FINKELSTEIN MEMORIAL LIBRARY
24 Chestnut Street
Spring Valley, NY 10977

Proposed Agenda

Regular Meeting November 18, 2026
Location: Board Room, Finkelstein Memorial Library
Teleconference Link:
https://us06web.zoom.us/j/84051078180?pwd=SyXyDvp1mKZ1gWcmrg4ecYp8iFedhf.1

I. Confirmation of quorum, attendance, noting excused and unexcused absences

II. Meeting called to order

III. Pledge of Allegiance

IV. Welcome and recognition of guests

V. Approval and/or modification of the Agenda

VI. Executive Session
1. Personnel and legal matters

VII. Minutes of the Regular Meeting of October 28, 2026

VIII. Bill List for November 18, 2026
Approval of requisitions over $5,000.00.

IX. October 2026 Payroll Journals

X. Financial Statement

XI. Treasurer Report

XII. Library Statistical Report and Raw Data for October 2026

XIII. President's Report

XIV. Library Director Report for October 2026

XV. Union Representative Report

XVI. Public Comment

XVII. Correspondence Received

XVIII. Committee Report:

Budget and Finance: 10/23/26

- Cash handling procedures- Draft

Personnel:

Advocacy and Fundraising:

By-Laws and Policy:

Strategic Planning:

Buildings and Grounds:

XIX. New Business:

1. Attorney Funds for Library
2. Accept resignation of Elvie Dorelus, Clerk (substitute)
3. Accept resignation of Camille March, Librarian I (substitute)
4. Approve to fill Clerk (substitute) position in Youth Services Department
5. Approve to fill Librarian I (substitute) position in Youth Services Department

XX. Unfinished Business

1. Resolutions
2. Director Search Firm
3. Library Director transition
4. Construction
   - Payment schedule for Air handler project
5. 2027 Library Calendar-REVISED DRAFT #3
   - Saturday Closures
6. New York State and Local Retirement System payment due by 12/15/26
7. July, August, September Payroll Journals
8. Sign approved October 28,2026 Bill List
9. June 2026 Financial Statements

XXI. Adjournment

THE NEXT REGULAR MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, DECEMBER 16, 2026

FINKELSTEIN MEMORIAL LIBRARY
BOARD OF TRUSTEES
REGULAR MEETING/OCTOBER 28, 2026

The regular monthly meeting of the Board of Trustees was held both in person and by video conference on Wednesday, October 28, 2026. The meeting was recorded in accordance with law.

Board Members Present:
Ms. Esther Waldman, President called the meeting to order at 6:39 p.m. with the following members present: Ms. Oluwaseyi Banjo, Mr. Ariel Dahan, Mr. James Johnson, Mr. Yossi Rubinstein (arrived at 6:49 p.m), Ms. Yehudis Gottesfeld (arrived on zoom late).

Board Members Excused: Ms. Darnett Davis
Board Members not excused: None

Administrative Personnel:
Mr. Edward Falcone, Interim Library Director, Ms. Beth Zambito, Assistant Director, Ms. Leiah Levine, Library Clerk.

Others Present in person:
Grace Riarior (Executive Director of the Ramapo Catskill Library System), Mendy Glick, Library Treasurer, Roseline Willis (staff), Patrons, names not provided, Kyle Craig (staff, notary).

Others Present via zoom:
Zoom User(name not provided), Mike (last name not provided), iphone(name not provided), B&G Department, RM (name not provided), Susanne Daley (staff), Judy Joseph (staff), Andy (last name not provided), Steve W. (last name not provided), Kathleen Preston (staff), Parveen Rahmet (staff), Robert Rowe (staff), Bill (last name not provided), Paul Gubernick (staff), John G. (last name not provided), Elizabeth (last name not provided), momsiphone (name not provided), Jeff (last name not provided), Elizabeth Portillo (staff), Noemi Merlos (patron), Franiz Justafort (patron), Joan Soskin (patron), Orion Morgan (staff), Qui Talks, Mery Mora (patron), Liz M. (last name not provided), Lisa (last name not provided).

The Pledge of Allegiance was recited.

A **motion** was made by Mr. Dahan, seconded by Ms. Banjo and carried unanimously to **approve the modified agenda.** *IT issue was added as #7 under new business, and #23 (approve appointment of Edward Falcone, Interim Library Director IV, Administration Department, effective Thursday, October 8,2026) was changed to #1 under new business.*

A **motion** was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to **move into executive session** to discuss the employment history of a specific individual and or specific individuals.

The Board moved into executive session at 6:41 p.m.

Clerk to the Board was removed from this session, minutes not recorded for motion to come out of executive session and time.

A motion was made by Mr. Johnson, seconded by Mr. Rubinstein and carried unanimously to approve the Minutes of the Regular Meeting of August 26, 2026.

A motion was made by Ms. Waldman, seconded by Ms. Banjo and carried unanimously to approve the Minutes of the Special Meeting of September 2, 2026 with edits.

A **motion** was made by Ms. Waldman, seconded by Mr. Johnson and carried unanimously to **approve the Minutes of the Emergency Meeting of October 6, 2026.**

A **motion** was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to **approve the Bill List for October 28, 2026.**

A **motion** was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to **approve the legislative over $5,000.00.**

A **motion** was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to **approve Beth Zambito or Edward Falcone to authorize the Hoopla payment for up to $6,000.00 monthly.**

August and September 2026 Payroll Journals were tabled.

Financial Statement for June 2026 was tabled.

Treasurer Report: Nothing to report, Mendy spoke with the Library auditors.

Library statistical report for August and September 2026 were presented.

President's Report: Not much to report other than extremely glad that we have Ed, and have someone leading the Library.

Director Report: The report for August and September were presented.

Union Report: Not much to report. Susanne Daley met with Edward Falcone on his first day, and the staff thankful for appointing Ed as the Interim Director.

Public Comment: An in person patron presented a signed petition from patrons of the Library who are asking to reopen on Saturdays. Mery Mora, and Frantz Justafort on zoom were requesting to open on Saturdays as well. Mery Mora commented on how the Library is communicating with the district regarding notification of meetings. Qui Talks on zoom requested an elaboration regarding the construction.

Correspondence Received: Ms. Waldman received a correspondence from Civil Service regarding the HELPS program.

The Minutes of the Regular Meeting of July 29, 2026 were tabled.

Committee Report:

Budget and Finance: Esther Waldman, Vice President, Chair:

The committee met on October 23, 2026. How things have been going since the business manager is out, and QuickBooks versus Smart Fusion were discussed. Consulting, and fiscal controls policy was discussed.

Personnel: Darnett Davis, President, Chair: None

Advocacy and Fundraising: Yehudis Gottesfeld, Chair: None

By-Laws and Policy: Esther Waldman, Vice President, Chair: None

Strategic Planning: Ariel Dahan, Chair: None

Buildings and Grounds: Yossi Rubinstein, Chair: None

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve the appointment of Edward Falcone, Interim Library Director IV, Administration Department, effective Thursday, October 8, 2026.

A motion was made by Mr. Dahan, seconded by Mr. Rubinstein and carried unanimously to approve the revised operating 2026/2027 budget.

RESOLUTION:
A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve the following resolution: Resolved, the Board of Trustees hereby approves a settlement agreement and release with Laura Wolven signed October 19, 2026, and hereby authorizes the Board President to execute the agreement.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve the following resolution: Resolved upon the recommendation of the Interim Director, the Board of Trustees hereby approves a settlement agreement and release date of October 27, 2026, and hereby authorizes the Board President to execute the agreement.

A **motion** was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to **approve the following resolution: Whereas the Board confirms and wishes to acknowledge Assistant Director Beth Zambito for her professional and noteworthy provision of services in the absence of a director since September 7, 2026.**
And whereas the Board has secured an interim director, but expects the assistant director shall continue to provide valuable services during this time of transition.
And whereas the Board is aware that such services require diligence, flexibility, and attention, different from when a permanent director is in place, be it resolved that the Board directs a one-time stipend of $2,500 to be paid to Assistant Director Beth Zambito in the final October payroll. In recognition of her professionalism, diligence, and clear commitment to the Library. *Ms. Zambito graciously declined.*

A **motion** was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to **rescind the final resolution.**

Mandatory Trustee continuing education was discussed. Ms. Waldman reminded all trustees that they are required to take 2 hours of continuing education every year.

Director search firm was discussed.

A motion was made Ms. Waldman, seconded by Mr. Dahan and carried unanimously to allow Grace Riario, Executive Director of the Ramapo Catskill Library System, to speak to Civil Service on behalf of the Finkelstein Memorial Library, regarding the Library Director search.

The Civil Service Delegation of Authority was signed.

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to request the treasurer find and open a credit card for the Finkelstein Memorial Library in the interim director's name.

RESOLUTION and PETITION: Read by Ms. Waldman

RESOLUTION:

We, the undersigned, being the President and Vice President of Finkelstein Memorial Library, a corporation organized and existing pursuant to an absolute charter granted by the Regents of the University of the State of New York, hereby certify that the following is a true and complete copy of a resolution duly adopted by the affirmative vote of not less than three-fourths of the whole number of trustees at a meeting held on the 28th day of October 2026, and that such resolution remains in full force and effect.

RESOLVED: That the Board of Trustees of the Singleton Memorial Library hereby requests that the Board of Regents of the University of the State of New York amend the absolute charter of such corporation to state that trustees shall be elected by the voters of the East Ramapo Central School District; and to state that appointments by the board to fill vacancies due to causes other than the expiration of term shall only be to hold office until the next annual election of trustees; and be it further

RESOLVED: That the President and Vice President of the Corporation, on behalf of the board of trustees, be and they hereby are authorized to execute a petition to be addressed "To the Regents of the University of the State of New York" for such purpose.

A motion was made by Ms. Waldman, seconded by Ms. Banjo and carried to approve the resolution read by Ms. Waldman. Motion passed with 4 in favor. Mr. Dahan recused himself.

PETITION:

We the undersigned, being the President and Vice President of the Finkelstein Memorial Library do hereby apply to the Regents of the University of the State of New York for an amendment to the absolute charter of Finkelstein Memorial Library, and do make, sign and acknowledge the following statements:

1. The name of the corporation is Finkelstein Memorial Library
2. A provisional charter was granted to this corporation on August 24, 1962; which provisional charter was made absolute on May 27, 1966; and amended on October 8, 2024.
3. The trustees hereby request that the absolute charter be amended to state that trustees shall be elected by the voters of the East Ramapo Central School District; and to state that appointments by the board to fill vacancies due to causes other than the expiration of term shall only be to hold office until the next annual election of trustees.

IN WITNESS WHEREOF, we have made, signed and acknowledged this application on the 28th day of October 2026.

This petition was signed by the President and Vice President.

The IT issue was discussed, and will be revisited at the next meeting.

New Library Policy minimum standards were discussed. Ms. Waldman asked the Bylaws and Policies Committee to ensure the deadline is met for January 1st.

A motion was made Ms. Waldman, seconded by Ms. Banjo and carried unanimously to approve the Library holiday part on the first Friday of December and to close the Library from 9 a.m. to 12 p.m. on that date and to spend up to $3,000.00.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve as written on the agenda to post and fill Accountant III, Administration Department.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve as written on the agenda to post and fill Senior Security Aide, Security Department.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve as written on the agenda to post and fill Superintendent of Buildings and Grounds I, Buildings and Grounds Department.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve as written on the agenda to fill (2) Page (Substitute) positions in the Youth Services Department.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve as written on the agenda to fill (1) Clerk-Typist (Substitute) position in the Youth Services Department.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve as written on the agenda to fill (2) Security Aide (Substitute) positions.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve as written on the agenda to fill (2) Clerk-Typist (Substitute) positions in the Circulation Department.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to accept the resignation of Angel Siquinajay, Page (Substitute), effective end of business September 23, 2026.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to accept the resignation of Tammy Avila, Clerk-Typist (Substitute), effective end of business October 2, 2026.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to accept the resignation for purposes of retirement of Shirley Mills, Clerk-Typist (PT), Circulation Department after 18 years of service. Effective end of business October 2, 2026.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to accept the resignation for purposes of retirement of Rafael Mirabal, Superintendent of Buildings and Grounds I, Buildings and Grounds Department after 18 years of service. Effective end of business October 16, 2026.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to accept the resignation for purposes of retirement of Andrew Koblick, Administration Department after 12 years of service. Effective end of business October 16, 2026.

A motion was made by Ms. Waldman, seconded by Mr. Dahan and carried unanimously to approve appointment of Khryssie Cinea, Page (Substitute), Youth Services Department, effective Monday, September 15, 2026.

Construction and grants were discussed.

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to authorize Rifka Feiner to look into the Library grant and bring information that can help with decision-making.

Library Director Transition will continue on the agenda, as there are no updates.

July 2026 Payroll Journals were tabled.

A motion was made by Ms. Waldman, seconded by Mr. Rubinstein and carried unanimously to approve the Library calendar as it was in the board packet.

A motion was made by Ms. Waldman, seconded by Mr. Johnson to approve the Minutes of the Special Meeting of April 20, 2026. Motion passed with 4 in favor. Mr. Dahan recused himself.

A motion was made by Ms. Waldman, seconded by Mr. Johnson to approve the Minutes of the Special Meeting of April 21, 2026. Motion passed with 4 in favor. Mr. Dahan recused himself.

A motion was made by Ms. Waldman, seconded by Mr. Johnson to approve the Minutes of the Regular Meeting of May 27, 2026. Motion passed with 4 in favor. Mr. Dahan recused himself.

A motion was made by Ms. Waldman, seconded by Mr. Johnson to approve the Minutes of the Special Meeting of June 5, 2026. Motion passed with 4 in favor. Mr. Dahan recused himself.

A motion was made by Ms. Waldman, seconded by Mr. Johnson to approve the Minutes of the Regular Meeting of June 24, 2026. Motion passed with 4 in favor. Mr. Dahan recused himself.

A motion was made by Ms. Waldman, seconded by Mr. Johnson to approve the Minutes of the Regular Meeting of July 29, 2026. Motion passed with 4 in favor. Mr. Dahan recused himself.

A motion was made by Mr. Rubinstein, seconded by Mr. Johnson and carried unanimously to adjourn the meeting.

The meeting of the board of trustees was adjourned at 8:30 p.m.

THE NEXT REGULAR MONTHLY MEETING OF THE BOARD OF TRUSTEES WILL BE HELD ON WEDNESDAY, NOVEMBER 18, 2026.

Minutes taken by Leiah Levine, Clerk to The Board of Trustees

FINKELSTEIN MEMORIAL LIBRARY
BILL LIST
BOARD OF TRUSTEES MEETING
November 18, 2026

SCHEDULE NUMBER	DESCRIPTION	DATE	AMOUNT
	PAYROLL	OCTOBER 2026	**$488,684.68**
	FRINGE BENEFITS	OCTOBER 2026	**$153,782.53**
CHECK RUN #805	**OPERATING EXPENSES**	OCTOBER 2026	**$11,975.93**
			$654,443.14
CHECK RUN #814, 816	**OPERATING EXPENSES**	NOVEMBER 10, 2026	**$16,919.69**
CHECK RUN #818	**OPERATING EXPENSES**	NOVEMBER 18, 2026	**$76,238.14**
CHECK RUN #813	**ACH TRANSACTIONS**	NOVEMBER 18, 2026	**$288.60**
CHECK RUN #817	**CAPITAL PROJECTS**	NOVEMBER 18, 2026	**$107,880.57**
	TOTAL EXPENDITURES		**$855,770.14**

Approval

Approval

Approval

Approval

Approval

Approval

Approval

ACCOUNTS PAYABLE CHECK REGISTER

Check Register for 7/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Check Run: 805					
49699	10/05/2026	1473 NEW YORK STATE INSURANCE FUND	Check	No	11,975.93
Purchase Order #: 27272		*Voucher #:* 33743	*Invoice #:* 68445692		11,975.93
Invoice Description:		W 778 100-8 | 08/13/26-09/11/26			

Check Run 805 Check Total	**$11,975.93**
Check Run 805 Update Only	**$0.00**
Check Run 805 Total	**$11,975.93**

Description	Count	Amount ($)
ACH	**0**	**$0.00**
Bank of America	**0**	**$0.00**
Check	**1**	**$11,975.93**
Strategic Payment Services	**0**	**$0.00**
Wells Fargo	**0**	**$0.00**
Paymode X	**0**	**$0.00**
Update Only	**0**	**$0.00**
GRAND TOTAL	**1**	**$11,975.93**

** Denotes Check Numbers that are out of sequence.*

The above listed checks are hereby approved for check signing

Authorized Signatures:

_____ (Date)

_____ (Date)

_____ (Date)

_____ (Date)

ACCOUNTS PAYABLE CHECK REGISTER

Check Register for 7/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Check Run: 814					
49773	11/10/2026	2057 INTERSTATE WASTE SERVICES	Check	No	1,762.72
Purchase Order #: 27372		*Voucher #:* 33983	*Invoice #:* 0013490587		1,762.72
Invoice Description: 11/1-11/30 Monthly Trash Service					
49774	11/10/2026	3715 Lightpath Fiber Infrastructure LLC	Check	No	1,685.85
Purchase Order #: 27146		*Voucher #:* 33984	*Invoice #:* 105147-261101		1,685.85
Invoice Description: 11/1-11/30					
49775	11/10/2026	1650 OPTIMUM	Check	No	192.26
Purchase Order #: 27085		*Voucher #:* 33985	*Invoice #:* 07873 182523 01 5		192.26
Invoice Description: 11/1-11/30					
49776	11/10/2026	1364 ORANGE & ROCKLAND UTILITIES	Check	No	8,984.12
Purchase Order #: 27079		*Voucher #:* 33986	*Invoice #:* 76279-10000-2		7,316.35
Invoice Description: 24 Chestnut St | Meter: 701072531					
Purchase Order #: 27079		*Voucher #:* 33987	*Invoice #:* 43050-94000-6		1,159.00
Invoice Description: 19 S Madison Ave | Meter: 50001015					
Purchase Order #: 27079		*Voucher #:* 33988	*Invoice #:* 26872-35000-9		225.52
Invoice Description: 19 S Madison Ave | Elec C&I Priv Overhd LGT					
Purchase Order #: 27080		*Voucher #:* 33989	*Invoice #:* 35017-24000-9		283.25
Invoice Description: 16 Chestnut St | Meter: 701099342,104095922					
49777	11/10/2026	1382 PITNEY BOWES	Check	No	2,496.99
Purchase Order #: 27303		*Voucher #:* 33990	*Invoice #:* 8000-9090-0877-0435		2,496.99
Invoice Description: Meter Refill					
49778	11/10/2026	1502 VEOLIA WATER NEW YORK INC	Check	No	835.82
Purchase Order #: 27193		*Voucher #:* 33991	*Invoice #:* 20008099610000		818.75
Invoice Description: 24 Chestnut St | 10/1-11/3					
Purchase Order #: 27193		*Voucher #:* 33992	*Invoice #:* 20002140672181		17.07
Invoice Description: 16 Chestnut St | 9/28-10/29					
49779	11/10/2026	1513 VERIZON WIRELESS	Check	No	204.11
Purchase Order #: 27192		*Voucher #:* 33993	*Invoice #:* 6156521930		204.11
Invoice Description: 09/24-10/23					
			Check Run 814 Check Total		**$16,161.87**
			Check Run 814 Update Only		**$0.00**
			Check Run 814 Total		**$16,161.87**
Check Run: 816					
49780	11/10/2026	1499 UNITED PARCEL SERVICE	Check	No	757.82
Purchase Order #: 27174		*Voucher #:* 33709	*Invoice #:* 0000827576326		124.21
Invoice Description: REISSUE CHECK UPS Worldship					
Purchase Order #: 27174		*Voucher #:* 33710	*Invoice #:* 0000827576336		64.71
Invoice Description: REISSUE CHECK UPS Worldship					
Purchase Order #: 27174		*Voucher #:* 33711	*Invoice #:* 0000827576346		75.20
Invoice Description: REISSUE CHECK UPS Worldship					
Purchase Order #: 27174		*Voucher #:* 33712	*Invoice #:* 0000827576356		28.39
Invoice Description: REISSUE CHECK UPS Worldship					
Purchase Order #: 27174		*Voucher #:* 33713	*Invoice #:* 0000827576366		31.41
Invoice Description: REISSUE CHECK Adjustments & other charges					
Purchase Order #: 27174		*Voucher #:* 33975	*Invoice #:* 0000827576416		14.14

ACCOUNTS PAYABLE CHECK REGISTER

Check Register for 7/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
	Invoice Description: Fees				
	Purchase Order #: 27174	*Voucher #:* 33976	*Invoice #:* 0000827576436		47.92
	Invoice Description: UPS Worldship				
	Purchase Order #: 27174	*Voucher #:* 34007	*Invoice #:* 0000827576446		346.84
	Invoice Description: UPS Worldship				
	Purchase Order #: 27174	*Voucher #:* 34008	*Invoice #:* 000827576456		25.00
	Invoice Description: Adjustments & other charges				

Check Run 816 Check Total	**$757.82**
Check Run 816 Update Only	**$0.00**
Check Run 816 Total	**$757.82**

Description	Count	Amount ($)
ACH	**0**	**$0.00**
Bank of America	**0**	**$0.00**
Check	**8**	**$16,919.69**
Strategic Payment Services	**0**	**$0.00**
Wells Fargo	**0**	**$0.00**
Paymode X	**0**	**$0.00**
Update Only	**0**	**$0.00**
GRAND TOTAL	**8**	**$16,919.69**

** Denotes Check Numbers that are out of sequence.*

The above listed checks are hereby approved for check signing

Authorized Signatures:

_____ (Date)

_____ (Date)

_____ (Date)

_____ (Date)

Check Register for 7/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Check Run: 818					
49781	11/18/2026	1018 ALL BRIGHT ELECTRIC	Check	No	1,654.23
Purchase Order #: 27380		*Voucher #:* 33996	*Invoice #:* SD3941		494.50
Invoice Description:		Replaced 2 Breakers			
Purchase Order #: 27379		*Voucher #:* 33997	*Invoice #:* SD3859		1,159.73
Invoice Description:		Repaired Exterior Conduits and added exterior receptacles			
49782	11/18/2026	3396 AMAZON CAPITAL SERVICES, INC	Check	No	789.70
Purchase Order #: 27259		*Voucher #:* 33950	*Invoice #:* 1PDC-4HDR-HHFP		14.99
Invoice Description:		Stickers			
Purchase Order #: 27271		*Voucher #:* 33952	*Invoice #:* 1YHM-FNQN-KPLH		353.59
Invoice Description:		19 BOOKS			
Purchase Order #: 27319		*Voucher #:* 33953	*Invoice #:* 17WW-CD3D-6RMT		231.86
Invoice Description:		Need to order to clear cart and order for AARP grant			
Purchase Order #: 27271		*Voucher #:* 33954	*Invoice #:* 1W1H-WFT4-4HKC		-15.99
Invoice Description:		Credit Memo			
Purchase Order #: 27291		*Voucher #:* 33956	*Invoice #:* 1QWT-CF4N-6T3Y		158.09
Invoice Description:		11 ITEMS tape, notes, planner, face mask, highlighter			
Purchase Order #: 27355		*Voucher #:* 33957	*Invoice #:* 1V14-DVMT-441H		47.16
Invoice Description:		Calendar			
49783	11/18/2026	2086 BAIS HASFORIM	Check	No	5,501.72
Purchase Order #: 27283		*Voucher #:* 33905	*Invoice #:* 1-9823		1,201.17
Invoice Description:		Traditional books			
Purchase Order #: 27282		*Voucher #:* 33906	*Invoice #:* 1-9822		4,300.55
Invoice Description:		Eng/Yiddish books			
49784	11/18/2026	3401 BALDESSARI & COSTER LLP	Check	No	13,553.70
Purchase Order #: 27350		*Voucher #:* 33964	*Invoice #:* 06302025		13,553.70
Invoice Description:		Audit for the year ended 06/30/2025			
49785	11/18/2026	1055 BECKERLE LUMBER SUPPLY CO., INC.	Check	No	27.41
Purchase Order #: 27373		*Voucher #:* 33998	*Invoice #:* 2610-084475		11.77
Invoice Description:		1 gal joint compound			
Purchase Order #: 27391		*Voucher #:* 34031	*Invoice #:* 2611-097248		15.64
Invoice Description:		Door stop			
49786	11/18/2026	1078 BRODART CO. (ADULT BOOKS)	Check	No	1,495.88
Purchase Order #: 26645		*Voucher #:* 33929	*Invoice #:* B7338919		39.49
Invoice Description:		2 BOOKS			
Purchase Order #: 26920		*Voucher #:* 33930	*Invoice #:* B7338919		84.91
Invoice Description:		6 BOOKS			
Purchase Order #: 26993		*Voucher #:* 33931	*Invoice #:* B7338919		224.62
Invoice Description:		20 BOOKS			
Purchase Order #: 27088		*Voucher #:* 33932	*Invoice #:* B7338919		15.09
Invoice Description:		1 BOOK			
Purchase Order #: 26876		*Voucher #:* 33933	*Invoice #:* B7343799		54.17
Invoice Description:		2 BOOKS			
Purchase Order #: 26920		*Voucher #:* 33934	*Invoice #:* B7343799		16.78
Invoice Description:		1 BOOK			
Purchase Order #: 27152		*Voucher #:* 33935	*Invoice #:* B7343799		111.70
Invoice Description:		6 BOOKS			
Purchase Order #: 26942		*Voucher #:* 33936	*Invoice #:* B7343810		32.48
Invoice Description:		1 BOOK			

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Purchase Order #: 27202		*Voucher #:* 33937	*Invoice #:* B7343810		43.09
Invoice Description: 3 BOOKS					
Purchase Order #: 27255		*Voucher #:* 33938	*Invoice #:* B7343810		369.97
Invoice Description: 27 BOOKS					
Purchase Order #: 27202		*Voucher #:* 33940	*Invoice #:* B7348392		21.04
Invoice Description: 2 BOOKS					
Purchase Order #: 26935		*Voucher #:* 33941	*Invoice #:* B7348206		28.20
Invoice Description: 1 BOOK					
Purchase Order #: 26988		*Voucher #:* 33942	*Invoice #:* B7348206		45.06
Invoice Description: 1 BOOK					
Purchase Order #: 26993		*Voucher #:* 33943	*Invoice #:* B7348206		6.99
Invoice Description: 1 BOOK					
Purchase Order #: 27044		*Voucher #:* 33944	*Invoice #:* B7348206		236.51
Invoice Description: 14 BOOKS					
Purchase Order #: 27133		*Voucher #:* 33945	*Invoice #:* B7348206		149.04
Invoice Description: 9 BOOKS					
Purchase Order #: 27152		*Voucher #:* 33946	*Invoice #:* B7348206		16.74
Invoice Description: 1 BOOK					
49787	11/18/2026	1079 BRODART CO. (JUVENILE BOOKS)	Check	No	2,242.72
Purchase Order #: 27241		*Voucher #:* 33925	*Invoice #:* B7338639		840.91
Invoice Description: 66 BOOKS/ Brodart Sept 2026 301 items					
Purchase Order #: 27109		*Voucher #:* 33926	*Invoice #:* B7338639		4.79
Invoice Description: 1 BOOK/ Brodart New JUV July 2026					
Purchase Order #: 27203		*Voucher #:* 33927	*Invoice #:* B7338639		111.79
Invoice Description: 6 BOOKS/ JUV NEW BRODART AUG					
Purchase Order #: 27241		*Voucher #:* 33928	*Invoice #:* B7344178		439.29
Invoice Description: 32 BOOKS/ Brodart Sept 2026 301 items					
Purchase Order #: 27241		*Voucher #:* 33939	*Invoice #:* B7348392		543.20
Invoice Description: 40 BOOKS/ Brodart Sept 2026 301 items					
Purchase Order #: 26941		*Voucher #:* 33947	*Invoice #:* B7353432		11.86
Invoice Description: 2 BOOKS/ JUV NEW MAY 2026					
Purchase Order #: 27241		*Voucher #:* 33948	*Invoice #:* B7353432		239.19
Invoice Description: 17 BOOKS/ Brodart Sept 2026 301 items					
Purchase Order #: 27203		*Voucher #:* 33949	*Invoice #:* B7353432		51.69
Invoice Description: 7 BOOKS/ JUV NEW BRODART AUG					
49788	11/18/2026	1077 BRODART CO. (SUPPLIES)	Check	No	281.70
Purchase Order #: 27301		*Voucher #:* 33924	*Invoice #:* 684777		281.70
Invoice Description: LABELS					
49789	11/18/2026	1087 BUG RUNNER EXTERMINATING CO.	Check	No	79.31
Purchase Order #: 27375		*Voucher #:* 34003	*Invoice #:* 82891		79.31
Invoice Description: Monthly Service					
49790	11/18/2026	2300 CANON FINANCIAL SERVICES, INC.	Check	No	2,997.00
Purchase Order #: 27112		*Voucher #:* 34021	*Invoice #:* 44195631		2,997.00
Invoice Description: 12/1/26-12/31/26					
49791	11/18/2026	3092 CONSOLIDATED COMPUTING INC.	Check	No	1,400.00
Purchase Order #: 27125		*Voucher #:* 33965	*Invoice #:* 7771		200.00
Invoice Description: November 2026 MY GLUE					
Purchase Order #: 27145		*Voucher #:* 33966	*Invoice #:* 7772		1,200.00
Invoice Description: November 2026 DATTO					
49792	11/18/2026	1159 EBSCO SUBSCIPTION SERVICE	Check	No	262.11

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Purchase Order #: 27224		*Voucher #:* 33919	*Invoice #:* 91011070747		262.11
Invoice Description:		7 subscriptions			
49793	11/18/2026	3728 FALCONE, EDWARD	Check	No	60.00
Purchase Order #: 0		*Voucher #:* 33960	*Invoice #:* Reimbursement		60.00
Invoice Description:		Fee for Charter revision			
49794	11/18/2026	1188 GALE / CENGAGE LEARNING (HARLEQUIN)	Check	No	56.00
Purchase Order #: 27238		*Voucher #:* 33917	*Invoice #:* 999103729646		26.40
Invoice Description:		1 book			
Purchase Order #: 27238		*Voucher #:* 33918	*Invoice #:* 999103762128		29.60
Invoice Description:		1 book			
49795	11/18/2026	2661 GORDON, JESSICA	Check	No	411.45
Purchase Order #: 27344		*Voucher #:* 33967	*Invoice #:* Reimbursement		113.39
Invoice Description:		10/14/26 Abrams Spring 2027 Preview			
Purchase Order #: 27345		*Voucher #:* 33968	*Invoice #:* Reimbursement		45.20
Invoice Description:		10/15 Refreshments for LARC YS			
Purchase Order #: 27346		*Voucher #:* 33969	*Invoice #:* Reimbursement		252.86
Invoice Description:		10/8, 10/9 NY Comic Con			
49796	11/18/2026	2627 GREENE, JUANITA	Check	No	73.81
Purchase Order #: 0		*Voucher #:* 33961	*Invoice #:* Reimbursement		38.25
Invoice Description:		Overnight Express mail NYS Ins. Fund			
Purchase Order #: 0		*Voucher #:* 33962	*Invoice #:* Reimbursement		35.56
Invoice Description:		Staff Development 11/6			
49797	11/18/2026	1601 HAUSER BROTHERS, INC	Check	No	3,816.49
Purchase Order #: 27390		*Voucher #:* 34032	*Invoice #:* 40911916		3,816.49
Invoice Description:		HVAC Repairs			
49798	11/18/2026	1265 HAVERSTRAW KINGS DAUGHTERS PUBLIC L	Check	No	18.49
Purchase Order #: 0		*Voucher #:* 33923	*Invoice #:* 32835010266444		18.49
Invoice Description:		1 BOOK			
49799	11/18/2026	2662 HEALTHEQUITY - WAGEWORKS	Check	No	210.00
Purchase Order #: 27084		*Voucher #:* 33999	*Invoice #:* INV9545376		210.00
Invoice Description:		Healthcare - Benefit Period: Oct 2026			
49800	11/18/2026	3525 Johnson, Robin K.	Check	No	380.00
Purchase Order #: 27149		*Voucher #:* 33970	*Invoice #:* 12162026		380.00
Invoice Description:		Peace Canvas Painting			
49801	11/18/2026	3210 KANOPY, INC	Check	No	492.00
Purchase Order #: 27357		*Voucher #:* 33920	*Invoice #:* 529321-PPU		492.00
Invoice Description:		Kanopy Oct 2026 Usage			
49802	11/18/2026	2547 LIBRARY IDEAS LLC	Check	No	2.50
Purchase Order #: 27335		*Voucher #:* 33915	*Invoice #:* 134004		2.50
Invoice Description:		Freading September usage			
49803	11/18/2026	1907 M&T BANK CREDIT CARD PAYMENT PROCES	Check	No	1,428.38
Purchase Order #: 27188		*Voucher #:* 34009	*Invoice #:* 276516364189984		50.48
Invoice Description:		Costco Gas			
Purchase Order #: 27059		*Voucher #:* 34010	*Invoice #:* 277918805842500		273.00
Invoice Description:		Hyatt Regency			
Purchase Order #: 27059		*Voucher #:* 34011	*Invoice #:* 277918805842518		418.00
Invoice Description:		Hyatt Regency			

Check Register for 7/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Purchase Order #: 0		*Voucher #:* 34012	*Invoice #:* 281200431990642		23.32
Invoice Description:	Food Fair				
Purchase Order #: 0		*Voucher #:* 34013	*Invoice #:* 282519996545328		103.22
Invoice Description:	Coscto				
Purchase Order #: 27264		*Voucher #:* 34014	*Invoice #:* 283744034476609		37.92
Invoice Description:	Adobe				
Purchase Order #: 27288		*Voucher #:* 34015	*Invoice #:* 288523607506459		186.15
Invoice Description:	Costco				
Purchase Order #: 27286		*Voucher #:* 34016	*Invoice #:* 288523607506467		197.66
Invoice Description:	Costco				
Purchase Order #: 27188		*Voucher #:* 34017	*Invoice #:* 294527260797018		43.39
Invoice Description:	Costco GAS				
Purchase Order #: 0		*Voucher #:* 34018	*Invoice #:* 294100142143210		10.00
Invoice Description:	Zoom				
Purchase Order #: 27188		*Voucher #:* 34019	*Invoice #:* 307535198300198		50.24
Invoice Description:	Costco Gas				
Purchase Order #: 0		*Voucher #:* 34020	*Invoice #:* 10/5		35.00
Invoice Description:	Late Fee				
49804	11/18/2026	1312 MIDWEST TAPE LLC	Check	No	11,161.06
Purchase Order #: 27050		*Voucher #:* 33907	*Invoice #:* 509554066		74.97
Invoice Description:	3 dvd/blu Includes coming soon titles and fillers for missing TV shows				
Purchase Order #: 26978		*Voucher #:* 33908	*Invoice #:* 509554067		91.98
Invoice Description:	2 adb				
Purchase Order #: 27009		*Voucher #:* 33909	*Invoice #:* 509554069		71.99
Invoice Description:	1 dvd				
Purchase Order #: 27219		*Voucher #:* 33910	*Invoice #:* 509576769		29.24
Invoice Description:	1 dvd				
Purchase Order #: 27299		*Voucher #:* 33911	*Invoice #:* 509616644		121.45
Invoice Description:	5 dvd				
Purchase Order #: 27333		*Voucher #:* 33912	*Invoice #:* 509498107		5,075.27
Invoice Description:	Hoopla Month Ending 9/30/26				
Purchase Order #: 27358		*Voucher #:* 33913	*Invoice #:* 509637916		5,662.43
Invoice Description:	Hoopla Month Ending10/31/26				
Purchase Order #: 27299		*Voucher #:* 33914	*Invoice #:* 509633383		33.73
Invoice Description:	2 dvd				
49805	11/18/2026	3703 Muñoz, Juliana	Check	No	98.75
Purchase Order #: 27347		*Voucher #:* 33971	*Invoice #:* Reimbursement		98.75
Invoice Description:	10/22 Fall into Books				
49806	11/18/2026	3268 NANUET PUBLIC LIBRARY	Check	No	21.00
Purchase Order #: 0		*Voucher #:* 33978	*Invoice #:* 32824005216226		21.00
Invoice Description:	1 book				
49807	11/18/2026	1336 NEW CITY LIBRARY	Check	No	43.00
Purchase Order #: 0		*Voucher #:* 33922	*Invoice #:* 32825006536835		33.00
Invoice Description:	32825006544938				
Purchase Order #: 0		*Voucher #:* 33979	*Invoice #:* 32825006365604		10.00
Invoice Description:	1 book				
49808	11/18/2026	3647 Pedro V. Cruz Ruano	Check	No	5,366.68
Purchase Order #: 27385		*Voucher #:* 34022	*Invoice #:* 000177		1,341.67
Invoice Description:	July maintenance				
Purchase Order #: 27386		*Voucher #:* 34023	*Invoice #:* 000178		1,341.67

Check Register for 7/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Invoice Description: August maintenance					
Purchase Order #: 27387		*Voucher #:* 34025	*Invoice #:* 000182		1,341.67
Invoice Description: September maintenance					
Purchase Order #: 27388		*Voucher #:* 34026	*Invoice #:* 000180		1,341.67
Invoice Description: October maintenance					
49809	11/18/2026	1382 PITNEY BOWES	Check	No	495.39
Purchase Order #: 27175		*Voucher #:* 34000	*Invoice #:* 3323427105		495.39
Invoice Description: 08/30-11/29					
49810	11/18/2026	2140 PLAYAWAY PRODUCTS LLC	Check	No	105.94
Purchase Order #: 27295		*Voucher #:* 33916	*Invoice #:* 554028		105.94
Invoice Description: 1 book					
49811	11/18/2026	1405 RAMAPO CATSKILL LIBRARY SYSTEM	Check	No	4,329.00
Purchase Order #: 27381		*Voucher #:* 34001	*Invoice #:* 36109		4,329.00
Invoice Description: 12.25 4Q26 RCLS IT Support fees					
49812	11/18/2026	2491 ROTARY CLUB OF SPRING VALLEY	Check	No	275.00
Purchase Order #: 27368		*Voucher #:* 34030	*Invoice #:* 2026-2027		275.00
Invoice Description: Rotary 26-27 Membership Dues					
49813	11/18/2026	2286 ROWE, ROBERT	Check	No	400.00
Purchase Order #: 0		*Voucher #:* 34006	*Invoice #:* Reimbursement		400.00
Invoice Description: Eye care					
49814	11/18/2026	1704 SUFFERN FREE LIBRARY	Check	No	68.00
Purchase Order #: 0		*Voucher #:* 33921	*Invoice #:* 32837005745218		13.00
Invoice Description: 1 BOOK					
Purchase Order #: 0		*Voucher #:* 33980	*Invoice #:* 32837003843015		29.00
Invoice Description: 32837005061186					
Purchase Order #: 0		*Voucher #:* 33981	*Invoice #:* 32837004699317		26.00
Invoice Description: 1 BOOK					
49815	11/18/2026	3597 Supplies Outlet	Check	No	222.51
Purchase Order #: 26991		*Voucher #:* 33959	*Invoice #:* 797880		222.51
Invoice Description: Toner set					
49816	11/18/2026	3254 Thirsty Radish LLC	Check	No	675.00
Purchase Order #: 27102		*Voucher #:* 33974	*Invoice #:* 1027-1110-1215		675.00
Invoice Description: Fall Culinary Series					
49817	11/18/2026	3296 TUXEDO PARK LIBRARY	Check	No	26.99
Purchase Order #: 0		*Voucher #:* 33982	*Invoice #:* 32840001463661		26.99
Invoice Description: 1 BOOK					
49818	11/18/2026	3136 WHITEMAN OSTERMAN & HANNA LLP	Check	No	694.32
Purchase Order #: 27378		*Voucher #:* 34004	*Invoice #:* 897762		694.32
Invoice Description: 110768-006 | Professional services					
49819	11/18/2026	3705 Williams, Sabine	Check	No	20.90
Purchase Order #: 27343		*Voucher #:* 33973	*Invoice #:* Reimbursement		20.90
Invoice Description: 9/18 Conference ULU					
49820	11/18/2026	1804 WOLVEN, LAURA	Check	No	15,000.00
Purchase Order #: 27384		*Voucher #:* 34005	*Invoice #:* Payout		15,000.00
Invoice Description: Settlement Agreement					
			Check Run	**818 Check Total**	**$76,238.14**

Check Register for 7/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
			Check Run	818 Update Only	$0.00
			Check Run	818 Total	$76,238.14

Description	Count	Amount ($)
ACH	0	$0.00
Bank of America	0	$0.00
Check	40	$76,238.14
Strategic Payment Services	0	$0.00
Wells Fargo	0	$0.00
Paymode X	0	$0.00
Update Only	0	$0.00
GRAND TOTAL	40	$76,238.14

** Denotes Check Numbers that are out of sequence.*

The above listed checks are hereby approved for check signing

Authorized Signatures:

_____ (Date)

_____ (Date)

_____ (Date)

_____ (Date)

ACCOUNTS PAYABLE CHECK REGISTER

Check Register for 11/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Check Run: 813					
17	11/18/2026	1574 ULVERSCROFT LIMITED.	None	Update	288.60
Purchase Order #: 27336		*Voucher #:* 33994	*Invoice #:* I167279US		288.60
Invoice Description: 10 BOOKS					

Check Run 813 Total $288.60

Description	Count	Amount ($)
ACH	0	$0.00
Bank of America	0	$0.00
Check	0	$0.00
Strategic Payment Services	0	$0.00
Wells Fargo	0	$0.00
Paymode X	0	$0.00
Update Only	1	$288.60
GRAND TOTAL	1	$288.60

** Denotes Check Numbers that are out of sequence.*

The above listed checks are hereby approved for check signing

Authorized Signatures:

_____ (Date)

_____ (Date)

_____ (Date)

_____ (Date)

ACCOUNTS PAYABLE CHECK REGISTER

Check Register for 11/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 30-H2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Check Run: 817					
289	11/18/2026	3396 AMAZON CAPITAL SERVICES, INC	Check	No	3,890.45
Purchase Order #: 27352		*Voucher #:* 33955	*Invoice #:* 1QWT-CF4N-6LJG		3,160.46
Invoice Description:		34 ITEMS Mobile Library Supplies			
Purchase Order #: 27337		*Voucher #:* 33958	*Invoice #:* 1TWR-7FXY-6LYH		729.99
Invoice Description:		books and supplies AARP Grant			
290	11/18/2026	1055 BECKERLE LUMBER SUPPLY CO., INC.	Check	No	71.76
Purchase Order #: 27374		*Voucher #:* 34027	*Invoice #:* 2611-091458		71.76
Invoice Description:		Paint for rolling carts outreach			
291	11/18/2026	3722 Mission Telecom	Check	No	1,743.00
Purchase Order #: 27354		*Voucher #:* 33977	*Invoice #:* INV00838		1,743.00
Invoice Description:		AARP Grant Supplies			
292	11/18/2026	3611 National Construction Rentals	Check	No	375.36
Purchase Order #: 27334		*Voucher #:* 33972	*Invoice #:* 8359563		375.36
Invoice Description:		10/3-10/30 Temporary panels			
293	11/18/2026	3061 PERILLO ASSOCIATES	Check	No	12,500.00
Purchase Order #: 27351		*Voucher #:* 33963	*Invoice #:* 07152026		10,500.00
Invoice Description:		Design of Geothermal Field Contract Documents			
Purchase Order #: 27369		*Voucher #:* 34028	*Invoice #:* 10282026		2,000.00
Invoice Description:		Renovation of the HVAC System			
294	11/18/2026	2797 VSR MECHANICAL	Check	No	89,300.00
Purchase Order #: 27383		*Voucher #:* 34029	*Invoice #:* 2604		89,300.00
Invoice Description:		2nd pmt as per payment sched for the air handler			

Check Run 817 Check Total	**$107,880.57**
Check Run 817 Update Only	**$0.00**
Check Run 817 Total	**$107,880.57**

Description	Count	Amount ($)
ACH	**0**	**$0.00**
Bank of America	**0**	**$0.00**
Check	**6**	**$107,880.57**
Strategic Payment Services	**0**	**$0.00**
Wells Fargo	**0**	**$0.00**
Paymode X	**0**	**$0.00**
Update Only	**0**	**$0.00**
GRAND TOTAL	**6**	**$107,880.57**

** Denotes Check Numbers that are out of sequence.*

Check Register for 11/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 30-H2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)

The above listed checks are hereby approved for check signing

Authorized Signatures:

_____ (Date)

_____ (Date)

_____ (Date)

_____ (Date)

PO PURCHASE REQUISITION STATUS REPORT

Status: Unapproved

Finkelstein Memorial Library
FY 2026-2027

Requisitions: 0 to 2147483647

Purchase Orders: 0 to 2147483647

PO Dates: 07/01/2026 to 06/30/2027

PO Number	Pur Req Number	PO Date	Vendor	Status	Amount($)	Disc($)	Tax($)	Total($)	Invoice($)	Remaining Amount($)	Invoice Status
0	27986	11/03/2026	3092	UNAPPROVED	9,875.00	0.00	0.00	9,875.00	0.00	9,875.00	
Vendor	Consolidated Computing Inc			Reviewed By 1				Reviewed By 3			
Entered By	Rrowe			Reviewed By 2				Reviewed By 4			
Approved By											
0	28006	11/10/2026	1405	UNAPPROVED	15,302.50	0.00	0.00	15,302.50	0.00	15,302.50	
Vendor	Ramapo Catskill Library System			Reviewed By 1				Reviewed By 3			
Entered By	Mbromberg			Reviewed By 2				Reviewed By 4			
Approved By											
0	28010	11/10/2026	3721	UNAPPROVED	6,816.50	0.00	0.00	6,816.50	0.00	6,816.50	
Vendor	Guercio & Guercio Llp			Reviewed By 1				Reviewed By 3			
Entered By	Mbromberg			Reviewed By 2				Reviewed By 4			
Approved By											
0	28011	11/10/2026	3576	UNAPPROVED	11,500.00	0.00	0.00	11,500.00	0.00	11,500.00	
Vendor	Communico Llc			Reviewed By 1				Reviewed By 3			
Entered By	Prowe			Reviewed By 2				Reviewed By 4			
Approved By											

TOTALS -	**ITEM AMOUNT:**	**$43,494.00**
	DISCOUNT:	**$0.00**
	TAX:	**$0.00**
	PO TOTAL:	**$43,494.00**
	INVOICED:	**$0.00**
	REMAINING AMOUNT:	**$43,494.00**

STATISTICAL REPORT

OCTOBER 2026	2026	2025	DIFFERENCE	CUMULATIVE 2026	CUMULATIVE 2025	DIFFERENCE
Adult Books	18,297	21,550	-3,253	189,049	222,280	-33,231
Young Adult Books	2,691	3,458	-767	27,506	25,314	2,192
Juvenile Books	22,533	23,056	-523	221,394	258,382	-36,988
ILL-SEAL/OCLC (requested)	13	10	3	76	198	-122
ILL-SEAL/OCLC (loaned)	4	5	-1	80	56	24
ILL ANSWER-borrowed	3,889	4,106	-217	36,737	38,915	-2,178
ILL ANSWER-loaned	2,969	3,728	-759	33,996	40,952	-6,956
Check In- Discharge	52,991	59,027	-6,036	537,162	669,170	-132,008
Serials	228	296	-68	2710	3,539	-829
Audiobooks	67	102	-35	919	1,188	-269
Music CDs	116	163	-47	1061	1,419	-358
CD-ROMS	5	1	4	17	16	1
DVD-Video	1,423	1,845	-422	16,722	22,253	-5,531
Blu Ray Discs	50	75	-25	416	4,935	-4,519
Videogames	40	44	-4	365	576	-211
Equipment	102	133	-31	885	1,179	-294
TOTAL CIRCULATION	**105,418**	**117,599**	-12,181	**1,069,095**	**1,290,372**	-221,277
REFERENCE QUESTIONS						
Adult	1,215	1,333	-118	12,220	15,844	-3,624
Juvenile	695	914	-219	7314	9,755	-2,441
Audio Visual	39	29	10	341	431	-90
IT Services	178	258	-80	2837	2,679	158
TELEPHONE ASSISTED						
Adult	2,009	2,454	-445	20,320	25,632	-5,312
Juvenile	39	87	-48	370	639	-269
Audio Visual	2	1	1	20	20	0
IT Services	97	128	-31	1076	1,174	-98
# OF JUV. PROGRAMS	34	39	-5	349	474	-125
Attendance	605	630	-25	12282	15,937	-3,655
# Of Adult Programs	34	41	-7	377	337	40
Attendance	445	1,184	-739	6,692	10,124	-3,432
Makerspace (AS & YS) Programs	7	8	-1	66	49	17
Attendance	29	29	0	410	174	236
ESL Programs	36	37	-1	147	34	113
Attendance	708	825	-117	2823	3,744	-921
FML General Programs	0	0	0	0	0	0
Attendance	0	0	0	0	0	0
Unplanned Closures	0	0	0	0	0	0
Hours Used	0	0	0	0	0	0
Insiders Club -deliveries homes	25	49	-24	431	378	53
Insiders Club-deliveries items	127	222	-95	2175	1,441	734
Pick Up-Wesley Hills patrons	0	191	-191	1334	2,134	-800
Web Site Visits	13,496	13,085	411	126,857	153,770	-26,913
Museum Passes	37	43	-6	358	417	-59
EV Station Total Transactions	120	N/A	N/A	716	N/A	N/A
EV Station KW Hours	3,189.14	N/A	N/A	21,893.53	N/A	N/A
EV Station Profit	$431.89	N/A	N/A	$2,857.03	N/A	N/A
FML ATTENDANCE	15,444	17,386	-1,942	150,007	178,367	-28,360

REGISTRATION REPORT FOR OCTOBER 2026

	PREVIOUS REGISTRATION	NEW REGISTRATION	TOTAL REGISTRATION
ADULT	19,985	107	20,111
JUVENILE	5,779	37	5,776
NON RESIDENT	8	0	8
		TOTAL	26,282

Location Code	Shelving Location	ccode	Count
ABC123	Alphabet & Counting Books	CHILDREN	1
AUDBKCD	Book on CD	ADULT	32
AUDBKCD	Book on CD	CHILDREN	27
AUDBKCD	Book on CD	YOUNGADULT	1
AUDBKDIG	Digital Audiobook	CHILDREN	2
BIOG	Biography & Autobiography	ADULT	143
BIOG	Biography & Autobiography	CHILDREN	53
BIOG	Biography & Autobiography	JTJ	67
BIOG	Biography & Autobiography	YOUNGADULT	2
BKDISCUSS	Book Discussion	ADULT	16
BLURAYS	Blu-Ray	ADULT	43
BOARDBK	Board Books	CHILDREN	260
BOARDBK	Board Books	JTJ	113
CAREER	Career and Job	ADULT	4
CDROMS	Computer CD/DVDROM	ADULT	5
CHAPBOOK	Short Chapter Books	CHILDREN	12
CLASSICS	Classic Literature	ADULT	5
CLASSICS	Classic Literature	YOUNGADULT	1
COLLEGE	College	ADULT	2
DISPLAY	Display Area	ADULT	5
DISPLAY	Display Area	CHILDREN	1
DVDDOC	Non-Entertainment DVD	ADULT	79
DVDDOC	Non-Entertainment DVD	JTA	3
DVDFAMILY	Family Viewing DVD	ADULT	3
DVDFAMILY	Family Viewing DVD	CHILDREN	2
DVDFAMILY	Family Viewing DVD	JTJ	2
DVDS	DVD	ADULT	963
DVDS	DVD	CHILDREN	110
DVDS	DVD	JTJ	106
DVDTV	Television Series DVD	ADULT	36
DVDWORLD	World Films DVD	ADULT	2
EASYBEG	Beginning Easy Reader	CHILDREN	1
EASYNF	Easy Reader Nonfiction	CHILDREN	1
EASYREAD	Easy Reader	CHILDREN	1713
EASYREAD	Easy Reader	JTJ	276
EASYSERIES	Easy Reader Book Series	CHILDREN	4
EQUIPMENT	Equipment	ADULT	48
EQUIPMENT	Equipment	CHILDREN	3
EXAMPREP	Exam Preparation (non-Civil Se	ADULT	1
EXPRESSFIC	Express Fiction	ADULT	57
EXPRESSFIC	Express Fiction	CHILDREN	7
EXPRESSFIC	Express Fiction	YOUNGADULT	2
EXPRESSNON	Express Nonfiction	ADULT	20
FICCHARJ	Childrens Favorite Characters	CHILDREN	2
FICTION	General Fiction	ADULT	1857
FICTION	General Fiction	CHILDREN	1828
FICTION	General Fiction	JTA	2
FICTION	General Fiction	JTJ	1429
FICTION	General Fiction	JTY	5
FICTION	General Fiction	YOUNGADULT	631
FICTPOP	Popular Fiction	ADULT	14
FRENCHFIC	French Fiction	CHILDREN	4

GRANTCTR	Grant Center	ADULT	1
GRAPHIC	Graphic Novels	ADULT	35
GRAPHIC	Graphic Novels	CHILDREN	1685
GRAPHIC	Graphic Novels	JTJ	1508
GRAPHIC	Graphic Novels	JTY	8
GRAPHIC	Graphic Novels	YOUNGADULT	225
HOLIDAYLOC	Holiday	CHILDREN	67
HOLIDAYLOC	Holiday	JTJ	22
HOMESCHOOL	Homeschooling Materials	CHILDREN	1
JTRADITIONAL	Jewish Tradition	ADULT	101
JTRADITIONAL	Jewish Tradition	CHILDREN	49
JTRADITIONAL	Jewish Tradition	JTA	3888
JTRADITIONAL	Jewish Tradition	JTJ	10
JTRADITIONAL	Jewish Tradition	JTY	1030
JTRADITIONAL	Jewish Tradition	YOUNGADULT	19
JTRADNF		ADULT	18
JTRADNF		JTA	2447
JTRADNF		JTY	178
JUVTR	Childrens area	CHILDREN	2
KITCAS	Cassette Kit	CHILDREN	1
KITCD	Book & CD Kit	CHILDREN	278
KITCD	Book & CD Kit	JTJ	107
LAUNCHPAD	Launchpads	CHILDREN	10
LIFESKILL	Life Skills	ADULT	35
LOCALAUTHOR	Local Author	ADULT	2
LTFIC	Large Type Fiction	ADULT	462
LTNONFIC	Large Type Nonfiction	ADULT	16
MANGA	Manga	YOUNGADULT	24
MIDDLEGRADE	Middle Grades Fiction	CHILDREN	3
MUSICCD	Music CD	ADULT	96
MUSICCD	Music CD	CHILDREN	14
MYSTERY	Mystery	ADULT	211
MYSTERY	Mystery	CHILDREN	3
MYSTERY	Mystery	YOUNGADULT	1
NAFICT	New Adult Generation Fiction	ADULT	2
NEWAUDBKCD	New Book on CD	ADULT	5
NEWBIOG	New Biography & Autobiography	ADULT	93
NEWBLURAY	New Blu-Ray	ADULT	7
NEWBOOKJ	New Childrens Material	CHILDREN	8
NEWCHAPBOOK	New Short Chapter Books	CHILDREN	2
NEWDVD	New DVD	ADULT	107
NEWDVD	New DVD	CHILDREN	7
NEWDVD	New DVD	JTJ	1
NEWDVDTV	New Television Series DVD	ADULT	2
NEWEASYRD	New Easy Reader	CHILDREN	3
NEWEASYRD	New Easy Reader	JTJ	1
NEWFICTION	New Fiction	ADULT	1611
NEWFICTION	New Fiction	CHILDREN	504
NEWFICTION	New Fiction	JTJ	2316
NEWFICTION	New Fiction	YOUNGADULT	25
NEWGRAPHIC	New Graphic Novels	ADULT	6
NEWGRAPHIC	New Graphic Novels	CHILDREN	21
NEWGRAPHIC	New Graphic Novels	JTJ	8

NEWGRAPHIC	New Graphic Novels	YOUNGADULT	5
NEWLTFIC	New Large Type Fiction	ADULT	320
NEWLTNONFIC	New Large Type Nonfiction	ADULT	5
NEWMUSICCD	New Music CD	ADULT	1
NEWMYSTERY	New Mystery	ADULT	115
NEWNONFIC	New Nonfiction	ADULT	494
NEWNONFIC	New Nonfiction	CHILDREN	8
NEWNONFIC	New Nonfiction	JTJ	53
NEWNONFIC	New Nonfiction	YOUNGADULT	1
NEWPICTUREBOOK	New Picture books	CHILDREN	1
NEWSF	New Science Fiction	ADULT	45
NEWSF	New Science Fiction	YOUNGADULT	1
NEWTRADITIONAL	New Jewish Tradition	ADULT	12
NEWTRADITIONAL	New Jewish Tradition	CHILDREN	5
NEWTRADITIONAL	New Jewish Tradition	JTA	2114
NEWTRADITIONAL	New Jewish Tradition	JTY	97
NEWTRADITIONAL	New Jewish Tradition	YOUNGADULT	3
NEWTRADNF		JTA	1285
NEWTRADNF		JTJ	4
NEWTRADNF		JTY	4
NONFICTION	Nonfiction	ADULT	2114
NONFICTION	Nonfiction	CHILDREN	966
NONFICTION	Nonfiction	JTJ	298
NONFICTION	Nonfiction	YOUNGADULT	30
OVERSIZE	Oversize	ADULT	6
OVERSIZE	Oversize	CHILDREN	1
PAPERBACK	Paperback Books	ADULT	21
PAPERBACK	Paperback Books	CHILDREN	48
PAPERMYS	Paperback Mysteries	ADULT	4
PAPERPIC	Paperback Picture Books	CHILDREN	4
PAPERROM	Paperback Romance	ADULT	159
PAPERSF	Paperback Science Fiction	ADULT	6
PARENTING	Parenting materials	ADULT	6
PARENTING	Parenting materials	CHILDREN	74
PARENTING	Parenting materials	JTJ	80
PASS	Pass	ADULT	36
PERIODICAL	Periodicals	ADULT	219
PERIODICAL	Periodicals	CHILDREN	9
PICTUREADV	Advanced Picturebook	CHILDREN	22
PICTUREADV	Advanced Picturebook	JTJ	4
PICTUREBOOK	Picture books	ADULT	1
PICTUREBOOK	Picture books	CHILDREN	1991
PICTUREBOOK	Picture books	JTJ	858
POPUP	Popup books	CHILDREN	2
SERIES	Book Series	CHILDREN	149
SERIES	Book Series	YOUNGADULT	2
SERIESNF	Series Nonfiction	CHILDREN	164
SF	Science Fiction & Fantasy	ADULT	251
SF	Science Fiction & Fantasy	CHILDREN	760
SF	Science Fiction & Fantasy	JTJ	5
SF	Science Fiction & Fantasy	YOUNGADULT	391
SHORTSTORY	Short Story	ADULT	1
SOUND	Non-Musical Sound Recordings	ADULT	5

SPANISHFIC	Spanish Fiction	CHILDREN	50
SPANISHNF	Spanish Nonfiction	CHILDREN	30
STORAGE	Storage	ADULT	23
STORAGE	Storage	YOUNGADULT	1
STORNONFIC	Storage Nonfiction	ADULT	3
SUMMERREAD	Summer Reading	YOUNGADULT	5
TESTSTUDY	Test Prep and Study Guides	ADULT	1
TRAVEL	Travel Books	ADULT	3
URBAN	Urban Fiction	ADULT	3
VIDEOGAME	Video Game	ADULT	39
VIDEOGAME	Video Game	YOUNGADULT	1
WORLDLANG	World Language Materials	ADULT	251
WORLDLANG	World Language Materials	CHILDREN	48
WORLDLANG	World Language Materials	JTJ	63
YIDDISHFIC	Yiddish Fiction	CHILDREN	24
YIDDISHFIC	Yiddish Fiction	JTJ	2329
YREADER	Young Reader	CHILDREN	1603
YREADER	Young Reader	JTJ	518

Assistant Director Report – October 2026

- **Beth Zambito**

It is with pleasure that we welcomed Ed Falcone as Interim Director as of 10//8. His proven leadership abilities have already greatly assisted the Library, staff, and community during this transitional period. Rae Mirabal, Jeffrey Liz and Beth conducted a fire drill on 10/14 for staff and patrons. Rae Mirabal and Andy Koblick retired as of 10/16. Head of Buildings & Grounds, Accountant, Head of Security and Library Director positions are currently vacant.

Youth Services report – Elizabeth Portillo

Programs:

- Isabelle got a good turnout at Teen Library Council, including a few more new teens and they spent the majority of the time planting garlic bulbs for our Grow a Pizza Program. The teens were more enthusiastic about planting the garlic than we expected them to be and they were very interested in the few critters that tagged along in the compost Isabelle brought to help their garlic bulbs grow.
- The Toy Swap for this year's Great Giveback (planned by Jessica), was a huge success! We received a ton of gently used and new toys from the public, which were sorted and vetted by teen volunteers and YS staff members. At 2:05, Jessica opened the Fielding Room doors to a line of about 32 people, which quickly grew to over 40 within minutes. By 2:30, a ton of stuff had already been claimed. By 3:00, she consolidated the remaining items to fewer tables to make it look more presentable. At 4:00, she went through the few remaining toys to determine what was too junky to keep, and what could be passed along. We ended up with one box of leftover toys, mostly plushies, which will be donated or given away in the Children's Room. Overall, we estimated between 70-80 people passed through the Fielding Room within these two hours. There were many familiar faces, and many thanks among our regular patrons and those who came in just to attend the event. There were a lot of requests for us to do this event again.



- Baby Lap Time- We have two new babies/parents/ caregivers who are learning the routine. One is a seven-month-old who attends with her mother and a therapist who is providing early intervention support because she is not yet meeting developmental milestones. It has been wonderful to see the other parents respond with kindness and encouragement. They have been welcoming and supportive without asking inappropriate questions. Their response helps create a warm, inclusive environment where every family can feel comfortable and accepted.

- Toddler Time- We have been having two children with special needs attend with their caregivers. Both use wheelchairs and ventilators, and they were able to participate in the activities with support from their caregivers. Everyone enjoyed the musical instruments, scarves, and shaker eggs. It has been a wonderful time filled with stories, play, music, and smiles, creating an inclusive and welcoming experience for all the families. It's great watching children recognize our faces and the songs, and dance along for the first time.
- We ran a Student Voter Party organized in collaboration with Joanne Louis-Paul of Spring Valley Placemakers who invited representatives from Moms Demand Action, the Spring Valley NAACP, and the Spring Valley Police Department. We had a fruitful conversation about potential future collaborations between our groups, and talked about strategies to connect with young community members of voting age. Sabine had created a Who is on the Ballot handout, complete with pictures and party affiliations in English, Spanish, and Haitian Creole, and attendees asked if they could share these handouts with the larger community.
- Our craft programs continue to be extremely popular. Recently a family that speaks only Spanish has been coming to these programs when Michelle is there.They are very grateful to have a Spanish speaker in the room.

Miscellaneous:

- We continue to constantly mend damaged books. Many require only minor repairs, such as taping torn pages, gluing loose pages back into the binding, or reinforcing covers that are beginning to separate. However, others have significant damage, including torn and missing pages, badly worn covers, and spines that are falling apart. Amy and Sue have been assessing each book to determine whether it can be repaired, needs to be replaced, or should be withdrawn from the collection. This helps ensure that we are spending our time efficiently while keeping the collection in good condition for our patrons.
- During this month's visit to Bais Hasforim, our usual contact expressed some disappointment that we had to lower our spending amount. Jessica of course explained that this cut was due to the budget not passing. We always try to educate the public on why changes and cuts are being made, and what they can do to make the changes they wish to see. In this case, she explained that because the budget was voted down, we have less to spend on materials, including books. While we will continue to spend a high percentage of our book budget on our Traditional collection, it's simply a percentage of a smaller number.
- Jessica spoke briefly with Phoebe Russell, a college student working on her capstone project, about the use of AI in libraries and whether Jessica felt prepared and supported to help patrons work with AI. Jessica has very strong opinions about the use of AI in general, especially when it comes to public libraries, so she was happy to help Phoebe research this topic. Her responses will be part of a pool of responses she uses to craft the project.
- Dianne wrote a letter of recommendation for a volunteer's entry into National Honors Society, one college recommendation letter for a graduating senior, and gave several volunteers letters stating their hours this month.
- We had an unusual number of ILLs this month in YS. We normally get 2-3 requests per year, but had 16 in one week.
- We laid out our final schedule for Jan-June programming this month.
- We were short on Pages due to some students leaving due to their scholastic workload. The entire Dept was helping sorting, organizing and shelving for about a week to help the Pages get through the backlog.
- Sabine put together a variety of instagram posts this month, including books posts for: National Bullying Prevention Month, Banned Books Week, Indigenous People's Day, ADHD Awareness Month, and Halloween. Mark promoted our programs as well.
- Juliana has been attending the NYSL's Supercharged Storytimes virtual class and it has been very helpful in giving her pointers for storytimes and organizing them on paper

Monthly Statistics:

Reference Statistics:

Telephone Calls: 39
Reference Questions: 695
Directional: 89
Technical Assistance: 40

Volunteer Statistics:

Number of Volunteers: 23 - Total Hours: 75.75

Room Count:

Total Number of Patrons in Children's Room: 4,404
Total Number of Patrons in Teen Room: 478

Device Statistics:

Children's Computers: 157
YA Computers: 17
AWE Computers: 399
Switch: 1
Chromebook: 10

Total Program Statistics:

1. Number of Children's Programs: 25 - Total Attendance: 533
2. Number of Teen Programs: 9 - Total Attendance: 72
3. Number of Makerspace Programs: 3 - Total Attendance: 5

In-Library Programs:

1. Baby Lap Time (session 1 - 10 attendees), (session 2 - 16 attendees), (session 3 - 16 attendees), (session 4 - 17 attendees) - Total Attendance: 59
2. Reading Buddies (session 1 - 2 attendees), (session 2 - 3 attendees), (session 3 - 5 attendees), (session 4 - 2 attendees) - Total Attendance: 12
3. Toddler Time (session 1 - 18 attendees), (session 2 - 9 attendees), (session 3 - 15 attendees) - Total Attendance: 42
4. Buddies Book Club: Magic Treehouse - Total Attendance: 3
5. Crafty Creations: Creepy Squishies - Total Attendance: 11
6. Great Giveback: Toy Swap - Total Attendance: 80
7. Let's Play! Democracy 3 - Total Attendance: 0
8. Let's Get Crafty: Leaf Suncatchers - Total Attendance: 9
9. Mindful Movement - Total Attendance: 8
10. Maker Lab: Binary Code Key Chain - Total Attendance: 0
11. Mini Makers: Spin Art Painting - Total Attendance: 5
12. Teen Library Council - Total Attendance: 8
13. Teen Makers: Pet Toys - Total Attendance: 0
14. Why Vote - Total Attendance: 6

Outreach Programs:

1. Ramapo High School Visit - Total Attendance: 3
2. Chestnut Ridge Middle School Visit- Total Attendance: 20
3. Headstart Storytime Visit - Total Attendance: 24
4. MLK Visit: Bigs - Total Attendance: 28
5. MLK Visit: Littles - Total Attendance: 22
6. Pomona Middle School Visit - Total Attendance: 21
7. Spring Valley High School Visit - Total Attendance: 6
8. Fleetwood Literacy Night - Total Attendance: 80

Passive Programs:

1. 1000 Books Before Kindergarten - Total Attendance: 6
2. Children's Room - Total Attendance: 144
3. Teen Room - Total Attendance: 8

Circulation/AV Department report – Elyse Stoller

AARP GRANT

Bringing the library to senior communities: preparation included meeting with activities coordinators and touring grounds, ordering books and program materials based on resident interests, labeling books, and inter-department coordination.

AV AND KOHA WORK

Discs repaired

- Adult
  - DVD & Blu-ray: 87
  - BCD: 3
  - CD: 2
  - Games: 0
- Children's
  - DVD: 25
  - BCD: 5
  - CD: 0

Adult: 92
Children's: 30
Total: 122

Deleted Items

- DVD: 34
- BCD: 2

Staff continue to search for missing items, an annual clean-up project.

The Wesley Hills Locker Boxes are still down. I have spoken with the representative from LEID. He is still searching for a used control board as this system is no longer manufactured. A new system would cost around $7K, but no official quote has been provided. A new locker box was quoted for $22K in 2024 for potential new locations to improve services to patrons on the far side of our boarders.

FISHING POLES AND BIRD WATCHING KITS

Juliana Anderson continues to develop and train staff on circulation procedures for our nature kits. Since August 27, the fishing poles have 7 circs. The Bird Watching Kits were launched November 2 along with a bird identification contest._

REPORT FROM JULIANA ANDERSON, Circulation Librarian I

Staffing Challenges – October 21

On October 21, scheduled PTO and an unexpected staff illness left me as the only full-time Circulation employee on duty until 1 p.m. We were also short-staffed on pages, and I assumed responsibility for overseeing their work in addition to my regular duties.

Our staffing that morning consisted of two substitute clerks and one page who arrived later in the morning. Given the limited coverage, I prioritized responsibilities that required a full-time employee, such as resolving more complex patron matters.

Despite the staffing challenges, we worked together to maintain operations and address the department's immediate needs.

Cross-Training Initiative

The staffing challenges of October 21 reinforced the importance of cross-training employees to ensure essential tasks can continue when staffing is limited. On this day I learned the details of inter-office deliveries. Denise, a page, trained me in newspaper and magazine processing, a daily task that AS requests to be completed early in the day. Dipa, a librarian in Adult Services, also provided additional guidance on her department's preferred procedures for organizing newspapers and magazines. Beginning October 29, Maura started training me on her audiovisual (AV) responsibilities in preparation for her upcoming retirement.

Computer System Disruption – October 25–29

All computers at the front Circulation Desk were affected, along with multiple computers in the back room.

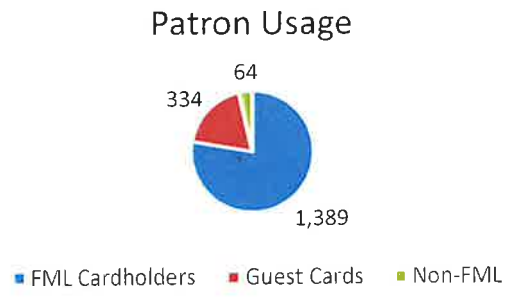
Circulation staff carried items from the front desk to operational computers in the back office. This allowed staff to confirm accounts were current and mitigated any potential errors.

IT Services Report – Robert Rowe

- **Workshops**
  - 0 Computer workshops for the month
  - Introducing Tech-Talk to assist with IT classes included at the end of this report
- **Wireless Stats**
  - 1.52K total clients
  - 2.64 TB User Traffic
  - 2.27 TB of user traffic Transmitted
  - 388.06 GB Received

- **Unique Web Site Visits**
  - 13,496

- **Tech Center Usage Stats**
  - 2,189 sessions on Public Computers in the building
    - Tuesdays were busiest with average of 117 users each week



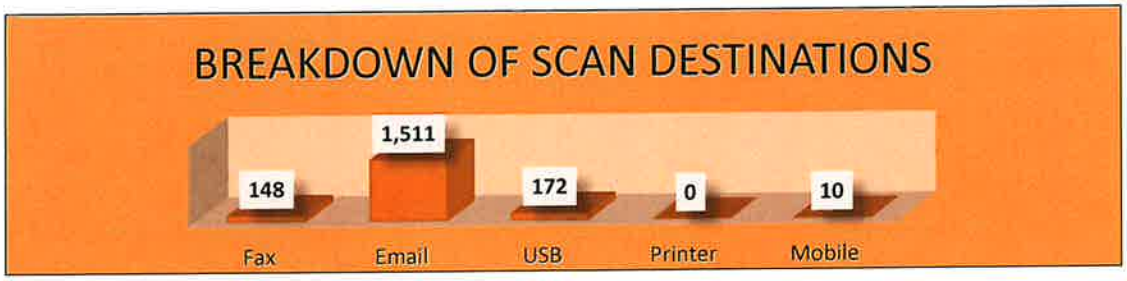
- **Self-Check Out Stats**
  - 1,251 items checked out
  - 68 items renewed

- **Wireless Device Checkouts**
    - 39 Hotspots
    - Chromebooks (In-house) 9

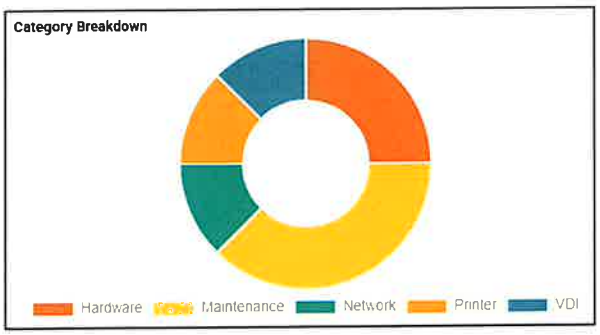
- **Printing Stats**
    - $453.00 collected in cash for printing and faxing
    - $910.30 credit card usage
        - $837.80 printing
        - $47.50
        - $25.00 fines paid
    - $74.25 (473 pages) free printing
    - $8.55 (47 pages) paid AAM deposits

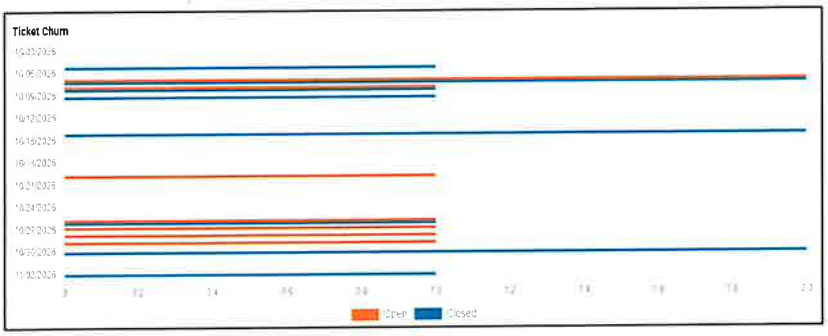


- **Scanning Stats**
    - 1,841 scans completed
        - 148 items faxed
        - 172 items saved to USB drives
        - 1,511 items sent to email
        - 10 items sent to a mobile device



- **Spiceworks Stats**
    - 9 tickets opened
        - 5 opened IT Services
        - 4 opened B & G





Introducing Tech-Talk: A New Way to Build Your Technology Skills

While space limitations have required us to discontinue our in-person technology classes, we remain committed to helping our patrons develop the skills and confidence to navigate today's digital world. This month, we are pleased to introduce **Tech-Talk**, an online learning resource available through our website.

Tech-Talk offers a premier collection of articles, videos, and webinars developed each week by top training experts for busy professionals, educators, and learners. Designed to help people stay current, relevant, and productive, this resource provides practical guidance on using technology and becoming more effective communicators—both in the workplace and at home.

Although we can no longer offer technology classes in our current space, Tech-Talk gives our patrons a new way to continue learning at their own pace. We invite you to visit our website this month to explore this resource and discover new opportunities to strengthen your technology and communication skills.

Network Outages week of October 25th 2026

Following a series of power interruptions and brownouts that impacted library systems, our internal IT staff immediately began troubleshooting the issue. Initial efforts focused on restoring services, verifying equipment status, checking network connectivity, reviewing server operations, and isolating potential points of failure. Given the scope and complexity of the problem, and after completing all reasonable local diagnostic efforts, the decision was made to engage Consolidated Computing for advanced support and deeper analysis.

Once engaged, Consolidated Computing conducted a comprehensive review of both the network and server infrastructure. Because the symptoms suggested that multiple systems could have been affected, they examined network switches, firewall connectivity, server communications, and the VMware environment that supports many of the library's technology services. They also escalated the matter to Ruckus Enterprise Engineering to independently review the network infrastructure and validate their findings.

The investigation ultimately determined that the network itself was functioning properly. There was no evidence of failed network hardware, switch malfunctions, cabling issues, or configuration problems. Independent review by Ruckus confirmed that the network infrastructure was operating as designed.

Instead, the root cause was traced to the server environment, which had been disrupted by the recent power events. The power fluctuations created instability within the VMware platform, resulting in failed server recovery processes, a duplicate backup management server that interfered with normal operations, and failed memory components in one of the physical servers.

To resolve the issue, Consolidated Computing removed the duplicate server instance, replaced four failed memory modules in the affected host, and performed extensive testing across the environment. After these repairs were completed, all systems were verified to be operating normally, including servers, network communications, VMware services, and management systems.

Adult Services Report – Judy Joseph

ACQUISITIONS, WEEDING, SHIFTING, MENDING ETC.

Weeding continues. Major shifting is on hold. Mending is forever.
Most of our weeding efforts this month and for the immediate future will be focused on weeding directly from mending carts .
Maria Torres has sent us our portion of the missing items list for books whose status has been 'missing since before 2023. Paul, Devorah and Kathy searched for these titles but very few were found. Next month we will start searching for books missing since 2023..

Devorah is weeding the BCD collection. Going forward we will not be adding many titles to this collection since this format is becoming less popular . Both the fact that digital downloads are taking over as well as that automobile manufacturers are no longer equipping cars with CD players are driving this change.

Ongoing Reorganization of the Founder's Room Collections

1) Richard reorganized the Rockland (Local History) Room, as follows:
   - Placed all Rockland-County Villages Codes (documentation) updates in their respective binders.
   - Reorganized by schools, block-shifted, and shelf-read graduation books.

2) Organized and shelved the New-Grant Native-American collection (which will be moved to circulating-area with other Native-American books).

3) Now that we have decided to make the entire Local History Collection reference, Richard is selecting books that will remain circulating and be integrated into regular non-fiction.

   Reorganized the entire local history collection as follows:

   - Block shifted.
   - Reduced tipping problems using Heavy duty bookends and under-book bookends.
   - Adjusted books-per-shelves for proper spacing, loading, and shelf capacity.
   - Separated oversize books.
   - Select circulating books from mainly reference collection.

Irina

- Books in Hebrew were weeded, based on the last circ. dates, # of circulations and conditions.
- Selected Russian books for purchase from the new catalog from Sentrum Bookstore.
- Worked with gifts: books in Hebrew and Russian.
- Started to prepare Ukrainian books for cataloging.
- Irina is organizing a shift to provide more space for World Language books.

Aviva

Aviva is planning to shift the Life Skills and ESOL collections to provide more room for them and create more room for book displays.

Mending

Now that mending is under control, we are looking forward to searching our shelves proactively to find books that require mending. This will be a long term (translate -- forever) project and will involve mostly the Jewish Traditional collection. Hopefully this will result in less money spent on bindery and in repurchasing older popular titles.

KOHA / ASPEN

No Change

.

REFERENCE

During October, Adult Services staff answered 1,215 in house reference questions, responded to 12009 telephone calls and to 154 in house 'direction' inquiries.

During October we had 272 sign-ins for study rooms.

Efforts Toward Establishing FML as a Passport Acceptance Facility

GEORGE - Passport Program Manager

In October, we received 25 calls and 4 in person inquiries about passports and based on staff availability, we were able to accept 19 applications. Accepted applications were sent for processing on time.

We collected a total of $835 as acceptance fees which is a revenue for the library.

JOHN -

. --Becoming a skilled passport agent, as we have all realized, is a complicated and time-consuming occupation and a steep learning curve, and so Kyle, Dipa, and myself are what might be called "journeyman agents." On the other hand, every acceptance agent service we perform for patrons and individuals outside the library is a learning experience and, if I might be allowed to speak for my co-workers, I believe we are well on the way to being "masters." Yet even though we have yet to maximize our collective skill level, we are truly fortunate to have the expertise and patient, cheerful guidance of Mr. George Varghese to the point where, if you will allow me to be immodest, our service seems have become a rousing success.

Art Exhibit:

On October 25, the September -October art exhibit was removed and preparations for the next one began. The next art exhibit that will be on display from November 5 to December 15 will be presented by Jawanio..

Program Report October 2026: Maria Vanessa Cipolla

Fully Managed Programs:

- Yoga: Mondays @ 2pm
- Knit & Crochet Group: Tuesdays @ 1pm
- Soul Line Dancing: Fridays @ 2pm
- Invisible Battles: When the Body Wounds the Mind: 10/1 @ 3pm
- Meet the Author: Monique Clesca: 10/5 @ 6pm
- A Talk with Mystery Novelist Neal Lipshutz: 10/6 @ 7pm
- Jewelry Making: 10/7 @ 3pm
- The History of Klezmer Music through Sight & Sound: 10/13 @ 7pm
- Murrow Theatre Performance: 10/14 @ 1:30pm
- Stony Point Battlefield: 10/15 @ 2pm
- Defensive Driving: 10/19 & 10/21 @ 5:30pm
- Halloween with Houdini: 10/20 @ 7pm
- The War at Home & How to Avoid It: 10/25 @ 3pm
- Halloween Celebration: 10/27 @ 7pm
- Medicare 101: 10/29 @ 2pm



- **On-Going:**
  - Programming
  - Friends of FML Staff Liaison
  - Museum Pass Program (Tracker, brochure, updates)
  - Public Relations (Promotions, publicity, public image)
  - Public Information Specialist
  - Back-Up administrator for the website
  - Administrator for the eNewsletter
  - Administrator for the digital signage
  - Grant Sourcing and Writing
  - Sustainability Initiative
  - Community Outreach, meeting space management and table programs

- **General:**
  - Fall Art Exhibit
  - Statistical Reporting:
    - AS Reference Desk
    - AS Programs for Head of AS
    - AS Programs for Head of Circulation

  - :**Maker Space**

Here are the Makerspace stats for October 2026:

Programs: 4
Attendees: 24

From the desk of Maribeth Durivage, Library Assistant

Makerspace classes focus on learning a skill. Each time a student returns, they build on what they previously learned. In October we offered 4 classes.

October Classes: book binding, sticker making, hand quilting, and watercolor with stencils.

Book Binding – Students were given supplies and I lead them through the assembly of creating their first bound book. 6 students attended

Sticker Making: Students learned how to foil mandalas. Initially we were making stickers but the iPad with the software was unavailable. So I contacted the students about the change of plans. 6 students attended.

Hand Quilting – This hand sewing class is an introduction to quilting. Beginners learn how to attach patches of fabric around a piece of cardstock. These pieces are then sewn together to create a coaster for their first project. Students who continue with this craft can add on to their existing piece or start a new project. 5 students attended.

Watercolor painting with stencils: Students learned how to use stencils & watercolor to create beautiful patterns and original designs. 7 students attended.



















LITERACY SOLUTIONS ACTIVITIES

Case Management

Celia Coronel is permanently filling the role of Case Manager for Literacy Solutions. She will be helping the public in a role similar to a social worker. Celia has recently changed her availability and is now here every Monday from 10-7 pm in Study Room 7 on the 2nd floor. In addition to case management, Celia was tasked with other assignments by Literacy Solution during October, including conducting intake interviews for potential ESOL students.
Celia is available on Wednesday mornings as well.
Celia can answer questions about citizenship, ESL classes and most anything having to do with Literacy Solutions. (She is fluent in Spanish) . She helps clients fill out forms for social services , benefits and job applications. Paul meets regularly with Celia .

Sessions	100
Services Provided:	177 Assorted services provided to 100 Clients

Total Clients: 100 Clients.

LITERACY SOLUTIONS:

Registration for ESL classes concluded in October. This year students can register by phone, text and QR code. Paul posted the flyer that Literacy Solutions sent and Maria Vanessa posted it on our web site and on social media.

Tutoring in October

Hours tutoring: 2
Tutors 1
Students 2
Sessions 2

Literacy Solutions will be holding 5 ESL classes that start October 5th and 1 Citizenship Test Preparation class that starts October 22nd. ESL classes will be held in the Founders Room 4 night a week, The Fielding Room, The 2nd Floor Conference Room and the Meeting Room. (Elizabeth said that we can use the room when her programs are not being held.)

ESOL Class Stats -

.
There were **a total of 708 students** and **36 Sessions** in the ESOL Classes in October.

Low Beginning (French Creole)
8 Sessions and 92 Students

Low Beginning Literacy (Spanish)
6 Sessions and 191 Students

Low Beginning
8 Sessions and 261 Students

High Beginning
7 Sessions and 72 Students

Intermediate
7 sessions and 92 Students

Citizenship Classes
Sessions 2
Students 26

Notarized Documents

109 documents for 96 patrons were notarized in October.

Aviva Rosenberg has obtained her certification to be a notary and has begun 'apprenticing' with Paul and Kyle. During October she notarized 13 documents for 11 people

Kyle helped 3 patrons with Tech help and setup for eReader services in October..

.Miscellaneous

We continue to invite local community service organizations to host tables in our lobby that provide information on vital community resources. Ex; nutrition, medical insurance and other social services.
Aviva started a spreadsheet which will be shared to track new Jewish Traditional items that have been ordered but have not yet arrived or cataloged.. We frequently get questions about new and soon to be released titles. This will be very helpful to have at the Reference Desk.

Aviva discussed social media and programming with Maria Vanessa. Sent pictures of the new displays to be featured on Instagram and started working on a plan for a seasonal book club to start this winter. She contacted Eileen Acosta at RCLS about book club titles, discussed dates and times with Maria Vanessa. Selected *Iona Iverson's Rules for Commuting* by Claire Pooley as first title.

Conferences / Meetings / Outreach Events:

- Richard attended Mayor Schenley Vital's breakfast
  at IHOP of Spring Valley Market Place, on Thursday, Oct 8, 9-11am.

- Richard discussed the 2nd Chance Local Online H.S. diploma program.
- Mayor Schenley Vital is interested in the program and plans to contribute funds for the program.

Digitize the Village of Spring Valley 1940's Time Capsule:

- Richard continued research and further identified resources needed to finish planning and digitize the time capsule - including:
  Identified community resource organizations for support:
  - Project outlines via Southeastern NY Library Resources Council
  - Community toolkits from OurDigitalWorld
  - Rockland Historical Society.

Laurie

FML's seed library: 29 seed packets checked out (24 on Koha)



Mixed bouquets: ***Amaranth 'New Mexico' Organic, Celosia 'Mega Punk' Organic, Zinnia 'Aztec Burgundy Bicolor,'*** *seeds courtesy of the Finkelstein Memorial Seed Library.*
Donation: Select Seeds

Insider's Club (aka Homebound Services)

John

"Everyone involved with the Insiders Club – especially Laurie and Tom – is deeply committed to it because it's a great service for people who really need it and have no other options. We are, in a sense, responsible for a minor but important dimension of the well-being of some of our needier patrons. Kudos to Tom who is always ready to go the extra mile if need be when delivery plans change. Kudos also to Laurie who was able to keep things moving along when I was out for a pretty long stretch in October. With her practical nature and organization skills she has even presented me with a couple of tactics which will help to relieve some of the pressure of the gathering and organizing process of

library items as these tasks become increasingly more stressful with the looming of our traditional Thursday delivery date deadline. "

127 items were delivered to 24 households in October

Book Displays - Aviva

Aviva Rosenberg has temporarily taken over John's responsibilities for the monthly book display after his having put up more than 30 in just under three years.

October displays included : Hispanic Heritage Month, Pumpkin Spice Vibes, DDC – 551 Weather, Bereishit.

Aviva entered Hispanic Heritage Month list into Aspen and created a banner graphic: Chris Coleman linked these on the website to increase visibility. Will do this monthly going forward.

Aviva also started a spreadsheet to track display ideas and scheduling.

Book Display 2- Paul

Paul also maintains an ongoing book display on the 2nd floor .Well reviewed books, mainly older titles, that have not recently been checked out are added to the "Reviewer's Choice" shelf located on display carts to the right of the reference

Meetings/Webinars/Professional Development

Laurie and Judy attended attended the LARC meeting (ZOOM) at the end of September.

Special Projects

Digitization of the Village of Spring Valley 1940's Time Capsule:

- Richard did extensive research to identify resources needed for the project:
    1. Digital camera - already available at FML –
    2. Canon EOS R7 User Manual (for the digital camera) - ordered from Amazon and cataloged by TS.
    3. ALA book on digitization - Richard requested ILL and Paul has processed the request; waiting for ILL.
    4. Selected ALA, PLA, and New York State websites (to combine with contents from ALA book on digitization) as resources to apply to this project.

Upcoming Museum Passes Highlights and Updates

Jewish Museum

Sacred Splendor: Jewish Ritual Art and Christian Treasures from St. Vitus Cathedral in Prague. The exhibition features Christian reliquaries on loan from St. Vitus Cathedral—the most extensive presentation of this treasury ever exhibited outside Europe—together with Jewish treasures never before shown in the United States.

September 18, 2026-February 7, 2027

37 Museum Passes were checked out by patrons:

- 9/11 Memorial and Museum –6
- Boscobel -3
- Edward Hopper House -1
- Empire Pass -5
- Frick Collection -1
- Guggenheim -1
- Intrepid –5
- Mohonk Preserve -3
- MoMA -5
- Museum Village -2
- Stamford Museum -1
- Storm King Art Center -4

Engaged Patrons Author Alerts - Laurie

- Statistical report for Author Alerts service through 10/31/26:
  - Unique authors being tracked: 186
  - Notifications sent in October 2026: 155
  - Patrons currently using the service: 29
  - Total number of alerts created across all patrons since inception (March 2026): 221

Adult Services Programs October 2026:

Reporting Note: Statistics reflect live patron attendance.
For virtual programs, reported attendance represents the number of login connections.

Knit & Crochet Group – October 6
= 5
Free

Knit & Crochet Group – October 13
= 3
Free

Knit & Crochet Group – October 20
= 3
Free

Knit & Crochet Group – October 27
= 6
Free

Yoga – October 19
= 2
$85

Yoga – October 26
= 4
$85

Soul Line Dancing – October 2
= 13
$150

Soul Line Dancing – October 9
= 10
$150

Soul Line Dancing – October 16
= 16
$150

Soul Line Dancing – October 23
= 14
$150

Soul Line Dancing – October 30
= 13
$150

Invisible Wounds: When the Body Wounds the Mind – October 1
= 8
$250

Meet the Author: Monique Clesca – October 5
= 12
$150

A Talk with Mystery Novelist Neal Lipschutz – October 6
= 6
Free

Jewelry Making: How to Make a Beaded Necklace – October 7

= 20
$400

The History of Klezmer Music through Sight and Sound – October 13
= 35
Free

Murrow Theatre Performance – October 14
= 9
Free

Stony Point Battlefield – October 15
= 1
Free

Defensive Driving – October 19 & 21
= 45 (23 + 22)
Free

Halloween with Houdini – October 20
= 17
$250

The War at Home and How to Avoid It – October 25
= 4
$250

Halloween Celebration – October 27
= 8
$225

Medicare 101 – October 29
= 18
Free

Tables = 10
= 173

Sessions = 34
Total Count = 445

correspondence -

October 28th, 2026

Dear Finkelstein Memorial Library Board of Trustees,

I am attaching my previous letter regarding the proposed separation of Traditional Jewish books in the Children's Room for the benefit of trustees who were not on the Board when this was previously discussed. That letter explains in detail why the collection is currently interfiled, the challenges we have purchasing and maintaining Traditional books, and the accommodations we already have in place for families who prefer Traditional materials.

Since that letter was written, I went back through our collection/circulation (via Koha) and purchasing records (via Smartfusion) so that I could put actual numbers behind some of what I discussed previously. I think those numbers are important to consider as this issue comes up again.

The Children's Room currently has approximately 58,220 books. Of those, 9,466, or 16.3%, are Traditional Jewish books. The remaining 48,754, or 83.7%, are secular books.

However, that 16.3% looks very different when compared to what we actually spend.

Over the last four completed fiscal years, from July 1, 2022 through June 30, 2026, we spent $353,305.89 on Children's books. Of that, $182,820.28 was spent specifically on Traditional Jewish books. That means 51.7% of all Children's book spending over those four years went toward Traditional materials, even though those materials currently make up 16.3% of the collection.

I think that comparison is probably the most important number in this discussion. We don't have a smaller Traditional collection because we direct a smaller portion of our resources toward it. The opposite is true. More than half of our actual book spending over four years has gone toward Traditional books.

The circulation numbers from that same four-year period are also important, particularly because the Adult Traditional collection is often used as a comparison for Children's. From July 1, 2022 through June 30, 2026, Juvenile Traditional materials circulated 110,328 times, compared with 155,423 circulations for Adult Traditional materials. However, Adult has nearly twice as many Traditional books. Children's has only about 52% as many Traditional books as Adult, yet generates approximately 71% as many circulations. Based on current collection size, that works out to approximately 11.66 circulations per Juvenile item compared with 8.53 per Adult item, or approximately 37% more circulation per current item.

That higher rate per item matters. It means our smaller collection is being asked to meet disproportionately high demand. Each book is being checked out more frequently, which means more wear and tear and fewer Traditional books physically sitting on the shelf at any given time and those materials are circulating more heavily relative to the current size of the collection.

This also helps explain why the Adult Traditional section can appear larger and fuller on the shelves. A fuller shelf does not necessarily mean a collection is being used more successfully. In our case, the fact that fewer Traditional books may be physically sitting on the Children's shelves at any given time is consistent with the heavier use reflected in our circulation numbers.

Circulation also does not capture every use of a children's book. A single checkout may result in the same book being read and handled by multiple children within a household, and children's materials generally experience more physical wear through normal use than adult materials. The actual wear on these books can therefore be considerably greater than the circulation number alone suggests.

The size of the two departments puts the comparison into further perspective. Traditional books make up approximately 11.1% of the Adult collection, compared with 16.3% of the Children's collection. Children's actually dedicates a larger share of its collection to Traditional materials,

The difference is not demand or a lack of investment, and goes beyond the additional wear and tear on these materials. It is what is available for us to buy.

This is a relatively small publishing market serving an enormous amount of demand in our community. According to NYSED, 32,772 East Ramapo resident K–12 students were enrolled in nonpublic schools in 2024–25. NYSED has also described East Ramapo's nonpublic student population as attending almost "exclusively yeshivas". For context, NYSED reported 10,427 students attending the district's public schools as of March 2024. Together, those figures demonstrate the unusually large nonpublic-school population within the community we serve. This does not mean that every one of those families exclusively uses Traditional materials, but it does give some context for the level of demand we experience.

We are trying to purchase enough books for that demand from a publishing market that produces far fewer titles than the mainstream children's publishing market. Books are frequently published in limited print runs, titles go out of print, and many are not available in reinforced bindings intended for library use.

The cost of the books is another part of this. I recently compared a small sample of the types of books we purchase. The English Traditional comics averaged $22.72 each and the Yiddish books averaged $21.32, compared with $17.78 for the secular library-bound graphic novels in the sample. This is only a sample, but it illustrates something we regularly encounter when purchasing. Spending the same amount of money does not necessarily result in the same number of books.

The books we do purchase are also used heavily. *One More Tale: A Collection of Parables from Our Gedolim*, purchased in 2015 for $21.99, has circulated 174 times. *In de vegn fun de gite middos*, purchased in 2011, has circulated 178 times and is no longer available for us to replace.

For comparison, our copy of *Babymouse: Rock Star!* has circulated 125 times, but it was available in a Brodart-glued edition designed to withstand library use. We frequently do not have that option with Traditional books.

This level of use is particularly challenging because Traditional books are frequently not available in bindings designed for library circulation. A repair can take approximately 10–20 minutes between evaluation, taping or gluing, using the press, finishing the repair and, when necessary, sending the book to Technical Services for new labels. Some Traditional books go through this process multiple times because replacing them is either more expensive or simply impossible.

I also understand that the argument for separation is not only about the number of books we own. Some families want to be able to walk into the Children's Room, go directly to one section and know that everything there is Traditional. Some families also prefer that their children not browse secular books at all. I understand why putting all of the Traditional books together would make that particular kind of browsing easier.

At the same time, that is not the only way families use the Children's Room. We also serve Jewish families who regularly borrow both Traditional and secular books, as well as children who browse primarily by their reading level. There is not one shelving arrangement that is going to be the preferred way to browse for every family.

We have tried to address this by giving families who only want Traditional materials several ways to find them. Every Traditional book has a blue "J" on the spine, and we maintain a separate Traditional catalog containing our English and Yiddish Jewish materials. Families can search only that catalog, place holds on exactly what they want, and pick those materials up at the Circulation Desk or Wesley Hills lockers. Staff are also available to help families locate Traditional materials in person. A family that does not want to browse secular materials does not have to.

I absolutely agree that Traditional books should be easy to find. I am also happy to review specific titles, publishers or vendors that trustees or patrons believe we are missing. If there are appropriate Traditional children's books available that we do not know about, I want to know about them. What I do not believe is that physically separating the collection addresses the actual limitations we are dealing with.

If Traditional books were 16.3% of the collection because we were only putting 16.3% of our resources toward them, that would be a very different conversation. Instead, they are 16.3% of the collection after receiving 51.7% of our book spending over the last four completed fiscal years. They are also circulating approximately 37% more per current item than the Adult Traditional collection during that same period. The numbers point to a collection with high demand and significant investment, but with real limitations on how quickly we can grow and replace it.

Putting the 9,466 Traditional books together would make Traditional-only browsing easier for some families, and I recognize that benefit. It would still be the same 9,466 books serving the same demand. It would not create more books, reduce their turnover, make out of print titles available for purchase, or solve the gaps that exist at certain reading levels.

There is also a significant operational impact to consider. Separating 9,466 books is not a matter of simply moving them onto different shelves. Staff would need to identify and pull thousands of individual items from throughout the Children's collection, make the necessary catalog and location changes, address labeling, determine where a separate collection of that size could physically fit, and then shift the surrounding collections to create that space. Technical Services would necessarily be involved as well. Based on the size of the collection and the work involved, this would likely be a major project taking months of staff time across departments, with fewer books available during that time of processing, all while we are also trying to maintain our regular services, programming, purchasing, processing, shelving and other daily responsibilities.

The amount of work involved would not, by itself, be a reason not to make a change that meaningfully improves service. However, I do believe the benefit of that change needs to justify a months-long, multi-department project, particularly when the primary benefit is making Traditional-only physical browsing easier, something we already support through several other access options.

As Head of Youth Services, I have to consider both the families who want only Traditional materials and the families who use the entire Children's collection. My recommendation is based on what is available for us to purchase, how the collection is actually used, our spending and circulation data, and the needs of children at different reading levels.

I am happy to continue looking at ways we can make the Traditional collection easier to find and use. Based on all of these factors, however, I continue to recommend that the Traditional Jewish collection remain interfiled.

I hope the attached letter and this additional data are helpful as the Board considers this issue again.

Respectfully,

Elizabeth Portillo, Head of Youth Services, Librarian III
Finkelstein Memorial Library

COPY OF LETTER SUBMITTED TO BOARD (AUGUST 2025)

Dear Finkelstein Memorial Library Board of Trustees,

Thank you for your continued commitment to supporting families in our community and for taking the time to share your concerns. I'm writing to respond in full to the discussion suggesting that we physically separate traditional Jewish books from the broader children's collection.

At the heart of this conversation is a shared goal: ensuring every family has access to the books that align with their values. Where we differ is in how best to accomplish that, and what the impact of that approach would be on everyone who uses our library.

In Children's, we already dedicate more than half of our book budget to traditional Jewish titles, far more than any other section or genre in the room. Despite that investment, supply and durability remain the limiting factors. Families often express frustration that they don't see these books on the shelves. That is not due to neglect, but to how limited and fragile this publishing ecosystem is:

- Traditional titles are printed in small batches, with limited reprints and distribution.
- Most are not library-bound, so they wear out quickly and need constant repair or replacement.
- Many go straight to the holds shelf due to high demand, meaning they rarely appear on open shelves for browsing.

We are already doing as much as possible to meet this demand, but these titles cannot be treated as if they are endlessly available, when they are not.

The idea of a physically separated section may feel like a solution for families who want only traditional content. But separating these books from the broader collection would remove the flexibility we currently have to supplement with secular titles when needed. This matters because traditional Jewish publishers do not consistently produce enough books across the full range of reading levels.

If we split the collection:

- A child in 1st or 2nd grade who needs a leveled reader or early chapter book will frequently find that traditional titles for that level are unavailable, because they are rarely published in the first place. This isn't an occasional issue. It's a structural gap that shelving changes cannot fix.The problem isn't location, it's availability.
- Without interfiling, we could still offer an age-appropriate secular title as a supplement, but whether the child is permitted to take it would depend on their family's preferences.
- That child leaves with nothing, or feels like "their" section is always empty.

This is already a daily challenge. Interfiling allows us to soften it. Separation would make it significantly worse.

Families who prefer to limit or avoid secular content already have full support in doing so:

- We offer a Traditional Catalog that includes only English and Yiddish Jewish titles, allowing families to browse online and place holds without ever browsing the general shelves.
- We use blue "J" stickers on the spine of every traditional title, so families can identify Jewish books quickly while browsing.
- Patrons are encouraged to place holds and pick up their curated selections at the Circ desk or even our Wesley Hills lockers, eliminating any chance of stumbling across material they don't approve of.

This system offers flexibility, privacy, and respect for personal values, including tools that allow families to avoid secular content entirely if they choose. What it does not do is impose that preference on all other families.

It's also important to remember that the Children's Room is not organized the same way as Adult Services. Upstairs, books are shelved by genre because adults browse by topic or subject interest. In Children's, everything is arranged around reading development. Books are grouped by level to help kids build literacy skills step by step. Pulling traditional titles out of that structure removes them from the progression and makes it harder for kids to grow as readers.

It also ignores a key difference: children's books are read over and over again, often by multiple young kids in one checkout. They wear out faster than adult books, which contributes to how often they're unavailable or in need of replacement. That's a major reason why traditional titles are rarely on the shelf, not because we don't buy them, but because they don't last long and they're used heavily.

A separated traditional section will look sparse more often than not, and the shelves won't reflect the care or investment behind them. To a patron walking by, it won't look like a thoughtfully built collection, but like a half-empty display. That perception will damage more than circulation numbers. It chips away at confidence in the department and in the library as a whole.

When that happens (when a patron doesn't understand why a shelf looks empty or assumes we're not doing our job), it's the Youth Services staff who will bear the brunt of that frustration. We already receive regular complaints based on that exact misunderstanding, and this change will only compound them. We'll be the ones fielding the fallout, losing community trust, and watching families walk away over a decision that was never ours to begin with.

The core problem isn't space or staffing. It's supply. Even if we had unlimited funding and unlimited shelves, we could never purchase enough traditional Jewish children's books to keep a separate collection full and functioning. These titles are published in small batches, go out of print quickly, and are not widely distributed. Many don't exist at key reading levels like early readers or beginner chapter books. The result is simple. If we separate, there will be large gaps in the shelves and no way to fill them.

Right now, when there's a gap in traditional titles at a certain level, we can supplement with secular materials that have longer shelf lives, are more affordable, and are easier to acquire. If we're forced to remove that flexibility, we will have no way to make up the difference. The demand will outpace the supply every time, no matter the budget. Interfiling is the only model that allows us to bridge the gaps created by the publishing market itself.

To be clear, we are not choosing one group's values over another. The current model was intentionally built to protect and support families who prefer traditional-only materials, without restricting access for families with different needs or reading goals.

We have many patrons who love Curious George, Amelia Bedelia, Tin Tin, and The Berenstain Bears right alongside the Yael books or Baker's Dozen. That integrated experience is meaningful to them, especially for new parents who may not be aware of these beloved titles. Those families are part of our public, too.

If we physically separate the collection:

- We will no longer be able to supplement reading gaps caused by publishing shortages
- We will no longer be able to serve the readers who thrive in a mixed environment
- We will reduce access and equity across the board
- And we will not gain more Jewish books, we will lose them faster.

I haven't even touched on the broader implications. This kind of restriction edges into the territory of censorship. Public libraries are built on the foundations of open access and intellectual freedom. That includes the right to receive information, which is protected under the First Amendment. When barriers are created that limit what a patron can access, especially based on perceived values or preferences, we risk undermining those foundations. That is not just a philosophical issue. It is a legal and ethical one, and it matters in any public institution.

As context, decisions about shelving, collection structure, and material access fall under the professional purview of library staff, not the Board. This is established by New York State Education Law and reinforced by guidance from New York Library Association and the Division of Library Development. The Board sets broad policy and strategic direction, while operational decisions (like how we shelve and manage collections), are delegated to the Director and trained staff. This structure exists for a reason. It ensures decisions affecting access, equity, and literacy are made by those with direct expertise in publishing markets, child development, and day-to-day library use. I raise this not as pushback, but to clarify the framework we're working within, and why this decision sits squarely within it.

I take this role, this decision, and my commitment to serving our entire community very seriously. As the person responsible for managing this department, I also have to consider what is sustainable, equitable, and functional for the collection as a whole. I am constantly evaluating what we can improve, where we can adapt, and how we can best meet the diverse needs of the families who rely on us.

However, we cannot meet those needs if we are forced into a structure the publishing market simply cannot support. If the goal is purely to have traditional books physically separated regardless of function, then that decision must also accept the consequences: reduced access, incomplete reading levels, and fewer available books for the very families the separation is meant to serve. Those outcomes are not theoretical, but real, measurable, and unavoidable.

I urge the board to continue supporting the thoughtful, flexible, and functional model we already have in place.

Respectfully,

Elizabeth Portillo
Finkelstein Memorial Library, Head of Youth Services

FML Cash handling procedures

DRAFT

Current as of 10/28/26

- Circulation Department will provide the z1, z2, credit card report, daily error report, and full register roll (when necessary) with the weekly count sheet and pouch of cash/coins.
- Circulation Department will complete the daily register receipt and error report form, including the date in the upper right-hand corner.
- Each full work day's transitions are counted the next day. (Friday's transactions are counted on Sundays while we experience Saturday closures.)
- The Circulation Department Head, supervisor or designee will attempt to find and note errors before sending the documents to Administration with the weekly pouch.
- Circulation Department will sort the cash in the weekly pouch by denomination and coins will be in one small brown envelope before sending the pouch to Administration with a Circulation staff member.
- The cash and receipts will be sent up on Wednesdays (Thursday mornings at the latest) with Circulation Department Head, supervisor or designee as assigned by the department head. Cash and coins will be counted by the Accountant or Assistant Director with the Circulation staff member.
- The Accountant or Assistant Director (i.e. the last staff member to touch the money) will make out the deposit slip for the weekly pouch.
- If the Accountant or Assistant Director is not available to count on a particular week, the pouch will be placed in the top part of the safe in Administration. An email notifying both of them regarding the pouch's location will be sent by Circulation staff.
- The Accountant, Assistant Director or other designee in Administration office will go with the Courier to the bank once a week or every other week to make deposits.

DAILY REGISTER RECEIPT REPORT (CR 4)

D ATE: _____

SHIFT: _____

LAST TRANSACTION NUMBER: _____

DRAW COUNTED BY: _____

CASH (A) BILLS _____

COINS _____ TOTAL $ _____

CHECKS (B) TOTAL $ _____

DEBIT & CREDIT CARDS (C) TOTAL $ _____

TOTAL A + B + C = $ _____

ERRORS: AMOUNT ON Z2 RECEIPT DIFFERENCE

CASH $_____ OVER/ SHORT $_____

CHECKS $_____ OVER/ SHORT $_____

DEBIT/CREDIT $_____ OVER/ SHORT $_____

TOTAL OVER ERRORS $ _____

TOTAL SHORT ERRORS $ _____

COMMENTS :

STAFF NUMBERS ON REGISTER

_____

_____

_____

CHECK LISTING

NAME	AMT	CK #

DAILY REGISTER RECEIPT REPORT (CR 4)

D ATE: _____

SHIFT: _____

LAST TRANSACTION NUMBER: _____

DRAW COUNTED BY: _____

CASH (A) BILLS _____

COINS _____ TOTAL $ _____

CHECKS (B) TOTAL $ _____

DEBIT & CREDIT CARDS (C) TOTAL $ _____

TOTAL A + B + C = $ _____

ERRORS: AMOUNT ON Z2 RECEIPT DIFFERENCE

CASH $_____ OVER/ SHORT $_____

CHECKS $_____ OVER/ SHORT $_____

DEBIT/CREDIT $_____ OVER/ SHORT $_____

TOTAL OVER ERRORS $ _____

TOTAL SHORT ERRORS $ _____

COMMENTS :

STAFF NUMBERS ON REGISTER

_____

_____

_____

CHECK LISTING

NAME	AMT	CK #

Board Resolution – Community Engagement, Saturday Hours, and Children's Collection Organization

WHEREAS, the Board of Trustees of the Finkelstein Memorial Library recognizes that the Library belongs to the community it serves and respects the right of all patrons to express their opinions, share their concerns, and have a voice in matters affecting their library;

WHEREAS, the Board encourages respectful, civil, and constructive engagement between patrons, staff, and trustees, recognizing that open dialogue and the exchange of differing perspectives strengthen the Library and its relationship with the community;

WHEREAS, the Board is committed to providing library services that are responsive to the needs of the community and accessible to patrons with differing schedules, interests, and needs;

WHEREAS, the Board recognizes the importance of maintaining Saturday hours as part of its commitment to providing convenient access to library resources and services;

WHEREAS, the Board further recognizes the importance of organizing the children's collection in a manner that is clear, consistent, and responsive to the needs and preferences of the families it serves, including providing a shelving arrangement for traditional children's books that mirrors the organizational practices used for traditional books in the adult collection;

THEREFORE, BE IT RESOLVED, that the Finkelstein Memorial Library shall be open to the public on Saturdays, effective December 5, in accordance with the hours and staffing schedule established by the Library;

BE IT FURTHER RESOLVED that the children's collection will be organized in a manner that is clear, consistent, and responsive to the needs and preferences of the families it serves, including providing a shelving arrangement for traditional children's books that mirrors the organizational practices used for traditional books in the adult collection;

BE IT FINALLY RESOLVED, that the Library administration shall implement the necessary organizational and operational changes to carry out this directive, by [insert date]

Library Crossroads Consulting, LLC
https://librarycrossroadsconsulting.com/
info@librarycrossroadsconsulting.com
908-873-6654

Primary Contact:
James Keehbler
27 Weavers Lane, Readington, NJ 08889
jkeehbler@librarycrossroadsconsulting.com
908-296-0872

November 11, 2026

Dear Finkelstein Memorial Library Board of Trustees,

We are writing in response to your request for a quote related to your search for a new Library Director. Please find our proposal attached. Here is a little more information about us:

Who are We?
We exist to help libraries, and organizations that support libraries, solve problems and maximize their potential. Whether you are seeking a strategic plan, help finding and hiring a new director, or a whole new website, our New Jersey-based consulting firm is prepared to offer services in response to your needs.

Established in 2021, but with a wealth of prior experience.
While the Library Crossroads team came together in 2021, our five consultants, Cindy Czesak, Pat Tumulty, Allen McGinley, Eileen Palmer and James Keehbler, have been working in the library field for decades. Combined experience in the areas of library and executive directorship, legislative lobbying, and library consulting have given us experience in growth-oriented planning, recruiting and retaining talented library professionals, designing and developing websites, and engaging and building community support.

Your Organization, Our Expertise.
Every organization is different, with its own blend of challenges and opportunities. In helping you with your Library Director Search, our consultants will listen to you and your stakeholders, to create a customized recruitment plan that meets the unique needs of your organization.

A Premier Option.
Our consultants' extensive knowledge of public libraries - through our own direct experience, as well as our collective and individual work with libraries across the region - makes our firm a leading choice for consulting services.

Thank you for taking the time to consider our proposal.

Sincerely,
The Library Crossroads Team

Key Personnel

James Keehbler

James Keehbler is the current director of the Hunterdon County Library System. Previously, Mr. Keehbler was the director of the Piscataway Public Library for nearly a decade. A lifelong New Jersey resident, James received his Masters in Library Science from Rutgers in 1997, as well as his Masters of Public Administration from Rutgers-Newark in 2005.

James has served on the board of the LibraryLinkNJ and has held a number of positions within the New Jersey Library Association including Chair of the Public Policy Committee, Treasurer and President. Mr. Keehbler was honored as the NJLA Librarian of the Year in 2012.

Allen McGinley

Allen McGinley is the Director of Westfield Memorial Library in Union County, and has previously served as the Director of Teaneck Public Library in Bergen County. He is a responsive, community-oriented public library administrator with more than 15 years of experience working in diverse suburban and urban communities in New Jersey and New York.

Mr. McGinley has been an active member of the New Jersey Library Association since 2009, serving in a variety of leadership roles including Chair of the Conference, Professional Development, and Public Relations committees. He was also a founding Board Member of New Jersey Makers Day and continues to serve on its board as Board Development Officer.

Allen was recognized as a "Mover and Shaker" by Library Journal in 2012 for his work as a community builder.

Eileen Palmer

Eileen M. Palmer retired as Executive Director of the Libraries of Middlesex Automation Consortium in 2022. She has 40 years of experience in library services, strategic planning and technology. Eileen has assisted libraries in Michigan and New Jersey in developing strategic plans reflecting community needs and highlighting innovative approaches to library services. She has also worked with numerous library boards assisting them in searches for new library directors.

Eileen has also had a career long passion for public policy, having served three state library associations within the public policy, technology policy, and intellectual freedom arenas since 1986. She has served the NJ Library Association in various capacities including as President and Councilor to the American Library Association. Ms. Palmer is currently serving as the interim executive director of the over 70 library consortium, BCCLS, located in Northern New Jersey.

Pat Tumulty

Patricia A. Tumulty was the Executive Director of the New Jersey Library Association from 1991 until 2020. Prior to that, Ms. Tumulty was a consultant at the New Jersey State Library, advising and assisting public libraries. She was also, previously, a Law Librarian at the NJ Department of the Public Advocate and a Librarian at the Cumberland County Library.

Ms. Tumulty was a registered lobbyist for the Association. She is a strong supporter of school librarians through participation in Unlock Student Potential and the American Library Association's School Library Task Force. She currently is working as a Program Associate and advocate for the New Jersey Library Trustee Association.

Ms. Tumulty's primary legislative achievements include Dedicated Line Legislation (public library funding is placed as a separate line on property tax bills which removes this funding from the municipal "cap" legislation), Library Stabilization Law (a library formed by the voters can only be dissolved by the voters), Johnson Legislation (municipal libraries have to ask voters to approve a tax rate above the minimum of 1/3 mil in 2017), and Library Construction Grant Funding.

Cindy Czesak (Emeritus)

Cynthia Czesak is the retired Director of the Paterson Public Library, working there for 17 years. Prior to that, she worked at the Clifton Public Library for over 20 years; for 13 of those years, she was Director. Since retiring, Ms. Czesak has formed a consulting firm and has served as interim Executive Director of BCCLS, Demarest Public Library, and Parsippany Public Library. While working at the Parsippany Library, Ms. Czesak conducted the successful search for a new Library Director.

Ms. Czesak has been very active in various library organizations in the State of NJ, including serving as NJLA President, and was selected as an NJLA Librarian of the Year. She has also served on several ALA committees, including on ALA Council for 9 years.

Our Goals for Your Search

Hiring a new Library Director is one of the most significant and impactful decisions a Board of Trustees can make. Library Crossroads is here to help you through the entire process of finding the most fitting candidate for your organization.

What we will deliver:

- **Full service recruitment, based on your unique needs.** Our search criteria is based on what you value. We will coordinate with your hiring committee and key constituents in your organization to build our understanding of what you're looking for and your ideal candidate profile. Knowing your organization - from its distinct needs and values, to its challenges and opportunities - will inform the creation of a customized job description that can be widely promoted, regionally and nationally. Our consultants will recruit candidates, screen resumes, collaboratively develop interview questions, arrange interviews, and help interview candidates. We will make recommendations, coordinate a final offer, and help with salary negotiations.

- **A deep understanding of public libraries.** Our advantage is our nuanced comprehension of the public library landscape, built upon years of library service and leadership in the library organizations. We understand the strengths and challenges faced by public libraries, and the qualities of successful leaders. Through our years of experience we have built an extensive network of industry professionals that we can work with to develop your candidate pool.

- **A commitment to the success of your new hire.** Library Crossroads will continue to help your organization after a finalist is selected for a period of up to 6 months, including new director mentorship by our experienced consultants. If your new hire does leave before twelve months, our consultants will help you find a new Library Director as part of the original agreement.

In partnering with Library Crossroads, you can expect a comprehensive Library Director Search - customized so that your organization's unique environment, values and goals are a priority. We look forward to the opportunity to work with you.

Our Work Plan

The Director Search process will include the following elements:

1. **Information Gathering:** Our Library Director Search Services start with learning more about your organization and its needs through meeting with the Search Committee, key staff members, and stakeholders. Our goal is to fully understand your organization - its structure, environment, goals and values, challenges and opportunities. We will identify the scope of the job opening you wish to fill, and qualities and qualifications you'd like to see in a candidate.

2. **A Customized Job Description:** Our consultants will help develop a customized job description, focused to attract the best candidates for your opening, and to be approved by your Search Committee.

3. **Comprehensive Marketing:** Library Crossroads will post the job description on high traffic job sites, listservs, social media, and other applicable sources, to connect with the widest audience possible. We will reach out to our extensive network of library professionals to develop a list of candidates to be approached about your opportunity.

4. **Screening of Initial Candidates:** Our consultants will analyze applications, and review which candidates meet the requirements and profile developed by the Search Committee. We will then select the most promising candidates and conduct pre-interviews before choosing candidates to move forward to the Search Committee.

5. **Coordination of Interviews:** The pool of finalists will be interviewed by the Search Committee with assistance from Library Crossroads. Our responsibilities will include setting up the interviews, developing questions, and helping evaluate the candidates.

6. **Assistance with Selection:** We will provide a list of recommended final candidates, and perform reference and background checks. Library Crossroads will coordinate a second round of interviews, if required, with these most promising candidates and the Search Committee.

7. **Negotiations with Final Candidate:** Our consultants will help coordinate salary negotiations and the offer of employment you'd like to make to the final candidate.

8. **Our Commitment to Success:** Library Crossroads will continue to help the library for a period of up to 6 months, including mentorship by our experienced consultants. If your new hire does leave before 6 months, our consultants will help your organization find a new director as part of the original agreement.

Timeline / Outline of Phases

A. **Initial Procedure Following Approval**
   a. Execution of Library Crossroads agreement.
   b. Library Crossroads receives all materials requested.

B. **Phase One: Draft Job Announcement (Weeks 1-2)**
   a. Gather Information - Meet with the Search Committee and other key constituents to determine the scope of the job, organizational challenges and opportunities, and any upcoming projects. We will determine what you're looking for in a new Library Director, and identify desired characteristics and capabilities of the ideal candidate.
   b. Create Job Description - Draft employment announcement and gain approval from the Search Committee.

C. **Phase Two: Marketing and Applications (Weeks 3-7)**
   a. Marketing - Post the announcement to our Library Crossroads website. Post on high-traffic job sites, listservs, and social media. Reach out to our professional library network to develop a list of qualified candidates to be approached about the opportunity.
   b. Collect and Evaluate Applications - Rank applications and conduct pre-interviews to determine a pool of qualified candidates to be interviewed by the Search Committee.

D. **Phase Three: Interviews and Final Candidate Checks (Weeks 8-11)**
   a. Coordinate and Assist with Interviews - Arrange interviews. Develop interview questions and, with the Search Committee, conduct interviews. Evaluate candidates with the Search Committee and determine second round candidates.
   b. Progress Updates - Provide consistent communication with candidates regarding the progress of the search.
   c. Second Round of Interviews and Final Recommendation - Arrange and assist with interviews, followed by a meeting with the Search Committee to determine a final candidate.

E. **Phase Four: Negotiations and Offer (Week 12)**
   a. Our consultants will assist with salary and paid-time off negotiations and presenting the final job offer to the candidate that is chosen.
   b. Background and Reference Checks for the final candidate.

F. **Our Commitment to Success**
   a. Mentorship - Our experienced consultants will be available to mentor new directors for a period of up to 6 months.
   b. Placement Guarantee - If your new hire leaves before 6 months, we will complete a new Director Search as part of the original agreement.

Cost Proposal

All-Inclusive Maximum Price

Professional Services Cost	$14,000
Expenses Not-to-Exceed	$1,500
All-Inclusive, Not-to-Exceed Maximum Price	**$15,500***

Expenses Not-to Exceed
These expenses will be billed at actual cost:

- Job listings
- Consultant travel and lodging expenses as required

*** Supplemental Services**
If your organization would like to provide for candidate travel, or other expenses, Library Crossroads will work with you to create a budget for such expenses. Your budget will then be added to our price.

Billing
An initial payment of 25% of the agreed upon fee is due upon the execution of the agreement.

If your organization deems it necessary for the consultants to undertake additional work not included in the agreement as outlined in this proposal, the consultants are not obligated to undertake such work until there is an agreed on a rate of compensation.

Completed Searches
Libraries of Middlesex Automation Consortium (LMXAC) Executive Director
Roseland Public Library
Franklin Lakes Public Library
Chester Public Library
Upper Saddle River Library
Berkeley Heights Public Library
Roxbury Public Library
Fanwood Memorial Library

VSR PLUMBING AND MECHANICAL

53 Sparrow Lane • Pearl River, New York 10965
Rockland County Master Plumber License #1145

FORMAL PAYMENT SCHEDULE

Finkelstein Library - Air Handler & Condenser Project

Total Contract Amount: $405,000.00

The payment schedule for the Finkelstein Library Air Handler & Condenser Project shall be as follows:

Payment	Milestone	Amount
1	Upon signing, approval, and scheduling of the project PD CK # 287	$89,300.00
2	Upon delivery of the new air handler	$89,300.00
3	Upon completion of demolition and removal of existing equipment	$50,000.00
4	Upon final setup and installation of the air handler	$126,400.00
5	Upon final setup and installation of the condensers	$40,000.00
6	Upon final inspection, testing, and completion of the project	$10,000.00
	TOTAL CONTRACT AMOUNT	$405,000.00

Payment Terms

Each payment shall become due upon completion of the applicable milestone described above.

The final payment of $10,000.00 shall be due upon final inspection, testing, and completion of the project.

Contractor: VSR Plumbing and Mechanical
53 Sparrow Lane
Pearl River, New York 10965
Rockland County Master Plumber License #1145

Authorized Representative: _____

Date: 8/26/24

Finkelstein Library Representative: _____

Date: 9/1/24

FINKELSTEIN MEMORIAL LIBRARY

24 CHESTNUT STREET
SPRING VALLEY, NY 10977
(845) 352-5700

ED FALCONE, INTERIM DIRECTOR

2027 LIBRARY CALENDAR

DRAFT #3

Board approved (date)

Red print = CLOSED

JANUARY

S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	**27**	28	29	30
31						

1/1 - CLOSED - New Year's Day
1/8- OPEN 11am - 6pm Staff Development
1/18 - CLOSED - Martin Luther King,Jr. Day
1/27 - Board Meeting 6:30 P.M.

FEBRUARY

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	**24**	25	26	27
28						

2/5 - OPEN 11am - 6pm Staff Development
2/15 - CLOSED - Presidents' Day
2/24 - Board Meeting 6:30 p.m.

MARCH

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	**17**	18	19	20
21	22	23	24	25	**26**	27
28	29	30	31			

3/5 - OPEN 11am - 6pm Staff Development
3/17 - Board Meeting 6:30p.m.
3/26 - CLOSED - GOOD FRIDAY
3/28 - CLOSED - EASTER

APRIL

				1	2	3
4	5	6	7	8	9	10
11	12	13	**14**	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

4/2 - OPEN 11am-6pm Staff Development
4/14 - Board Meeting 6:30pm
4/21 - OPEN 9 - 1 Passover (First Day)

MAY

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	**26**	27	28	29
30	**31**					

5/7 - OPEN 11am-6pm Staff Development
5/26 - Board Meeting 6:30pm
5/30- CLOSED - Memorial Day
5/31- CLOSED - Memorial Day

JUNE

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	**18**	19
20	21	22	**23**	24	25	26
27	28	29	30			

6/4 - OPEN 11am-6pm Staff Development
6/18 - CLOSED - Juneteenth
6/23- Board Meeting 6:30 p.m.

	S	M	T	W	TH	F	S
JULY					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31
AUGUST	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				
SEPTEMBER				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30		
OCTOBER						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						
NOVEMBER		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				
DECEMBER				1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

7/4- CLOSED - Independence Day
7/5 - CLOSED - Independence Day
7/9 - OPEN 11am - 6pm. Staff Development
7/28 - Board Meeting 6:30 pm

8/6 - OPEN 11am - 6pm Staff Development
8/25- Board Meeting 6:30 p.m.

9/6 - CLOSED - Labor Day
9/10 - OPEN 11am-6pm Staff Development
9/22 - Board Meeting 6:30pm

10/1 - OPEN 9 - 1 Rosh Hashanah Eve
10/2-3 - CLOSED - Rosh Hashanah
10/8 - OPEN 11am-6pm Staff Devel.
10/10 -CLOSED- Yom Kippur Eve
10/11 - CLOSED - Indigenous People's Day
10/11 - CLOSED - Yom Kippur
10/27 - Board Meeting 6:30pm

11/5- OPEN 11am - 6pm Staff Development
11/11 - CLOSED - Veteran's Day
11/17 - Board Meeting 6:30pm
11/24- CLOSED - Thanksgiving Eve
11/25 -CLOSED - Thanksgiving Day
11/26 - CLOSED

12/3 - OPEN 12pm - 6pm Staff Development
12/15 - Board Meeting 6:30pm
12/24 - OPEN 9 - 1 Christmas Eve
12/25 - CLOSED - Christmas Day
12/25 - CLOSED - Chanukah (First Day)
12/31 - OPEN 9 - 1 New Year's Eve

Board of Trustees:
Esther Waldman - President
Yossi Rubinstein - Vice President
Oluwaseyi Banjo Ariel Dahan
Darnett Davis Yehudis Gottesfeld
James Johnson

NYSLRS
New York State & Local Retirement System

Office of the State Comptroller
New York State & Local Retirement System

New York State Comptroller
Thomas P. DiNapoli

FINKELSTEIN MEMORIAL LIBRARY

51192 ERS - 2027 Annual Invoice **SEE PAYMENT INSTRUCTIONS BELOW**

Payment of this Invoice must be received by the Retirement System on or before February 01, 2027. If paying the prepay amount, payment must be received on or before December 15, 2026. Unpaid balances accrue interest at the rate of 5.90%. If you have questions, please contact the Employer Information line at 1-866-805-0990 or 518-474-7736. Select #1 from the menu, enter your location code at the prompt and choose the Employer Billing option.

	Payment Due February 01, 2027	**Prepayment Due December 15, 2026**
Total Amount Due :	**$757,165**	**$751,470**

Contribution Details

Tier	Plan ID	Options	Salary	Rate	Regular Pension Contribution**	GTLI
4	A15		$2,268,868	21.10%	$462,849	$15,882
5	A15		$321,714	18.10%	$55,978	$2,252
6	A15		$1,914,961	13.60%	$247,030	$13,405
	Subtotal:		**$4,505,544**		**$765,857**	**$31,539**

**Regular Pension Bill without GTLI - Uses March 31, 2026 Salaries with Final Rates

2027 Regular Pension Contribution, Including GTLI	**$797,396**

Invoice Details

	Due February 01, 2027 Payments	**divide by factor**	**Pre Pay December 15, 2026 Payments**
Adjustments			
CSP Chap 57 Reserve Fund Credit	-$40,465	-	-$40,465
Prior Years' Adjustment	$234	1.007191	$232
Total Adjustments	-$40,231		-$40,232

Total Adjustments and Installments	**-$40,231**		**-$40,232**
2027 Regular Pension Contribution	$797,396	1.007191	$791,703
Total Amount Due	**$757,165**		**$751,470**

ACH and Wiring Instructions

- **Before** sending your ACH or Wire please send an **Email** to NYSLRS_Billing@osc.ny.gov
- In your email be sure to include the following:
  - Date of Payment
  - Amount of Payment
  - Employer Name
  - Location Code
  - Retirement System (ERS or PFRS)
- Be advised that your ACH or Wire can take up to two business days to process.
- ACH or Wire payments can be made out to:
  - JPMorgan Chase
  - ABA #021 000 021
  - A/C638357702
  - In the Wire Description, please include Location Code and Retirement System (ERS/PFRS)

Pay By Check Instructions

- Make Checks Payable to: New York State and Local Employees' Retirements System
- Please fill out the following.

- Location Code _____
- Amount Paid $_____
- Tear at the dotted line above and include this slip in the envelope with your check.

NYSLRS
New York State & Local Retirement System

Office of the State Comptroller
New York State & Local Retirement System

New York State Comptroller
Thomas P. DiNapoli

FINKELSTEIN MEMORIAL LIBRARY

51192 ERS - 2027 Estimate **THIS IS AN ESTIMATE - MAKE NO PAYMENTS AT THIS TIME**

This is an estimate of the employer contribution you will be required to make on February 01, 2027. If you have questions, please contact the Employer Information line at 1-866-805-0990 or 518-474-7736. Select #1 from the menu, enter your location code at the prompt and choose the Employer Billing option.

	Payment Due February 01, 2027	Prepayment Due December 15, 2026
Estimated Amount Due:	**$757,165**	**$751,470**

Contribution Stabilization Program
(Chapter 57, Laws of 2010)

Minimum Amount Due Under This Program:	**$757,165**	**$751,470**
The estimated maximum amount to Amortize: $0		

Contribution Details

Tier	Plan ID	Options	Salary	Rate	Regular Pension Contribution**	GTLI
4	A15		$2,268,868	21.10%	$462,849	$15,882
5	A15		$321,714	18.10%	$55,978	$2,252
6	A15		$1,914,961	13.60%	$247,030	$13,405
	Subtotal:		**$4,505,544**		**$765,857**	**$31,539**

**Regular Pension Bill without GTLI - Uses March 31, 2026 Salaries with Final Rates

Estimate 2027 Regular Pension Contribution, Including GTLI **$797,396**

Estimate Details

	Due February 01, 2027 Payments	divide by factor	Pre Pay December 15, 2026 Payments

Adjustments

CSP Chap 57 Reserve Fund Credit	-$40,465	-	-$40,465
Prior Years' Adjustment	$234	1.007191	$232
Total Adjustments	-$40,231		-$40,232
Total Adjustments and Installments	**-$40,231**		**-$40,232**
Estimated 2027 Regular Pension Contribution	$797,396	1.007191	$791,703
Estimated Amount Due MAKE NO PAYMENTS AT THIS TIME	**$757,165**		**$751,470**

FINKELSTEIN MEMORIAL LIBRARY
BILL LIST
BOARD OF TRUSTEES MEETING
October 28, 2026

SCHEDULE NUMBER	DESCRIPTION	DATE	AMOUNT
	PAYROLL	SEPTEMBER 2026	$391,757.45
	FRINGE BENEFITS	SEPTEMBER 2026	$155,183.39
			$546,940.84
CHECK RUN #807	OPERATING EXPENSES	OCTOBER 9, 2026	$32,257.44
CHECK RUN #809	OPERATING EXPENSES	OCTOBER 28, 2026	$129,194.92
CHECK RUN #810	ACH TRANSACTIONS	OCTOBER 28, 2026	$288.60
	TOTAL EXPENDITURES		$708,681.80

Approval

Approval

Approval

Approval

Approval

Approval

Approval

Check Register for 7/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Check Run: 807					
49700	10/16/2026	2300 CANON FINANCIAL SERVICES, INC.	Check	No	2,997.00
Purchase Order #: 27112		*Voucher #:* 33760	*Invoice #:* 44018379		2,997.00
Invoice Description:		11/1/2026-11/30/2026			
49701	10/16/2026	2281 CROWN JANITORIAL PRODUCTS, LLC.	Check	No	2,002.50
Purchase Order #: 27091		*Voucher #:* 33296	*Invoice #:* 882018-1 REISSUE		609.06
Invoice Description:		Multifold towel			
Purchase Order #: 27078		*Voucher #:* 33297	*Invoice #:* 882295-1 REISSUE		1,393.44
Invoice Description:		Toilet tissue, trash bag, windex			
49702	10/16/2026	2057 INTERSTATE WASTE SERVICES	Check	No	1,762.72
Purchase Order #: 27287		*Voucher #:* 33777	*Invoice #:* 0013293887		1,762.72
Invoice Description:		10/1-10/31			
49703	10/16/2026	3715 Lightpath Fiber Infrastructure LLC	Check	No	1,685.85
Purchase Order #: 27146		*Voucher #:* 33761	*Invoice #:* 105147-261001		1,685.85
Invoice Description:		10/1/2026-10/31/2026			
49704	10/16/2026	1907 M&T BANK CREDIT CARD PAYMENT PROCES	Check	No	439.45
Purchase Order #: 0		*Voucher #:* 33770	*Invoice #:* 246200434158415		16.06
Invoice Description:		Food Fair			
Purchase Order #: 0		*Voucher #:* 33771	*Invoice #:* 247498798604175		18.91
Invoice Description:		Costco			
Purchase Order #: 27264		*Voucher #:* 33772	*Invoice #:* 253718858967394		37.92
Invoice Description:		Adobe			
Purchase Order #: 27188		*Voucher #:* 33773	*Invoice #:* 260506617399512		56.44
Invoice Description:		Costco Gas			
Purchase Order #: 0		*Voucher #:* 33774	*Invoice #:* 264100145332725		10.00
Invoice Description:		Zoom			
Purchase Order #: 27269		*Voucher #:* 33775	*Invoice #:* 272100049598725		265.94
Invoice Description:		Buffalo Guesthouse			
Purchase Order #: 0		*Voucher #:* 33776	*Invoice #:* 1002		34.18
Invoice Description:		Interest Charge			
49705	10/16/2026	1650 OPTIMUM	Check	No	192.26
Purchase Order #: 27085		*Voucher #:* 33762	*Invoice #:* 07873-182523-01-5		192.26
Invoice Description:		10/1/26-10/31/26			
49706	10/16/2026	1364 ORANGE & ROCKLAND UTILITIES	Check	No	9,731.55
Purchase Order #: 27079		*Voucher #:* 33763	*Invoice #:* 76279-10000-2		9,202.79
Invoice Description:		24 Chestnut St | Meter:701072531			
Purchase Order #: 27079		*Voucher #:* 33764	*Invoice #:* 43050-94000-6		178.89
Invoice Description:		19 S Madison Ave | Meter: 500001015			
Purchase Order #: 27079		*Voucher #:* 33765	*Invoice #:* 26872-35000-9		222.22
Invoice Description:		19 S Madison Ave | Elec C&I Priv Overhd LGT			
Purchase Order #: 27080		*Voucher #:* 33766	*Invoice #:* 35017-24000-9		127.65
Invoice Description:		16 Chestnut St | Meter: 701099342; 104095922			
49707	10/16/2026	3131 THE HARTFORD INSURANCE GROUP	Check	No	9,285.94
Purchase Order #: 27314		*Voucher #:* 33778	*Invoice #:* 780667360632		9,285.94
Invoice Description:		7/1/26-9/30/26			
49708	10/16/2026	3444 UNITED ASSURANCE	Check	No	3,180.96
Purchase Order #: 27318		*Voucher #:* 33779	*Invoice #:* 00023680		3,180.96
Invoice Description:		16 Chestnut St			

Check Register for 7/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
49709	10/16/2026	1502 VEOLIA WATER NEW YORK INC	Check	No	796.76
Purchase Order #: 27193		*Voucher #:* 33767	*Invoice #:* 20008099610000		779.69
Invoice Description:		24 Chestnut St; Meter: 55250581A, 55250581B, 55150677			
Purchase Order #: 27193		*Voucher #:* 33768	*Invoice #:* 20002140672181		17.07
Invoice Description:		16 Chestnut St; Meter: 55177491			
49710	10/16/2026	1513 VERIZON WIRELESS	Check	No	182.45
Purchase Order #: 27192		*Voucher #:* 33769	*Invoice #:* 6154152077		182.45
Invoice Description:		08/24-09/23			

Check Run	**807 Check Total**	**$32,257.44**
Check Run	**807 Update Only**	**$0.00**
Check Run	**807 Total**	**$32,257.44**

Description	Count	Amount ($)
ACH	**0**	**$0.00**
Bank of America	**0**	**$0.00**
Check	**11**	**$32,257.44**
Strategic Payment Services	**0**	**$0.00**
Wells Fargo	**0**	**$0.00**
Paymode X	**0**	**$0.00**
Update Only	**0**	**$0.00**
GRAND TOTAL	**11**	**$32,257.44**

** Denotes Check Numbers that are out of sequence.*

The above listed checks are hereby approved for check signing

Authorized Signatures:

_____ (Date)

_____ (Date)

_____ (Date)

_____ (Date)

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Check Run: 809					
49711	10/28/2026	3121 AIMONE, DIANNE	Check	No	215.55
Purchase Order #: 27292		*Voucher #:* 33860	*Invoice #:* Reimbursement		126.71
Invoice Description: 9/30-10/3 ALSC meals					
Purchase Order #: 27293		*Voucher #:* 33861	*Invoice #:* Reumbursement		46.97
Invoice Description: 9/30 RCLS HQ					
Purchase Order #: 27256		*Voucher #:* 33873	*Invoice #:* Reimbursement		41.87
Invoice Description: 08/23/26 Battle of the Books					
49712	10/28/2026	3271 ALBERT WISNER PUBLIC LIBRARY	Check	No	14.99
Purchase Order #: 0		*Voucher #:* 33783	*Invoice #:* 32844002924341		14.99
Invoice Description: 1 book					
49713	10/28/2026	1018 ALL BRIGHT ELECTRIC	Check	No	3,699.60
Purchase Order #: 27284		*Voucher #:* 33874	*Invoice #:* SD3911		3,589.60
Invoice Description: Emerg. Rprs. A/S Electric Panel					
Purchase Order #: 27285		*Voucher #:* 33875	*Invoice #:* SD3912		110.00
Invoice Description: Troubleshoot 2nd fl.B/R Light issue					
49714	10/28/2026	3396 AMAZON CAPITAL SERVICES, INC	Check	No	2,466.62
Purchase Order #: 27261		*Voucher #:* 33803	*Invoice #:* 16P7-CJWR-4CRW		26.99
Invoice Description: Keyboard, mouse					
Purchase Order #: 27239		*Voucher #:* 33804	*Invoice #:* 1TXM-Q91Y-6CMH		60.32
Invoice Description: Envelopes, green paper					
Purchase Order #: 27243		*Voucher #:* 33805	*Invoice #:* 1PQ9-YMCF-43WD		195.68
Invoice Description: Gloves, tape,					
Purchase Order #: 27225		*Voucher #:* 33806	*Invoice #:* 17HN-FN1D-4CCW		229.99
Invoice Description: Air purifier					
Purchase Order #: 27278		*Voucher #:* 33807	*Invoice #:* 11LD-M7K6-411W		556.08
Invoice Description: Calendar, tape					
Purchase Order #: 27259		*Voucher #:* 33808	*Invoice #:* 1XYT-64YQ-1FKY		159.37
Invoice Description: Tape, stickers, paper					
Purchase Order #: 27257		*Voucher #:* 33809	*Invoice #:* 1QQR-9VJG-3K3W		133.90
Invoice Description: Planner, calendar					
Purchase Order #: 27263		*Voucher #:* 33810	*Invoice #:* 1C6W-3C1X-6MVV		60.79
Invoice Description: Megaphone					
Purchase Order #: 27261		*Voucher #:* 33811	*Invoice #:* 1LKY-JQ6L-16KW		842.17
Invoice Description: Batteries, pegboard, mat, charger					
Purchase Order #: 27258		*Voucher #:* 33812	*Invoice #:* 1QJP-HPRN-4FXP		201.33
Invoice Description: Bilingual books					
49715	10/28/2026	2641 AMI MAGAZINE	Check	No	359.00
Purchase Order #: 27215		*Voucher #:* 33754	*Invoice #:* 0007/2026		359.00
Invoice Description: Ami 2nd copy renewal. This is last year invoice, waiting for new invoice. DT					
49716	10/28/2026	1156 ARAMSCO - E. A. MORSE & CO., INC.	Check	No	2,045.30
Purchase Order #: 27265		*Voucher #:* 33784	*Invoice #:* S7946431.001		1,763.80
Invoice Description: Cleaner, can liners					
Purchase Order #: 27280		*Voucher #:* 33785	*Invoice #:* S7960622.001		281.50
Invoice Description: Rags					
49717	10/28/2026	1055 BECKERLE LUMBER SUPPLY CO., INC.	Check	No	18.85
Purchase Order #: 0		*Voucher #:* 33786	*Invoice #:* 2610-075110		18.85
Invoice Description: Tape					

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
49718	10/28/2026	1078 BRODART CO. (ADULT BOOKS)	Check	No	6,437.29
Purchase Order #: 27247		*Voucher #:* 33813	*Invoice #:* B7313151		30.94
Invoice Description: 1 BOOK					
Purchase Order #: 26684		*Voucher #:* 33819	*Invoice #:* B7323137		30.83
Invoice Description: 1 BOOK					
Purchase Order #: 26923		*Voucher #:* 33820	*Invoice #:* B7323137		35.60
Invoice Description: 2 BOOKS					
Purchase Order #: 26935		*Voucher #:* 33821	*Invoice #:* B7323137		26.25
Invoice Description: 1 BOOK					
Purchase Order #: 27088		*Voucher #:* 33822	*Invoice #:* B7323137		69.65
Invoice Description: 3 BOOKS					
Purchase Order #: 27152		*Voucher #:* 33823	*Invoice #:* B7323137		67.00
Invoice Description: 2 BOOKS					
Purchase Order #: 26876		*Voucher #:* 33824	*Invoice #:* B7333518		78.19
Invoice Description: 3 BOOKS					
Purchase Order #: 26894		*Voucher #:* 33825	*Invoice #:* B7333518		184.69
Invoice Description: 10 Books					
Purchase Order #: 26923		*Voucher #:* 33826	*Invoice #:* B7333518		93.48
Invoice Description: 4 BOOKS					
Purchase Order #: 26935		*Voucher #:* 33827	*Invoice #:* B7333518		2,011.14
Invoice Description: 108 BOOKS					
Purchase Order #: 26988		*Voucher #:* 33828	*Invoice #:* B7333518		848.54
Invoice Description: 39 BOOKS					
Purchase Order #: 27044		*Voucher #:* 33829	*Invoice #:* B7333518		228.38
Invoice Description: 13 BOOKS					
Purchase Order #: 27048		*Voucher #:* 33830	*Invoice #:* B7333518		70.71
Invoice Description: 5 BOOKS					
Purchase Order #: 27088		*Voucher #:* 33831	*Invoice #:* B7333518		90.18
Invoice Description: 5 BOOKS					
Purchase Order #: 27133		*Voucher #:* 33832	*Invoice #:* B7333518		69.12
Invoice Description: 4 BOOKS					
Purchase Order #: 27152		*Voucher #:* 33833	*Invoice #:* B7333518		139.58
Invoice Description: 8 BOOKS					
Purchase Order #: 27232		*Voucher #:* 33834	*Invoice #:* B7333518		37.80
Invoice Description: 2 BOOKS					
Purchase Order #: 26894		*Voucher #:* 33835	*Invoice #:* B7318202		203.32
Invoice Description: 10 BOOKS					
Purchase Order #: 26935		*Voucher #:* 33836	*Invoice #:* B7318202		178.74
Invoice Description: 11 BOOKS					
Purchase Order #: 26988		*Voucher #:* 33837	*Invoice #:* B7318202		295.17
Invoice Description: 7 BOOKS					
Purchase Order #: 27048		*Voucher #:* 33838	*Invoice #:* B7318202		37.80
Invoice Description: 2 BOOKS					
Purchase Order #: 27088		*Voucher #:* 33839	*Invoice #:* B7318202		20.99
Invoice Description: 1 BOOK					
Purchase Order #: 27152		*Voucher #:* 33840	*Invoice #:* B7318202		34.83
Invoice Description: 2 BOOKS					
Purchase Order #: 26739		*Voucher #:* 33841	*Invoice #:* B7328718		39.82
Invoice Description: 2 BOOKS					
Purchase Order #: 26778		*Voucher #:* 33842	*Invoice #:* B7328718		25.64
Invoice Description: 1 BOOK					
Purchase Order #: 27087		*Voucher #:* 33843	*Invoice #:* B7328718		292.88

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Invoice Description: 23 BOOKS					
Purchase Order #: 27202		*Voucher #:* 33844	*Invoice #:* B7328718		956.85
Invoice Description: 64 BOOKS					
Purchase Order #: 27202		*Voucher #:* 33849	*Invoice #:* B7333405		239.17
Invoice Description: 18 BOOKS					
49719	10/28/2026	1079 BRODART CO. (JUVENILE BOOKS)	Check	No	3,132.02
Purchase Order #: 26727		*Voucher #:* 33814	*Invoice #:* B7318071		8.74
Invoice Description: 1 BOOK/ BRODART JUV NEW FEB 2026					
Purchase Order #: 27203		*Voucher #:* 33815	*Invoice #:* B7318071		1,296.73
Invoice Description: 100 BOOKS/ JUV NEW BRODART AUG					
Purchase Order #: 26877		*Voucher #:* 33816	*Invoice #:* B7322705		34.58
Invoice Description: 2 BOOKS/ JUV NEW APRIL 2026 440 ITEMS					
Purchase Order #: 27109		*Voucher #:* 33817	*Invoice #:* B7322705		4.19
Invoice Description: 1 BOOK/ Brodart New JUV July 2026					
Purchase Order #: 27203		*Voucher #:* 33818	*Invoice #:* B7322705		365.60
Invoice Description: 26 BOOKS/ JUV NEW BRODART AUG					
Purchase Order #: 26727		*Voucher #:* 33845	*Invoice #:* B7333405		15.74
Invoice Description: 1 BOOK/ BRODART JUV NEW FEB 2026					
Purchase Order #: 26788		*Voucher #:* 33846	*Invoice #:* B7333405		39.68
Invoice Description: 3 BOOKS/ Brodart Juv New March 2026					
Purchase Order #: 27241		*Voucher #:* 33847	*Invoice #:* B7333405		1,345.63
Invoice Description: 107 BOOKS/ Brodart Sept 2026 301 items					
Purchase Order #: 27109		*Voucher #:* 33848	*Invoice #:* B7333405		21.13
Invoice Description: 2 BOOKS/ Brodart New JUV July 2026					
49720	10/28/2026	1087 BUG RUNNER EXTERMINATING CO.	Check	No	79.31
Purchase Order #: 27322		*Voucher #:* 33864	*Invoice #:* 79365		79.31
Invoice Description: Monthly Service					
49721	10/28/2026	1764 CENTER POINT LARGE PRINT	Check	No	198.69
Purchase Order #: 27021		*Voucher #:* 33800	*Invoice #:* 2276904		198.69
Invoice Description: 7 BOOKS					
49722	10/28/2026	3718 Clesca, Monique	Check	No	150.00
Purchase Order #: 27237		*Voucher #:* 33876	*Invoice #:* 10052026		150.00
Invoice Description: Silence & Resistance Seminar					
49723	10/28/2026	1114 COATTI, PATRICIA	Check	No	400.00
Purchase Order #: 0		*Voucher #:* 33780	*Invoice #:* Reimbursement		400.00
Invoice Description: Eye care					
49724	10/28/2026	3092 CONSOLIDATED COMPUTING INC.	Check	No	5,770.00
Purchase Order #: 27125		*Voucher #:* 33877	*Invoice #:* 7731		200.00
Invoice Description: October 2026 My Glue					
Purchase Order #: 27145		*Voucher #:* 33878	*Invoice #:* 7732		1,200.00
Invoice Description: October 2026 DATTO					
Purchase Order #: 26887		*Voucher #:* 33879	*Invoice #:* 7473		925.00
Invoice Description: Cisco Duo Essentials Edition: 4/26/26 - 4/25/27					
Purchase Order #: 27325		*Voucher #:* 33885	*Invoice #:* 7471		3,445.00
Invoice Description: 4/26/26-4/25/27 Carbon Black					
49725	10/28/2026	3322 CORNWALL LIBRARY	Check	No	15.99
Purchase Order #: 0		*Voucher #:* 33751	*Invoice #:* 32807002133692		15.99
Invoice Description: 1 book					
49726	10/28/2026	2281 CROWN JANITORIAL PRODUCTS, LLC.	Check	No	1,030.47

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Purchase Order #: 27266		*Voucher #:* 33787	*Invoice #:* 886717-1		1,030.47
Invoice Description:	Tissue				
49727	10/28/2026	3486 Dillard, Lewis Steven	Check	No	900.00
Purchase Order #: 27106		*Voucher #:* 33880	*Invoice #:* Sept-Oct 2026		900.00
Invoice Description:	Soul Line Dancing				
49728	10/28/2026	1159 EBSCO SUBSCIPTION SERVICE	Check	No	3,277.26
Purchase Order #: 27183		*Voucher #:* 33801	*Invoice #:* 91011066182		3,277.26
Invoice Description:	EBSCO renewal -2026-2027				
49729	10/28/2026	2514 ENVISIONWARE, INC	Check	No	75.00
Purchase Order #: 27297		*Voucher #:* 33858	*Invoice #:* INV-US-84529		75.00
Invoice Description:	Q3 2026 Fax Services & overage charges				
49730	10/28/2026	3720 Fourth Consulting LLC	Check	No	150.00
Purchase Order #: 27235		*Voucher #:* 33881	*Invoice #:* 09302026		150.00
Invoice Description:	Venture Philanthropy				
49731	10/28/2026	1188 GALE / CENGAGE LEARNING (HARLEQUIN)	Check	No	430.40
Purchase Order #: 27238		*Voucher #:* 33793	*Invoice #:* 999103527164		152.00
Invoice Description:	5 books				
Purchase Order #: 27238		*Voucher #:* 33794	*Invoice #:* 999103611967		55.20
Invoice Description:	2 books				
Purchase Order #: 27051		*Voucher #:* 33795	*Invoice #:* 999103619061		26.40
Invoice Description:	1 book				
Purchase Order #: 27238		*Voucher #:* 33796	*Invoice #:* 999103663074		196.80
Invoice Description:	6 books				
49732	10/28/2026	2815 GALWAY BAY RESTORATION, INC.	Check	No	650.00
Purchase Order #: 27290		*Voucher #:* 33882	*Invoice #:* 60		650.00
Invoice Description:	repaired Garage door				
49733	10/28/2026	3270 GREENWOOD LAKE PUBLIC LIBRARY	Check	No	29.00
Purchase Order #: 0		*Voucher #:* 33752	*Invoice #:* 32814001728811		29.00
Invoice Description:	1 book				
49734	10/28/2026	3721 Guercio & Guercio, LLP	Check	No	3,355.00
Purchase Order #: 27253		*Voucher #:* 33850	*Invoice #:* 5388		1,925.00
Invoice Description:	July 1-31, 2026 board legal				
Purchase Order #: 27327		*Voucher #:* 33883	*Invoice #:* 5986		1,430.00
Invoice Description:	Aug 1-31				
49735	10/28/2026	1601 HAUSER BROTHERS, INC	Check	No	24,600.00
Purchase Order #: 27221		*Voucher #:* 33888	*Invoice #:* 2026-2027		24,600.00
Invoice Description:	HVAC Maintenance				
49736	10/28/2026	2662 HEALTHEQUITY - WAGEWORKS	Check	No	210.00
Purchase Order #: 27084		*Voucher #:* 33889	*Invoice #:* INV9452619		210.00
Invoice Description:	Healthcare Benefit Period: Sep 2026				
49737	10/28/2026	3586 Imperial Dade	Check	No	698.23
Purchase Order #: 27267		*Voucher #:* 33797	*Invoice #:* 43396100		698.23
Invoice Description:	Sani- Hand Wipes				
49738	10/28/2026	1610 JOHNSON CONTROLS SECURITY SOLUTIONS	Check	No	1,801.96
Purchase Order #: 27323		*Voucher #:* 33863	*Invoice #:* 42853404		1,801.96
Invoice Description:	11/1/26-01/31/27				

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
49739	10/28/2026	3525 Johnson, Robin K.	Check	No	400.00
Purchase Order #: 27148		*Voucher #:* 33890	*Invoice #:* 11182026		400.00
Invoice Description:		Boho Vase			
49740	10/28/2026	3210 KANOPY, INC	Check	No	446.00
Purchase Order #: 27281		*Voucher #:* 33798	*Invoice #:* 523448-PPU		446.00
Invoice Description:		Kanopy September 26 Usage			
49741	10/28/2026	2547 LIBRARY IDEAS LLC	Check	No	1.50
Purchase Order #: 27240		*Voucher #:* 33755	*Invoice #:* 132993		1.50
Invoice Description:		Freading Pay As You Go-August usage			
49742	10/28/2026	1282 LIBRARY STORE	Check	No	294.70
Purchase Order #: 27279		*Voucher #:* 33799	*Invoice #:* 809073		294.70
Invoice Description:		CD/ DVD Poly Case			
49743	10/28/2026	3725 LICHTENSTEIN, YOSEF	Check	No	15.01
Purchase Order #: 0		*Voucher #:* 33750	*Invoice #:* Refund		15.01
Invoice Description:		32191008989609: Solar System			
49744	10/28/2026	3166 LinkedIn at Carahsoft	Check	No	1,921.25
Purchase Order #: 27320		*Voucher #:* 33886	*Invoice #:* 60392547INV		1,921.25
Invoice Description:		10/26/26-10/25/27			
49745	10/28/2026	1296 MARTIN RESTORATION, INC.	Check	No	700.00
Purchase Order #: 27312		*Voucher #:* 33891	*Invoice #:* 02-2209		700.00
Invoice Description:		Roof 8/18/26			
49746	10/28/2026	3653 Metropolitan Security Services, LLC	Check	No	6,633.28
Purchase Order #: 27308		*Voucher #:* 33896	*Invoice #:* 2287		6,633.28
Invoice Description:		11/1/26-10/31/27			
49747	10/28/2026	1312 MIDWEST TAPE LLC	Check	No	5,934.19
Purchase Order #: 27219		*Voucher #:* 33788	*Invoice #:* 509436830		132.70
Invoice Description:		5 dvd			
Purchase Order #: 27050		*Voucher #:* 33789	*Invoice #:* 509436768		32.24
Invoice Description:		1 blu; Includes coming soon titles and fillers for missing TV shows			
Purchase Order #: 27219		*Voucher #:* 33790	*Invoice #:* 509471908		80.97
Invoice Description:		3 dvd			
Purchase Order #: 27040		*Voucher #:* 33791	*Invoice #:* 509471906		8.99
Invoice Description:		1 acd			
Purchase Order #: 27306		*Voucher #:* 33792	*Invoice #:* 509359391		5,679.29
Invoice Description:		Hoopla Month Ending 8/31/2026			
49748	10/28/2026	2871 MILLER'S TOUCH CLEANING SVCS. INC	Check	No	4,075.00
Purchase Order #: 27316		*Voucher #:* 33859	*Invoice #:* FML 298		4,075.00
Invoice Description:		Routine cleaning			
49749	10/28/2026	3722 Mission Telecom	Check	No	840.00
Purchase Order #: 27268		*Voucher #:* 33892	*Invoice #:* INV00739		840.00
Invoice Description:		Hotspot			
49750	10/28/2026	3475 Molle, Isabelle	Check	No	123.00
Purchase Order #: 27294		*Voucher #:* 33862	*Invoice #:* Reimbursement		123.00
Invoice Description:		9/30-10/4 ALSC Meals			
49751	10/28/2026	1473 NEW YORK STATE INSURANCE FUND	Check	No	12,005.92
Purchase Order #: 27329		*Voucher #:* 33899	*Invoice #:* 68575961		12,005.92

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Invoice Description:		09/12/26-10/9/26			
49752	10/28/2026	1359 NYACK LIBRARY	Check	No	34.50
Purchase Order #:	0	*Voucher #:* 33753	*Invoice #:* 32827020585517		34.50
Invoice Description:		1 book			
49753	10/28/2026	3178 PARVEEN RAHMET	Check	No	400.00
Purchase Order #:	0	*Voucher #:* 33781	*Invoice #:* Reimbursement		400.00
Invoice Description:		Eye care			
49754	10/28/2026	3209 PORTILLO, ELIZABETH	Check	No	77.35
Purchase Order #:	27274	*Voucher #:* 33898	*Invoice #:* Reimbursement		77.35
Invoice Description:		9/18/26 ULU Conference			
49755	10/28/2026	1405 RAMAPO CATSKILL LIBRARY SYSTEM	Check	No	8,383.04
Purchase Order #:	27305	*Voucher #:* 33893	*Invoice #:* 35793		5,417.00
Invoice Description:		12.7 Database 10/1/26-9/30/27			
Purchase Order #:	27276	*Voucher #:* 33894	*Invoice #:* 35988		460.04
Invoice Description:		12.23 MS Office 365 3Q26			
Purchase Order #:	27289	*Voucher #:* 33895	*Invoice #:* 36041		2,506.00
Invoice Description:		12.7 E Content 4Q26			
49756	10/28/2026	2674 READY RERESH BY NESTLE	Check	No	503.45
Purchase Order #:	27328	*Voucher #:* 33884	*Invoice #:* 16J0441206174		503.45
Invoice Description:		9/9-10/8			
49757	10/28/2026	3693 ROSENBERG, AVIVA	Check	No	1,128.70
Purchase Order #:	0	*Voucher #:* 33744	*Invoice #:* Reimbursement		869.62
Invoice Description:		Conference 06/23-24			
Purchase Order #:	0	*Voucher #:* 33745	*Invoice #:* Reimbursement		69.00
Invoice Description:		Notary training course			
Purchase Order #:	0	*Voucher #:* 33746	*Invoice #:* Reimbursement		60.00
Invoice Description:		Application for notary license			
Purchase Order #:	0	*Voucher #:* 33747	*Invoice #:* Reimbursement		130.08
Invoice Description:		Notary stamp, seal and log book			
49758	10/28/2026	3723 Spiceworks Inc.	Check	No	420.00
Purchase Order #:	27273	*Voucher #:* 33897	*Invoice #:* YWTGFGWO-0001		420.00
Invoice Description:		10/14/26-10/14/27 Spiceworks			
49759	10/28/2026	1704 SUFFERN FREE LIBRARY	Check	No	36.00
Purchase Order #:	0	*Voucher #:* 33782	*Invoice #:* 32837005731325		36.00
Invoice Description:		32837005491201			
49760	10/28/2026	3667 The Law Office of Stephanie Adams, PLLC	Check	No	10,010.80
Purchase Order #:	27307	*Voucher #:* 33887	*Invoice #:* 11430		10,010.80
Invoice Description:		Thru Aug 31, 2026			
49761	10/28/2026	2735 THE LIBRARY STORE	Check	No	87.94
Purchase Order #:	27249	*Voucher #:* 33759	*Invoice #:* 806304		87.94
Invoice Description:		Poly CD-DVD case			
49762	10/28/2026	3581 TORAL, ABIGAIL	Check	No	193.53
Purchase Order #:	0	*Voucher #:* 33748	*Invoice #:* Reimbursement		89.98
Invoice Description:		Eye care			
Purchase Order #:	0	*Voucher #:* 33802	*Invoice #:* Reimbursement		103.55
Invoice Description:		Eye care			
49763	10/28/2026	2468 TORRES, MARIA	Check	No	70.83

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Purchase Order #: 0		*Voucher #:* 33900	*Invoice #:* Reimbursement		70.83
Invoice Description:		RCLS 09182026			
49764	10/28/2026	3637 TMSC Enterprises Inc	Check	No	725.00
Purchase Order #: 26192		*Voucher #:* 33865	*Invoice #:* 7/24/2026		50.00
Invoice Description:		1 hour			
Purchase Order #: 26192		*Voucher #:* 33866	*Invoice #:* 07/28, 07/29		175.00
Invoice Description:		3.5 hours			
Purchase Order #: 26192		*Voucher #:* 33867	*Invoice #:* 08/07/2026		62.50
Invoice Description:		1.25 hours			
Purchase Order #: 26192		*Voucher #:* 33868	*Invoice #:* 08/24, 08/26		162.50
Invoice Description:		2 hours			
Purchase Order #: 26192		*Voucher #:* 33869	*Invoice #:* 09/09, 09/10		125.00
Invoice Description:		2.5 hours			
Purchase Order #: 26192		*Voucher #:* 33870	*Invoice #:* 09/23/2026		25.00
Invoice Description:		0.5 hour			
Purchase Order #: 26192		*Voucher #:* 33871	*Invoice #:* 09/30/2026		25.00
Invoice Description:		0.5 hour			
Purchase Order #: 26192		*Voucher #:* 33872	*Invoice #:* 10/5, 10/6		100.00
Invoice Description:		2 hours			
49765	10/28/2026	1494 TUVIA'S SEFORIM JUDAICA & GIFTS	Check	No	4,946.49
Purchase Order #: 27216		*Voucher #:* 33757	*Invoice #:* 6428		4,000.00
Invoice Description:		Traditional Jewish Boooks			
Purchase Order #: 27242		*Voucher #:* 33758	*Invoice #:* 6428		946.49
Invoice Description:		adult traditional books			
49766	10/28/2026	1499 UNITED PARCEL SERVICE	Check	No	153.24
Purchase Order #: 27174		*Voucher #:* 33851	*Invoice #:* 0000827576376		7.34
Invoice Description:		Fees			
Purchase Order #: 27174		*Voucher #:* 33852	*Invoice #:* 0000827576386		142.79
Invoice Description:		UPS Worldship			
Purchase Order #: 27174		*Voucher #:* 33853	*Invoice #:* 000827576396		3.11
Invoice Description:		Fees			
49767	10/28/2026	3347 USI CONSULTING GROUP	Check	No	3,500.00
Purchase Order #: 27270		*Voucher #:* 33854	*Invoice #:* 90130226		3,500.00
Invoice Description:		OPEB-GASB 75; Actuarial consulting for audit			
49768	10/28/2026	2797 VSR MECHANICAL	Check	No	252.00
Purchase Order #: 27262		*Voucher #:* 33855	*Invoice #:* 2581		252.00
Invoice Description:		Repaired water closet 1st flr mens room			
49769	10/28/2026	3136 WHITEMAN OSTERMAN & HANNA LLP	Check	No	2,092.67
Purchase Order #: 27311		*Voucher #:* 33856	*Invoice #:* 878238		1,875.00
Invoice Description:		Deduct call on 6/22/26 (less $75) | Client-Matter No. 110768-006			
Purchase Order #: 0		*Voucher #:* 33857	*Invoice #:* 878238		217.67
Invoice Description:		Late Charge, Prior late charge			
49770	10/28/2026	2520 YATED NE'EMAN	Check	No	179.00
Purchase Order #: 27214		*Voucher #:* 33756	*Invoice #:* 1721		179.00
Invoice Description:		renew for 2026-2027. However, waiting for new invoice. Meaning this is old invoice.			
49771	10/28/2026	3362 ZAMBITO, BETH	Check	No	400.00
Purchase Order #: 0		*Voucher #:* 33749	*Invoice #:* Reimbursement		400.00
Invoice Description:		Eye care			
			Check Run	**809 Check Total**	**$129,194.92**

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
			Check Run 809 Update Only		$0.00
			Check Run 809 Total		$129,194.92

Description	Count	Amount ($)
ACH	0	$0.00
Bank of America	0	$0.00
Check	61	$129,194.92
Strategic Payment Services	0	$0.00
Wells Fargo	0	$0.00
Paymode X	0	$0.00
Update Only	0	$0.00
GRAND TOTAL	61	$129,194.92

** Denotes Check Numbers that are out of sequence.*

The above listed checks are hereby approved for check signing

Authorized Signatures:

_____ (Date)

_____ (Date)

_____ (Date)

_____ (Date)

ACCOUNTS PAYABLE CHECK REGISTER

Finkelstein Memorial Library
FY 2026-2027

Check Register for 10/1/2026 to 6/30/2027 & Check Numbers 0 to 2147483647
Cash Account 10-L2000-000-00

Check Number	Check Date	Vendor Number / Name	Payment Type	EPay	Amount ($)
Check Run: 810					
16	10/28/2026	1574 ULVERSCROFT LIMITED.	None	Update	288.60
Purchase Order #: 27298		*Voucher #:* 33901	*Invoice #:* I167246US		288.60
Invoice Description: 10 BOOKS					

Check Run 810 Total $288.60

Description	Count	Amount ($)
ACH	**0**	**$0.00**
Bank of America	**0**	**$0.00**
Check	**0**	**$0.00**
Strategic Payment Services	**0**	**$0.00**
Wells Fargo	**0**	**$0.00**
Paymode X	**0**	**$0.00**
Update Only	**1**	**$288.60**
GRAND TOTAL	**1**	**$288.60**

** Denotes Check Numbers that are out of sequence.*

The above listed checks are hereby approved for check signing

Authorized Signatures:

_____ (Date)

_____ (Date)

_____ (Date)

_____ (Date)