203.32
Invoice Description: 10 BOOKS					
Purchase Order #: 26935		*Voucher #:* 33836	*Invoice #:* B7318202		178.74
Invoice Description: 11 BOOKS					
Purchase Order #: 26988		*Voucher #:* 33837	*Invoice #:* B7318202		295.17
Invoice Description: 7 BOOKS					
Purchase Order #: 27048		*Voucher #:* 33838	*Invoice #:* B7318202		37.80
Invoice Description: 2 BOOKS					
Purchase Order #: 27088		*Voucher #:* 33839	*Invoice #:* B7318202		20.99
Invoice Description: 1 BOOK					
Purchase Order #: 27152		*Voucher #:* 33840	*Invoice #:* B7318202		34.83
Invoice Description: 2 BOOKS					
Purchase Order #: 26739		*Voucher #:* 33841	*Invoice #:* B7328718		39.82
Invoice Description: 2 BOOKS					
Purchase Order #: 26778		*Voucher #:* 33842	*Invoice #:* B7328718		25.64
Invoice Description: 1 BOOK					
Purchase Order #: 27087		*Voucher #:* 33843	*Invoice #:* B7328718		292.88

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Invoice Description: 23 BOOKS					
Purchase Order #: 27202		*Voucher #:* 33844	*Invoice #:* B7328718		956.85
Invoice Description: 64 BOOKS					
Purchase Order #: 27202		*Voucher #:* 33849	*Invoice #:* B7333405		239.17
Invoice Description: 18 BOOKS					
49719	10/28/2026	1079 BRODART CO. (JUVENILE BOOKS)	Check	No	3,132.02
Purchase Order #: 26727		*Voucher #:* 33814	*Invoice #:* B7318071		8.74
Invoice Description: 1 BOOK/ BRODART JUV NEW FEB 2026					
Purchase Order #: 27203		*Voucher #:* 33815	*Invoice #:* B7318071		1,296.73
Invoice Description: 100 BOOKS/ JUV NEW BRODART AUG					
Purchase Order #: 26877		*Voucher #:* 33816	*Invoice #:* B7322705		34.58
Invoice Description: 2 BOOKS/ JUV NEW APRIL 2026 440 ITEMS					
Purchase Order #: 27109		*Voucher #:* 33817	*Invoice #:* B7322705		4.19
Invoice Description: 1 BOOK/ Brodart New JUV July 2026					
Purchase Order #: 27203		*Voucher #:* 33818	*Invoice #:* B7322705		365.60
Invoice Description: 26 BOOKS/ JUV NEW BRODART AUG					
Purchase Order #: 26727		*Voucher #:* 33845	*Invoice #:* B7333405		15.74
Invoice Description: 1 BOOK/ BRODART JUV NEW FEB 2026					
Purchase Order #: 26788		*Voucher #:* 33846	*Invoice #:* B7333405		39.68
Invoice Description: 3 BOOKS/ Brodart Juv New March 2026					
Purchase Order #: 27241		*Voucher #:* 33847	*Invoice #:* B7333405		1,345.63
Invoice Description: 107 BOOKS/ Brodart Sept 2026 301 items					
Purchase Order #: 27109		*Voucher #:* 33848	*Invoice #:* B7333405		21.13
Invoice Description: 2 BOOKS/ Brodart New JUV July 2026					
49720	10/28/2026	1087 BUG RUNNER EXTERMINATING CO.	Check	No	79.31
Purchase Order #: 27322		*Voucher #:* 33864	*Invoice #:* 79365		79.31
Invoice Description: Monthly Service					
49721	10/28/2026	1764 CENTER POINT LARGE PRINT	Check	No	198.69
Purchase Order #: 27021		*Voucher #:* 33800	*Invoice #:* 2276904		198.69
Invoice Description: 7 BOOKS					
49722	10/28/2026	3718 Clesca, Monique	Check	No	150.00
Purchase Order #: 27237		*Voucher #:* 33876	*Invoice #:* 10052026		150.00
Invoice Description: Silence & Resistance Seminar					
49723	10/28/2026	1114 COATTI, PATRICIA	Check	No	400.00
Purchase Order #: 0		*Voucher #:* 33780	*Invoice #:* Reimbursement		400.00
Invoice Description: Eye care					
49724	10/28/2026	3092 CONSOLIDATED COMPUTING INC.	Check	No	5,770.00
Purchase Order #: 27125		*Voucher #:* 33877	*Invoice #:* 7731		200.00
Invoice Description: October 2026 My Glue					
Purchase Order #: 27145		*Voucher #:* 33878	*Invoice #:* 7732		1,200.00
Invoice Description: October 2026 DATTO					
Purchase Order #: 26887		*Voucher #:* 33879	*Invoice #:* 7473		925.00
Invoice Description: Cisco Duo Essentials Edition: 4/26/26 - 4/25/27					
Purchase Order #: 27325		*Voucher #:* 33885	*Invoice #:* 7471		3,445.00
Invoice Description: 4/26/26-4/25/27 Carbon Black					
49725	10/28/2026	3322 CORNWALL LIBRARY	Check	No	15.99
Purchase Order #: 0		*Voucher #:* 33751	*Invoice #:* 32807002133692		15.99
Invoice Description: 1 book					
49726	10/28/2026	2281 CROWN JANITORIAL PRODUCTS, LLC.	Check	No	1,030.47

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount (S)
Purchase Order #: 27266		*Voucher #:* 33787	*Invoice #:* 886717-1		1,030.47
Invoice Description:	Tissue				
49727 10/28/2026	3486 Dillard, Lewis Steven		Check	No	900.00
Purchase Order #: 27106		*Voucher #:* 33880	*Invoice #:* Sept-Oct 2026		900.00
Invoice Description:	Soul Line Dancing				
49728 10/28/2026	1159 EBSCO SUBSCIPTION SERVICE		Check	No	3,277.26
Purchase Order #: 27183		*Voucher #:* 33801	*Invoice #:* 91011066182		3,277.26
Invoice Description:	EBSCO renewal -2026-2027				
49729 10/28/2026	2514 ENVISIONWARE, INC		Check	No	75.00
Purchase Order #: 27297		*Voucher #:* 33858	*Invoice #:* INV-US-84529		75.00
Invoice Description:	Q3 2026 Fax Services & overage charges				
49730 10/28/2026	3720 Fourth Consulting LLC		Check	No	150.00
Purchase Order #: 27235		*Voucher #:* 33881	*Invoice #:* 09302026		150.00
Invoice Description:	Venture Philanthropy				
49731 10/28/2026	1188 GALE / CENGAGE LEARNING (HARLEQUIN)		Check	No	430.40
Purchase Order #: 27238		*Voucher #:* 33793	*Invoice #:* 999103527164		152.00
Invoice Description:	5 books				
Purchase Order #: 27238		*Voucher #:* 33794	*Invoice #:* 999103611967		55.20
Invoice Description:	2 books				
Purchase Order #: 27051		*Voucher #:* 33795	*Invoice #:* 999103619061		26.40
Invoice Description:	1 book				
Purchase Order #: 27238		*Voucher #:* 33796	*Invoice #:* 999103663074		196.80
Invoice Description:	6 books				
49732 10/28/2026	2815 GALWAY BAY RESTORATION, INC.		Check	No	650.00
Purchase Order #: 27290		*Voucher #:* 33882	*Invoice #:* 60		650.00
Invoice Description:	repaired Garage door				
49733 10/28/2026	3270 GREENWOOD LAKE PUBLIC LIBRARY		Check	No	29.00
Purchase Order #: 0		*Voucher #:* 33752	*Invoice #:* 32814001728811		29.00
Invoice Description:	1 book				
49734 10/28/2026	3721 Guercio & Guercio, LLP		Check	No	3,355.00
Purchase Order #: 27253		*Voucher #:* 33850	*Invoice #:* 5388		1,925.00
Invoice Description:	July 1-31, 2026 board legal				
Purchase Order #: 27327		*Voucher #:* 33883	*Invoice #:* 5986		1,430.00
Invoice Description:	Aug 1-31				
49735 10/28/2026	1601 HAUSER BROTHERS, INC		Check	No	24,600.00
Purchase Order #: 27221		*Voucher #:* 33888	*Invoice #:* 2026-2027		24,600.00
Invoice Description:	HVAC Maintenance				
49736 10/28/2026	2662 HEALTHEQUITY - WAGEWORKS		Check	No	210.00
Purchase Order #: 27084		*Voucher #:* 33889	*Invoice #:* INV9452619		210.00
Invoice Description:	Healthcare Benefit Period: Sep 2026				
49737 10/28/2026	3586 Imperial Dade		Check	No	698.23
Purchase Order #: 27267		*Voucher #:* 33797	*Invoice #:* 43396100		698.23
Invoice Description:	Sani- Hand Wipes				
49738 10/28/2026	1610 JOHNSON CONTROLS SECURITY SOLUTIONS		Check	No	1,801.96
Purchase Order #: 27323		*Voucher #:* 33863	*Invoice #:* 42853404		1,801.96
Invoice Description:	11/1/26-01/31/27				

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
49739	10/28/2026	3525 Johnson, Robin K.	Check	No	400.00
Purchase Order #: 27148		*Voucher #:* 33890	*Invoice #:* 11182026		400.00
Invoice Description:		Boho Vase			
49740	10/28/2026	3210 KANOPY, INC	Check	No	446.00
Purchase Order #: 27281		*Voucher #:* 33798	*Invoice #:* 523448-PPU		446.00
Invoice Description:		Kanopy September 26 Usage			
49741	10/28/2026	2547 LIBRARY IDEAS LLC	Check	No	1.50
Purchase Order #: 27240		*Voucher #:* 33755	*Invoice #:* 132993		1.50
Invoice Description:		Freading Pay As You Go-August usage			
49742	10/28/2026	1282 LIBRARY STORE	Check	No	294.70
Purchase Order #: 27279		*Voucher #:* 33799	*Invoice #:* 809073		294.70
Invoice Description:		CD/ DVD Poly Case			
49743	10/28/2026	3725 LICHTENSTEIN, YOSEF	Check	No	15.01
Purchase Order #: 0		*Voucher #:* 33750	*Invoice #:* Refund		15.01
Invoice Description:		32191008989609: Solar System			
49744	10/28/2026	3166 LinkedIn at Carahsoft	Check	No	1,921.25
Purchase Order #: 27320		*Voucher #:* 33886	*Invoice #:* 60392547INV		1,921.25
Invoice Description:		10/26/26-10/25/27			
49745	10/28/2026	1296 MARTIN RESTORATION, INC.	Check	No	700.00
Purchase Order #: 27312		*Voucher #:* 33891	*Invoice #:* 02-2209		700.00
Invoice Description:		Roof 8/18/26			
49746	10/28/2026	3653 Metropolitan Security Services, LLC	Check	No	6,633.28
Purchase Order #: 27308		*Voucher #:* 33896	*Invoice #:* 2287		6,633.28
Invoice Description:		11/1/26-10/31/27			
49747	10/28/2026	1312 MIDWEST TAPE LLC	Check	No	5,934.19
Purchase Order #: 27219		*Voucher #:* 33788	*Invoice #:* 509436830		132.70
Invoice Description:		5 dvd			
Purchase Order #: 27050		*Voucher #:* 33789	*Invoice #:* 509436768		32.24
Invoice Description:		1 blu; Includes coming soon titles and fillers for missing TV shows			
Purchase Order #: 27219		*Voucher #:* 33790	*Invoice #:* 509471908		80.97
Invoice Description:		3 dvd			
Purchase Order #: 27040		*Voucher #:* 33791	*Invoice #:* 509471906		8.99
Invoice Description:		1 acd			
Purchase Order #: 27306		*Voucher #:* 33792	*Invoice #:* 509359391		5,679.29
Invoice Description:		Hoopla Month Ending 8/31/2026			
49748	10/28/2026	2871 MILLER'S TOUCH CLEANING SVCS. INC	Check	No	4,075.00
Purchase Order #: 27316		*Voucher #:* 33859	*Invoice #:* FML 298		4,075.00
Invoice Description:		Routine cleaning			
49749	10/28/2026	3722 Mission Telecom	Check	No	840.00
Purchase Order #: 27268		*Voucher #:* 33892	*Invoice #:* INV00739		840.00
Invoice Description:		Hotspot			
49750	10/28/2026	3475 Molle, Isabelle	Check	No	123.00
Purchase Order #: 27294		*Voucher #:* 33862	*Invoice #:* Reimbursement		123.00
Invoice Description:		9/30-10/4 ALSC Meals			
49751	10/28/2026	1473 NEW YORK STATE INSURANCE FUND	Check	No	12,005.92
Purchase Order #: 27329		*Voucher #:* 33899	*Invoice #:* 68575961		12,005.92

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount
Invoice Description:		09/12/26-10/9/26			
49752	10/28/2026	1359 NYACK LIBRARY	Check	No	34.50
Purchase Order #: 0		*Voucher #:* 33753	*Invoice #:* 32827020585517		34.50
Invoice Description:		1 book			
49753	10/28/2026	3178 PARVEEN RAHMET	Check	No	400.00
Purchase Order #: 0		*Voucher #:* 33781	*Invoice #:* Reimbursement		400.00
Invoice Description:		Eye care			
49754	10/28/2026	3209 PORTILLO, ELIZABETH	Check	No	77.35
Purchase Order #: 27274		*Voucher #:* 33898	*Invoice #:* Reimbursement		77.35
Invoice Description:		9/18/26 ULU Conference			
49755	10/28/2026	1405 RAMAPO CATSKILL LIBRARY SYSTEM	Check	No	8,383.04
Purchase Order #: 27305		*Voucher #:* 33893	*Invoice #:* 35793		5,417.00
Invoice Description:		12.7 Database 10/1/26-9/30/27			
Purchase Order #: 27276		*Voucher #:* 33894	*Invoice #:* 35988		460.04
Invoice Description:		12.23 MS Office 365 3Q26			
Purchase Order #: 27289		*Voucher #:* 33895	*Invoice #:* 36041		2,506.00
Invoice Description:		12.7 E Content 4Q26			
49756	10/28/2026	2674 READY RERESH BY NESTLE	Check	No	503.45
Purchase Order #: 27328		*Voucher #:* 33884	*Invoice #:* 16J0441206174		503.45
Invoice Description:		9/9-10/8			
49757	10/28/2026	3693 ROSENBERG, AVIVA	Check	No	1,128.70
Purchase Order #: 0		*Voucher #:* 33744	*Invoice #:* Reimbursement		869.62
Invoice Description:		Conference 06/23-24			
Purchase Order #: 0		*Voucher #:* 33745	*Invoice #:* Reimbursement		69.00
Invoice Description:		Notary training course			
Purchase Order #: 0		*Voucher #:* 33746	*Invoice #:* Reimbursement		60.00
Invoice Description:		Application for notary license			
Purchase Order #: 0		*Voucher #:* 33747	*Invoice #:* Reimbursement		130.08
Invoice Description:		Notary stamp, seal and log book			
49758	10/28/2026	3723 Spiceworks Inc.	Check	No	420.00
Purchase Order #: 27273		*Voucher #:* 33897	*Invoice #:* YWTGFGWO-0001		420.00
Invoice Description:		10/14/26-10/14/27 Spiceworks			
49759	10/28/2026	1704 SUFFERN FREE LIBRARY	Check	No	36.00
Purchase Order #: 0		*Voucher #:* 33782	*Invoice #:* 32837005731325		36.00
Invoice Description:		32837005491201			
49760	10/28/2026	3667 The Law Office of Stephanie Adams, PLLC	Check	No	10,010.80
Purchase Order #: 27307		*Voucher #:* 33887	*Invoice #:* 11430		10,010.80
Invoice Description:		Thru Aug 31, 2026			
49761	10/28/2026	2735 THE LIBRARY STORE	Check	No	87.94
Purchase Order #: 27249		*Voucher #:* 33759	*Invoice #:* 806304		87.94
Invoice Description:		Poly CD-DVD case			
49762	10/28/2026	3581 TORAL, ABIGAIL	Check	No	193.53
Purchase Order #: 0		*Voucher #:* 33748	*Invoice #:* Reimbursement		89.98
Invoice Description:		Eye care			
Purchase Order #: 0		*Voucher #:* 33802	*Invoice #:* Reimbursement		103.55
Invoice Description:		Eye care			
49763	10/28/2026	2468 TORRES, MARIA	Check	No	70.83

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Purchase Order #: 0		*Voucher #:* 33900	*Invoice #:* Reimbursement		70.83
Invoice Description:		RCLS 09182026			
49764	10/28/2026	3637 TMSC Enterprises Inc	Check	No	725.00
Purchase Order #: 26192		*Voucher #:* 33865	*Invoice #:* 7/24/2026		50.00
Invoice Description:		1 hour			
Purchase Order #: 26192		*Voucher #:* 33866	*Invoice #:* 07/28, 07/29		175.00
Invoice Description:		3.5 hours			
Purchase Order #: 26192		*Voucher #:* 33867	*Invoice #:* 08/07/2026		62.50
Invoice Description:		1.25 hours			
Purchase Order #: 26192		*Voucher #:* 33868	*Invoice #:* 08/24, 08/26		162.50
Invoice Description:		2 hours			
Purchase Order #: 26192		*Voucher #:* 33869	*Invoice #:* 09/09, 09/10		125.00
Invoice Description:		2.5 hours			
Purchase Order #: 26192		*Voucher #:* 33870	*Invoice #:* 09/23/2026		25.00
Invoice Description:		0.5 hour			
Purchase Order #: 26192		*Voucher #:* 33871	*Invoice #:* 09/30/2026		25.00
Invoice Description:		0.5 hour			
Purchase Order #: 26192		*Voucher #:* 33872	*Invoice #:* 10/5, 10/6		100.00
Invoice Description:		2 hours			
49765	10/28/2026	1494 TUVIA'S SEFORIM JUDAICA & GIFTS	Check	No	4,946.49
Purchase Order #: 27216		*Voucher #:* 33757	*Invoice #:* 6428		4,000.00
Invoice Description:		Traditional Jewish Boooks			
Purchase Order #: 27242		*Voucher #:* 33758	*Invoice #:* 6428		946.49
Invoice Description:		adult traditional books			
49766	10/28/2026	1499 UNITED PARCEL SERVICE	Check	No	153.24
Purchase Order #: 27174		*Voucher #:* 33851	*Invoice #:* 0000827576376		7.34
Invoice Description:		Fees			
Purchase Order #: 27174		*Voucher #:* 33852	*Invoice #:* 0000827576386		142.79
Invoice Description:		UPS Worldship			
Purchase Order #: 27174		*Voucher #:* 33853	*Invoice #:* 000827576396		3.11
Invoice Description:		Fees			
49767	10/28/2026	3347 USI CONSULTING GROUP	Check	No	3,500.00
Purchase Order #: 27270		*Voucher #:* 33854	*Invoice #:* 90130226		3,500.00
Invoice Description:		OPEB-GASB 75; Actuarial consulting for audit			
49768	10/28/2026	2797 VSR MECHANICAL	Check	No	252.00
Purchase Order #: 27262		*Voucher #:* 33855	*Invoice #:* 2581		252.00
Invoice Description:		Repaired water closet 1st flr mens room			
49769	10/28/2026	3136 WHITEMAN OSTERMAN & HANNA LLP	Check	No	2,092.67
Purchase Order #: 27311		*Voucher #:* 33856	*Invoice #:* 878238		1,875.00
Invoice Description:		Deduct call on 6/22/26 (less $75) | Client-Matter No. 110768-006			
Purchase Order #: 0		*Voucher #:* 33857	*Invoice #:* 878238		217.67
Invoice Description:		Late Charge, Prior late charge			
49770	10/28/2026	2520 YATED NE'EMAN	Check	No	179.00
Purchase Order #: 27214		*Voucher #:* 33756	*Invoice #:* 1721		179.00
Invoice Description:		renew for 2026-2027. However, waiting for new invoice. Meaning this is old invoice.			
49771	10/28/2026	3362 ZAMBITO, BETH	Check	No	400.00
Purchase Order #: 0		*Voucher #:* 33749	*Invoice #:* Reimbursement		400.00
Invoice Description:		Eye care			
			Check Run	**809 Check Total**	**$129,194.92**

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
			Check Run	809 Update Only	$0.00
			Check Run	809 Total	$129,194.92

Description	Count	Amount ($)
ACH	0	$0.00
Bank of America	0	$0.00
Check	61	$129,194.92
Strategic Payment Services	0	$0.00
Wells Fargo	0	$0.00
Paymode X	0	$0.00
Update Only	0	$0.00
GRAND TOTAL	61	$129,194.92

** Denotes Check Numbers that are out of sequence.*

The above listed checks are hereby approved for check signing

Authorized Signatures:

10/22/26 (Date)

10/22/26 (Date)

(Date)

(Date)

$5K+

PO PURCHASE REQUISITION STATUS REPORT

Status: Unapproved

Finkelstein Memorial Library
FY 2026-2027

Requisitions: 0 to 2147483647
Purchase Orders: 0 to 2147483647

PO Dates: 07/01/2026 to 06/30/2027

PO Number	Pur Req Number	PO Date	Vendor	Status	Amount($)	Disc($)	Tax($)	Total($)	Invoice($)	Remaining Amount($)	Invoice Status
0	27902	10/02/2026	1312	UNAPPROVED	5,075.27	0.00	0.00	5,075.27	0.00	5,075.27	
Vendor	Midwest Tape Llc			Reviewed By 1:				Reviewed By 3:			
Entered By:	Sdaley			Reviewed By 2:				Reviewed By 4:			
Approved By:											
Requested By:	Susanne										
0	27912	10/07/2026	3092	UNAPPROVED	7,103.16	0.00	0.00	7,103.16	0.00	7,103.16	
Vendor:	Consolidated Computing Inc.			Reviewed By 1				Reviewed By 3			
Entered By	Pcoatti			Reviewed By 2:				Reviewed By 4			
Approved By:											
Requested By:	P Coatti										
0	27919	10/09/2026	3401	UNAPPROVED	13,553.70	0.00	0.00	13,553.70	0.00	13,553.70	
Vendor:	Baldessari & Coster Llp			Reviewed By 1:				Reviewed By 3:			
Entered By:	Akoblick			Reviewed By 2:				Reviewed By 4			
Approved By											
Requested By:	A. Koblick										
0	27935	10/15/2026	3061	UNAPPROVED	10,500.00	0.00	0.00	10,500.00	0.00	10,500.00	
Vendor:	Perillo Associates			Reviewed By 1				Reviewed By 3:			
Entered By:	Rmirabal			Reviewed By 2:				Reviewed By 4			
Approved By											

TOTALS -	**ITEM AMOUNT:**	**$36,232.13**
	DISCOUNT:	**$0.00**
	TAX:	**$0.00**
	PO TOTAL:	**$36,232.13**
	INVOICED:	**$0.00**
	REMAINING AMOUNT:	**$36,232.13**

FINKELSTEIN MEMORIAL LIBRARY

FINANCIAL STATEMENTS

JUNE 2026

(UNAUDITED)

Departments

00-Admin
01-Adult Services
02-Youth Services
03-Circulation
04-Technical Services
05-Buildings and Grounds
06-IT
07-Security
08-AV
09-Enrichment Center

Account	Balance ($)
Fund: 10 General Fund	
Type: Assets	
Cash - M&T Checking Account	285,788.75
Cash - Money Market	1,024,798.69
Cash-NYLAF General Fund	2,896,232.22
Cash- M&T Passport Processing	1,375.62
Cash - Credit Card Processing Acct	51,748.96
Cash - Online CC Processing Acct	16,687.90
Cash - Payroll Account	6,669.70
Accounts Receivable	-71.00
Accounts Receivable - Credit Cards	493.54
Due From Other Funds	121,620.43
Type: Assets Total	**$4,405,344.81**
Type: Liabilities & Equity	
Liabilities	
Accounts Payable	9.92
Accrued Liabilites	287,711.68
Other Liabilities	471.78
Due to Other Funds	113,920.19
Due to Employees Retirement System	187,867.50
Liabilities Total	**$589,981.07**
Equity	
CURRENT YEAR FUND BALANCE	182,429.58
Fund Balance	3,632,934.16
Equity Total	**$3,815,363.74**
Type: Liabilities & Equity Total	**$4,405,344.81**

Account	Balance ($)
Fund: 20 Trust & Agency Fund	
Type: Assets	
Net Payroll	-138,560.65
Cash	86,929.41
Due From Other Funds	41,985.10
Type: Assets Total	**-$9,646.14**
Type: Liabilities & Equity	
Liabilities	
Garnishment	-117.60
Short Term Disability	1,219.79
Unreimbursed Med & Dep Care	15,292.92
Long Term Care Insurance	928.10
State Retirement	29,020.14
NY Paid Family Leave	5,213.34
Health Insurance	20,110.71
NY State Withholding Taxes	15,170.93
Federal Withholding Tax	32,148.79
Accident & Cancer Insurance	327.42
Union Dues	2,216.30
Supplemental Dental	1,394.64
Social Security Taxes	56,106.32
Acrrued Liabilities	-333.15
Tax Sheltered Annuity	-669.28
Life Insurance	-890.20
Due to Other Funds	-186,796.17
Liabilities Total	**-$9,657.00**
Equity	
Fund Balance	10.86
Equity Total	**$10.86**
Type: Liabilities & Equity Total	**-$9,646.14**

Account	Balance ($)
Fund: 30 Capital Fund	
Type: Assets	
Cash	459,282.46
NYLAF-Capital Fund	2,253,150.13
Due from other funds	19,380.33
Type: Assets Total	**$2,731,812.92**
Type: Liabilities & Equity	
Liabilities	
Due to Other Funds	8,059.65
Liabilities Total	**$8,059.65**
Equity	
CURRENT YEAR FUND BALANCE	302,825.53
Fund Balance	2,420,927.74
Equity Total	**$2,723,753.27**
Type: Liabilities & Equity Total	**$2,731,812.92**

Finkelstein Memorial Library

FY 2025-2026

BUDGET CHANGES REPORT

DATES: 06/01/2026 TO 06/30/2026

REFERENCE	CHANGE NUMBER	DATE	USER	ORIGINAL BUDGET	BUDGET CHANGE	AMENDED BUDGET
10-L7410-141-00 PROFESSIONAL SALARIES - F.T.						
Year End Balancing	3892	06/30/2026	Alafuente	400,139.00	20,000.00	420,139.00
10-L7410-141-02 PROFESSIONAL SALARIES - F.T						
Year End Balancing	3893	06/30/2026	Alafuente	513,440.00	7,000.00	458,140.00
10-L7410-141-03 PROFESSIONAL SALARIES - F.T.						
Year End Balancing	3894	06/30/2026	Alafuente	95,636.00	6,000.00	163,936.00
10-L7410-141-04 PROFESSIONAL SALARIES - F.T.						
Year End Balancing	3895	06/30/2026	Alafuente	365,715.00	-28,000.00	367,715.00
10-L7410-143-01 PARA-PROFESSIONAL SALARIES						
Year End Balancing	3896	06/30/2026	Alafuente	224,661.32	70,000.00	294,661.32
10-L7410-143-02 PARA-PROFESSIONAL SALARIES						
Year End Balancing	3897	06/30/2026	Alafuente	181,771.00	22,000.00	203,771.00
10-L7410-143-04 PARA-PROFESSIONAL SALARIES P.T.						
Year End Balancing	3898	06/30/2026	Alafuente	0.00	15,000.00	21,000.00
10-L7410-143-06 PARA-PROFESSIONAL SALARIES						
Year End Balancing	3899	06/30/2026	Alafuente	65,054.00	10,000.00	75,054.00
10-L7410-144-00 CLERICAL SALARIES - F.T.						
Year End Balancing	3900	06/30/2026	Alafuente	155,506.00	7,000.00	162,506.00
	3928	06/30/2026	Alafuente	155,506.00	0.00	162,506.00
10-L7410-144-01 CLERICAL SALARIES - F.T.						
Year End Balancing	3901	06/30/2026	Alafuente	0.00	6,000.00	22,000.00
10-L7410-144-03 CLERICAL SALARIES - F.T.						
Year End Balancing	3902	06/30/2026	Alafuente	340,828.00	-31,000.00	377,880.00
10-L7410-144-06 CLERICAL SALARIES - F.T.						
Year End Balancing	3903	06/30/2026	Alafuente	215,690.00	13,000.00	228,690.00
10-L7410-145-00 CLERICAL SALARIES - P.T.						
Year End Balancing	3904	06/30/2026	Alafuente	70,718.96	-23,000.00	47,718.96
10-L7410-145-03 CLERICAL SALARIES - P.T.						
Year End Balancing	3905	06/30/2026	Alafuente	300,158.00	-28,000.00	192,158.00
10-L7410-145-06 CLERICAL SALARIES - P.T.						
Year End Balancing	3906	06/30/2026	Alafuente	62,712.00	-6,000.00	56,712.00
10-L7410-146-03 PAGE SALARIES						
Year-end Budget balancing	3926	06/30/2026	Alafuente	55,614.00	10,000.00	125,614.00
10-L7410-147-05 CUSTODIAL SALARIES - F.T.						
Year-end Budget balancing	3927	06/30/2026	Alafuente	385,945.00	10,000.00	345,975.00
10-L7410-149-07 SECURITY SALARIES						
Year End Balancing	3907	06/30/2026	Alafuente	410,468.20	-60,000.00	350,468.20
10-L7410-150-05 COURIER SALARIES - F.T.						
Year End Balancing	3908	06/30/2026	Alafuente	0.00	3,000.00	52,970.00
10-L7410-200-01 FURNITURE & EQUIPMENT						
Penn Foster commitment	3474	06/30/2026	Alafuente	5,000.00	-2,500.00	1,500.00
10-L7410-200-03 FURNITURE & EQUIPMENT						
Items for Library of Things	3484	06/30/2026	Alafuente	1,000.00	-450.00	1,550.00

FY 2025-2026

Finkelstein Memorial Library
BUDGET CHANGES REPORT
DATES: 06/01/2026 TO 06/30/2026

REFERENCE	CHANGE NUMBER	DATE	USER	ORIGINAL BUDGET	BUDGET CHANGE	AMENDED BUDGET
10-L7410-200-04 FURNITURE & EQUIPMENT						
Not enough money for refrigerator	3482	06/30/2026	Alafuente	300.00	1,000.00	1,300.00
10-L7410-201-07 COMPUTER EQUIPMENT						
Year End Balancing	3909	06/30/2026	Alafuente	6,000.00	-6,000.00	0.00
10-L7410-412-01 DATABASE						
Year End Balancing	3910	06/30/2026	Alafuente	52,000.00	-8,930.00	34,070.00
10-L7410-413-04 BINDERY EXPENSE						
Not enough money for refrigerator	3481	06/30/2026	Alafuente	18,000.00	-1,000.00	15,500.00
10-L7410-425-01 DIGITAL DOWNLOADS						
Year End Balancing	3911	06/30/2026	Alafuente	60,000.00	2,000.00	75,000.00
10-L7410-429-03 MINOR EQUIPMENT						
Items for Library of Things	3485	06/30/2026	Alafuente	1,000.00	450.00	450.00
10-L7410-433-00 POSTAGE & FREIGHT						
Year End Balancing	3912	06/30/2026	Alafuente	18,000.00	30.00	18,030.00
10-L7410-434-01 PROGRAMS						
Penn Foster commitment	3475	06/30/2026	Alafuente	26,000.00	2,500.00	35,500.00
10-L7410-436-00 COMPUTER NETWORK - ANSER						
Year End Balancing	3913	06/30/2026	Alafuente	120,000.00	1,300.00	125,300.00
10-L7410-439-00 CONSULTING SERVICES						
Year End Balancing	3914	06/30/2026	Alafuente	24,000.00	-10,000.00	14,000.00
10-L7410-441-00 MILEAGE & TRAVEL						
Year-end Budget balancing	3929	06/30/2026	Alafuente	4,000.00	80.00	3,680.00
10-L7410-442-00 MEETINGS, MEMBERSHIPS & CONFERENCES						
Year End Balancing	3915	06/30/2026	Alafuente	24,000.00	400.00	33,900.00
10-L7410-450-00 UTILITIES						
Year End Balancing	3916	06/30/2026	Alafuente	120,000.00	1,700.00	141,700.00
10-L7410-451-05 BLDG. MAINTENANCE-SERVICE CONTRACTS						
Replenish account funds	3478	06/30/2026	Alafuente	170,000.00	-1,300.00	168,700.00
Year End Balancing	3917	06/30/2026	Alafuente	170,000.00	-26,000.00	142,700.00
10-L7410-452-07 SECURITY EQUIPMENT REPAIRS						
Year End Balancing	3918	06/30/2026	Alafuente	5,000.00	-1,700.00	3,300.00
10-L7410-453-05 SNOW REMOVAL CONTRACTS						
Replenish account funds	3479	06/30/2026	Alafuente	15,000.00	-4,100.00	10,500.00
10-L7410-454-07 SECURITY CONTRACTS						
Year End Balancing	3919	06/30/2026	Alafuente	30,000.00	-20,000.00	10,000.00
10-L7410-457-05 GROUNDS SUPPLIES						
Replenish account funds	3480	06/30/2026	Alafuente	1,250.00	200.00	200.00
10-L7410-460-09 ENRICHMENT CENTER						
Year End Balancing	3920	06/30/2026	Alafuente	22,500.00	-14,800.00	1,200.00
10-L7410-903-00 PROFESSIONAL & LEGAL FEES						
Year End Balancing	3921	06/30/2026	Alafuente	100,000.00	16,000.00	70,500.00
10-L9010-800-00 EMPLOYEES RETIREMENT						
	3471	06/30/2026	Alafuente	605,000.00	0.00	640,000.00

Finkelstein Memorial Library

FY 2025-2026

BUDGET CHANGES REPORT

DATES: 06/01/2026 TO 06/30/2026

REFERENCE	CHANGE NUMBER	DATE	USER	ORIGINAL BUDGET	BUDGET CHANGE	AMENDED BUDGET
Year End Balancing	3922	06/30/2026	Alafuente	605,000.00	28,000.00	668,000.00
10-L9030-800-00 SOCIAL SECURITY Year End Balancing	3923	06/30/2026	Alafuente	350,000.00	29,000.00	379,000.00
10-L9055-800-00 DISABILITY INSURANCE Year End Balancing	3924	06/30/2026	Alafuente	17,500.00	6,000.00	23,500.00
10-L9060-800-00 HEALTH INSURANCE Year-end Budget balancing	3925	06/30/2026	Alafuente	1,800,000.00	-20,080.00	1,779,920.00
10-L9089-800-00 TUITION REIMBURSEMENT To provide funding for Scholarship	3473	06/30/2026	Alafuente	3,675.00	-1,000.00	1,675.00
10-L9089-900-00 SCHOLARSHIP To provide funding for Scholarship	3472	06/30/2026	Alafuente	0.00	1,000.00	1,000.00
					0.00	

BUDGET REPORT BY FUND - REVENUE
Fiscal Year Start Date: 07/01/2025
Current Period End Date: 06/30/2026

Finkelstein Memorial Library
FY 2025-2026
Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 10 General Fund						
10-L2082-000-00 Fines	20,000.00	3,164.42	24,789.85	0.00	-4,789.85	-24
10-L2083-000-00 Library Cards	1,500.00	92.00	704.20	0.00	795.80	53
10-L2084-000-00 Computer Printer Income	12,000.00	1,154.20	16,315.75	0.00	-4,315.75	-36
10-L2089-000-00 Cash Over (Short)	0.00	52.75	73.90	0.00	-73.90	0
10-L2401-000-00 Interest Income	175,000.40	676.54	165,189.02	0.00	9,811.38	6
10-L2451-000-00 Copy Machine Income	2,000.00	112.20	1,603.30	0.00	396.70	20
10-L2670-000-00 Book Sales	0.00	220.50	-355.74	0.00	355.74	0
10-L2671-000-00 Book Bags - Friends	0.00	42.00	-35.00	0.00	35.00	0
10-L2673-000-00 Fax Fees	300.00	179.50	799.00	0.00	-499.00	-166
10-L2675-000-00 Passport Processing	0.00	401.19	3,470.12	0.00	-3,470.12	0
10-L2680-000-00 Insurance Recoveries	0.00	170.00	2,244.00	0.00	-2,244.00	0
10-L2690-000-00 Lost & Paid Books & Materials	8,000.00	1,389.99	11,993.87	0.00	-3,993.87	-50
10-L2705-000-00 Gifts & Donations	1,000.00	0.00	50.00	0.00	950.00	95
10-L2770-000-00 Miscellaneous Income	0.00	289.39	1,760.08	0.00	-1,760.08	0
10-L2771-000-00 Grant Revenue - Local Govern	3,000.00	0.00	3,000.00	0.00	0.00	0
10-L2772-000-00 E-Rate	35,000.00	0.00	12,636.03	0.00	22,363.97	64
10-L2810-000-00 Library Taxes	9,408,346.00	0.00	9,345,234.08	0.00	63,111.92	1
10-L3840-000-00 State Aid Llsa/Rcls	30,000.00	0.00	42,790.00	0.00	-12,790.00	-43
10-L3900-000-00 Tax Equalization Fund	369,700.00	0.00	0.00	0.00	369,700.00	100
General Fund Subtotal	10,065,846.40	7,944.68	9,632,262.46	0.00	433,583.94	4
Report Total Revenue	**$10,065,846.40**	**$7,944.68**	**$9,632,262.46**	**$0.00**	**$433,583.94**	**4**

BUDGET REPORT BY FUND - EXPENDITURE

Fiscal Year Start Date: 07/01/2025

Current Period End Date: 06/30/2026

Finkelstein Memorial Library

FY 2025-2026

Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 10 General Fund						
10-L7410-141-00 Professional Salaries - F.T.	420,139.00	41,699.85	418,418.88	0.00	1,720.12	0
10-L7410-141-01 Professional Salaires - F.T.	535,976.00	59,575.38	493,846.20	0.00	42,129.80	8
10-L7410-141-02 Professional Salaries - F.T	458,140.00	41,876.63	457,760.62	0.00	379.38	0
10-L7410-141-03 Professional Salaries - F.T.	163,936.00	19,080.47	163,247.53	0.00	688.47	0
10-L7410-141-04 Professional Salaries - F.T.	367,715.00	37,974.15	367,085.07	0.00	629.93	0
10-L7410-141-06 Professional Salaries - F.T.	128,164.00	12,816.39	128,163.92	0.00	0.08	0
10-L7410-142-01 Professional Salaries - P.T.	134,425.00	10,317.24	73,694.91	0.00	60,730.09	45
10-L7410-142-02 Professional Salaries - P.T.	53,560.00	8,772.00	50,281.35	0.00	3,278.65	6
10-L7410-143-01 Para-Professional Salaries	294,661.32	28,976.41	290,390.60	0.00	4,270.72	1
10-L7410-143-02 Para-Professional Salaries	203,771.00	22,798.31	202,851.23	0.00	919.77	0
10-L7410-143-04 Para-Professional Salaries P.T	21,000.00	6,221.93	20,161.60	0.00	838.40	4
10-L7410-143-06 Para-Professional Salaries	75,054.00	7,792.20	74,845.22	0.00	208.78	0
10-L7410-144-00 Clerical Salaries - F.T.	162,506.00	19,625.86	162,371.42	0.00	134.58	0
10-L7410-144-01 Clerical Salaries - F.T.	22,000.00	6,637.32	21,492.25	0.00	507.75	2
10-L7410-144-03 Clerical Salaries - F.T.	377,880.00	36,912.68	377,595.93	0.00	284.07	0
10-L7410-144-04 Clerical Salaries - F.T.	318,473.00	32,200.38	317,581.18	0.00	891.82	0
10-L7410-144-06 Clerical Salaries - F.T.	228,690.00	23,250.75	228,186.58	0.00	503.42	0
10-L7410-144-08 Clerical Salaries - F.T.	0.00	0.00	0.00	0.00	0.00	0
10-L7410-145-00 Clerical Salaries - P.T.	47,718.96	4,850.48	47,387.06	0.00	331.90	1
10-L7410-145-01 Clerical Salaries - P.T.	3,120.92	0.00	0.00	0.00	3,120.92	100
10-L7410-145-02 Clerical Salaries - P.T.	35,880.00	4,320.00	31,687.92	0.00	4,192.08	12
10-L7410-145-03 Clerical Salaries - P.T.	192,158.00	22,076.56	191,918.98	0.00	239.02	0
10-L7410-145-04 Clerical Salaries - P.T.	1,700.00	0.00	412.38	0.00	1,287.62	76
10-L7410-145-06 Clerical Salaries - P.T.	56,712.00	7,920.00	56,207.80	0.00	504.20	1
10-L7410-146-02 Page Salaries	83,018.00	9,224.00	82,811.95	0.00	206.05	0
10-L7410-146-03 Page Salaries	125,614.00	14,239.49	125,421.62	0.00	192.38	0
10-L7410-147-05 Custodial Salaries - F.T.	345,975.00	39,517.71	345,554.89	0.00	420.11	0
10-L7410-148-05 Custodial Salaries - P.T.	40,320.00	3,684.45	34,802.87	0.00	5,517.13	14
10-L7410-149-07 Security Salaries	350,468.20	36,100.71	350,080.21	0.00	387.99	0
10-L7410-150-05 Courier Salaries - F.T.	52,970.00	5,189.17	52,756.13	0.00	213.87	0
10-L7410-200-00 Furniture & Equipment	3,000.00	296.92	732.92	0.00	2,267.08	76
10-L7410-200-01 Furniture & Equipment	1,500.00	0.00	0.00	0.00	1,500.00	100
10-L7410-200-02 Furniture & Equipment	600.00	0.00	576.79	0.00	23.21	4
10-L7410-200-03 Furniture & Equipment	1,550.00	0.00	1,112.45	0.00	437.55	28
10-L7410-200-04 Furniture & Equipment	1,300.00	921.18	921.18	0.00	378.82	29
10-L7410-200-05 Furniture & Equipment	1,000.00	0.00	0.00	0.00	1,000.00	100
10-L7410-200-06 Furniture & Equipment	0.00	0.00	0.00	0.00	0.00	0
10-L7410-200-08 Furniture & Equipment	0.00	0.00	0.00	0.00	0.00	0
10-L7410-201-00 Computer Equipment	42,627.00	2,997.00	41,596.54	0.00	1,030.46	2
10-L7410-201-05 Computer Equipment	1,000.00	0.00	0.00	0.00	1,000.00	100
10-L7410-201-06 Computer Equipment	15,500.00	10,038.97	14,735.21	0.00	764.79	5
10-L7410-201-07 Computer Equipment	0.00	0.00	0.00	0.00	0.00	0
10-L7410-410-01 Books - Adult	167,000.00	32,934.17	122,375.99	1,140.77	43,483.24	26
10-L7410-410-02 Books - Children	129,500.00	19,674.28	124,947.82	0.00	4,552.18	4
10-L7410-411-01 Services And Annuals	7,000.00	0.00	4,733.23	0.00	2,266.77	32
10-L7410-412-01 Database	34,070.00	795.00	14,790.34	0.00	19,279.66	57
10-L7410-413-02 Books (Teen /Ya)	14,000.00	3,408.39	13,301.09	0.00	698.91	5
10-L7410-413-04 Bindery Expense	15,500.00	0.00	5,567.89	0.00	9,932.11	64
10-L7410-415-01 Periodicals	12,000.00	508.44	9,529.56	0.00	2,470.44	21

BUDGET REPORT BY FUND - EXPENDITURE
Fiscal Year Start Date: 07/01/2025
Current Period End Date: 06/30/2026

Finkelstein Memorial Library
FY 2025-2026
Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
10-L7410-415-02 Periodicals	250.00	0.00	244.07	0.00	5.93	2
10-L7410-417-00 Computer Software	1,000.00	0.00	0.00	0.00	1,000.00	100
10-L7410-417-02 Computer Software	0.00	0.00	0.00	0.00	0.00	0
10-L7410-417-06 Computer Software	3,200.00	275.84	1,394.60	0.00	1,805.40	56
10-l7410-418-01 Video Games	1,500.00	1,381.52	1,381.52	0.00	118.48	8
10-L7410-420-01 Audio - Compact Discs	1,000.00	0.00	0.00	0.00	1,000.00	100
10-L7410-420-03 Audio - Compact Discs	2,000.00	212.09	1,020.58	0.00	979.42	49
10-L7410-420-08 Audio - Compact Discs	0.00	0.00	0.00	0.00	0.00	0
10-L7410-422-01 Video - Dvd'S	3,000.00	0.00	2,000.00	0.00	1,000.00	33
10-L7410-422-02 Av/ Dvd/ Cd	400.00	0.00	389.75	0.00	10.25	3
10-L7410-422-03 Video - Dvd'S	12,206.37	2,045.03	9,054.67	0.00	3,151.70	26
10-L7410-422-08 Video - Dvds	0.00	0.00	0.00	0.00	0.00	0
10-L7410-424-01 Audio Books	10,000.00	2,387.50	2,387.50	0.00	7,612.50	76
10-L7410-424-02 Audio Books	4,500.00	1,227.22	4,249.63	0.00	250.37	6
10-L7410-425-01 Digital Downloads	75,000.00	11,573.31	74,810.83	37.50	151.67	0
10-L7410-425-08 Digital Downloads	0.00	0.00	0.00	0.00	0.00	0
10-L7410-426-01 Museum Passes	9,000.00	300.00	8,669.00	0.00	331.00	4
10-L7410-428-06 Minor Equipment - Computers	9,500.00	0.00	9,294.85	0.00	205.15	2
10-L7410-428-07 Minor Equipment-Computers	1,000.00	0.00	0.00	0.00	1,000.00	100
10-L7410-429-00 Minor Equipment	4,940.00	213.79	3,833.21	0.00	1,106.79	22
10-L7410-429-01 Minor Equipment	1,300.00	0.00	1,026.99	0.00	273.01	21
10-L7410-429-02 Minor Equipment	6,500.00	4,011.92	6,416.77	0.00	83.23	1
10-L7410-429-03 Minor Equipment	450.00	0.00	0.00	0.00	450.00	100
10-L7410-429-04 Minor Equipment	500.00	0.00	0.00	0.00	500.00	100
10-L7410-429-05 Minor Equipment	1,000.00	0.00	189.99	0.00	810.01	81
10-L7410-429-06 Minor Equipment	10,000.00	256.29	9,842.35	0.00	157.65	2
10-L7410-429-07 Minor Equipment	2,000.00	0.00	0.00	0.00	2,000.00	100
10-L7410-429-08 Minor Equipment	0.00	0.00	0.00	0.00	0.00	0
10-L7410-430-00 Library Supplies	1,500.00	0.00	287.91	0.00	1,212.09	81
10-L7410-430-01 Library Supplies	5,000.00	468.28	1,494.63	0.00	3,505.37	70
10-L7410-430-02 Library Supplies	3,500.00	243.14	3,416.43	0.00	83.57	2
10-L7410-430-03 Library Supplies	5,600.00	2,808.28	5,086.36	0.00	513.64	9
10-L7410-430-04 Library Supplies	17,500.00	2,755.62	16,865.11	0.00	634.89	4
10-L7410-430-06 Library Supplies	1,300.00	110.30	1,207.84	0.00	92.16	7
10-L7410-430-08 Library Supplies	0.00	0.00	0.00	0.00	0.00	0
10-L7410-431-06 Telecommunications	40,800.00	2,243.47	35,347.62	0.00	5,452.38	13
10-L7410-432-00 Office Supplies	17,259.00	1,336.04	12,227.69	97.63	4,933.68	29
10-L7410-433-00 Postage & Freight	18,030.00	2,873.92	18,026.63	0.00	3.37	0
10-L7410-434-00 Programs - Literacy	45,000.00	22,500.00	45,000.00	0.00	0.00	0
10-L7410-434-01 Programs	35,500.00	8,036.75	34,889.84	0.00	610.16	2
10-L7410-434-02 Programs	21,500.00	34.92	21,491.97	0.00	8.03	0
10-L7410-435-00 Publicity & Publications	12,000.00	2,590.00	11,525.00	0.00	475.00	4
10-L7410-435-02 Programs - Young Adult	7,750.00	577.94	7,368.68	0.00	381.32	5
10-L7410-435-03 Publicity & Publications	1,866.63	0.00	1,866.63	0.00	0.00	0
10-L7410-436-00 Computer Network - Anser	125,300.00	3,496.90	125,263.66	0.00	36.34	0
10-L7410-437-02 Grants	0.00	0.00	-3,000.00	0.00	3,000.00	0
10-L7410-438-06 Computer Supplies	1,500.00	249.93	249.93	0.00	1,250.07	83
10-L7410-439-00 Consulting Services	14,000.00	5,419.75	12,385.15	0.00	1,614.85	12
10-L7410-439-06 Training Program	3,700.00	0.00	2,985.00	0.00	715.00	19
10-L7410-440-04 Book Processing	14,000.00	1,709.76	7,335.93	10.44	6,653.63	48

BUDGET REPORT BY FUND - EXPENDITURE
Fiscal Year Start Date: 07/01/2025
Current Period End Date: 06/30/2026

Finkelstein Memorial Library
FY 2025-2026
Ideal Remaining Percent: 0 %

Account		Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
10-L7410-441-00	Mileage & Travel	3,680.00	961.22	3,670.55	0.00	9.45	0
10-L7410-441-01	Adult Services-Mileage	0.00	0.00	0.00	0.00	0.00	0
10-L7410-441-02	Children'S Services-Mileage	0.00	0.00	0.00	0.00	0.00	0
10-L7410-441-03	Circulation-Mileage	0.00	0.00	0.00	0.00	0.00	0
10-L7410-441-04	Technical Services-Mileage	0.00	0.00	0.00	0.00	0.00	0
10-L7410-441-05	Buildings & Grounds-Mileage	0.00	0.00	0.00	0.00	0.00	0
10-L7410-441-06	It-Mileage	0.00	0.00	0.00	0.00	0.00	0
10-L7410-442-00	Meetings, Memberships & Cor	33,900.00	6,410.63	33,832.64	0.00	67.36	0
10-L7410-442-01	Adult Services-Meetings	0.00	0.00	0.00	0.00	0.00	0
10-L7410-442-02	Children'S Services-Meetings	0.00	0.00	0.00	0.00	0.00	0
10-L7410-442-03	Circulation-Meetings	0.00	0.00	0.00	0.00	0.00	0
10-L7410-442-04	Technical Services-Meetings	0.00	0.00	0.00	0.00	0.00	0
10-L7410-442-05	Bulidings & Grounds-Meetings	0.00	0.00	0.00	0.00	0.00	0
10-L7410-442-06	It-Meetings	0.00	0.00	0.00	0.00	0.00	0
10-L7410-442-07	Security-Meetings	0.00	0.00	0.00	0.00	0.00	0
10-L7410-443-00	Payroll Processing	22,000.00	1,879.41	14,365.19	0.00	7,634.81	35
10-L7410-443-04	Technical Services -Maker Spa	13,000.00	5,853.98	12,635.62	0.00	364.38	3
10-L7410-444-06	Computer Services	25,000.00	7,200.00	23,077.76	0.00	1,922.24	8
10-L7410-445-01	Tech Support & Licenses	1,500.00	0.00	0.00	0.00	1,500.00	100
10-L7410-445-06	Tech Support & Licenses	62,500.00	29,116.68	58,335.68	1,111.81	3,052.51	5
10-L7410-446-00	Equipment Repairs	1,000.00	0.00	0.00	0.00	1,000.00	100
10-L7410-448-00	Credit Card Fees	7,000.00	307.44	3,562.45	0.00	3,437.55	49
10-L7410-449-00	Grant Writing Expenses	0.00	0.00	0.00	0.00	0.00	0
10-L7410-450-00	Utilities	141,700.00	18,357.47	141,607.19	0.00	92.81	0
10-L7410-450-09	Utilities-Enrichment Center	10,000.00	602.07	5,625.47	0.00	4,374.53	44
10-L7410-451-03	Circulation-Service Contracts	1,427.00	0.00	1,427.00	0.00	0.00	0
10-L7410-451-05	Bldg. Maintenance-Service Co	142,700.00	11,666.43	142,474.98	0.00	225.02	0
10-L7410-451-09	Bldg Maint/Contracts-Enrichme	3,000.00	0.00	0.00	0.00	3,000.00	100
10-L7410-452-05	Building Repairs & Maintenanc	80,000.00	9,995.33	58,334.03	0.00	21,665.97	27
10-L7410-452-07	Security Equipment Repairs	3,300.00	0.00	298.07	0.00	3,001.93	91
10-L7410-453-05	Snow Removal Contracts	10,500.00	0.00	10,500.00	0.00	0.00	0
10-L7410-454-00	Liability Insurance	106,000.00	3,581.00	97,342.45	0.00	8,657.55	8
10-L7410-454-07	Security Contracts	10,000.00	0.00	9,173.84	0.00	826.16	8
10-L7410-456-05	Custodial Supplies	25,250.00	2,017.78	22,344.42	0.00	2,905.58	12
10-L7410-457-05	Grounds Supplies	200.00	0.00	108.35	0.00	91.65	46
10-L7410-458-07	Security Supplies	6,300.00	813.78	5,543.86	0.00	756.14	12
10-L7410-460-09	Enrichment Center	1,200.00	0.00	1,129.00	0.00	71.00	6
10-L7410-461-05	B&G- Gas For Van	3,000.00	485.61	2,827.94	0.00	172.06	6
10-L7410-470-07	Security-Training	4,000.00	188.25	188.25	0.00	3,811.75	95
10-L7410-900-00	Sewer Taxes	11,000.00	0.00	10,935.82	0.00	64.18	1
10-L7410-901-00	Annual Budget Vote	16,000.00	719.49	12,532.68	0.00	3,467.32	22
10-L7410-903-00	Professional & Legal Fees	70,500.00	24,187.50	69,549.00	0.00	951.00	1
10-L9010-800-00	Employees Retirement	668,000.00	28,016.25	667,421.25	0.00	578.75	0
10-L9030-800-00	Social Security	379,000.00	41,602.07	378,545.49	0.00	454.51	0
10-L9040-800-00	Workers Compensation	78,000.00	15,741.42	70,994.17	0.00	7,005.83	9
10-L9050-800-00	Unemployment Insurance	17,350.00	0.00	15,653.64	0.00	1,696.36	10
10-L9055-800-00	Disability Insurance	23,500.00	3,370.50	23,081.37	0.00	418.63	2
10-L9060-800-00	Health Insurance	1,779,920.00	152,964.05	1,531,749.09	0.00	248,170.91	14
10-L9089-800-00	Tuition Reimbursement	1,675.00	0.00	500.00	0.00	1,175.00	70
10-L9089-900-00	Scholarship	1,000.00	1,000.00	1,000.00	0.00	0.00	0

BUDGET REPORT BY FUND - EXPENDITURE
Fiscal Year Start Date: 07/01/2025
Current Period End Date: 06/30/2026

Finkelstein Memorial Library
FY 2025-2026
Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
General Fund Subtotal	10,065,846.40	1,083,602.74	9,449,832.88	2,398.15	613,615.37	6
Report Total Expenditure	**$10,065,846.40**	**$1,083,602.74**	**$9,449,832.88**	**$2,398.15**	**$613,615.37**	**6**

BUDGET REPORT BY FUND - REVENUE
Fiscal Year Start Date: 07/01/2025
Current Period End Date: 06/30/2026

Finkelstein Memorial Library
FY 2025-2026
Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 30 Capital Fund						
30-H2401-000-00 Interest Income	0.00	606.15	81,408.27	0.00	-81,408.27	0
30-H2705-000-00 Gifts & Donations	0.00	0.00	500.00	0.00	-500.00	0
30-H2771-000-00 Grant Revenue	0.00	51,666.53	264,114.53	0.00	-264,114.53	0
30-H9810-000-00 Grants	0.00	0.00	347,203.00	0.00	-347,203.00	0
Capital Fund Subtotal	0.00	52,272.68	693,225.80	0.00	-693,225.80	0
Report Total Revenue	**$0.00**	**$52,272.68**	**$693,225.80**	**$0.00**	**$-693,225.80**	**0**

BUDGET REPORT BY FUND - EXPENDITURE

Fiscal Year Start Date: 07/01/2025

Current Period End Date: 06/30/2026

Finkelstein Memorial Library

FY 2025-2026

Ideal Remaining Percent: 0 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
Fund: 30 Capital Fund						
30-H1620-200-00 Boiler Project	0.00	8,500.00	29,778.10	0.00	-29,778.10	0
30-H1620-297-00 Hvac Project	0.00	0.00	152.10	0.00	-152.10	0
30-H1620-660-00 Addition	0.00	48,166.33	266,739.33	0.00	-266,739.33	0
30-H1620-680-00 Geothermal	0.00	0.00	25,760.00	0.00	-25,760.00	0
30-H1620-700-00 Security Camera	0.00	0.00	45,759.18	0.00	-45,759.18	0
30-H1620-710-00 Badge Readers System	0.00	0.00	22,211.56	0.00	-22,211.56	0
Capital Fund Subtotal	0.00	56,666.33	390,400.27	0.00	-390,400.27	0
Report Total Expenditure	**$0.00**	**$56,666.33**	**$390,400.27**	**$0.00**	**$-390,400.27**	**0**

STATISTICAL REPORT

AUGUST 2026	2026	2025	DIFFERENCE	CUMULATIVE 2026	CUMULATIVE 2025	DIFFERENCE
ADULT BOOKS	18,487	18,765	-278	150,776	147,903	2,873
YOUNG ADULT BOOKS	2,574	2,557	17	2,574	2,557	17
JUVENILE BOOKS	22,471	20,964	1,507	176,248	173,440	2,808
ILL-SEAL/OCLC (requested)	16	18	-2	51	156	-105
ILL-SEAL/OCLC (loaned)	4	5	-1	70	56	14
ILL ANSWER-borrowed	3,415	3,407	8	29,838	28,352	1,486
ILL ANSWER-loaned	2,948	4,251	-1,303	27,423	40,952	-13,529
CHECK IN- DISCHARGE	54,092	58,541	-4,449	434,989	457,043	-22,054
SERIALS	262	272	-10	2253	2,406	-153
AUDIOBOOKS	94	116	-22	776	821	-45
MUSIC CDS	68	123	-55	875	852	23
CD-ROMS	2	1	1	12	12	0
DVD-VIDEO	1,858	2,470	-612	13,705	15,514	-1,809
BLU RAY DISCS	59	74	-15	313	2,514	-2,201
VIDEOGAMES	44	50	-6	291	446	-155
EQUIPMENT	111	157	-46	689	791	-102
TOTAL CIRCULATION	**106,505**	**111,771**	-5,266	**840,883**	***873,815***	-32,932
REFERENCE QUESTIONS						
ADULT	1,132	1,289	-157	9,848	10,901	-1,053
JUVENILE	711	751	-40	5976	6,699	-723
AUDIO VISUAL	39	35	4	275	318	-43
IT SERVICES	216	237	-21	2347	2,679	-332
TELEPHONE ASSISTED						
ADULT	2,122	1,947	175	16,322	17,526	-1,204
JUVENILE	27	50	-23	287	421	-134
AUDIO VISUAL	2	3	-1	16	16	0
IT SERVICES	94	93	1	872	1,174	-302
# OF JUV. PROGRAMS	24	32	-8	295	474	-179
ATTENDANCE	428	791	-363	11355	15,937	-4,582
# OF ADULT PROGRAMS	35	43	-8	312	337	-25
ATTENDANCE	404	1,474	-1,070	5,945	10,124	-4,179
MAKERSPACE (AS & YS) PROGRAMS	8	7	1	57	49	8
ATTENDANCE	28	33	-5	352	174	178
ESL PROGRAMS	0	0	0	111	34	77
ATTENDANCE	0	0	0	2115	3,744	-1,629
FML GENERAL PROGRAMS	0	0	0	0	0	0
ATTENDANCE	0	0	0	0	0	0
UNPLANNED CLOSURES	1	0	1	0	0	0
HOURS USED	8	0	8	0	0	0
INSIDERS CLUB-deliveries homes	45	22	23	359	378	-19
INSIDERS CLUB-deliveries items	218	107	111	1788	1,441	347
Pick Up-Wesley Hills patrons	50	176	-126	1334	2,134	-800
WEB SITE VISITS	12,719	12,789	-70	101,140	153,770	-52,630
MUSEUM PASSES	67	77	-10	281	417	-136
EV Station Total Transactions	80	N/A	N/A	517	N/A	N/A
EV Station KW Hours	2,461.10	N/A	N/A	16,617.38	N/A	N/A
EV Station Profit	$299.23	N/A	N/A	$2,138.15	N/A	N/A
FML ATTENDANCE	16,007	17,565	-1,558	120,339	127,374	-7,035

REGISTRATION REPORT FOR AUGUST 2026

	PREVIOUS REGISTRATION	NEW REGISTRATION		TOTAL REG.
ADULT	19,779	112		19,888
JUVENILE	5,704	49		5,750
NON RESIDENT	8	0		8
			TOTAL	26,032

STATISTICAL REPORT

SEPTEMBER 2026	2026	2025	DIFFERENCE	CUMULATIVE 2026	CUMULATIVE 2025	DIFFERENCE
ADULT BOOKS	19,976	18,641	1,335	170,752	166,544	4,208
YOUNG ADULT BOOKS	2,812	2,682	130	2,812	2,682	130
JUVENILE BOOKS	22,613	21,708	905	198,861	195,148	3,713
ILL-SEAL/OCLC (requested)	12	17	-5	63	173	-110
ILL-SEAL/OCLC (loaned)	6	7	-1	76	56	20
ILL ANSWER-borrowed	3,010	3,554	-544	32,848	31,906	942
ILL ANSWER-loaned	3,604	3,664	-60	31,027	40,952	-9,925
CHECK IN- DISCHARGE	49,182	53,310	-4,128	484,171	510,353	-26,182
SERIALS	229	290	-61	2,482	2,696	-214
AUDIOBOOKS	76	85	-9	852	906	-54
MUSIC CDS	70	153	-83	945	1,005	-60
CD-ROMS	0	0	0	12	12	0
DVD-VIDEO	1,594	1,505	89	15,299	17,019	-1,720
BLU RAY DISCS	53	35	18	366	2,549	-2,183
VIDEOGAMES	34	32	2	325	478	-153
EQUIPMENT	94	107	-13	783	898	-115
TOTAL CIRCULATION	**103,365**	**105,790**	-2,425	**941,674**	**973,377**	-31,703
REFERENCE QUESTIONS						
ADULT	1,157	1,195	-38	11,005	12,096	-1,091
JUVENILE	643	759	-116	6,619	7,458	-839
AUDIO VISUAL	27	29	-2	302	347	-45
IT SERVICES	312	346	-34	2,659	2,679	-20
TELEPHONE ASSISTED						
ADULT	1,989	1,829	160	18,311	19,355	-1,044
JUVENILE	44	40	4	331	461	-130
AUDIO VISUAL	2	2	0	18	18	0
IT SERVICES	107	109	-2	979	1,174	-195
# OF JUV. PROGRAMS	20	33	-13	315	474	-159
ATTENDANCE	322	395	-73	322	395	-73
# OF ADULT PROGRAMS	31	41	-10	343	228	115
ATTENDANCE	302	1,152	-850	6,247	7,564	-1,317
MAKERSPACE (AS & YS) PROGRAMS	7	7	0	62	49	13
ATTENDANCE	57	43	14	386	174	212
ESL PROGRAMS	0	0	0	111	19	92
ATTENDANCE	0	0	0	2,115	1,814	301
FML GENERAL PROGRAMS	0	0	0	0	0	0
ATTENDANCE	0	0	0	0	0	0
UNPLANNED CLOSURES	0	0	0	0	0	0
HOURS USED	0	0	0	0	0	0
INSIDERS CLUB-deliveries homes	47	43	4	406	378	28
INSIDERS CLUB-deliveries items	260	166	94	2,048	1,441	607
Pick Up-Wesley Hills patrons	0	185	-185	1,334	1,672	-338
WEB SITE VISITS	12,221	12,203	18	113,361	117,612	-4,251
MUSEUM PASSES	40	25	15	321	335	-14
EV Station Total Transactions	79	N/A	N/A	596	N/A	N/A
EV Station KW Hours	2,087.01	N/A	N/A	18,704.39	N/A	N/A
EV Station Profit	$286.99	N/A	N/A	$2,425.14	N/A	N/A
FML ATTENDANCE	14,224	15,394	-1,170	134,563	142,768	-8,205

REGISTRATION REPORT FOR SEPTEMBER 2026

	PREVIOUS REGISTRATION	NEW REGISTRATION	TOTAL REGISTRATION
ADULT	19,888	112	19,985
JUVENILE	5,750	52	5,779
NON RESIDENT	8	0	8
		TOTAL	26,153

Assistant Director's Report – August 2026 – Beth Zambito

Since my position deals mainly with confidential personnel issues, I have nothing to report. Director Laura Wolven resigned effective 9/7/26. Her last day in the building was 8/28.

Youth Services Monthly Report – Elizabeth Portillo

Program Highlights

- Baby Lap Time: Baby Lap Time continues to welcome new faces each week. It is wonderful to see how quickly the group welcomes new moms and caregivers as well as how friendships naturally develop. Our group ranges in age from 4 weeks old - 18 months.
- Toddler Time: Our group has grown so much that we had to shift our setup to the long side of the room to accommodate all our little friends.
- Backyard Science: One of our most popular summer programs has another great turnout. Volunteers and staff that helped did an awesome job.
- Summer Reading wound down and we held Prize Week in the meeting room as usual. This year, our final tier prize was a "store" of $5 items, rather than a $5 gift card. It was received extremely well with many compliments from parents and much delight from kids and teens.

Outreach Highlights

- We attend some great community events where we handed out donated books, program calendars, and promotional flyers, and connected with local community leaders and elected officials:
    - Walton Gould Memorial Park Grand Opening
    - SVPD National Night Out
    - Meet Next Gen Back To School Festival
    - Rockland SV Unity Day
    - William P. Faist Volunteer Ambulance Corps Community Day
    - Pomona Middle School Orientation

Miscellaneous

- We've recently connected with Green Meadow Waldorf School, NICE, and Spring Valley Placemakers to meet in September about Teen Services we offer.
- Sabine and Dianne began the TD Bank grant to help cover the costs of summer reading for 2027.
- Sabine and Mark put together a variety of nstagram posts this month, including: Various book posts - National Friendship Day, National Wellness Month; SRC related posts - thematic posts and recaps, posts promoting prize week, volunteer thank you posts; as well as the usual program updates.
- We updated our monthly Aspen book lists, and swapped out our decor in both rooms for September/Fall.

Monthly Statistics:

Reference Stats:

Telephone Calls: 27
Reference Questions: 711
Directional: 67
Technical Assistance:52

Volunteer Statistics:

Number of Volunteers: # 26 - Total Hours: # 178.75

Room Count:

Total Number of Patrons in Children's Room: 5,323
Total Number of Patrons in Teen Room: 550

Device Statistics:

Children's Computers: # 1841
YA Computers: # 555
AWE Computers: 585
Switch: 1
Chromebook: 2

Total Program Statistics:

1. Number of Children's Programs: 15 - Total Attendance: 383
2. Number of Teen Programs: 9 - Total Attendance: 45
3. Number of Makerspace Programs: 3 - Total Attendance: 8

In-Library Programs:

1. Baby Lap Time (session 1 - 9 attendees), (session 2 - 19 attendees) - Total Attendance: 28
2. Battle of the Books Team Meeting (session 1 - 0 attendees), (session 2 - 2 attendees), (session 3 - 2 attendees), (session 4 - 2 attendees), (session 5 - 2 attendees), (session 6 - 2 attendees) - Total Attendance: 10
3. Reading Buddies (session 1 - 0 attendees), (session 2 - 3 attendees) - Total Attendance: 3
4. Toddler Time (session 1 - 27 attendees), (session 2 - 16 attendees) - Total Attendance: 43
5. Backyard Science - Total Attendance: 25
6. Battle of the Books - Total Attendance: 5
7. Mini Makers: Hypno Wheel - Total Attendance: 4
8. Prize Week - Total Attendance: 225
9. Sew Simple: Book Bag - Total Attendance: 4
10. End of Summer Party - Total Attendance: 27
11. Teen Makers: Gemstone Necklaces - Total Attendance: 0
12. Zumbini with Tina - Total Attendance: 21

Passive Programs:

1. 1000 Books Before Kindergarten - Total Attendance: 5
2. America 250 - Total Attendance: 16
3. Children's Summer Reading Challenge - Total Attendance: 9
4. Teen Summer Reading Challenge - Total Attendance: 3

- **Workshops**
  - 0 Computer workshops for the month
- **Wireless Stats**
  - 1.45K total clients
  - 2.49 TB User Traffic
  - 2.13 TB of user traffic Transmitted
  - 367.28 GB Received
- **Unique Web Site Visits**
  - 12,719

- **Tech Center Usage Stats**
  - 2,164 sessions on Public Computers in the building
    - Wednesdays were busiest with average of 107 users each week

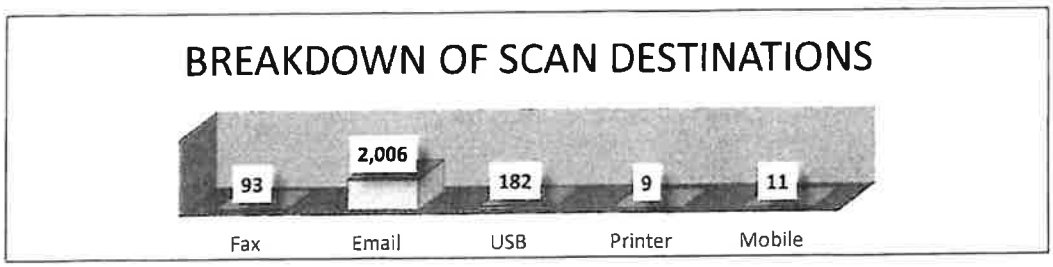


- **Self-Check Out Stats**
  - 722 items checked out
  - 19 items renewed

- **Wireless Device Checkouts**
  - 37 Hotspots
  - Chromebooks (In-house) 3

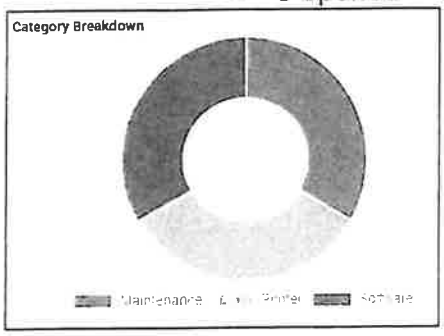
- **Printing Stats**
  - $642.00 collected in cash for printing and faxing
  - $797.15 credit card usage
    - $759.35 printing
    - $17.50 fines paid
  - $60.35 (385 pages) free printing
  - $56.45 373 pages) paid AAM deposits

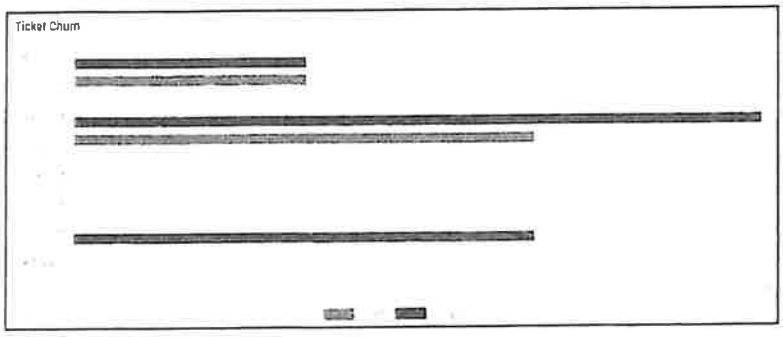
- **Scanning Stats**
  - 2,301 scans completed
    - 93 items faxed
    - 182 items saved to USB drives
    - 2,006 items sent to email
    - 9 items printed
    - 11 items sent to a mobile device



Spiceworks Stats

- 12 tickets opened
  - 9 opened IT Services
  - 3 opened B & G





Circulation/AV Department Monthly Report – Elyse Stoller

AV AND KOHA WORK
AV Statistics / submitted by Maura Curran

Discs Repaired

Adult
DVD & Blu-ray: 67
BCD: 1
CD: 3
Games: 0

Children's
DVD; 14
BCD: 12
CD: 3

Adult: 71
Children's: 29
Total: 100

Deleted items
DVD: 6
CD: 6

Library of Things report – *submitted by Juliana Anderson*

I am very pleased to report that on Thursday, August 27, we officially launched the Library of Things, with fishing rods as the first items available for circulation. I am particularly proud to have secured these items through the New York State Department of Environmental Conservation.

With Elyse's guidance, I developed the circulation procedures for the fishing rods and created the required consent form. I also prepared an informational handout for patrons explaining how to obtain a fishing license and suggesting places to fish. I focused primarily on county parks and New York State parks, allowing us to promote the new collection while also encouraging patrons to explore outdoor recreational opportunities in the area.

I also used the launch to promote the Empire Pass Museum Pass offered through Adult Services. I reminded patrons that the Empire Pass provides free vehicle access to participating New York State parks. I am happy to report that at least one patron checked out the Empire Pass after I mentioned it.

As of the writing of this report, three patrons have checked out fishing rods. It has been very rewarding to see the collection being used so soon after its launch. Two of the fishing rods have already been returned, and based on those initial transactions, we are making small adjustments to the procedures to help make future checkouts and returns as smooth and efficient as possible. I can confirm that one 13-year-old patron caught a fish at Foxwood Pond Park in Suffern.

The next Library of Things collection planned for circulation will be bird-watching equipment. I am currently developing the loan agreement and circulation procedures while also researching activities and locations where patrons can observe birds. Similar to the fishing rods, I will recommend New York State parks and other outdoor spaces where patrons can make the most of the equipment. I will also continue promoting the Empire Pass as a way for patrons to access participating state parks.

I also plan to recommend destinations where patrons can use the bird-watching equipment while highlighting other library resources. For example, I can recommend locations such as the Brooklyn

Botanic Garden and Storm King Art Center, where patrons can enjoy bird-watching while also being reminded that admission is available through our museum pass collection. Cross-promotion of these resources will allow the Library of Things to introduce patrons not only to new circulating equipment, but also to other services available throughout the library.

Buildings & Grounds Monthly Report – Rae Mirabal

- Held kick-off meeting on August 27th for the Air Handler & Multi-Zone replacement project with Contractor, Plumber, and Engineer; discussed tie-in concerns from new unit to existing HVAC System; will have a subsequent meeting for further clarification on this and any other issues/concerns with Trane and Hauser reps in attendance; in the process of setting that up now; new units tentatively scheduled to arrive in early October; demolition and removal of old air handler and multi-zone units to start by end of September followed immediately by prep work, tie-in, and installation of new units.
- The Board approved and accepted submitted contractor bids for the New Addition (currently assessing feasibility of still moving forward with this project in light of recent events).
- Also related to the New Addition, the mechanical prime contract (1 of 4 for this project) has to be re-bid but that is also currently on hold pending resolution of whether the project will move forward or not.
- Received and email from VSR Mechanical that the air handler units are scheduled to be delivered to the library on September 23rd. Earlier than we first expected.

Security Department Monthly Report – Jeffrey Liz

- Request made to Simon Security that two cameras in the IT staff area be disabled.
- A badge reader will be priced out for possible addition to main door to the 3rd floor break room.

Adult Services Department Monthly Report – Judy Joseph

ACQUISITIONS, WEEDING, SHIFTING, MENDING, ETC

Weeding continues. Shifting is on hold. Mending is forever.

Most of our weeding efforts this month and for the immediate future will be focused on weeding directly from mending carts. *Update:* Now that mending is under control, we are looking forward to searching our shelves proactively to find books that require mending. This will be a long term (translate to forever) project and will involve mostly the Jewish Traditional collection. Hopefully this will result in less money spent on bindery and in repurchasing older popular titles.

Kyle has printed a dusty of non-fiction books that have not circulated in 3 years and has asked AS staff to search, evaluate, withdraw (or not) as their time allows.

Aviva has cataloged a number of donated Jewish Traditional books as well as our most recent Tuvia book order.

Richard completed re-organizing Life Skills books to make it easier for patrons to find what they are looking for.

REFERENCE

During August, Adult Services staff answered 1,132 in house reference questions, responded to 2122 telephone calls and to 149 in house 'direction' inquiries. We had 374 sign-ins for study rooms..

Efforts Toward Establishing FML as a Passport Acceptance Facility – *George Varghese*

It has been almost a year since our 4 passport acceptance agents have been certified. September is renewal month. George has already successfully completed his renewal applications, both as an agent and as a program manager. In August, we were able to accept 17 applications. Accepted applications were sent for processing in time. We collected a total of $735 as acceptance fees, which is a revenue for the library.

2nd Chance H.S. Diploma*:- Richard Morbeth*

- Richard contacted the Walter family (two students) for:
  - Updates on progress on the H.S. diploma studies;
  - Information on whether the Chromebook loan period was updated from every two weeks to every four weeks;
  - Requesting a letter to promote the program from the two members of the family. The letters were provided within one week.
- The loan period for the Chromebook loans were not updated from every two weeks to every four weeks; Richard requested assistance from Laura to treat the request for the loan update as high priority;
- Richard followed up with U.S. Career Institute and scheduled a meeting that included Laura and Maria Vanessa, to discuss and planned steps to complete commitment to partnering with USCI.
- Maria Vanessa and Richard participated in a Zoom meeting with U.S. Career Institute on Thursday, August 20, from 1:30 to 2:15 PM. Main topics were:
  - Benefits of joining USCI (less expensive and discounted tuition).
  - Comparison of USCI High School and Penn Foster High School
  - Richard requested (from USCI) documentation on statistics of USCI alumnae career and academic success. USCI met the request with a few days.

  Richard completed reviewing the USCI contract and Laura signed the contract on Wednesday, August 26.

Yearbook collection:

Richard received 2025 overdue yearbook form Ramapo High School. Richard sent the newly purchased Spring Valley & Ramapo High Schools yearbooks to TS for cataloging.

Art Exhibit:

Our art exhibit for the months of September and October has been hung in the Meeting Room. It is called – ' Piece of Peace :Origami Art and Jewelry'.

Program Report August 2026: *Maria Vanessa Cipolla*

Fully Managed Programs:

- Knit & Crochet Group: Tuesdays @ 1pm
- Human Rights Satellite Office: Thursdays @ 10am
- Soul Line Dancing: Fridays @ 2pm

- The Magic Between the Pages: 8/4 @ 8pm
- America 250 Concert: 8/6 @ 3pm
- Adam Clayton Powell Jr.: Preacher & Politician: 8/11 @ 7pm
- Diamond Dot Your Favorite Book or Photograph: 8/12 @ 3pm
- More Than a Meal Film Screening: 8/13 @ 2pm
- American Revolution in the Hudson Valley: 8/18 @ 7pm
- Immigration Forum: 8/20 @ 7pm
- Unbroken: A Soldier's Journey from Trauma to Strength: 8/23 @ 3pm
- Poets Who Teach, Teachers Who Write: 8/25 @ 7pm
- Refreshing Homemade Desserts: 8/25 @ 7pm
- Disability Rights in Housing: 8/26 @ 7pm



- **On-Going:**
  - Programming
  - Friends of FML Staff Liaison
  - Museum Pass Program (Tracker, brochure, updates)
  - Public Relations (Promotions, publicity, public image)
  - Public Information Specialist
  - Back-Up administrator for the website
  - Administrator for the eNewsletter
  - Administrator for the digital signage
  - Grant Sourcing and Writing
  - Sustainability Initiative
  - Community Outreach, meeting space management and table programs

- **General:**
  - Summer Art Exhibit
  - Statistical Reporting:
    - AS Reference Desk
    - AS Programs for Head of AS
    - AS Programs for Head of Circulation

  - We continue to invite local community service organizations to host tables in our lobby that provide information on vital community resources. Ex; nutrition, medical insurance and other social services.

MakerSpace - ***Maribeth Durivage***

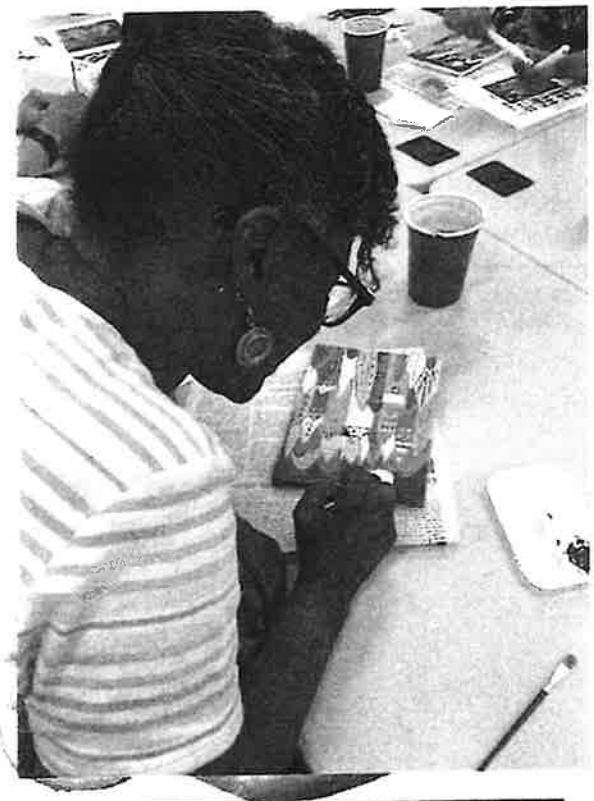
August library work encompassed teaching Makerspace classes, helping patrons at the Adult Services desk, reinforcing magazines, placing Amazon book orders (SmartFusion), checking in new Non-Fiction/ Traditional books, making a sample painting for the acrylic painting class, preparing my paper for learning book binding, designing a graphic for Summer Reading program prize bags, needle felting a leaf coaster, and planning September Makerspace classes using Communico.

Makerspace classes focus on learning a skill. Each time a student returns, they build on what they previously learned. In August we offered 5 classes; 4 public and 1 staff craft class. Total attendees = 20.

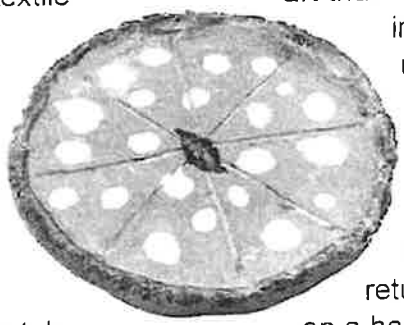
August Classes: clay magnets, felting, painting, quilting, sketching, and painting. The following are the classes with descriptions.

Clay Magnets – Air dry clay was provided for this small clay sculpture class. 6 patrons attended.

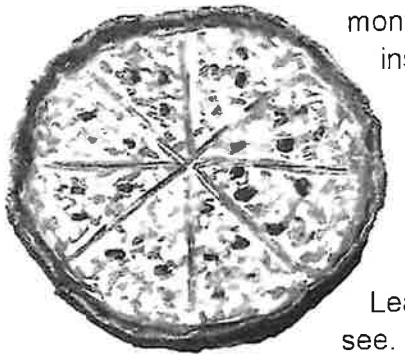
English Paper Piecing – This hand sewing class is an introduction to quilting. Beginners learn how to attach patches of fabric around a piece of cardstock. These pieces are then sewn together to create a coaster for their first project. Students who continue with this craft can add on to their existing piece or start a new project. 7 students were registered but class was cancelled due to the air conditioner breaking down.



Felting – A textile art that transforms wool fibers into 2-D or 3-D creations using a special needle to entangle and shape fibers, beginners learn the basics by crafting simple felt hearts and returning students can take on a hanging plant project. 3 staff attended.

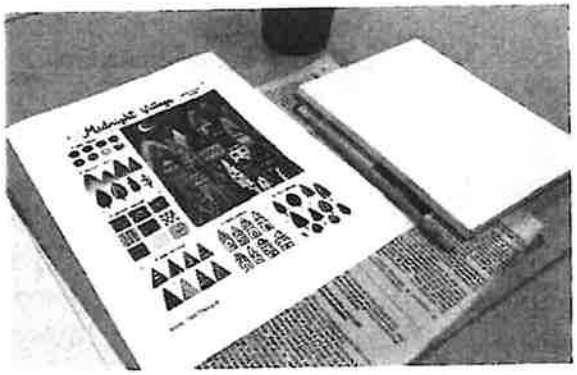


Painting – This month's acrylic painting was inspired by a FNK Designs, whimsical of mountainside 6 patrons buildings. attended.



Sketching – Learn how to draw what they see. Several different sketching stations are provided, guided through, students were encouraged to explore. and 5 patrons attended





LITERACY SOLUTIONS ACTIVITIES *-Paul Gubernick*

Case Management

Celia Coronel is permanently filling the role of Case Manager for Literacy Solutions. She will be helping the public in a role similar to a social worker. Celia has recently changed her availability and is now here every Monday from 10-7 pm in Study Room 7 on the 2nd floor. Celia is available on Wednesday mornings as well.

Celia can answer questions about citizenship, ESL classes and most anything having to do with Literacy Solutions. (She is fluent in Spanish) She helps clients fill out forms for social services , benefits and job applications. Paul meets regularly with Celia

Literacy Solutions:

Registration for ESL classes started this month. No classes were held in August. This year students can register by phone, text and QR code. I posted the flyer that Literacy Solutions sent and Maria Vanessa said she would put the flyer on our web site and social media.

Notarized Documents – *Kyle Craig*

Approximately 120 documents for 89 patrons were notarized in August
Kyle helped 5 patrons with Tech help and setup for eReader services in August.

Miscellaneous

Adult Summer Reading - Final Stats

64 participants
504 activities
15 summer reading themed programs attended
18 non-Finkelstein libraries visited
14 scavenger hunts
And 457 books, audio books, graphic novels, etc. read!

Approx 8 people have completed the scavenger hunt

Conferences / Meetings / Outreach Events:

- Health Fair at Bolders's Stadium (Aug 6) – served total of 86.
- HANA Health Fair at St Joseph's Church (Aug 8) –
    - HANA did not hold the event and apologized to Maria Vanessa the following week.
    - Richard met with the pastor and some members of the church.
    - Richard distributed some of the flyers to community businesses.

Seed Program – *Laurie Needell*

- FML's seed library: 46 seed packets checked out in August.



Celosia 'Mega Punk,' seeds courtesy of the Finkelstein Memorial Seed Library. Donation: Select Seeds.

Insider's Club (aka Homebound Services) – *John Ballard*

218 items were delivered to 45 households in August

I keep hearing good things from different quarters about the value of this service to our community so it seems to me it's a win-win situation for everybody involved.

Book Display – *Aviva Rosenberg*

I have temporarily taken over John's responsibilities for the monthly book display after his having put up more than 30 in just under three years. Set up 3 displays in August– Elul, What's in a Name, Humor, and a tribute to Dolly Parton.

I am working on a more systematic schedule for what displays I plan to put up when, and planning a "Dewey Decimal Number of the Month" shelf starting in September. John showed me how to enter displays in Koha, so going forward staff will be able to tell when a book is temporarily located away from its usual shelf.

Book Display 2- *Paul Gubernick*

Paul also maintains an ongoing book display on the 2nd floor Well-reviewed books, mainly older titles, that have not recently been checked out are added to the "Reviewer's Choice" shelf located on display carts to the right of the reference

Special Projects

Digitization of the Village of Spring Valley 1940's Time Capsule:

Richard Morbeth did extensive research to identify resources needed for the project including:

- Identified community resource organizations for support:
  - Project outlines via Southeastern NY Library Resources Council
  - Community toolkits from OurDigitalWorld
  - Rockland Historical Society.

- Digital camera - already available at FML – purchased by Charlie (of YS).
- Canon EOS R7 User Manual (for the digital camera) - ordered from Amazon and cataloged by TS.
- ALA book on digitization - Richard requested ILL and Paul has processed the request; waiting for ILL.
- Selected ALA, PLA, and New York State websites (to combine with contents from ALA book on digitization) as resources to apply to this project.

Upcoming Museum Passes Highlights and Updates – *Paul Gubernick*

The Frick Collection

Siena: The Art of Bronze, 1450–1500 is the first exhibition to focus on Siena as a center of artistic excellence and technical innovation in bronze sculpture during the Italian Renaissance. The show brings together nearly forty works in bronze, including statues, reliefs, candelabra, medals, and more—most of which have never been exhibited outside of Tuscany—by some of the most influential sculptors in this period.

The Discovery Museum and Planetarium was renewed ($150).

The NY Hall of Science will be closed from August 31 to September 15 because of the US Open. This happens every year. The museum I chose to be the Featured Museum for eNews was the *9/11 Memorial and Museum* because this September marks 25 years since the attack of the World Trade Center.

67 Museum Passes were checked out by patrons during August

- 9/11 Museum -3
- Boscobel House & Gardens -3
- Edward Hopper House -1
- Empire Pass -7
- Frick Collection -1
- Hudson Highlands -1

- Intrepid –19
- Mid-Hudson Discovery -4
- Mohonk Preserve -3
- MoMA -3
- Museum Village -8
- NY Hall of Science -4
- Stamford Museum & Nature Ctr -3
- Storm King -2
- Westchester Children's Museum -5

FRIENDS of FINKELSTEIN MEMORIAL LIBRARY.

Below is the list of the recently elected executive board of the Finkelstein Friends of the Library and board members.

Elena Lavalas: President
Phyllis Eig: Vice President
Carol Salmon: Secretary
Alexis Montalban: Treasurer
Jacqueline Anderson: Board Member
Celia Coronel-Dizzine: Board Member
David Eig: Board Member
Rena Finkelstein: Board Member
Marvin Pierre: Board Member
Ann Thomas: Board Member
Christine Webb: Board Member
Margie White: Board Member

Adult Services Programs August 2026:

Knit & Crochet Group – August 4
= 4
Free

Knit & Crochet Group – August 11
= 4
Free

Knit & Crochet Group – August 18
= 1
Free

Knit & Crochet Group – August 25
= 2
Free

Soul Line Dancing – August 7
= 14
$150

Soul Line Dancing – August 21
= 16
$150

Soul Line Dancing – August 28
= 15
$150

The Magic Between the Pages – August 4
= 2
Free

America 250 Concert – August 6
= 16
Free

Adam Clayton Powell Jr.: Preacher & Politician – August 11
= 3
Free

Diamond Dot Your Favorite Book or Photograph – August 12
= 17
$350

More Than a Meal Film Screening – August 13
= 23
Free

Blood Drive – August 14
= 14
Free

Caregiver Support Circle & Book Club – August 18
n/a: Library was closed due to A/C issues

American Revolution in the Hudson Valley – August 18
n/a: Library was closed due to A/C issues

Immigration Forum – August 20
#14
Free

Unbroken: A Soldier's Journey from Trauma to Strength – August 23
#8
$250

Refreshing Homemade Desserts – August 25
= 8
$225

Poets Who Teach, Teachers Who Write – August 25
= 18
Free

Disability Rights in Housing – August 26
= 6
Free

Learn and Earn – August 27
= 16
Free

Tables = 16
= 203

Sessions = 35
Total Count = 404

September 2026

Assistant Director's Report– Beth Zambito

Library Director Laura Wolven resigned effective 9/7/26. Until the hire of an Interim Director, I will act as lead administrator of the Library. I met with the Department Heads/ Management Team weekly in order to keep up with daily operations and issues regarding the Library. On 9/4, I lead the staff meeting, where I spoke about the Board's intent to hire an interim director and engage a search firm to find a permanent library director. I reviewed with the staff my experience with change management, particularly in absence of a Director, during my time at the Newburgh Free Library, letting them know that I have vast experience in such a time of transition. I also clarified my role as Assistant Director, and **not** as head of personnel, saying that supervisors and department heads need to be the first point of contact when there are issues, gripes or complaints amongst staff. The Union gets involved when there is a violation of the CBA/Union contract. I get involved if an issue goes beyond a Department Head's scope; if the issue is with the Department Head, and/or involves an investigation into harassment, discrimination or workplace violence. I asked staff to review the evacuation plan for a surprise fire drill in the near future. On 9/9, I was invited by the Board to help interview Leslie & Alan Burger (director search firm) and Ed Falcone as candidate for interim director. I was able to attend meeting with other librarian colleagues at the RAD (Rockland Assistant Directors) meeting at the Tappan Library on 9/16 and the Southern NY Library Resources Council via Zoom on 9/17, where I serve as a Trustee. It was a very busy month, and I thank the staff, particularly my small but mighty team in Administration, for all of their support and patience. I look forward to the interim director's hire and assistance!

Youth Services Report – Elizabeth Portillo

In-Library Programming Highlights:

- As usual, our Tuesday night craft programs remain one of our most popular programming.
- Baby Lap Time continues to bring smiles and squeals from our littles each week. The crew engages in the songs as well as the interactive reading of board books that lend itself to babies' attention span. Currently, the group ranges in age from 3-18 months.
- Dianne is utilizing the slightly calmer fall time to revamp some of the teen volunteer program procedures and structure.
- This Fall we've been continuing a monthly special program for littles and are hoping to expand that into the Winter with more frequency.
- The Great Give Back Toy Drive that Jessica is organizing has been off to a great start and we have already received many toys.
- Teen Library Council had a good first meeting of the year, with a mix of returning and new teens, sharing insight for Winter programming plans.
- Toddler Time saw its first real solid group age out this summer, but the program has remained popular and we've welcomed new friends.

Miscellaneous

- Sabine put together a variety of instagram posts this month, including: Various book posts - Rosh Hashanah, Grandparents' Day, Central American Independence, Mexican Independence, Hispanic Heritage, Posts about modified library hours, and posts from our outreach initiatives.

- Morale was very low this month, as the Library was without a Director or Permanent Budget. Many staff are feeling concerned for the Library's future. Nevertheless, we did our best to provide service to our patrons throughout this unsettled time
- This month Juliana ran a very successful passive program in the Children's Room, where children could write what they're thankful for on leaves that then filled up the tree on her bulletin board display.
- Juliana and Isabelle published New Aspen Book Lists including Indigenous Peoples' Day, National Bullying Prevention Month, Banned Books Week. Juliana, Isabelle, Michelle and Sabine have worked hard to coordinate the book lists we publish on social media, Aspen, and the physical book displays very well.
- Mark updated the lobby signs, ys printed calendars, and enews.
- Mark brought up again that the frustrating part of the demoting new books to regular is the Jewish and Yiddish graphic novels. They're either well on the road to falling apart or just starting that process already just coming out of new status. It's such a shame how short they last.

Monthly Statistics:

Reference Stats:

Telephone Calls: 44

Reference Questions: 643

Directional: 55

Technical Assistance: 32

Volunteer Statistics:

Number of Volunteers: 12 - Total Hours: 12.75

Room Count:

Total Number of Patrons in Children's Room: 4,596

Total Number of Patrons in Teen Room: 388

Device Statistics:

Children's Computers: 140

YA Computers: 43

AWE Computers: 365

Switch: 0

Chromebook: 5

Total Program Statistics:

1. Number of Children's Programs: 17 - Total Attendance: 303
2. Number of Teen Programs: 3 - Total Attendance: 19
3. Number of Makerspace Programs: 2 - Total Attendance: 23

In-Library Programs:

1. Baby Lap Time (session 1 - 18 attendees), (session 2 - 15 attendees), (session 3 - 15 attendees) - Total Attendance: 48
2. Toddler Time (session 1 - 26 attendees), (session 2 - 18 attendees), (session 3 - 19 attendees), (session 4 - 12 attendees) - Total Attendance: 75
3. Buddies Book Club - Total Attendance: 0
4. Crafty Creations: Velvet Art - Total Attendance: 11
5. Family Bingo Night - Total Attendance: 5
6. Mini Makers: Falling Leaves in a Bottle - Total Attendance: 20
7. Shake, Rattle & Read - Total Attendance: 8
8. Teen Library Council - Total Attendance: 7
9. Teen Makers: Lavender Satchels for Hospital Staff - Total Attendance: 3

Outreach Programs:

1. Headstart Storytime Visit - Total Attendance: 38
2. MLK Visit: Bigs - Total Attendance: 21
3. MLK Visit: Littles - Total Attendance: 18

Passive Programs:

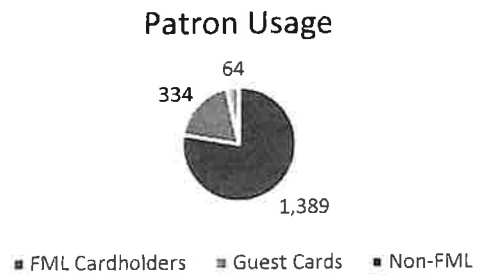
1. 1000 Books Before Kindergarten - Total Attendance: 4
2. Children's Room - Total Attendance: 55
3. Teen Room - Total Attendance: 9

Technical Services report – Kathleen Preston

Maria Torres and I attended the RUG and CTUG meetings. Maria attended the RCLS annual meeting. She and Maribeth Durivage set up a display highlighting items made in the Makerspace. Maria is spearheading the "Missing" books project. We're working with YS, AS, and Circ to withdraw or change the status of the items on the list. My staff is working hard, as always.

IT Services report – Robert Rowe

- **Workshops**
  - 0 Computer workshops for the month
- **Wireless Stats**
  - 1.35K total clients
  - 2.51 TB User Traffic
  - 2.23 TB of user traffic Transmitted
  - 279.08 GB Received
- **Unique Web Site Visits**
  - 12,221
- **Tech Center Usage Stats**
  - 1,787 sessions on Public Computers in the building
    - Tuesdays were busiest with average of 104 users each week

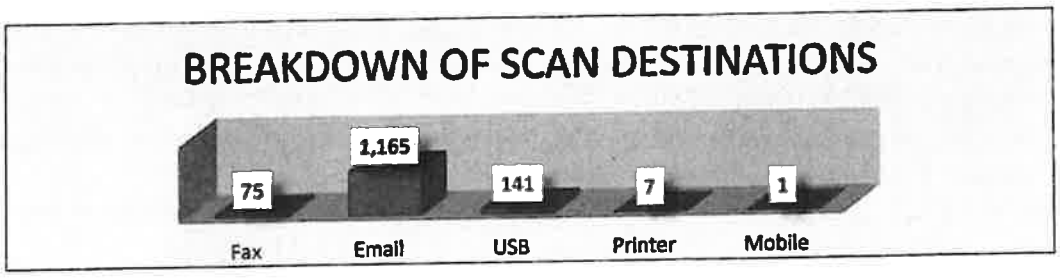


- **Self-Check Out Stats**
  - 1,359 items checked out
  - 54 items renewed

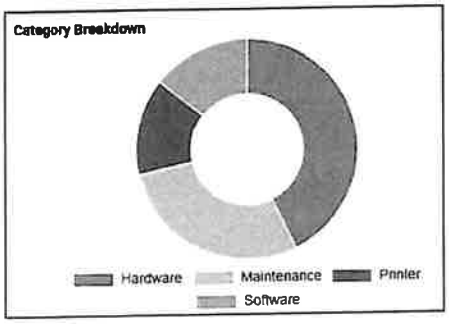
- **Wireless Device Checkouts**
  - 41 Hotspots
  - Chromebooks (In-house) 11
- **Printing Stats**
  - $492.00 collected in cash for printing and faxing
  - $655.75 credit card usage
    - $628.75 printing
    - $27.00
  - $66.60 (420 pages) free printing
  - $22.50 (150 pages) paid AAM deposits

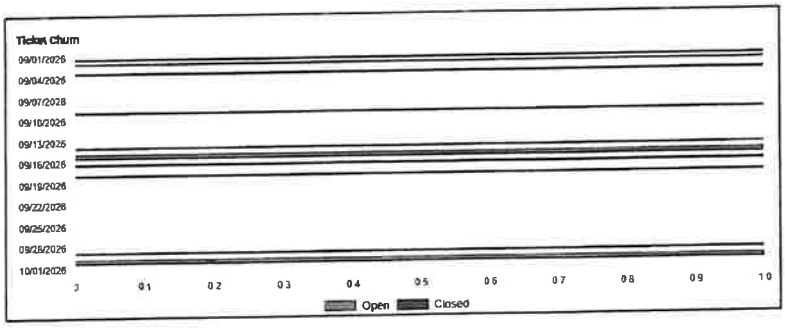


- **Scanning Stats**
  - 1,389 scans completed
    - 75 items faxed
    - 141 items saved to USB drives
    - 1,165 items sent to email
    - 7 items printed
    - 1 items sent to a mobile device



- **Spiceworks Stats**
  - 7 tickets opened
    - 5 opened IT Services
    - 2 opened B & G





Buildings & Grounds report – Rae Mirabal

- The next to last pre-construction meeting for the Air Handler Project was held on September 24th. We discussed the coordination of trades involved in the project and also preliminary plans for when the air handler units are delivered (scheduled for October 23rd).
- Once delivered, the units will be unboxed and inspected; if all is well then demolition of the existing air handler/multi-zone unit will begin immediately.
- Trane rep Tim Mienhausen took with him a set of the drawings to begin coordinating with his team how the new units will be integrated in our BMS/BAS system once installation begins.
- Parties agreed to stay in contact so that when all reconvene for final pre-construction meeting, scheduling, staging, and phasing will be discussed and planned.
- Next and final pre-construction meeting for Air Handler Project is scheduled for Thursday, October 15th, to be held in the 1st floor meeting room between 2:00-4:00 p.m.
- The New Addition project was officially canceled; calls were made to all contractors who submitted low bids on the 4 prime contracts to inform them of the decision. A more formal written notification will be sent to each contractor from the Board.

Circulation/AV Department report – Elyse Stoller

AV AND KOHA WORK

AV Statistics / submitted by Maura Curran
Discs Repaired
Adult
DVD & Blu-ray: 62
BCD: 2
CD: 4
Games: 0

Children's
DVD: 24
BCD: 9
CD: 2

Adult: 68
Children's: 35
Total: 103

Deleted items
DVDs: 33
CDs: 0

Began researching and searching for missing items, a yearly project. Arlene Eckholy, Nathalie Jean-Paul and I reviewed intricate details of making a library card and common errors. Arlene reviewed with staff who make up cards. The Wesley Hills Locker Boxes are still down. I have reached out multiple times to the rep and owner but have yet to hear back on the status of the computer component that Tom mailed to them.

Library of Things - FISHING POLES

Circ 3 times in September.

With the uptick in workflow over the holidays, Juliana Anderson has not had time to prepare the birding bags for circulation but they will be next.

Adult Services report – Judy Joseph

ACQUISITIONS, WEEDING, SHIFTING, MENDING ETC.

Weeding continues. Shifting is on hold. Mending is forever. Most of our weeding efforts this month and for the immediate future will be focused on weeding directly from mending carts.

Kyle has printed a dusty of non-fiction books that have not circulated in 3 years and has asked AS staff to search, evaluate, withdraw (or not) as their time allows.

Aviva has cataloged a number of donated Jewish Traditional books as well as our most recent Tuvia book order.

Richard completed re-organizing Life Skills books to make it easier for patrons to find what they are looking for.

Devorah is weeding the BCD collection.

Reorganization of the Founder's Room Collections

1) Richard reorganized the Rockland (Local History) Room, as follows:
   - Placed all Rockland-County Villages Codes (documentation) updates in their respective binders.
   - Reorganized by schools, block-shifted, and shelf-read graduation books.

2) Organized and shelved the New-Grant Native-American collection (which will be moved to circulating-area with other Native-American books).

3) Now that we have decided to make the entire Local History Collection reference, Richard is selecting books that will remain circulating and be integrated into regular non-fiction.

   Reorganized the entire local history (proper) collection as follows:

   - Block shifted.
   - Reduced tipping problems using Heavy duty bookends and under-book bookends.
   - Adjusted books-per-shelves for proper spacing, loading, and shelf capacity.
   - Separated oversize books.
   - Select circulating books from mainly reference collection.

Irina

   - Books in Hebrew were weeded, based on the last circ. dates, # of circulations and conditions.
   - Selected Russian books for purchase from the new catalog from Sentrum Bookstore.
   - Worked with gifts: books in Hebrew and Russian.
   - Started to prepare Ukrainian books for cataloguing.

Now that mending is under control, we are looking forward to searching our shelves proactively to find books that require mending. This will be a long term (translate -- forever) project and will involve mostly the Jewish Traditional collection. Hopefully this will result in less money spent on bindery and in repurchasing older popular titles.

REFERENCE

During September, Adult Services staff answered 1,157 in house reference questions, responded to 1989 telephone calls and to 125 in house 'direction' inquiries.

During the first 3 weeks of September we had 265 sign-ins for study rooms.



Efforts Toward Establishing FML as a Passport Acceptance Facility

GEORGE - Passport Program Manager

It has been almost a year since our 4 passport acceptance agents have been certified. September is renewal month. George has already successfully completed his renewal applications , both as an agent and as a program manager The 3 staff members in our department who signed up to become passport acceptance agents completed the renewal process of their certification at the end of September In September, we received 15 calls and 2 in person inquiries about passports and based on staff availability, we were able to accept 8 applications. Accepted applications were sent for processing on time. September was a slow month for passports for several reasons. 1) Jewish holidays, 2) Summer passport rush is over. 3) George was away for 2 weeks and other staff also took PTO. We collected a total of $280 as acceptance fees which is revenue for the library.

2nd Chance H.S. Diploma:

- Richard met with two persons who expressed interest in this program.
- Richard contacted all current students to encourage or comment on their studying efforts.
- Richard updated the program description to reflect new information about the new school – US Career Institute.
- Richard started gathering students' performance information and schools' graduate successes, to pass to Maria Vanessa, to encourage grants from
  Senator Bill Weber.

Art Exhibit:

Our art exhibit for the months of September and October has been hung in the Meeting Room. It is called – ' Piece of Peace : Oragami Art and Jewelry'.

Program Report September 2026: Maria Vanessa Cipolla

Fully Managed Programs:

- Knit & Crochet Group: Tuesdays @ 1pm
- Soul Line Dancing: Fridays @ 2pm
- Welcome to Yiddishland Film Screening: 9/1 @ 6pm
- Trump Accounts: 9/14 @ 12pm
- How to Set Goals, Build a Budget & Save: 9/15 @ 7pm
- Hope Beyond Abuse: 9/17 @ 2pm
- A Journey into Jewish Food: 9/17 @ 7pm
- Yankee Stargazers: 9/22 @ 7pm
- Mediterranean Fusion: 9/29 @ 7pm
- An Evening with Alain LeRoy: 9/30 @ 6pm

- **On-Going:**
  - Programming
  - Friends of FML Staff Liaison
  - Museum Pass Program (Tracker, brochure, updates)
  - Public Relations (Promotions, publicity, public image)
  - Public Information Specialist
  - Back-Up administrator for the website
  - Administrator for the eNewsletter
  - Administrator for the digital signage
  - Grant Sourcing and Writing
  - Sustainability Initiative
  - Community Outreach, meeting space management and table programs

- **General:**
  - Fall Art Exhibit
  - Statistical Reporting:
    - AS Reference Desk
    - AS Programs for Head of AS
    - AS Programs for Head of Circulation

  - :**Maker Space**

Here are the Makerspace stats for Septembert 2026:

Programs: 5
Attendees: 34

From the desk of Maribeth Durivage, Library Assistant

In September, I taught Makerspace classes, helped patrons at the Adult Services desk, reinforced magazines, placed Amazon book orders (SmartFusion), checked in new Non-Fiction/ Traditional books, prepared images for mini painting, worked on book binding, and took a Niche Academy class.

Makerspace classes focus on learning a skill. Each time a student returns, they build on what they previously learned. In September we offered 6 classes; 5 public and 1 staff craft class.

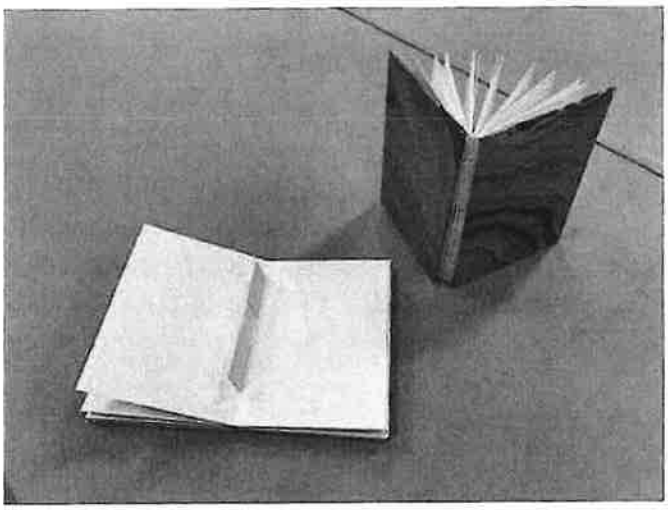
September Classes: felting, part 2 of August's acrylic painting, quilting, sketching, and mini acrylic painting. The following are the classes with descriptions.

Acrylic Mini-Painting – Students were given reference photos to paint from. I provided tips and techniques on how to start, what colors to mix, and brush control. 10 students attended

August Acrylic Painting, Part 2: Students continued with their painting from August. It was of a whimsical town by moonlight. 5 of 6 students attended

Felting – A textile art that transforms wool fibers into 2-D or 3-D creations using a special needle to entangle and shape fibers, beginners learn the basics by crafting simple felt hearts and returning students can take on a hanging plant project. 7 of 8 patrons attended.

Hand Quilting – This hand sewing class is an introduction to quilting. Beginners learn how to attach patches of fabric around a piece of cardstock. These pieces are then sewn together to create a coaster for their first project. Students who continue with this craft can add on to their existing piece or start a new project. 8 of 8 patrons attended. 4 staff attended their separate class.



Sewing Basics was scheduled but I was not feeling well that day and had to cancel.
8 students registered.







LITERACY SOLUTIONS ACTIVITIES

Case Management

Celia Coronel is permanently filling the role of Case Manager for Literacy Solutions. She will be helping the public in a role similar to a social worker. Celia has recently changed her availability and is now here every Monday from 10-7 pm in Study Room 7 on the 2nd floor.

In addition to case management, Celia was tasked with other assignments by Literacy Solution during September, including conducting intake interviews for potential ESOL students.

Please note that the library was closed on Labor Day 9/7/2026 and Yom Kippur on 9/21/2026. We also continue the intake process for our ESL classes, which resulted in a higher number of in-person services.

In-Person Meeting:	63 In-Person Consultations
Telephone Calls:	65 Telephone Conversations

Celia is available on Wednesday mornings as well.

Celia can answer questions about citizenship, ESL classes and most anything having to do with Literacy Solutions. (She is fluent in Spanish) . She helps clients fill out forms for social services , benefits and job applications. Paul meets regularly with Celia .

Services Provided:	158 Assorted services provided to 128 Clients
Total Clients:	128 Clients.

LITERACY SOLUTIONS:

Registration for ESL classes started this month. This year students can register by phone, text and QR code. Paul posted the flyer that Literacy Solutions sent and Maria Vanessa said she would put the flyer on our web site and social media.

Tutoring in September

Hours tutoring: 2
Tutors 1
Students 2
Sessions 2

Literacy Solutions will be holding 5 ESL classes that start October 5th and 1 Citizenship Test Preparation class that starts October 22nd. ESL classes will be held in the Founders Room 4 night a week, The Fielding Room, The 2nd Floor Conference Room and the Meeting Room. (Elizabeth said that we can use the room when her programs are not being held.)

Notarized Documents

102 documents for 73 patrons were notarized in September.

Aviva Rosenberg has obtained her certification to be a notary and as soon as the requisite paperwork has been completed and notary equipment arrives she will be joining Kyle and Paul as part of our notary team. Kyle helped 4 patrons with Tech help and setup for eReader services in September.

Miscellaneous

We continue to invite local community service organizations to host tables in our lobby that provide information on vital community resources. Ex; nutrition, medical insurance and other social services.

Aviva started a spreadsheet which will be shared to track new Jewish Traditional items that have been ordered but have not yet arrived or cataloged.. We frequently get questions about new and soon to be released titles. This will be very helpful to have at the Reference Desk.

Aviva discussed social media and programming with Maria Vanessa. Sent pictures of the new displays to be featured on Instagram and started working on a plan for a seasonal book club to start this winter

Conferences / Meetings / Outreach Events:

- Richard attended the 9/11 commemoration event at Village of Spring Valley, at 200 N. Main Street, Spring Valley, NY; on September 11, 2026, 10:30 AM to 1 PM (including travel time)
- Richard attended Senator Weber's Annual Senior Fair event at RCC, Suffern, NY; on September 23, 2026, From 9 AM to 2 PM – served 105.

Digitize the Village of Spring Valley 1940's Time Capsule:

- Richard continued research and further identified resources needed to finish planning and digitize the time capsule - including:
  Identified community resource organizations for support:
  - Project outlines via Southeastern NY Library Resources Council
  - Community toolkits from OurDigitalWorld
  - Rockland Historical Society.



- FML's seed library: 25

seed packets checked out in September

Amaranth 'New Mexico' Organic, *seeds courtesy of the Finkelstein Memorial Seed Library. Donation: Select Seeds.*

Insider's Club (aka Homebound Services)

260 items were delivered to 45 households in September

Book Displays - Aviva

Aviva Rosenberg has temporarily taken over John's responsibilities for the monthly book display after his having put up more than 30 in just under three years.

September displays included :

1) Sepharad (Jewish Spain and Portugal),
2) A tribute to Dolly Parton,
3) Humor
4) Dewey Decimal Number of the Month

Aviva also started a spreadsheet to track display ideas and scheduling.

Book Display 2- Paul

Paul also maintains an ongoing book display on the 2nd floor .Well reviewed books, mainly older titles, that have not recently been checked out are added to the "Reviewer's Choice" shelf located on display carts to the right of the reference

Special Projects

Digitization of the Village of Spring Valley 1940's Time Capsule:

- Richard did extensive research to identify resources needed for the project:
    1. Digital camera - already available at FML – purchased by Charlie (of YS).
    2. Canon EOS R7 User Manual (for the digital camera) - ordered from Amazon and cataloged by TS.
    3. ALA book on digitization - Richard requested ILL and Paul has processed the request; waiting for ILL.
    4. Selected ALA, PLA, and New York State websites (to combine with contents from ALA book on digitization) as resources to apply to this project

Upcoming Museum Passes Highlights and Updates

Boscobel House and Gardens

"Our newest exhibition brings together furniture, portraits, documents, and domestic objects to illuminate the lived experiences of Loyalist families in New York and the Hudson Valley. On view throughout the Historic House Museum and Gallery."

40 Museum Passes were checked out by patrons:

- 9/11 Memorial and Museum -3
- Boscobel House and Gardens -1
- Children's Museum Manhattan -1
- Edward Hopper House -2
- Empire Pass -1
- Guggenheim -1
- Historical Society of Rockland -1
- Hudson Highlands -2
- Intrepid –9
- Mid-Hudson Discovery Museum -1
- Mohonk Preserve -5
- MoMA -3
- Museum Village -2
- NY Hall of Science -1
- Stamford Museum -3
- Storm King Art Center -2
- Westchester Children's Museum -2

<u>Adult Services Programs September 2026:</u>

Reporting Note: Statistics reflect live patron attendance.
For virtual programs, reported attendance represents the number of login connections.

Knit & Crochet Group – September 1
= 2
Free

Knit & Crochet Group – September 8
= 4
Free

Knit & Crochet Group – September 15
= 3
Free

Knit & Crochet Group – September 22
= 3
Free

Knit & Crochet Group – September 29
= 2
Free

Soul Line Dancing – September 4
= 18
$150

Welcome to Yiddishland Film Screening – September 1
= 8 on livestream
Free

Yiddish Book Discussion – September 9
= 3
Free

Trump Accounts – September 14
= 1
Free

How to Set Goals, Build a Budget & Save – September 15
= 5
Free

Hope Beyond Abuse – September 17
= 7
Free

A Journey into Jewish Food – September 17
= 15
Free

Yankee Stargazers – September 22
= 11
$300

Fair Housing Workshop – September 24
= 2
Free

Mediterranean Fusion – September 29
= 11
$225

An Evening with Alain LeRoy – September 30
= 8
$150

Tables = 15
= 199

Sessions = 31
Total Count = 302

Union President's Report

October 28, 2026

Thank you for appointing Ed Falcone as Interim Director.

I met with Ed on his first day, and we agreed to meet regularly to discuss any issues or concerns that may arise. If any issues come up, we will work together to address them and find resolutions.

Susanne Daley

Union President

AFSCME

Local 2410

PROPOSED OPERATING BUDGET 2026/27

rev. 10-15-26	Category	2025-2026	2026-2027
EXPENDITURE			
10-L7410-141-00	PROFESSIONAL SALARIES - F.T.	$ 400,139.00	$ 389,903.00
10-L7410-141-01	PROFESSIONAL SALAIRES - F.T.	$ 535,976.00	$ 547,750.00
10-L7410-141-02	PROFESSIONAL SALARIES - F.T	$ 513,440.00	$ 441,279.00
10-L7410-141-03	PROFESSIONAL SALARIES - F.T.	$ 95,636.00	$ 173,385.00
10-L7410-141-04	PROFESSIONAL SALARIES - F.T.	$ 365,715.00	$ 377,445.00
10-L7410-141-06	PROFESSIONAL SALARIES - F.T.	$ 128,164.00	$ 133,291.00
10-L7410-142-01	PROFESSIONAL SALARIES - P.T.	$ 134,425.00	$ 109,376.00
10-L7410-142-02	PROFESSIONAL SALARIES - P.T.	$ 53,560.00	$ 113,542.00
10-L7410-143-01	PARA-PROFESSIONAL SALARIES	$ 224,661.32	$ 352,406.52
10-L7410-143-02	PARA-PROFESSIONAL SALARIES	$ 181,771.00	$ 186,965.00
10-L7410-143-06	PARA-PROFESSIONAL SALARIES	$ 65,054.00	$ 68,681.00
10-L7410-144-00	CLERICAL SALARIES - F.T.	$ 155,506.00	$ 163,849.00
10-L7410-144-03	CLERICAL SALARIES - F.T.	$ 340,828.00	$ 326,019.00
10-L7410-144-04	CLERICAL SALARIES - F.T.	$ 318,473.00	$ 332,837.00
10-L7410-144-06	CLERICAL SALARIES - F.T.	$ 215,690.00	$ 227,920.00
10-L7410-144-08	CLERICAL SALARIES - F.T.	$ 68,052.00	$ -
10-L7410-145-00	CLERICAL SALARIES - P.T.	$ 70,718.96	$ 60,881.08
10-L7410-145-01	CLERICAL SALARIES - P.T.	$ 19,120.92	$ -
10-L7410-145-02	CLERICAL SALARIES - P.T.	$ 35,880.00	$ 46,800.00
10-L7410-145-03	CLERICAL SALARIES - P.T.	$ 300,158.00	$ 314,215.00
10-L7410-145-04	CLERICAL SALARIES - P.T.	$ 37,700.00	$ 17,420.00
10-L7410-145-06	CLERICAL SALARIES - P.T.	$ 62,712.00	$ 60,336.00
10-L7410-146-02	PAGE SALARIES	$ 83,018.00	$ 83,338.00
10-L7410-146-03	PAGE SALARIES	$ 55,614.00	$ 53,871.00
10-L7410-147-05	CUSTODIAL SALARIES - F.T.	$ 385,945.00	$ 347,409.00
10-L7410-148-05	CUSTODIAL SALARIES - P.T.	$ 40,320.00	$ 39,457.00
10-L7410-149-07	SECURITY SALARIES	$ 410,468.20	$ 408,225.12
10-L7410-150-05	COURIER SALARIES - F.T.	$ -	$ 52,142.00
10-L7410-200-00	FURNITURE & EQUIPMENT	$ 5,000.00	$ 2,500.00
10-L7410-200-01	FURNITURE & EQUIPMENT	$ 5,000.00	$ 3,000.00
10-L7410-200-02	FURNITURE & EQUIPMENT	$ 3,500.00	$ 1,500.00
10-L7410-200-03	FURNITURE & EQUIPMENT	$ 1,000.00	$ -
10-L7410-200-04	FURNITURE & EQUIPMENT	$ 300.00	$ 300.00
10-L7410-200-05	FURNITURE & EQUIPMENT	$ 1,000.00	$ -
10-L7410-200-06	FURNITURE & EQUIPMENT	$ 3,000.00	$ 5,000.00
10-L7410-200-08	FURNITURE & EQUIPMENT	$ 1,000.00	$ -
10-L7410-201-00	COMPUTER EQUIPMENT	$ 37,727.00	$ 37,727.00
10-L7410-201-05	COMPUTER EQUIPMENT	$ 1,000.00	$ -
10-L7410-201-06	COMPUTER EQUIPMENT	$ 5,500.00	$ 5,000.00
10-L7410-201-07	COMPUTER EQUIPMENT	$ 6,000.00	$ 3,000.00
10-L7410-410-01	BOOKS - ADULT	$ 180,000.00	$ 124,000.00
10-L7410-410-02	BOOKS - CHILDREN	$ 80,000.00	$ 65,000.00

10-L7410-411-01	SERVICES AND ANNUALS	$ 7,000.00	$ 5,000.00
10-L7410-412-01	DATABASE	$ 52,000.00	$ 30,000.00
10-L7410-413-02	BOOKS (TEEN /YA)	$ 11,000.00	$ 17,000.00
10-L7410-413-04	BINDERY EXPENSE	$ 18,000.00	$ 8,000.00
10-L7410-415-01	PERIODICALS	$ 12,000.00	$ 10,000.00
10-L7410-415-02	PERIODICALS	$ 600.00	$ 700.00
10-L7410-417-00	COMPUTER SOFTWARE	$ 3,000.00	$ -
10-L7410-417-02	COMPUTER SOFTWARE	$ 1,600.00	$ -
10-L7410-417-06	COMPUTER SOFTWARE	$ 3,200.00	$ 5,000.00
10-l7410-418-01	VIDEO GAMES	$ 1,500.00	$ -
10-L7410-420-01	AUDIO - COMPACT DISCS	$ 1,000.00	$ -
10-L7410-420-08	AUDIO - COMPACT DISCS	$ 2,000.00	$ -
10-L7410-422-01	VIDEO - DVD'S	$ 3,000.00	$ 3,000.00
10-L7410-422-02	AV/ DVD/ CD	$ 800.00	$ 400.00
10-L7410-422-03	VIDEO - DVD'S	$ -	$ 4,000.00
10-L7410-422-08	VIDEO - DVDS	$ 10,000.00	$ -
10-L7410-424-01	AUDIO BOOKS	$ 10,000.00	$ 2,000.00
10-L7410-424-02	AUDIO BOOKS	$ 4,500.00	$ 4,400.00
10-L7410-425-01	DIGITAL DOWNLOADS	$ 60,000.00	$ 85,000.00
10-L7410-425-08	DIGITAL DOWNLOADS	$ 1,000.00	$ -
10-L7410-426-01	MUSEUM PASSES	$ 10,000.00	$ 8,000.00
10-L7410-428-06	MINOR EQUIPMENT - COMPUTERS	$ 13,500.00	$ 10,000.00
10-L7410-428-07	MINOR EQUIPMENT-COMPUTERS	$ 1,000.00	$ -
10-L7410-429-00	MINOR EQUIPMENT	$ 6,940.00	$ 3,000.00
10-L7410-429-01	MINOR EQUIPMENT	$ 1,300.00	$ 1,300.00
10-L7410-429-02	MINOR EQUIPMENT	$ 3,000.00	$ 2,000.00
10-L7410-429-03	MINOR EQUIPMENT	$ 1,000.00	$ 1,000.00
10-L7410-429-04	MINOR EQUIPMENT	$ 500.00	$ 500.00
10-L7410-429-05	MINOR EQUIPMENT	$ 1,000.00	$ 2,500.00
10-L7410-429-06	MINOR EQUIPMENT	$ 10,000.00	$ 8,000.00
10-L7410-429-07	MINOR EQUIPMENT	$ 2,000.00	$ -
10-L7410-429-08	MINOR EQUIPMENT	$ 1,000.00	$ -
10-L7410-430-00	LIBRARY SUPPLIES	$ 1,500.00	$ -
10-L7410-430-01	LIBRARY SUPPLIES	$ 5,000.00	$ 2,500.00
10-L7410-430-02	LIBRARY SUPPLIES	$ 3,500.00	$ 3,500.00
10-L7410-430-03	LIBRARY SUPPLIES	$ 3,500.00	$ 2,500.00
10-L7410-430-04	LIBRARY SUPPLIES	$ 16,000.00	$ 14,000.00
10-L7410-430-06	LIBRARY SUPPLIES	$ 1,300.00	$ 1,700.00
10-L7410-430-08	LIBRARY SUPPLIES	$ 100.00	$ -
10-L7410-431-06	TELECOMMUNICATIONS	$ 50,000.00	$ 40,000.00
10-L7410-432-00	OFFICE SUPPLIES	$ 17,259.00	$ 15,000.00
10-L7410-433-00	POSTAGE & FREIGHT	$ 18,000.00	$ 20,000.00
10-L7410-434-00	PROGRAMS - LITERACY	$ 45,000.00	$ 45,000.00
10-L7410-434-01	PROGRAMS	$ 26,000.00	$ 21,251.00
10-L7410-434-02	PROGRAMS	$ 18,500.00	$ 18,000.00
10-L7410-435-00	PUBLICITY & PUBLICATIONS	$ 12,000.00	$ 9,000.00
10-L7410-435-02	PROGRAMS - YOUNG ADULT	$ 6,000.00	$ 5,000.00

10-L7410-435-03	PUBLICITY & PUBLICATIONS	$ 1,000.00	$ -
10-L7410-436-00	COMPUTER NETWORK - ANSER	$ 120,000.00	$ 120,000.00
10-L7410-438-06	COMPUTER SUPPLIES	$ 1,500.00	$ 2,000.00
10-L7410-439-00	CONSULTING SERVICES	$ 24,000.00	$ 12,000.00
10-L7410-439-06	TRAINING PROGRAM	$ 2,500.00	$ 3,000.00
10-L7410-440-04	BOOK PROCESSING	$ 14,000.00	$ 10,000.00
10-L7410-441-00	MILEAGE & TRAVEL	$ 4,000.00	$ 3,000.00
10-L7410-441-01	Adult Services-Mileage	$ 1,000.00	$ -
10-L7410-441-02	Children's Services-Mileage	$ 2,000.00	$ -
10-L7410-441-03	Circulation-Mileage	$ 500.00	$ -
10-L7410-441-04	Technical Services-Mileage	$ 750.00	$ -
10-L7410-441-05	Buildings & Grounds-Mileage	$ 750.00	$ -
10-L7410-441-06	IT-Mileage	$ 500.00	$ -
10-L7410-442-00	MEETINGS, MEMBERSHIPS & CONFERENCES	$ 24,000.00	$ 20,000.00
10-L7410-442-01	Adult Services-Meetings	$ 4,000.00	$ -
10-L7410-442-02	Children's Services-Meetings	$ 5,000.00	$ -
10-L7410-442-03	Circulation-Meetings	$ 500.00	$ -
10-L7410-442-04	Technical Services-Meetings	$ 1,000.00	$ -
10-L7410-442-05	Bulidings & Grounds-Meetings	$ 1,000.00	$ -
10-L7410-442-06	IT-Meetings	$ 3,000.00	$ -
10-L7410-442-07	Security-Meetings	$ 500.00	$ -
10-L7410-443-00	PAYROLL PROCESSING	$ 39,000.00	$ 25,000.00
10-L7410-443-04	TECHNICAL SERVICES -MAKER SPACE	$ 13,000.00	$ 10,000.00
10-L7410-444-06	COMPUTER SERVICES	$ 25,000.00	$ 27,196.00
10-L7410-445-01	TECH SUPPORT & LICENSES	$ 1,500.00	$ -
10-L7410-445-06	TECH SUPPORT & LICENSES	$ 43,000.00	$ 71,500.00
10-L7410-446-00	EQUIPMENT REPAIRS	$ 1,000.00	$ -
10-L7410-448-00	CREDIT CARD FEES	$ 7,000.00	$ 4,000.00
10-L7410-449-00	GRANT WRITING EXPENSES	$ 3,000.00	$ -
10-L7410-450-00	UTILITIES	$ 120,000.00	$ 130,000.00
10-L7410-450-09	UTILITIES-ENRICHMENT CENTER	$ 10,000.00	$ 10,000.00
10-L7410-451-03	CIRCULATION-SERVICE CONTRACTS	$ 2,000.00	$ 2,000.00
10-L7410-451-05	BLDG. MAINTENANCE-SERVICE CONTRACTS	$ 170,000.00	$ 148,000.00
10-L7410-451-09	BLDG MAINT/CONTRACTS-ENRICHMENT CTR	$ 8,000.00	$ 8,000.00
10-L7410-452-05	BUILDING REPAIRS & MAINTENANCE	$ 80,000.00	$ 60,000.00
10-L7410-452-07	SECURITY EQUIPMENT REPAIRS	$ 5,000.00	$ 4,000.00
10-L7410-453-05	SNOW REMOVAL CONTRACTS	$ 15,000.00	$ 6,000.00
10-L7410-454-00	LIABILITY INSURANCE	$ 130,000.00	$ 126,451.00
10-L7410-454-07	SECURITY CONTRACTS	$ 30,000.00	$ 9,000.00
10-L7410-456-05	CUSTODIAL SUPPLIES	$ 19,000.00	$ 20,000.00
10-L7410-457-05	GROUNDS SUPPLIES	$ 1,250.00	$ -
10-L7410-458-07	SECURITY SUPPLIES	$ 6,300.00	$ 3,500.00
10-L7410-460-09	ENRICHMENT CENTER	$ 22,500.00	$ 22,500.00
10-L7410-461-05	B&G- GAS FOR VAN	$ 2,400.00	$ 3,000.00
10-L7410-470-07	SECURITY-TRAINING	$ 4,000.00	$ -
10-L7410-900-00	SEWER TAXES	$ 10,000.00	$ 14,000.00
10-L7410-901-00	ANNUAL BUDGET VOTE	$ 16,000.00	$ 10,000.00

10-L7410-903-00	PROFESSIONAL & LEGAL FEES	$ 100,000.00	$ 87,503.28
10-L9010-800-00	EMPLOYEES RETIREMENT	$ 605,000.00	$ 740,000.00
10-L9030-800-00	SOCIAL SECURITY	$ 350,000.00	$ 400,000.00
10-L9040-800-00	WORKERS COMPENSATION	$ 78,000.00	$ 80,000.00
10-L9050-800-00	UNEMPLOYMENT INSURANCE	$ 7,350.00	$ 15,000.00
10-L9055-800-00	DISABILITY INSURANCE	$ 17,500.00	$ 17,500.00
10-L9060-800-00	HEALTH INSURANCE	$ 1,800,000.00	$ 1,800,000.00
10-L9089-800-00	TUITION REIMBURSEMENT	$ 3,675.00	$ 3,675.00
TOTAL		**$ 10,062,846.40**	**$ 10,111,846.00**
REVENUE			
10-L2082-000-00	FINES	$ 20,000.00	$ 25,000.00
10-L2083-000-00	LIBRARY CARDS	$ 1,500.00	$ 500.00
10-L2084-000-00	COMPUTER PRINTER INCOME	$ 12,000.00	$ 13,000.00
10-L2401-000-00	INTEREST INCOME	$ 175,000.40	$ 150,000.00
10-L2451-000-00	COPY MACHINE INCOME	$ 2,000.00	$ 2,000.00
10-L2673-000-00	FAX FEES	$ 300.00	$ 300.00
10-L2675-000-00	PASSPORT PROCESSING	$ -	$ 2,000.00
10-L2690-000-00	LOST & PAID BOOKS & MATERIALS	$ 8,000.00	$ 10,000.00
10-L2705-000-00	GIFTS & DONATIONS	$ 1,000.00	$ 1,000.00
10-L2772-000-00	E-RATE	$ 35,000.00	$ 10,000.00
10-L2810-000-00	LIBRARY TAXES	$ 9,408,346.00	$ 9,408,346.00
10-L3840-000-00	STATE AID LLSA/RCLS	$ 30,000.00	$ 38,000.00
10-L3900-000-00	TAX EQUALIZATION FUND	$ 369,700.00	$ 451,700.00
TOTAL		**$ 10,062,846.40**	**$ 10,111,846.00**

Department Codes:	00 Admin
	01 Adult Services
	02 Youth Services
	03 Circulation
	04 Tech Services
	05 Custodial
	06 IT
	07 Security
	09 Enrichment Center

PETITION FOR AMENDMENT OF CHARTER

TO THE REGENTS OF THE UNIVERSITY OF THE STATE OF NEW YORK

We the undersigned, being the President and Vice President of Finkelstein Memorial Library do hereby apply to the Regents of the University of the State of New York for an amendment to the absolute charter of Finkelstein Memorial Library, and do make, sign and acknowledge the following statements:

1. The name of the corporation is Finkelstein Memorial Library
2. A provisional charter was granted to this corporation on August 24, 1962; which provisional charter was made absolute on May 27, 1966; and amended on October 8, 2024.
3. The trustees hereby request that the absolute charter be amended to state that trustees shall be elected by the voters of the East Ramapo Central School District; and to state that appointments by the board to fill vacancies due to causes other than the expiration of term shall only be to hold office until the next annual election of trustees.

IN WITNESS WHEREOF, we have made, signed and acknowledged this application on the _____day of _____ 2026.

_____
Esther Waldman, President
Board of Trustees
Finkelstein Memorial Library

_____
Yossi Rubinstein, Vice President
Board of Trustees
Finkelstein Memorial Library

STATE OF NEW YORK)
) ss:
COUNTY OF ROCKLAND)

On this _____ day of _____ 2026, before me personally came Esther Waldman and Yossi Rubinstein to me known to be the persons described in and who executed the foregoing application, and they severally duly acknowledged to me that they executed the same.

RESOLUTION OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF FINKELSTEIN MEMORIAL LIBRARY

We the undersigned, being the President and Vice President of Finkelstein Memorial Library, a corporation organized and existing pursuant to an absolute charter granted by the Regents of the University of the State of New York, hereby certify that the following is a true and complete copy of a resolution duly adopted by the affirmative vote of not less than three-fourths of the whole number of trustees at a meeting held on the _____ day of _____, 2026, and that such resolution remains in full force and effect.

RESOLVED: That the Board of Trustees of the Finkelstein Memorial Library hereby requests that the Board of Regents of the University of the State of New York amend the absolute charter of such corporation to state that trustees shall be elected by the voters of the East Ramapo Central School District; and to state that appointments by the board to fill vacancies due to causes other than the expiration of term shall only be to hold office until the next annual election of trustees; and be it further

RESOLVED: That the President and Vice President of the corporation, on behalf of the board of trustees be and they hereby are authorized to execute a petition to be addressed "To the Regents of the University of the State of New York" for such purpose.

IN WITNESS WHEREOF, we have made, signed and acknowledged this application on the _____ day of _____ 2026.

_____
Esther Waldman, President
Board of Trustees
Finkelstein Memorial Library

_____
Yossi Rubinstein, Vice President
Board of Trustees
Finkelstein Memorial Library

STATE OF NEW YORK)
) ss:
COUNTY OF ROCKLAND)

On this ____ day of _____, 2026 before me personally came Esther Waldman and Yossi Rubinstein, to me known to be the persons described in and who executed the foregoing application, and they severally duly acknowledged to me that they executed the same.

ACCOUNTANT III

DISTINGUISHING FEATURES OF THE CLASS: This is professional and supervisory work of a complex nature which involves responsibility for the maintenance and/or auditing of a department's accounting operations. The work involves a high degree of independent judgment and advanced accounting knowledge within established policies and procedures. Duties involve managing fiscal operations such as payroll, accounts payable, financial reporting and control, grants and contract management, budget preparation and other related fiscal activities. The work is performed under the general supervision of a higher-level administrator or designee. Supervision is exercised over lower-level accountants and/or support staff. Does related work as required.

TYPICAL WORK ACTIVITIES:

Supervises lower-level accountants and staff involved in the implementation of accounting procedures, which includes providing guidance, answering questions, providing training, etc.;

Oversees the daily operation of a unit involved in accounts payable, accounts receivable, maintenance of complex automated accounting records, preparation of financial statements and reports, cost and statistical statements, studies and forecasts;

Monitors and controls the expenditure of funds to ensure cost control within allocated accounts and recommends the transfer of funds as needed;

Provides professional and technical advice and assistance within the framework of established accounting principles, theories, concepts and practices and current regulatory requirements;

Interprets accounts/records, State and local policy as well as regulations to management;

Participates in the formulation of accounting policies in consultation with the department head or designee;

Supervises and participates in the preparation of fiscal financial reports (e.g., cost reports and allocations) required by various State agencies;

Records billing for fringe benefit chargebacks;

Prepares schedules and financial statements required in the annual year-end closing process;

Prepares full disclosure reports as required for borrowing purposes;

Supervises and/or participates in the maintenance of all accounting books of record required;

Participates in the preparation of departmental budgets by reviewing budget submissions made by various units and providing recommendations, when appropriate;

Performs management reviews and operational audits, including audits of the department's fiscal procedures;

Participates in the modification of existing accounting or auditing systems, methods and procedures to meet departmental and reporting requirements;

Acts as liaison with other departments and agencies;

Develops and oversees systems in order to ensure maximum accountability, as well as management of State and Federal reimbursement;

May participate directly or indirectly with the preparation of annual applications (e.g., State aid, grant budgets and supplemental vouchers for reimbursement);

May design or assist in the design of account-keeping systems or recommends changes to existing account-keeping systems.

(over)

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:
Thorough knowledge of accounting and auditing principles, practices and techniques, particularly as they relate to governmental fiscal operations; good knowledge of the fiscal management of departmental operations; good knowledge of the application of data processing to fiscal record-keeping and control; good knowledge of Federal reimbursement and chargebacks; good knowledge of departmental budgeting and the adherence to same; good knowledge of office terminology, procedures and equipment; ability to maintain and audit comprehensive accounting records, including general journals and ledgers; ability to prepare complex financial and audit reports; ability to understand and interpret complex written and tabular materials; ability to supervise the work of others; ability to communicate effectively, both orally and in writing.

MINIMUM QUALIFICATIONS: A Bachelor's degree or higher in Accounting, Finance, Business Administration or comparable degree which included or was supplemented by twenty-four (24) credits in Accounting and four (4) years of paid professional* or governmental accounting work experience, at least one (1) year of which included supervisory or managerial experience.

NOTE: Certification as a Public Accountant by the State of New York may be substituted for two (2) years of the paid professional or governmental accounting work experience.

PROMOTION: Two (2) years of permanent status as an Accountant II.

*Professional accounting experience is defined as work applying accounting principles to analyze, organize, and report financial information. This includes preparing or reviewing financial statements, reconciling accounts, auditing, or performing financial analysis. Experience must involve independent judgment and responsibility for accuracy; routine clerical or recordkeeping tasks alone do not qualify.

R.C.D.P. (04.16.2025) 04.10.2026
Competitive

03.13.2026 New York State Civil Service approved Non-competitive title in the NYS HELPS Program.

SENIOR SECURITY AIDE

DISTINGUISHING FEATURES OF THE CLASS: This is security work involving responsibility for overseeing the day-to-day security operations of one or more buildings. The incumbent is expected to exercise independent judgment in responding to security-related incidents, carrying out assignments and in the enforcement of rules and regulations. An incumbent in this title may be required to work a rotating shift. The work is performed under the general supervision of a higher-level administrator. Supervision may be provided to Security Aides. Does related work as required.

TYPICAL WORK ACTIVITIES:

Patrols and supervises assigned areas on a regular schedule;
Identifies and remedies and/or reports potential fire and/or safety hazards (e.g., blocked exits, missing fire extinguishers, missing warning signs, unsecured combustible material, etc.);
Secures exterior doors and ensures that only authorized individuals are admitted or released and that property is not removed without authorization;
Monitors public areas to maintain order and ensure that all visitors are identified, accounted for and vacate the premises as scheduled;
Maintains daily logs of routine activities and unusual occurrences;
Responds to and investigates unusual incidents or suspicious activities, reports them to the appropriate supervisor and detains unauthorized individuals when necessary for further action;
Oversees and/or participates in fire drills and responds to emergencies such as fires, accidents, disturbances, thefts, etc.;
Supervises or provides work guidance (e.g., lead work) to security personnel, depending on work location;
Prepares work schedules, issues equipment and reviews and maintains security reports;
Monitors security cameras, fire alarm systems and door alarms;
Completes reports and special projects as assigned;
May patrol assigned areas to manage crowds and traffic, deter theft and vandalism and enforce parking restrictions;
May conduct non-criminal investigations, searches and interviews as required;
May provide first aid and assistance in the event of minor injuries or medical situations.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of the physical areas to be secured*; thorough knowledge of security practices and procedures; good powers of observation and memory; ability to gather basic information as it pertains to security matters; ability to provide first aid for minor injuries*; ability to establish and maintain effective relationships with others; ability to deal with emergencies calmly and effectively; ability to supervise the work of others where required; ability to understand and carry out oral and written instructions; ability to follow and implement the security policies and procedures of the municipality in which employed*; ability to maintain records and prepare written reports.

MINIMUM QUALIFICATIONS:

1. Graduation from high school or possession of an equivalency diploma and three (3) years of paid work experience**, or three (3) years of active military service or a combination of the two, one (1) year of which involved the enforcement of security rules and regulations; or

(over)

2. An Associate's degree or equivalent college credits (minimum of sixty (60) credits) and one (1) year of paid work experience**, or one (1) year of active military service or a combination of the two which involved the enforcement of security rules and regulations.

NOTES:

1. Additional years of paid work experience which involved the enforcement of security rules and regulations may be substituted for high school on a year-for-year basis.

2. An Associate's degree or higher in Criminal Justice or comparable degree may be deemed fully qualifying.

SPECIAL REQUIREMENTS:

1. Must complete all required pre-assignment training (must be provided by a certified security guard instructor at an approved security guard school) and all additional training and registration requirements as specified by the New York State Security Guard Act of 1992 and in accordance with the requirements of the New York State Department of State, Division of Licensing Services.

2. Certain employers require a valid driver's license at the time of appointment which must be maintained throughout the course of employment in this title. If a valid license is required, it is the responsibility of the appointing authority to verify the validity of the driver's license.

*To be demonstrated during the probationary period.

**Work experience while a full-time high school student is not qualifying.

R.C.D.P. (06.30.2025) 02.18.2026
Competitive

03.13.2026 New York State Civil Service approved Non-competitive title in the NY HELPS Program.

SUPERINTENDENT OF BUILDINGS AND GROUNDS I

DISTINGUISHING FEATURES OF THE CLASS: This supervisory work of a moderately complex nature involving responsibility for the cleanliness, maintenance and physical operation of one or more buildings and associated grounds and involving basic administrative duties. The incumbent may have a hands-on involvement in the work being supervised. The work is performed under the general direction of an administrator. Supervision is exercised over a number of maintenance personnel and/or building custodians. Does related work as required.

TYPICAL WORK ACTIVITIES:
Confers with administrators concerning uses and needs of buildings;
Interviews and recommends the employment of custodial and maintenance personnel;
Plans and schedules work and assigns personnel;
Makes routine inspections of buildings, grounds and equipment;
Inspects and supervises the maintenance of boilers and heating systems;
Prepares cost estimates and specifications for repairs, alterations and improvements not involving reconstruction;
Oversees the work done and inspects maintenance projects performed by employees and private contractors;
Drafts specifications for supplies and equipment and supervises the storage and distribution of them;
Establishes training procedures and routines;
Maintains records and makes oral and written reports;
Prepares preliminary budget estimates.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:
Thorough knowledge of the practices, terminology, tools and safety controls for building cleaning and maintenance; good knowledge of heating and ventilating systems; good knowledge of supervisory and training techniques; working knowledge of administrative and management practices; ability to read plans and specifications; ability to coordinate multiple activities; ability to write clear and accurate reports; mechanical aptitude.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma and five (5) years of experience in one of the building construction trades or in building operation or maintenance (in other than laboring duties), one (1) year of which must have been in building operation and maintenance and two (2) years of which must have been in responsible supervision of building cleaning, construction or maintenance workers.

NOTE: Education beyond high school in a curriculum applicable to the physical operation and maintenance of buildings may be substituted for up to a maximum of three (3) years of the required non-supervisory experience on a year-for-year basis.

R.C.D.P. (06.17.1988) 11.15.2015 - Job specification may be subject to further revision
Competitive
04.17.2026 New York State Civil Service approved Non-competitive title in the NY HELPS Program.

PAGE

DISTINGUISHING FEATURES OF THE CLASS: Employees in this class primarily shelve books, clear tables and occasionally perform routine clerical and/or cleaning tasks. The work is performed under continual supervision and requires no prior knowledge of library work as employees are trained on the job. Does related work as required.

TYPICAL WORK ACTIVITIES:
Gets books from the shelves;
Sorts and shelves books;
Reads and straightens shelves;
Shifts books and other library materials;
Clears tables and keeps library room in order;
Runs errands;
Distributes mail;
May perform other routine clerical tasks, as required;
May perform routine cleaning tasks;
May perform routine book processing duties.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARATERISTICS:
Ability to understand and carry out directions; ability to get along well with others; ability to sort material in alphabetical or numeric order.

MINIMUM QUALIFICATIONS: No formal training, education or experience required.

CLERK-TYPIST

DISTINGUISHING FEATURES OF THE CLASS: This work involves the responsibility for the performance of standard clerical tasks including the use of a computer and other office equipment. The work is considered routine in nature. Typing may be done independent of or as an integral part of the clerical processing. The work is performed under general supervision of a higher-level clerical employee or administrator. Does related work as required.

TYPICAL WORK ACTIVITIES:

Types a variety of correspondence, memos, etc.;
Opens, sorts and distributes mail;
Reviews and distributes e-mails and responds to general inquiries;
Sorts and files correspondence and other materials;
Makes and receives telephone calls, takes messages and provides callers with general information;
Completes requests for applications and answers routine questions for completing them;
Disseminates letters, notices, permits, licenses and other materials and may collect money;
Checks, matches and assembles forms, documents and related data for further processing;
Maintains and balances simple account or recordkeeping entries and makes basic mathematical computations;
Completes paper or electronic vouchers;
Maintains a variety of basic office files;
Prepares basic reports from assembled data;
Maintains and distributes office supplies and other supplies (e.g., Personal Protective Equipment);
Prepares and maintains materials;
Operates standard office machines and utilizes various computer programs and applications for the completion of work assignments.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Working knowledge of office terminology, procedures and equipment; working knowledge of business arithmetic; ability to type accurately and at a rate of speed satisfactory to the appointing authority*; ability to process documents; ability to file alphabetically and numerically; ability to maintain basic records; ability to understand basic oral and written directions; ability to communicate effectively, both orally and in writing; ability to demonstrate basic computer skills.

MINIMUM QUALIFICATIONS: Graduation from high school or possession of an equivalency diploma.

NOTE: Academic, technical or vocational training or paid office clerical work experience may be substituted for schooling on a year-for-year basis.

For positions within the Child Support Enforcement Unit at the Rockland County Department of Social Services:

SPECIAL REQUIREMENTS:

1. Per Internal Revenue Service (IRS) Security Guidelines for Federal, State and Local Agencies (IRS Publication 1075, Section 5.1.1), employees with access to Federal Tax Information (FTI) must complete a background check which is favorably adjudicated. The background check will include FBI fingerprinting; a check of local law enforcement agencies where the employee has lived, worked and/or attended school within the last 5 years, and if applicable, of the appropriate agency for any identified results and verification of citizenship/residency. You will be required to pay for a processing fee for the fingerprinting. NOTES: (1) A criminal record does not necessarily disqualify you from employment or access to FTI. An individualized determination will be made as to how any conviction would impact suitability to handle FTI. (2) Federal guidelines require that a reinvestigation will be conducted within ten years of the date of the previous background investigation for each employee requiring access to FTI.

(over)

NY law does not currently permit reinvestigation but may be changed at any time to permit reinvestigation pursuant to the federal guidelines.

Please refer to the FTI policy posted on the Rockland County Department of Social Services website for further information.

For positions within the Rockland County Sheriff's Department:

2. Prior to an offer of appointment, a candidate must complete a background check which is favorably adjudicated. The background check will include DCJS, CJIS and FBI fingerprinting; a check of local law enforcement agencies where the employee has lived, worked and/or attended school within the last 5 years, and if applicable, of the appropriate agency for any identified results and verification of citizenship/residency. You will be required to pay for a processing fee for the fingerprinting.

*To be demonstrated during the probationary period.

R.C.D.P. (03.22.2021) 11.18.2025
Competitive
(Part-Time or Seasonal is Non-competitive in any civil division where the positions are established)

07.22.2026 New York State Civil Service approved non-competitive title in the NY HELPS Program, except in the South Orangetown Central School District.

SECURITY AIDE

DISTINGUISHING FEATURES OF THE CLASS: This is routine security work involving responsibility for the enforcement of rules and regulations and maintaining order through regular patrols of buildings and surrounding grounds. The work is performed under the general supervision of a higher-level administrator. Does related work as required.

TYPICAL WORK ACTIVITIES:

Conducts routine patrols of designated areas by foot or vehicle;
Monitors and enforces rules to ensure safety and order on the premises;
Directs and monitors traffic and parking;
Identifies and reports potential fire, safety or security hazards;
Performs security checks of unoccupied buildings (e.g., ensures doors and windows are closed and locked);
Monitors parking areas and enforces regulations by identifying unauthorized or improperly parked vehicles;
Observes, investigates and documents suspicious behaviors, conditions or incidents;
Prepares and submits incident and activity reports;
Reports unusual incidents or suspicious activities to the appropriate supervisor, building administrator and/or appropriate authorities;
Assists in implementing and enforcing building safety policies and emergency procedures;
Operates motorized security vehicles;
May monitor security cameras and manage building entry procedures, including visitor screening and registration;
May conduct non-criminal investigations when assigned;
May provide first aid and assistance in the event of minor injuries or medical situations.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Good knowledge of the physical areas to be secured*; good knowledge of security practices and procedures; good powers of observation and memory; ability to gather basic information as it pertains to security matters; ability to provide first aid for minor injuries*; ability to establish and maintain effective relationships with others; ability to deal with emergencies calmly and effectively; ability to understand and carry out oral and written instructions; ability to follow and implement the security policies and procedures of the municipality in which employed*; ability to prepare written reports.

MINIMUM QUALIFICATIONS:

1. Graduation from high school or possession of an equivalency diploma and two (2) years of paid work experience**, or two (2) years of active military service or a combination of the two; or

2. An Associate's degree or equivalent college credits (minimum of sixty (60) credits); or

3. Completion of thirty (30) college credits and one (1) year of paid work experience**, active military service or a combination of the two.

(over)

NOTES:

1. Additional years of paid work experience or active military service may be substituted for high school on a year-for-year basis.

2. Completion of an approved training course of at least 200 hours in security officer skills or closely related area may be substituted for one (1) year of the paid work experience or active military service.

SPECIAL REQUIREMENTS:

1. Must complete all required pre-assignment training (must be provided by a certified security guard instructor at an approved security guard school) and all additional training and registration requirements as specified by the New York State Security Guard Act of 1992 and in accordance with the requirements of the New York State Department of State, Division of Licensing Services.

2. Certain employers require a valid driver's license at the time of appointment which must be maintained throughout the course of employment in this title. If a valid license is required, it is the responsibility of the appointing authority to verify the validity.

*To be demonstrated during the probationary period.

**Work experience while a full-time high school student is not qualifying.

FINKELSTEIN MEMORIAL LIBRARY

24 CHESTNUT STREET
SPRING VALLEY, NY 10977
(845) 352-5700

ED FALCONE, INTERIM DIRECTOR

2027 LIBRARY CALENDAR

DRAFT #2

Red print = CLOSED

JANUARY

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1/1 - CLOSED - New Year's Day
1/8- OPEN 11am - 6pm Staff Development
1/18 - CLOSED - Martin Luther King,Jr. Day
1/27 - Board Meeting 6:30 P.M.

FEBRUARY

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

2/5 - OPEN 11am - 6pm Staff Development
2/15 - CLOSED - Presidents' Day
2/24 - Board Meeting 6:30 p.m.

MARCH

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3/5 - OPEN 11am - 6pm Staff Development
3/17 - Board Meeting 6:30p.m.
3/26 - CLOSED - GOOD FRIDAY
3/28 - CLOSED - EASTER

APRIL

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

4/2 - OPEN 11am-6pm Staff Development
4/14 - Board Meeting 6:30pm
4/22 - OPEN 9 - 1 Passover (First Day)

MAY

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

5/7 - OPEN 11am-6pm Staff Development
5/26 - Board Meeting 6:30pm
5/31- CLOSED - Memorial Day

JUNE

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

6/4 - OPEN 11am-6pm Staff Development
6/18 - CLOSED - Juneteenth
6/23- Board Meeting 6:30 p.m.

	S	M	T	W	TH	F	S	
JULY								7/4- CLOSED - Independence Day
					1	**2**	3	7/5 - CLOSED - Independence Day
	4	**5**	6	7	8	9	10	7/9 - OPEN 11am - 6pm. Staff Development
	11	12	13	14	15	16	17	7/28 - Board Meeting 6:30 pm
	18	19	20	21	22	23	24	
	25	26	27	**28**	29	30	31	
AUGUST								
	1	2	3	4	5	6	7	8/6 - OPEN 11am - 6pm Staff Development
	8	9	10	11	12	13	14	8/25- Board Meeting 6:30 p.m.
	15	16	17	18	19	20	21	
	22	23	24	**25**	26	27	28	
	29	30	31					
SEPTEMBER								
								9/6 - CLOSED - Labor Day
				1	2	3	4	9/10 - OPEN 11am-6pm Staff Development
	5	**6**	7	8	9	10	11	9/22 - Board Meeting 6:30pm
	12	13	14	15	16	17	18	
	19	20	21	**22**	23	24	25	
	26	27	28	29	30			
OCTOBER								10/1 - OPEN 9 - 1 Rosh Hashanah Eve
						1	**2**	10/2-3 - CLOSED - Rosh Hashanah
	3	4	5	6	7	8	9	10/8 - OPEN 11am-6pm Staff Devel.
	10	**11**	12	13	14	15	**16**	10/10 -CLOSED- Yom Kippur Eve
	17	18	19	20	21	22	**23**	10/11 - CLOSED - Indigenous People's Day
	24	25	26	**27**	28	29	30	10/11 - CLOSED - Yom Kippur
	31							10/27 - Board Meeting 6:30pm
NOVEMBER								
								11/5- OPEN 11am - 6pm Staff Development
		1	2	3	4	5	6	11/11 - CLOSED - Veteran's Day
	7	8	9	10	**11**	12	13	11/17 - Board Meeting 6:30pm
	14	15	16	**17**	18	19	20	11/24- CLOSED - Thanksgiving Eve
	21	22	23	**24**	**25**	**26**	27	11/25 -CLOSED - Thanksgiving Day
	28	29	30					11/26 - CLOSED
DECEMBER								
				1	2	3	4	12/3 - OPEN 12pm - 6pm Staff Development
	5	6	7	8	9	10	11	12/15 - Board Meeting 6:30pm
	12	13	14	**15**	16	17	18	12/24 - OPEN 9 - 1 Christmas Eve
	19	20	21	22	23	24	**25**	12/25 - CLOSED - Christmas Day
	26	27	28	29	30	31		12/25 - CLOSED - Chanukah (First Day)
								12/31 - OPEN 9 - 1 New Year's Eve

Board of Trustees:
Esther Waldman - President
Yossi Rubinstein - Vice President
Oluwaseyi Banjo Ariel Dahan
Darnett Davis Yehudis Gottesfeld
James Johnson

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING/APRIL 20, 2026
MINUTES

The special meeting of the Board of Trustees was held both in person and by video conference on Monday, April 20, 2026. The meeting was recorded in accordance with law.

Ms. Darnett Davis, President called the meeting to order at 11:36 a.m. with the following members present:
Ms. Esther Waldman, Vice President, Mr. Yossi Rubinstein, Mr. James Johnson, Ms. Oluwaseyi Banjo, Ms. Joan Soskin (zoom)
Board Members absent:
Ms. Yehudis Gottesfeld

Administrative Personnel:
Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Library Director, Ms. Leiah Levine, Clerk to the Board.

Present:
Terrence Dyer, Security Staff

Others Present via zoom:
Ms. Stephanie A. Cole Adams, Library Attorney, Mr. Nathan Feist, Paralegal.

A **motion** was made by Ms. Waldman, seconded by Mr. Rubinstein and carried to **approve the agenda.**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **move into executive session.**

The board moved into executive session at 11:40 a.m.

Legal advice regarding the Trustee Election was discussed.

A motion was made by Ms. Waldman, seconded by Ms. Davis and carried to move out of executive session.

The board moved out of executive session at 12:54 p.m.

RESOLUTIONS:

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **approve the Library Clerk to prepare a spreadsheet and follow the procedure for the generation of ballots.** – See Resolution.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried **that the Library Board follow the Library Charter.** – See Resolution.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried **that the board acknowledges trustee Oluwaseyi Banjo's acceptance of term.** – See Resolution.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **hold a Special Meeting on Tuesday, April 21, 2026 at 6:30 p.m. to confirm names on the ballot for the Annual Budget Vote and Trustee Election.**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried to **adjourn**.

The meeting of the board of trustees was adjourned at 1:00 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, APRIL 29, 2026, FOLLOWING THE PUBLIC HEARING.

Respectfully submitted.

Leiah Levine
Clerk to the Board of Trustees

Darnett Davis
Board President

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING/APRIL 21, 2026
MINUTES

The special meeting of the Board of Trustees was held both in person and by video conference on Tuesday, April 21, 2026.

Ms. Darnett Davis, President called the meeting to order at 9:10 a.m. with the following members present:
Ms. Esther Waldman, Vice President, Mr. James Johnson, Ms. Oluwaseyi Banjo, Ms. Joan Soskin, Ms. Yhudis Gottesfeld (arrived late)
Board Members excused:
Mr. Yossi Rubinstein

Administrative Personnel:
Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Library Director.

Others Present via zoom:
Ms. Stephanie A. Cole Adams, Library Attorney, Mr. Nathan Feist, Paralegal.

A **motion** was made by Ms. Soskin, seconded by Ms. Waldman and carried to **approve the agenda.**

Resolution one, passed at the Special Board Meeting on April 20, 2026, was discussed. The Clerk to the Board is complying with the directive.

1. **BE IT RESOLVED** that the board directs the Library Clerk to prepare a spreadsheet of the following information: the candidates name, address, age, date and time of submission, manner of receipt, number of qualifying signatures, and if the person is a duly nominated candidate, after which the Library Clerk shall follow the procedure for the generation of ballots.

Resolution 2 and 3 were presented- See Resolution

2. BE IT RESOLVED that the Library Board having learned that the Library's Charter provides that replacement trustees are appointed for the remainder of the unexpired term, the Board shall follow the Charter, and Trustee Oluwaseyi Banjo will complete the unexpired term previously occupied by Goldie Golding until the expiration of that term which shall be June 30, 2030.

3. BE IT RESOLVED that the board gratefully acknowledges trustee Oluwaseyi Banjo's acceptance of her term ending June 30, 2026, as intended at the time of her appointment.

Ms. Banjo has accepted the term ending June 30, 2030, as represented by the second resolution.

A **motion** was made by Ms. Davis to **approve the second resolution, confirming that Ms. Oluwaseyi Banjo will serve until June 30, 2030 and was duly put to a vote on roll call, results of which are as follows:**

Darnett Davis, President	VOTING Yes
Yehudis Gottefeld	VOTING No
Esther Waldman	VOTING No
James Johnson	VOTING Yes
Joan Soskin	VOTING Yes
Oluwaseyi Banjo	VOTING Yes

Motion carries with 4 votes Yes, 2 votes No.

The questions about procedures were addressed. The Library will draw lots to determine location of the remaining candidates on the ballot.

A **motion** was made by Ms. Davis, seconded by Ms. Soskin and carried to **adjourn.**

The meeting of the board of trustees was adjourned at 9:43 a.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, APRIL 29, 2026, FOLLOWING THE PUBLIC HEARING.

Respectfully submitted.

Leiah Levine
Clerk to the Board of Trustees

Darnett Davis
Board President

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/MAY 27, 2026

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, May 27, 2026. The meeting was recorded in accordance with law.

Board Members Present:
Ms. Darnett Davis, President called the meeting to order at 6:33 p.m. with the following members present by roll call: Mr. James Johnson, Ms. Esther Waldman, Vice President, Ms. Oluwasey Banjo, Ms. Joan Soskin, Ms. Yehudis Gottesfeld (arrived at 6:33 p.m. after Ms. Davis called the meeting to order), and Mr. Yossi Rubinstein (zoom) .

Board Members Excused: None
Board Members not excused: None

Administrative Personnel:
Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Director, Mr. Andrew Koblick, Business Manager, Ms. Leiah Levine, Library Clerk.

Others Present in person:
Grace Riario (Executive Director of the Ramapo Catskill Library System), John Ninivaggi, staff.

Others Present via zoom:
Stephanie Cole Adams (Library Attorney), Kathleen Preston (staff), Rafael Mirabal (staff), Arelene, Juliana Anderson (staff), Laurie Needell (staff), Parveen Rahmet (staff), Judy Joseph (staff), Susanne Daley (Union President), Jeff Liz (staff), Dipa Thakkar (staff), Robert Rowe (staff), Nathalie Jean Paul (staff), Michelle Gutierrez (staff), Dan Amerouso (staff), Orion Morgain (staff), Paul Gubernick (staff), Cliverltz Alexis (patron).

The Pledge of Allegiance was recited.

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the modifications of the agenda to add executive session towards the end of the meeting, noting the Director's Report and President's Report be added to the agenda, and to address actions from committee reports from April and May.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the Minutes of the Public Hearing of April 29, 2026.**

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **request Leiah Levine, Clerk to the Board of Trustees to take the minutes of the May 27, 2026 meeting.**

A **motion** was made by Ms. Davis, seconded by Ms. Soskin and carried unanimously to **have the Library Attorney, Stephanie Cole Adams and Grace Riario, Director of RCLS speak freely during the meeting if there are any items that are not clear, and can be corrected.**

A **motion** was made by Ms. Waldman , seconded by Ms. Gottesfeld and carried unanimously to **approve the Minutes of the Regular Meeting of April 29, 2026 with the recommended changes.**

Ms. Riario commented on clarification on the motion regarding the Library Clerk taking minutes. If the motion was for the May 27, 2026 meeting, or taking minutes moving forward. Ms. Riaro suggested for the Library Clerk to take the minutes until a Secretary is established. Ms. Cole Adams commented that all trustees now have access to the confidential legal projects tracker. The position of Secretary is open, and there are important duties that a Secretary, by law, performs for the board. Ms. Cole Adams thinks having someone who can float and can change from meeting to meeting to help take notes and help the Secretary on duties is a great way to encourage the board to cooperate and be helpful.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to **approve the Minutes of the Special Meeting of May 12, 2026, with the amendment of Ms. Waldman's recusal recorded.**

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the Minutes of the Second Special Meeting of May 12, 2026 with the correction of the spelling of Mr. Rubinstein's name.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the Minutes of the Special Meeting of May 13, 2026.**

Questions regarding the Library Budget Vote procedures were discussed. Ms. Cole Adams suggested the board take a look to update procedures throughout the fall until before December. If the board agrees that it is important enough, there should be a subcommittee to look into this and listen to experience staff. The board can explore these questions in an orderly way, and then bring recommendations for any updates. The Library should keep practices current and conduct elections in a way that keeps them economical and very transparent and orderly.
Questions regarding Legal Fees subtotaling to $20,075.00 from Library Attorney, Whitman Osterman & Hannah LLP were discussed. Ms. Waldman recused herself during this discussion.
Ms. Cole Adams commented that the bill in discussion is not from her firm, and there is a bill from her law office as well. Ms. Cole Adams commented anytime the board has a concern about a bill, or lack of clarity, it is appropriate to request more information. Ms. Cole Adams can send some advice on how to do so.
(Ms. Waldman, although recused from the conversation, commented in her review of the invoices, that there was a detailed invoice.)
Ms. Cole Adams recommended having 3 members, who would look into this further, who haven't been recused.
Ms. Gottesfeld questioned authorization; Ms. Cole Adams clarified whoever is authorized to enter into those types of contracts, when the matter involves a complaint, or a policy. Suggestion of tabling a bill to approval so the board has enough information to approve the expense.
Conflict of interest was discussed. Ms. Adams commented on Ms. Waldman modeling that she did not feel comfortable (during the discussion of the legal bill). Ms. Adams reminded the board that the conflict of interest policy requires when a conflict is disclosed. If the person doesn't disclose to recuse themselves, the board has to make a decision, and there's a process that's set by law, and it's in the policy.
Mr. Rubinstein questioned how voting on your own seat not a conflict of interest? Ms. Cole Adams responded that the only way to get an answer on that question is to apply your policy.

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Johnson and carried with 6 votes yes to **have Ms. Gottesfeld, Mr. Rubinstein and Ms. Banjo look into the Whiteman, Osterman and Hannah legal bill and report back to the board before the next meeting.** Ms. Waldman recused herself from this vote.

Ms. Waldman questioned the Orange and Rockland Utility Bill regarding a termination notice. Mr. Koblick commented on payments and when there are lags in payment. Ms. Cole Adams clarified that utility bills are one of the bills, if the board wanted to put that in the procurement policy and the fiscal policies that the Library can pay

without pre-approval. Mr. Koblick further explained the Library has a 10th of the month bill run. The bill was ready on the 10th, signed on the 16th, and the termination notice dated for the 14th.

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Johnson and carried unanimously to **approve the bill list for May 27, 2026 without the legal bill from Whitman Osterman & Hannah LLP.**

Ms. Waldman questioned Star Press regarding this purchase over the procurement policy and requested Ms. Cole Adams could answer this question. Ms. Adams commented on looking at policies and making sure that policies and procedures are clear, and that they are followed, and if there is a concern after that. Speaking with leadership to address going forward. Ms. Adams added that procurement complex. There is obligations, which have to do with the threshold for where you have to engage in competitive bidding. You have to make sure that when it's appropriate, you're putting the prevailing wage rate into certain contracts. Ms. Cole Adams commented on all sorts of sensitivities that the procurement policy has to address. Including adequate flexibility for day-to-day leadership to be able to get things done, emergency repairs, etc. and that the goal is to make sure it is clear and flexible enough so that it does not delay critical purchases, or take too much time. Ms. Cole Adams commented that she sent over an example of a comptroller audit, which discusses things that you have to do by law versus what are the policies that the Library wants to uphold for frugality, but also to get things done.

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the miscellaneous bill list of May 27, 2026.**

A **motion** was made by Ms. Gottesfeld, seconded by Ms. Davis and carried unanimously to **approve the transfer of $1 Million from NYCLASS (New York Cooperative Liquid Assets Securities System) to the M&T General Fund, contingent upon needs before the next board meeting.**

The Library budget was mentioned, and will be discussed further during the Finance Committee Meeting held at 9:15 a.m. on Friday, May 29, 2026.

Ms. Waldman questioned Mr. Koblick picking up checks from East Ramapo when the handbook mentions a treasurer picking up checks. Ms. Cole Adam commented that the Library does and should have a set of internal controls and fiscal policies that it follows, and achieve what are called segregation of important duties. Ms. Cole Adams mentions that the trustee handbook is a useful general guide, and due to the size of budget, capacity, and staff capacity, the obligation to segregate duties are greater. The comptroller audit was again presented to be sent to the board. Ms. Cole Adams comments on not to look to the handbook for answers, but to look at the in-house fiscal policies to work on for the next year.
Ms. Riario commented it is always preferable that the person depositing the check in the bank makes a copy of the check so there is a record regarding internal controls. Ms. Riario then confirmed Mr. Koblick stated he makes a copy of the check and provides that to the treasurer. This is a way to double-check that Mr. Koblick is actually depositing the check that has been provided.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously **for the director and or one of her employees to look into the January 2, 2026 payroll journal and come back to the board with answer on overtime before the next board meeting.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the payroll journals for January 16, 2026, January 30, 2026, February 13, 2026, February 27, 2026, March 13, 2026, May 8, 2026, and May 22, 2026.**

Ms. Waldman commented on budget transfers and requested Ms. Cole Adams to clarify on the board's say on where money is moved. Ms. Cole Adams commented changing between budget lines, depending on approval, depending on policies, the board approves that change. There are different ways to do budgeting regarding sublines, and important for all to be familiar with. Ms. Waldman began to make a motion on budget transfers be prior approved by the board before they happen. Ms. Wolven commented if this is a part of the procurement policy? Ms. Cole Adams commented on internal controls and fiscal policy. It is important for the board to see answers to these questions in a clear written document. Ms. Cole Adam suggested with permission, to put this in the tracker, and stated her office has a template of fiscal policies that is based on the comptroller's guidance.

Ms. Gottesfeld asked if Ms. Wolven just asked if there was something in our policy about budget transfers, and Ms. Cole Adams responded not to quote her, but as she recalls, the procurement policy right now has something about moving things in between subaccounts, which is a typical practice. She commented on the importance that policies define budget lines, and that the board has clarity on budget for collections. The amount that's being spent on collections, not on utilities or legal fees. Answers to questions should be driven by policy, rather than reactivity in the moment. The recommendation to review the policy from the comptroller was said, since this is the office that will audit the Library if there's a concern. Ms. Cole Adams commented on fund surplus that will be in the template regarding money that is unused. Ms. Cole Adams suggested that the board review the template with Ms. Wolven and her team. This has to be driven by the practices that are helping keep the Library operating on a day-to-day basis and keep things moving.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously **to retract Ms. Waldman's original motion, and to make a motion for the attorney to send the finance committee the template that was referenced, (policy from the comptroller), so that the finance committee can review it, and then bring recommendations to the board at the next meeting.**

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Johnson and carried unanimously to **approve the Financial Statement for March 2026.**

Treasurer's Report: Mr. Glick submitted his report to Ms. Davis. There were concerns on the report regarding reconciliation and access were addressed.

A **motion** was made by Ms. Gottesfeld, seconded by Ms. Waldman and carried unanimously to **give the Treasurer access to the credit card accounts.**

Library Statistical Report: The April 2026 report was presented.

Union Report:
Ms. Daley asked if there was a special meeting date scheduled for after the Finance Committee meeting for Friday, May 29, 2026 to approve whatever is discussed in regards to changes with staff, hours, or any changes made. Ms. Waldman responded commenting on seeing how the finance committee meeting goes before a decision is made.

Ms. Waldman asked Ms. Cole Adams in regards to paying the M&T credit card bill online, if there is already a check produced for payment. Ms. Cole Adams responded that the board could pass a small resolution directing Mr. Koblick to do so.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **for Mr. Koblick to destroy the approved check for M&T bank, and pay the bill online for 5/28/2026 to avoid incurring late fees and interest, and to make payments online moving forward.**

Public Comment: None.

Correspondence Received: None.

Library Director's Report: Report was presented.

Ms.Wolven asked Ms. Cole Adams if it would be possible to do a revote on the Library Budget at this point. Ms. Cole Adams stated that the vote should be done by the third Tuesday in June, and we are not held to the 45-day deadline.

Ms. Wolven commented regarding the limits the board is placing are not appropriate for the level of knowledge and experience Ms. Wolven possess.

Ms. Riario recommended Ms. Wolven look at some of the limitations in the procurement policy, because limitations will hit with construction. Ms. Riario commented that any project that has to do with construction right now, is 35% more expensive than it was a year ago and believes some of these limitations will hit the library hard, and confirmed the Library has 6 construction grants. There was confirmation of a grant approved by DASNY, and a grant done in 2024 that needs to be completed in 6 years, and 2 grants in 2025. All of these grants need to be done within 6 years, otherwise the Library will lose the money.

A **motion** was made by Ms. Gottesfeld, seconded by Ms. Waldman and carried unanimously to **allow the Library Director to give 24-hour notice to inform the board via email, if something unexpected were to happen.** Example: things like repair, or printing that is over the limit, but needs to be sent out.

Ms. Cole Adams commented on urgent procurements in order for the Director to make quick decisions.

Committee Report:

Budget and Finance: Esther Waldman, Vice President, Chair:

A motion was made by the Finance Committee to have the Director and Board President to look into cheaper options for the diligent program. Ms. Wolven recommended to amend the motion to add the Clerk to the Board.

A **motion** was made by the Finance Committee, seconded by Ms. Gottesfeld and carried unanimously **to have the President, Director, and Clerk to the Board look into a program called diligent to find out what it does and to look into other programs that may be cheaper.**

A **motion** was made by the Finance Committee, seconded by Ms. Gottesfeld and carried unanimously **to approve the treasurer to reconcile all accounts separately.**

Ms. Cole Adam advised that the Finance Committee review the fiscal controls template. This will be on the tracker, and this addresses this issue, specifically who performs reconciliations that is part of the duties that have to be segregated.

A motion was made by the Finance Committee to approve a letter to be sent to the Library Treasurer Mr. Glick regarding past approved overtime payment to him in the amount of $18.75 to be applied to the next invoice submitted for the Library. Clarification is needed regarding payment.

A request was made for the Treasurer and Mr. Koblick to meet.
A request was made for the Director to gather all documents related to Sky packets.

Personnel: Darnett Davis, President, Chair: personnel items will be discussed during executive session.

Advocacy and Fundraising: Yehudis Gottesfeld, Chair: None.

By-Laws and Policy: Esther Waldman, Vice President, Chair:

A **motion** was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve the Attorney Communication Resolution, with the addition of the Assistant Director, Head of Human Resources, to access the attorney for personnel matters within a budget limit of $5,000.** – See Resolution 1

A **motion** was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve eliminating remote work effective June 30, 2026.** – See Resolution 2

A **motion** was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve the Gifts and Donation Policy.**

A **motion** was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve the Security Camera Policy.**

A **motion** was made by the By-Laws and Policy Committee, seconded by Ms. Gottesfeld and carried unanimously to **approve the ACH Policy draft.**

Procurement Policy was referred back to committee.

Personnel Policy Manual was referred back to committee.

Social Media Policy draft was referred back to committee. Recommended by Ms. Cole Adams. Ms. Cole Adams commented there are a couple of changes that are very critical.

New Business:

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the appointment of Efrain Pinzon, Custodian I (PT), Buildings & Grounds Department, effective Monday, April 27, 2026.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the 2025 Annual Report.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the to discontinue 15 computers from RCLS support.**

Budget Vote Procedures document was tabled.

A **motion** was made by Ms. Davis, seconded by Ms. Gottesfeld and carried 5 yes, 1 no **to appoint Ms. Banjo as Secretary to the Board of Trustees.** Ms. Waldman voted no, Mr. Rubinstein was not present via zoom during this vote.
Ms. Cole Adams clarified that there are few things by law; the board would need a secretary. From the not-for-profit corporation law, which does apply to public libraries. A secretary has critical functions, including certifying documents, and they are responsible, typically, for generating the minutes.

Ms. Riario commented library staff can write the minutes, and the Secretary of the Board can approve and review the minutes. Ms. Cole Adams confirmed that the secretary could have all the help from another trustee, from a designated staff member. As a trustee, you need to be able to participate in the meeting, when you take notes, sometimes you are not fully engaged in the discussion.

Unfinished Business:

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the appointment of Randy Peralta, Clerk-Typist (Substitute), IT Department, effective, Wednesday, March 25, 2026.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the appointment of Zionna Hosty, Page (Substitute), Youth Services Department, effective Wednesday, April 15, 2026.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the appointment of Juliana Munoz, Librarian I, Youth Services Department, effective Wednesday, April 15, 2026.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the minutes of the Special Meeting of January 7, 2026.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the minutes of the Regular Meeting of February 25, 2026.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the minutes of the Special Meeting of March 17, 2026.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the minutes of the Regular Meeting of March 25, 2026 with noted changes.**

The Minutes of the Special Meeting of April 20, 2026 were tabled.

The Minutes of the Special Meeting of April 21, 2026 were tabled.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried to **enter executive session to discuss personnel matter related to a specific employee.**

The Board moved into executive session at 8:54 p.m.

Clerk to the Board was removed from this session, minutes not recorded for motion to come out of executive session and action motion on adjournment.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, JUNE 24, 2026.

Respectfully submitted.

Minutes taken by Leiah Levine: Minutes reviewed and prepared by Oluwasey Banjo, Secretary of the Board

Darnett Davis
Board President

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
SPECIAL MEETING/JUNE 5, 2026

The special meeting of the Board of Trustees was held both in person and by video conference on Wednesday, June 5, 2026. The meeting was recorded in accordance with law.

Board Members Present:
Ms. Darnett Davis, President called the meeting to order at 11:03 a.m. with the following members present by roll call: Ms. Esther Waldman, Vice President, Ms. Yehudis Gottesfeld, Mr. James Johnson, Mr. Yossi Rubinstein (zoom), Ms. Oluwasey Banjo (arrived on zoom after the meeting was called to order).

Board Members Excused: Ms. Joan Soskin
Board Members not excused: None

Administrative Personnel:
Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Director, Mr. Andrew Koblick, Business Manager, Ms. Leiah Levine, Library Clerk.

Others Present in person:
Staff Memebers: Orion Morgan, Rosario Melendez, Ashley Leiva, Robert Rowe, Michelle Gutierrez, Abigail Toral, Anthony Schmarge, Maria Torres, Terrence Dyer, Stephen Coopersmith, Maura Curran, Devorah Sterzer, Elizabeth Portillo, Maddelyn Curbelo, Susanne Daley, Roseline Willis, Parveen Rahmet, Sahn Siongco, Dipa Thakkar, Denis Sutton, Laurie Needell, Elizabeth Marcus, Lubna Faisal, Mudassir Ahmed, Andrea Jones, Juliana Anderson, Elyse Stoller, John Ninivaggi, Aviva Rosenberg, Alexandra Burckardt, Nicole Schmarge, Ana Cabrera, Maribeth Durivage, Kyle Craig, Juanita Greene, Judy Joseph, Marc Bromberg, Ameliese Lafuente.

Others Present via zoom:
Stephanie Cole Adams (Library Attorney), Nathan Feist, Paralegal, Kathleen Ipad.

The Pledge of Allegiance was recited.

Approval and/ or modification of the agenda was made:

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **move executive towards the end of the agenda due to the amount of in person attendance.**

Ms. Wolven suggested adding the VDI licenses to unfinished business.

Reports for updates on items requested in prior meetings was discussed:

a. The March 2026 bill list signatures confirmed.
b. Sunday statistics were discussed and Ms. Wolven produced documents for the meeting.
c. Personnel Committee met with Union representatives on 4/29/26 by request, and there was a discussion.
d. Director, President, Clerk- Diligent workshop will be Tuesday, June 9, 2026, and Ms. Wolven will update the board at the next meeting.
e. Ad hoc Committee regarding the Whitman, Osterman & Hannah LLP legal bill from the 5/27/26 meeting is still in progress.
f. Finance Committee discussed an updated version of the January 2, 2026 payroll journal, and updates on different errors found and corrected.
g. Finance Committee discussed the fiscal controls template sent by Ms. Cole Adam that, will be reviewed once the budget is settled.

Unfinished Business:

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **not approve the 3rd floor wall as of now.** *The Library is working with tight budgets, and does not need to take on new projects.*

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to not approve the Maker Space windows at this time until the budget is settled.

A Resolution for the Retirement Incentive was suggested by Ms. Cole Adams.

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to; **Be it Resolved that the board will move forward with the steps to consider implementing the Retirement Incentive.**

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the Procurement Policy draft sent by Ms. Cole Adams with the knowledge that it will likely change in a couple of months.**

The Tablets for the board was discussed and distributed to board members present.

A **motion** was made by Ms. Gottesfeld, seconded by Mr. Johnson and carried unanimously to **approve the second payment for VDI, and if the Library can look into finding a service that combines the two (desktop and server licenses), so ideally the bill can be cheaper.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **enter executive session to discuss personnel matters.**

The Board moved into executive session at 11:20 a.m. for "the medical, financial, credit, or employment history of a particular person leading to their removal, suspension, dismissal, demotion, promotion, or appointment."

The Clerk to the board was removed during this session. Motions and time confirmed by Ms. Waldman.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **move out of executive session.**

The board moved out of executive session at 11:33 a.m.

A **motion** was made by Ms. Davis, seconded by Ms. Gottefeld and carried unanimously to **adjourn.**

The meeting of the board of trustees was adjourned at 11:34 a.m. Confirmed by Ms. Waldman.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, JUNE 24, 2026.

Respectfully submitted.

Minutes taken by Leiah Levine: Minutes reviewed and prepared by Oluwasey Banjo, Secretary of the Board

Darnett Davis
Board President

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/JUNE 24, 2026

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, June 24, 2026. The meeting was recorded in accordance with law.

Board Members Present:
Ms. Darnett Davis, President called the meeting to order at 6:33 p.m. with the following members present by roll call: Mr. James Johnson, Ms. Esther Waldman, Vice President, Ms. Oluwasey Banjo, Ms. Joan Soskin, Ms. Yehudis Gottesfeld (arrived at 6:39 p.m.), and Mr. Yossi Rubinstein (arrived at 6:37 p.m.) .

Board Members Excused: None
Board Members not excused: None

Administrative Personnel:
Ms. Laura Wolven, Library Director, Ms. Beth Zambito, Assistant Director, Mr. Andrew Koblick, Business Manager, Ms. Leiah Levine, Library Clerk.

Others Present in person:
Jeffrey Liz, staff.
Mendy Glick, Library Treasurer (zoom, and then arrived in person at 6:51 p.m.)

Others Present via zoom:
Stephanie Cole Adams (Library Attorney), Abigail Toral (staff), Cesar Vasquez (staff), Judy Joseph (staff), Kathleen Preston (staff), Susan Daley (Union President), Robert Rowe (staff), Parveen Rahmet (staff), Michelle Gutierrez (staff), Dipa Thakkar (staff), Juliana Anderson (staff), Elizabeth Marcus (staff), Shirley Mills (staff), Nathalie Jean Paul (staff), Orion Morgan (staff), Arlene (last name not provided), Dan Ameruoso (staff), Laurie Needell (staff), D (name not provided), P (name not provided), moms iphone (name not provided).

The Pledge of Allegiance was recited.

A **motion** was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to **approve the modifications of the agenda to add a presentation by Ms. Davis recognizing Ms. Soskin's last board meeting and her hard work and contribution to the Library.**

Ms. Soskin was presented a clock for her outstanding contributions to the Library on behalf of the board of trustees.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **have a version of the May 27, 2026 minutes be created to have resolutions and necessary information, including topics that were discussed by the next board meeting.**

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the minutes of the Special Meeting of June 5, 2026.**

A **motion** was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to **approve the bill list for June 24, 2026 that was received in the board packet.**

A **motion** was made by Ms. Waldman , seconded by Ms. Gottesfeld and carried unanimously to **hold the Corporate Business bill for Sky Packets until the Finance Committee can discuss it and review it.**

A motion was made by Ms. Gottesfeld, seconded by Mr. Rubinestein and carried unanimously to **approve the June 2026 miscellaneous bill run without the approval the Corporate Business bill.**

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **approve the Payroll Journals for January 2, 2026, June 5, 2026 and June 18, 2026 (recorded as process date of June 16, 2026).**

A motion was made by Ms. Waldman, seconded by Ms. Davis and carried unanimously to **approve the Financial Statement for April 2026 with clarification on budget transfers. Not just transfers, but within particular budget lines.**

A **motion** was made by Ms. Davis, seconded by Mr. Rubinestein and carried unanimously to **move the next regular board meeting scheduled for July 15, 2026 to July 29, 2026.**

Treasurer's Report: Mr. Glick thanked Mr. Koblick for helping with the bank reconciliation, and that things are moving along.

Library Statistical Report: The May 2026 report was presented.

President's Report: The report was sent out to the board.

Library Director's Report: Report was presented. AI policy was discussed.

Union Report:
Ms. Daley clarified Ms. Wildman's question about staff present during the Special Meeting of June 5, 2026. Staff attending the meeting were on their 15-minute break. Ms. Daley commented she was glad to see the approval of the budget on the agenda, commented on schedule changes, and the Administrative Assistant for Administration was discussed.

Public Comment: None.

Correspondence Received: Ms. Davis confirmed during the graduation at the Kidsnett Child Care program, recognition was presented to the Finkelstein Memorial Library and will be presented at a later date. Ms. Waldman forwarded correspondence to the Director and Board President from a company that has access to publishers and would like to work for the Library. Ms. Waldman proceeded to read the correspondence. Ms. Waldman also informed the board she was visited by a patron seeking to speak with Ms. Soskin, and raised concerns regarding elderly people in the community.

Committee Report:

Budget and Finance: Esther Waldman, Vice President, Chair:

A motion was made by the Finance Committee, seconded by Ms. Gottesfeld and carried unanimously to have the President, Director, and Clerk to the Board look into a program called diligent to find out what it does and to look into other programs that may be cheaper.

A **motion** was made by the Finance Committee, seconded by Ms. Gottesfeld and carried unanimously **to approve the treasurer to reconcile all accounts separately.**

Personnel: Darnett Davis, President, Chair: None

Advocacy and Fundraising: Yehudis Gottesfeld, Chair: None.

By-Laws and Policy: Esther Waldman, Vice President, Chair: Tabled

Buildings and Grounds: Yossi Rubinstein, Chair: None

Ad Hoc Committee: Yehudis Gottesfeld, Yosi Rubinstein, Oluwaseiy Banjo: Regarding the Whittman, Osterman and Hannah bill.

Budget cuts were discussed.

A **motion** was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to **revoke the resolution to put forth June of 2025 to automatically give exempt staff raises in accordance with the union contract.**

A **motion** was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to change the agenda and move into **executive session for the purposes of getting legal advice and discussing personnel matters.**

The Board moved into executive session at 8:42 p.m.

Clerk to the Board was removed from this session, minutes not recorded for motion to come out of executive session and action motion.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried unanimously to adjourn the meeting. (confirmed by video recording)

The meeting of the board of trustees was adjourned at 8:59 p.m. (confirmed by video recording)

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, JULY 29, 2026.

Respectfully submitted.

Minutes taken by Leiah Levine: Minutes reviewed and prepared by Oluwasey Banjo, Secretary of the Board

Darnett Davis
Board President

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
Organizational and REGULAR MEETING/JULY 29, 2026

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, July 29, 2026. The meeting was recorded in accordance with law.

Board Members Present:
Ms. Esther Waldman, President called the meeting to order at 6:32 p.m. with the following members present: Mr. Ariel Dahan, Mr. James Johnson, Ms. Oluwaseyi Banjo, Ms. Yehudis Gottesfeld (arrived at 6:35 p.m. after Ms. Waldman called the meeting to order), and Mr. Yossi Rubinstein (zoom).

Board Members Excused: None
Board Members not excused: Darnett Davis

Administrative Personnel:
Ms. Laura Wolven, Library Director, Mr. Andrew Koblick, Business Manager.

Others Present in person:
Susanne Daley, Rose-Emma Calabrese, Marta Rodriguez, Kathleen Preston, Kristin Weyhrauch, Joseph Kuoffer, Chris Coleman, Dipa Thakker, Elizabeth Portillo, Annabel Sharrin, Maria Torres, Juliana Munoz, Arlene Centeno, Roseline Willis, Sabine Williams, Nathalie Jean-Paul, Michelle Gutierrez, Alexandra Burckardt, Todd Messler, Mark Hershberger.

Others Present via zoom:
Stephanie Cole Adams (Library Attorney), Rafael Mirabal (staff), Parveen Rahmet (staff), Robert Rowe (staff), , Orion Morgan (staff), Judy Joseph (staff), Steven R, Angela.

The Pledge of Allegiance was recited.

A **motion** was made by Ms. Waldman to nominate Ariel Dahan as Secretary. No second, motion failed. Election of secretary tabled to August meeting.

A **motion** was made by Ms. Waldman, seconded by Ms. Banjo to continue working with Stephanie Cole Adams. Mr. Dahan and Ms. Gottesfeld abstained. Motion failed.

A **motion** was made by Ms. Waldman, seconded by Ms. Banjo and carried unanimously to **approve the resolution to appoint Anthony Fasano of Guercio and Guercio as special counsel to the board.**

A **motion** was made by Ms. Waldman, seconded by and carried unanimously to **have the Board President and Treasurer as primary signatories and the Vice President as the third when necessary.**

A **motion** was made by Ms. Waldman , seconded by Ms. Gottesfeld and carried unanimously to **approve the committees below:**

Personnel: Darnett Davis (chair), Oluwaseyi Banjo, Yehudis Gottesfeld, the Director and Assistant Director.
Finance: Esther Waldman (chair), Yossi Rubenstein, Ariel Dahan, Director and Business Manager.
By-Laws and Policy: Ariel Dahan (chair), Esther Waldman, Darnett Davis, Director and Assistant Director.

Buildings and Grounds: Yossi Rubenstein (chair), Yehudis Gottesfeld, James Johnson, Director and Superintendent.
Strategic Planning: Esther Waldman (chair), Yossi Rubenstein, Ariel Dahan, Director.
Advocacy: Yehudis Gottesfeld (chair), James Johnson, Oluwaseyi Banjo, Director.

A **motion** was made by Ms. Waldman, seconded by Ms. Banjo and carried unanimously to **approve the Minutes of the Special Meeting of May 12, 2026, with the amendment of Ms. Waldman's recusal recorded.**

A motion was made by Ms. Waldman, seconded by Ms. Banjo and carried unanimously to **request the Director to email the Conflict of Interest Disclosure Form to the Board of Trustees to be completed and submitted to the Board President and Vice President at the next meeting.**

A **motion** was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to **Continue using the Journal News for Legal Advertising with the Rockland County Times as backup.**

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried **to pass the resolution relocating the board meetings with the change of Founder's Room to Meeting Room.**

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried **to approve the agenda for the regular meeting with the additions of Grant Assurances, Sky packets, Whiteman Osterman and Hanna, and Sundays.**

Minutes of 6/24 and 7/13 were tabled pending corrections.

A motion was made by Ms. Gottesfeld, seconded by Mr. Dahan and carried **to approve the Bill List of 7/29/2026.**

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried **to put the HVAC maintenance contract out to bid in accordance with the Procurement Policy with attention to process to ensure timely maintenance.**

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried **to approve all other purchase requisitions over $5,000.**

Payroll Journals and Financial Statements were tabled.

The Treasurer's Report was presented and discussed.

President Esther Waldman reported that the board is committed to ensuring the continuity of the library and stability of funding.

The Director's Report was presented and discussed.

Correspondence received: LARC (The Library Association of Rockland County) invited the board of trustees to participate in their event.

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried **to approve the application for a New York State Construction Grant and sign the Assurances as required by RCLS.**

A motion was made by Ms. Waldman, seconded by Mr. Johnson and carried **to have the Director work with Counsel on finding a solution to keep the library open on Sundays.**

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried **to accept the bid from VSR of $404,250 to replace the air handler as part of the 2024 New York State Library Construction grant.**

A motion was made by Ms. Gottesfeld, seconded by Mr. Dahan and carried **to request the President and Vice President reach out to Sky Packets to resolve the bill.**

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld **to change section 7 of the by-laws as per the attorney's recommendation. Motion failed.** By-laws and policy committee will review.

A motion was made by the By-Laws and Policy Committee, seconded by Mr. Dahan and carried **to approve the board calendar.**

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried **amend the procurement policy to allow intradepartemental transfers of up to $5,000 but not interdepartmental transfers without prior bboard approval.**

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried **to go into Executive Session for personnel matters related to the employment of an employee. Executive session commenced at 8:56 p.m.**

A motion was made by Ms. Waldman, seconded by Ms. Gottesfeld and carried **to adjourn.**

Meeting adjourned at 9:00 p.m.

Respectfully submitted.

Minutes taken by Laura Wolven: Minutes reviewed and prepared by

Esther Waldman
Board President